



# Hanover General Bylaw Amendments for Articles on Warrant for Town Meeting 2022 Public Hearing

Bylaw Review Committee:

Eric M. Grund, Rachel Rivkind, Thomas Coogan, Fred  
Freeman, Joan Kuhn

April 12, 2022

# **Agenda Items**



- 1. Call Meeting to Order and Open the Public Hearing on the Proposed Amendments to the General Bylaws of the Town of Hanover (7:00pm)**
- 2. Article 15 – Proposed Name Change from Board of Selectmen to Select Board**
- 3. Article 17 - Proposed Adjustment of the Annual Election Date**
- 4. Article 18 - Proposed Transfer Station Violations and Enforcement**
- 5. Article 20 – Proposed Mandate of Video Recordings of all Public Meetings**
- 6. Close the Public Hearing**
- 7. Other Business**
- 8. Adjourn**



## TOWN OF HANOVER BYLAW REVIEW COMMITTEE NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bylaw Review Committee of the Town of Hanover will hold a Public Hearing on Tuesday, April 12, 2022 at 7:00 p.m. in the First Floor Hearing Room of Hanover Town Hall located at 550 Hanover Street, Hanover, MA 02339. The Hearing may be attended in person or remotely. Remote Access Instructions shall be provided at the top of the Bylaw Review Committee's Agenda for April 12, 2022 which shall be posted at <https://www.hanover-ma.gov/bylaw-review-committee> prior to the meeting. The purpose of this Public Hearing is to hear testimony and comment from interested persons relative to proposed amendments to the General Bylaws of the Town of Hanover. Said amendments are to be included as Articles on the Warrant for consideration and action at the 2022 Hanover Annual Town Meeting. After this Public Hearing the Committee will, as required, vote its recommendations on the proposed Articles and report them to the Town of Hanover Advisory Committee.

There are four (4) Bylaw Amendment Articles proposed for consideration at the 2022 Hanover Annual Town Meeting. A summary of these Articles is provided below. Copies of the text of such Articles are available for review by interested parties in the Offices of the Town Clerk, 550 Hanover St., Hanover, MA., 02339 during Town Clerk office hours. The Articles listed below may not be the same as those that appear on the final Warrant for the 2022 Hanover Annual Town Meeting, and are inserted herein for convenience and discussion purposes only.

### Summary of Annual Town Meeting Articles Proposing Amendments to the Bylaws:

- Article 15. Amend General Bylaws - Name Change from Board of Selectmen to Select Board
- Article 17. Amend General Bylaw §3-1 - Adjust Annual Election Date
- Article 18. Amend General Bylaw §6-19 - Transfer Station Violations and Enforcement
- Article 20. Amend General Bylaw §4-25 - Mandate Video Recording of all Public Meetings

HANOVER BYLAW REVIEW COMMITTEE

Eric Grund, Chairman



# **Public Hearing**

**Purpose not to make changes in Articles. Warrant is set and signed. Commentary may/will be shared on floor of Town Meeting**

## **Town Meeting 2022 Information**

The Town of Hanover Annual Town Meeting will be held **in person** on **Monday, May 2, 2022**, at Hanover High School, located at 287 Cedar Street. Special Town Meeting starts at 7:00 PM and the Annual Town Meeting starts at 7:30 PM.



## **Introductions and Thank you:**

- Bylaw Review Committee - Eric M. Grund, Rachel Rivkind, Thomas Coogan, Fred Freeman, Joan Kuhn
- Stephen Ryerson, Director of Communications, Information, and Media
- Janet D. Tierney, Director of Public Affairs, Licensing and Insurances, Offices of the Selectboard and Town Manager
- Joe Colangelo, ICMA-CM, Town Manager, Town of Hanover

**Article 15: Corrine Crissinger, 9<sup>th</sup> Grade South Shore Regional Vocational Technical High School**

**Article 17: Catherine Harder-Bernier, CMC, Town Clerk, Town of Hanover**

**Article 18:**

**Timothy A. Kane, Chief of Police, Hanover Police Department**

**Kurt Kelley, Deputy Superintendent of Public Works**

**Victor Diniak, Director of Public Works**

**Article 20: Janet D. Tierney, Director of Public Affairs, Licensing and Insurances, Offices of the Selectboard and Town Manager**

**Thank you SelectBoard: David Delaney, Rhonda Nyman, John Tuzik, Vanessa O'Connor, Steve Louko**



# 4 General Bylaws with Articles on the Warrant for Town Meeting

1. NAME CHANGE FROM BOARD OF SELECTMEN TO SELECT BOARD
2. CHANGE ANNUAL ELECTION DATE
3. TRANSFER STATION VIOLATIONS AND ENFORCEMENT
4. MANDATE VIDEO RECORDING OF ALL PUBLIC MEETINGS

INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2022		
ARTICLE #	ISSUE	SUBMITTED BY
1	Accept Reports in Annual Town Report	Advisory Committee
2	Hear/Accept Reports of Committees & State Officials	Advisory Committee
3	Authorize Treasurer to Accept Trust Funds	Director of Finance
4	Assume Liability to Allow State DEP Work	Board of Selectmen
5	Set Pay for Elected Official – Town Moderator	Advisory Committee
6	Set Pay for Elected Official - Town Clerk	Advisory Committee
7	General Fund Operating Budget	Town Manager Director of Finance
8	Water Enterprise Budget	Town Manager, Director of Public Works, Director of Finance, Board of Selectmen
9	PEG Access & Cable Related Fund	Town Manager Director of Finance
10	Accept Chapter 90 Road Grant Monies	Board of Selectmen Town Manager Director of Public Works
11	Set Limits On Revolving Funds	Town Manager Director of Finance
12	Name the Build the Boards Project – “Sergeant Michael C. Chesna Memorial Rink”	Build the Boards, Parks & Recreation Committee, Board of Selectmen, Town Manager
13	Name the traffic island at the intersection of Circuit Street and Hanover Street (Route 139) “Walter L. Sweeney Square”	Board of Selectmen
14	Home Rule Petition – Amend Town Manager Act Name Change from Board of Selectmen to Select Board	Board of Selectmen
15	Amend General Bylaws – Name Change from Board of Selectmen to Select Board	Board of Selectmen
16	Amend Zoning Bylaws – Name Change from Board of Selectmen to Select Board	Board of Selectmen Planning Board
17	Amend General Bylaws – Adjust Annual Election date to the Saturday 12 days after the first Monday of May each year.	Town Clerk
18	Amend General Bylaws – Transfer Station Violations and Enforcement	Town Manager Board of Selectmen
19	Amend/Eliminate Zoning Bylaw 6.11.00 - VPUD	Planning Board Town Manager
20	Amend General Bylaws - Mandate Video Recording of All Public Meetings	Board of Selectmen
21	Appropriate Funds – Police Cruisers (\$120,000 Free Cash)	Town Manager, Police Chief
22	Appropriate Funds – Fire Department Ballistic Gear (\$60,000 Free Cash)	Fire Chief, Town Manager
23	Appropriate Funds – Ambulance (\$375,000 Debt)	Fire Chief, Town Manager, Board of Selectmen, Finance Director
24	Appropriate Funds – HHS Turf Field and Track (\$1,750,000 Debt)	Town Manager, School Superintendent, Director of Public Works
25	Appropriate Funds – DPW Dump Truck (\$220,000 Free Cash)	Town Manager, Director of Public Works

[annual town meeting warrant draft 2-28-22.pdf \(hanover-ma.gov\)](#)



## **Bylaw change 1:**

### **Final Language in Article on Warrant:**

To see if the Town will vote to amend the Town's General Bylaws to by replacing, in each instance in which they appear: (1) the words "Board of Selectmen" , "Board of Selectman", "Board", or "Selectmen" , when such terms reference the entire Board, with the term "Select Board"; the term "Selectman" with "Select Board member" (3) the term "Chairman" with the term "Chair and (4) make any other grammatical changes required for these proposed changes; provided, however, that this bylaw amendment shall take effect only after all the provisions of G.L. c.40, s.32 have been met and the special act approved under Article 8 takes effect, or take any other action relative thereto.



**Bylaw change 2:** Day change of annual election of Town Officers (Article 17 in draft dated Feb 28)

**Final Language in Article on Warrant :**

‘The Annual Town Meeting for the consideration of such business as shall be contained in the articles of the warrant shall be held on the first Monday in May of each year at seven-thirty p.m.; and the annual election of Town Officers shall be held on the Saturday **twelve days after** the first Monday in May of each year,’





## **Bylaw change 3: Transfer Station Violations and Enforcement**

**Name:** Transfer Station Violations and Enforcement (Article 18 in draft dated Feb 28).

### **Final Language in Article on Warrant :**

6-19 Recycling of Waste Materials Section 5.

Unauthorized disposal of waste within Hanover's Transfer Station shall result in a fine of \$200 plus all costs associated with the clean-up and repairs required for the removal of the unauthorized waste, per occurrence.

# Bylaw change 4



## **Final** Language in Article on Warrant:

4-25 COMMITTEE MEMBERSHIP REQUIREMENTS (Voted at Town Meeting, May 3, 2010 as 4- 24. A scrivener's/numerical error. Article inserted as 4-25.) All members of Boards, Commissions, and Committees appointed by elected officials and shown in the Town Bylaws or established by vote of Town Meeting must fulfill the following minimum requirements for membership:

1. [Bylaw clause remains the same]
2. All members of an appointed Board, Commission, or Committee shown in the bylaws or established by Town Meeting are expected to regularly and in person attend meetings either in-person and/or virtually. Each Board, Commission, or Committee will, through the vote of the majority of the Page 10 of 16 members, determine the number of absences from meetings during a continuous 12 month period that is acceptable. The chairman of the Board, Commission, or Committee will report excessive absences to the elected official(s) responsible for appointments to that Board, Commission, or Committee who may remove the absent member from the Board, Commission, or Committee and appoint a replacement in the manner of the original appointment.
3. Other than (a) Executive Sessions, (b) Off-Premise Site Visits, or (c) in the event of extenuating circumstances such as faulty technology or connection/power disruptions, all meetings of elected and appointed Boards, Commissions, Committees and Trusts shall be audio and/or video recorded by the Town of Hanover and be made available as public records through Hanover Community Television. Board of Selectmen



## **Conclusion:**

**The language for all 4 General Bylaw articles on the warrant have been approved by Town Counsel and is ready for Town Meeting.**

## **Thank you:**



- Bylaw Review Committee - Eric M. Grund, Rachel Rivkind, Thomas Coogan, Fred Freeman, Joan Kuhn
- Stephen Ryerson, Director of Communications, Information, and Media
- Janet D. Tierney, Director of Public Affairs, Licensing and Insurances, Offices of the Selectboard and Town Manager
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**Kurt Kelley, Deputy Superintendent of Public Works**

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