

BOARD OF LIBRARY TRUSTEES MEETING
February 11, 2019

PRESENT: Jeanne Cianciola, Chairperson
Emily Blampied, Secretary
Elaine Shea, Treasurer
Virginia Johnson, Library Director

Call to Order/Public Comments/Reports: The meeting was called to order at 4 p.m. by the chairperson. The secretary's report from January 7, 2019, was presented, read, and unanimously accepted. The treasurer reported a balance of \$804,652.10 as of January 31, 2019, in the John Curtis Trust; the Barbara Mann Trust quarterly statement is due.

The director's report was shared. It detailed building issues (sprinkler system inspected; fire department/OSHA fire exits determined; OCLN firewall installation impacted phone service briefly; SIRSI upgrade scheduled; major flooding from downstairs restrooms, resulting in carpet cleaning.) Collection issues were also detailed (weeding continues including DVD's; new RB Digital platform allowing access to British TV Acorn, Stingray Quello music, and Great Courses added.) A staff meeting is scheduled for Tuesday, February 12. Gallery shows, upcoming adult programming, and the director's schedule were also outlined.

Pat Pervane, part-time librarian, was injured in a fall in her family's home resulting in a badly broken ankle that will require surgery.

New Business: A. Thought is being given to changing the use of the Young Adult room, perhaps creating a study/gathering space, moving the collection to a different area of the library. (The YA non-fiction has already been interfiled with the adult non-fiction.)

B. Kits available for check-out are being created. Each will have a theme and will contain both text and tools/supplies. Ideas include outdoor games, telescopes, birds and binoculars, knitting and/or crocheting.

C. Self-checkout was vetoed, as we feel personal contact is both welcome and important.

D. An effort to both advertise and encourage use of the display cabinets will be forthcoming.

E. Drop-in adult coloring will be set up as summer approaches.

Other Business: A. The director updated the trustees on the FY20 budget that will be presented to the AdCom on Tuesday, February 26, 2019, at 7 p.m. at the fire department headquarters.

B. Quotes for exterior signage came in from Poyant Signs much higher than expected, so adjustments have been requested and additional bids will be sought.

C. The large print collection is to be weeded and moved. The short stories collection will be interfiled with fiction.

The meeting adjourned at 5:25 p.m. with the next meeting scheduled for Monday, March 25, 2019, at 4 p.m.

Emily Blampied
Secretary

Documents distributed:

BOLT agenda for 2/11/2019
BOLT minutes for 1/7/2019

Director's report
FY20 budget spreadsheet

Poyant Sign proposals