



TOWN OF HANOVER
DEPARTMENT OF MUNICIPAL FINANCE
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339
781-826-5000

Finance Department

TO: Bulletin Boards at Town Hall, School Department, Library, COA, DPW, Police and Fire Departments and the Town's Website

FROM: Lincoln Heineman
Finance Director

DATE: March 31, 2020

**TEMPORARY/PART-TIME
ELECTION WORKER/TELLERS**

The Town of Hanover is accepting applications for Election Tellers to work the Election Polls on Election Day. This position is a temporary/part-time appointment of the Town Manager which will be effective through July 31, 2020.

General duties include but are not limited to: Tellers shall work at the end of the day and after the election polls close. They shall be assigned to count votes and shall be instructed in that duty by the Warden or Deputy Warden. As a member of our team this employee needs to work and communicate well with others to maintain a positive election atmosphere.

The successful candidate must be willing to work up to 2-8 evening hours on Election Day, and will be required to complete the on-line State Ethics Training and a mandatory Teller training before Election Day. There is one remaining known elections this appointment year, June 27, 2020. The rate of pay was \$12.75/hour in FY'20.

Deadline for application is April 20 2020. Please submit a cover letter and resume to Ann Lee, Executive Assistant, Town of Hanover, 550 Hanover Street, Hanover, Massachusetts 02339 or e-mail: ann.lee@hanover-ma.gov.

The Town of Hanover is an Affirmative Action, Equal Opportunity Employer.
