

BOARD OF LIBRARY TRUSTEES MEETING  
September 23, 2018

PRESENT: Jeanne Cianciola, Chairperson  
Emily Blampied, Secretary  
Elaine Shea, Treasurer  
Virginia Johnson, Library Director

Call to Order/Reports: The meeting was called to order by the chairperson at 3 p.m. With no public comments, the secretary's report from August 29, 2018, was shared, voted on, and accepted. There was no treasurer's report.

New Business: A. The director's report detailed a meeting with Facilities Manager, Bob Murray; the donation to the library of the Pilgrim reproduction chair made and given by Dr. Wallace Kemp; a scheduled staff meeting planned for Tuesday, October 2, at 11:30 a.m.; the completion and submission of the annual report to the town; staff consideration of relocation of the large print collection to an area with better lighting and more space; and requests to be made for the capital improvement budget. Those requests include handicap access to the staff room and storage areas, the future repaving of the parking lot, and improved signage. Scheduled public programming titles and dates were listed.

B. It was decided by unanimous vote that the trustees will once again host a holiday party for all Friends of the Library, staff, and other supporters on Friday, December 7, from 6 to 8:30 p.m. upstairs in the library. Elaine will obtain appropriate permits from Town Hall, Ginny will contact Jon Finn RE: music, and other responsibilities will be decided at the next BOLT meeting.

C. Policy review and revision of both the use of the meeting rooms and of the computers will continue.

Other Business:

A. The State Aid report has been completed, signed, and will be submitted.

B. A job description will be posted to advertise the position of reference librarian/technology resource, as Elizabeth MacNeil has moved to the Rockland Library.

C. The meeting recessed briefly then reconvened at 5 p.m. in the periodical room for the public welcoming of our new director and the acceptance of the Pilgrim reproduction chair from Dr. Wallace Kemp.

Our next meeting is scheduled for November 1, 2018, at 4 p.m., with today's meeting adjourning at 7 p.m.

Emily Blampied  
Secretary

Documents distributed

BOLT agenda for 9/24/2018  
BOLT minutes for 8/29/2018  
Director's report

Computer Usage Regulations  
Community Use of the Meeting Rooms