



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Wednesday, March 4, 2020 - 7:00 pm
Advisory Committee Meeting Room
Hanover Town Hall

Committee Attendees

Ted Hickey, Chair
Sandra Hayes
Steven Freedman

Gavin Little-Gill
Nick Morwood
Jerry O'Hearn

Committee Members Absent

Jim Hoyes

Steve Kmito

Joan Port-Farwell

Other Attendees

Joe Colangelo, Town Manager
Lincoln Heineman, Director of Finance
Chelsea Stevens, Town Accountant

Victor Diniak, DPW Superintendent
Kurt Kelley, Deputy Superintendent of DPW

Opening

The meeting was opened at 7:00pm by Chair Ted Hickey.

Review of Meeting Minutes

Sandra Hayes moved that the minutes from the February 26, 2020 meeting be accepted as written. The motion was seconded and approved unanimously.

Presentation of FY21 Department of Public Works Budget

Director of Public Works Victor Diniak reviewed the Water Division's budget for FY21. Victor reviewed each line item of the budget - Water Administration, Water Treatment and Water Distribution. In the area of Water Distribution Victor reviewed Disinfection by-products and gave a Water Management Act update. The goal is to account for every drop of water.

Victor reviewed Article 14 – Modify Transfer Station Fee Schedule

Victor also reviewed Article 15 – Modify Water Fee Schedule. The adjustments will mostly impact new service connection fees. A motion was made to accept the new fee schedule, then seconded and approved unanimously.

Review Request from Lincoln Heineman to Transfer Monies from the Reserve Fund

The \$100,000 request is for unforeseen expenses associated with the COVID-19 Coronavirus. \$70,000 was requested for the General Government Salaries line item to account for possible overtime costs, and \$30,000 for the General Government Expenses line item. There has already been an expense of \$16,000 for an AeroClave, an automated no-touch decontamination system to be used primarily in the Town's ambulances. After discussion a motion was made and accepted to transfer from the Reserve Fund \$70,000 to the General Government Salaries line item and \$30,000 to the General Government Expenses line item. The motion was approved unanimously.

Review of Draft Warrant Articles

The Committee reviewed the articles on the draft Annual and Special Town Meeting warrants. Lincoln brought to the Committee's attention articles 16 & 47 that run in tandem: #16 "Eliminate Local Educational Fund" and #47 "Establish Municipal Veterans Assistance Fund through Voluntary Donation on Property and Motor Vehicle Excise Tax Bills".

Adjournment

Sandra Hayes made a motion to adjourn, the motion was seconded. The motion carried unanimously. The meeting adjourned at 8:52 pm.

Next Meeting

Wednesday, March 11, 2020 at 7 PM.