



**TOWN OF HANOVER ANNUAL REPORT**  
**For Fiscal Year Ending June 30, 2004**

**Cover Photo courtesy of:**

**Jean Migre  
Hanover**

ONE HUNDRED  
AND  
FIFTY-SECOND  
ANNUAL REPORT  
of the  
OFFICERS AND COMMITTEES  
of the  
TOWN OF HANOVER  
[www.hanovermass.com](http://www.hanovermass.com)



FOR FISCAL YEAR ENDING JUNE 30, 2004

# In Memoriam

John C. Homan, Jr.  
1939 – 2003

*Affordable Housing Committee  
Board of Public Works  
Economic Development Committee  
Call Firefighter*

Robert M. Moodie  
1939 – 2003

*Call Firefighter*

Joan Cruise  
1942 – 2004

*Assistant Tax Collector*

Patrick J. Donovan  
1941 – 2004

*Town Planner*



# **TOWN OF HANOVER**

PLYMOUTH COUNTY, MASSACHUSETTS

**As of January 1, 2004**

## **REPRESENTATIVE IN CONGRESS**

Tenth Congressional District

WILLIAM D. DELAHUNT, Quincy

## **COUNCILOR**

Second Councilor District

CHRISTOPHER A. IANNELLA, JR., Boston

## **STATE SENATOR**

ROBERT S. CREEDON, JR., Brockton

## **STATE REPRESENTATIVE**

Fifth Plymouth Representative District

ROBERT J. NYMAN, Hanover

## **COUNTY COMMISSIONERS**

TIMOTHY McMULLEN, Pembroke

JOHN P. RIORDAN, Marshfield

PETER G. ASIAF, JR., Brockton

## **Population**

Federal Census 11,918 (as of 2000)

Town Census 14,076 (as of 1-1-2004)

## **ELECTED TOWN OFFICERS**

### **SELECTMEN**

R. Alan Rugman, Chairman	2004
David G. Flynn	2005
Viola A. Ryerson	2006

### **ASSESSORS**

Carl J. Reid, Chairman	2004
Nancy C. Lyons, Assessor	2005
Paul J. Barresi	2004

### **TOWN CLERK**

Robert C. Shea	2004
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### **TOWN COLLECTOR**

Joan T. Port-Farwell	2004
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### **SCHOOL COMMITTEE**

Suzanne Brady, Chairman	2004
Linda DiNardo, Vice Chairman	2006
Catherine E. Dennehy, Secretary	2005
Joseph J. O'Brien	2005
Les Molyneaux	2006

### **BOARD OF HEALTH**

MaryAnne M. Kenyon, Chairman	2004
Jerome D. Cohen	2005
Pamela O. Lamie	2006

### **TRUSTEES OF PUBLIC LIBRARY**

Roberta A. Stannard, Chairman	2004
Patricia A. Pervane, Secretary	2005
Peter K. Johnson, Treasurer	2006

## **BOARD OF PUBLIC WORKS**

Harold L. Dunn, III, Chairman	2004
Louis Avitabile	2005
John Benevides	2006

## **PLANNING BOARD**

Richard V. Deluca, Chairman	2005
Peter W. Moll, Vice Chairman	2007
Bora M. Pervane, Clerk	2004
Maryann M. Brugnoli	2006
Cheryl Purcell	2008

## **HOUSING AUTHORITY**

Victoria Buckley, Chairman	2006
Joanne F. McDonough, Vice Chairman	2004
Brian Connolly	2007
Lillian D. Haley	2006
John Benevides	2005
James P. McDonough, Treasurer/State Appointee	
Kevin R. Donovan, Executive Director	

## **MODERATOR** (Elected Annually)

Janet W. O'Brien	2004
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# **OFFICERS APPOINTED BY SELECTMEN**

## **TOWN ADMINISTRATOR**

Stephen S. Rollins

## **FIRE CHIEF**

Stephen R. Tucker

## **POLICE CHIEF**

Paul R. Hayes

## **MUNICIPAL FINANCE DIRECTOR**

George L. Martin

## **TOWN ACCOUNTANT**

George L. Martin

## **TOWN COUNSEL**

James A. Toomey, Esq.

## **TOWN CONSTABLES**

Thomas F. Hayes	2004
Paul Newcomb (Sergeant)	2004
Howard Rollins (Sergeant)	2004

## **PUBLIC CONSTABLES**

Michael C. Moore, South Weymouth	2005
Robert S. Barlow, Marshfield	2006
Stephen M. Cook, Pembroke	2006
Kevin J. Dalton, Braintree	2006



## **REGISTRARS OF VOTERS**

Nancy J. Goldthwait, Chairman	2004
Pamela D. Ferguson	2005
Carmines J. Salines	2006
Maureen Vierra	2006

## **BOARD OF APPEALS**

Eugene P. Beaupre, Chairman	2006
Thomas C. Bailey, Vice Chairman	2006
Paul W. Hickey	2006
David R. Delaney, Associate Member	2004
Matthew W. Perkins, Associate Member	2006
Michael J. Mercurio, Associate Member	2006

## **INSPECTOR OF BUILDINGS**

Michael J. Clancy, Building Commissioner; Zoning, Sign & Code Enforcement Officer	2004
David H. Bonney, Alternate Inspector of Buildings	2004
Thomas M. Barry, Assistant Inspector of Buildings	2004
John N. Undzis, Assistant Inspector of Buildings	2004

## **INSPECTOR OF PLUMBING, GAS PIPING AND APPLIANCES**

Gary A. Young, Gas/Plumbing Inspector	2004
Paul Brothers, Alternate Gas/Plumbing Inspector	2004
Michael Donahue, Alternate Gas/Plumbing Inspector	2004
John Hoadley, Alternate Gas/Plumbing Inspector	2004

## **INSPECTOR OF WIRES**

William F. Laidler, Inspector of Wires	2004
Robert W. Stewart, Alternate Inspector of Wires	2004
Charles Palmieri, Alternate Inspector of Wires	2004

**DIRECTOR OF VETERANS' SERVICES; VETERANS' AGENT;  
VETERANS' BURIAL AGENT, VETERANS' GRAVE OFFICER**

Robert N. Lyons

2004

**SEALER OF WEIGHTS AND MEASURES**

Brian Connolly

2004

**FOREST FIRE WARDENS**

Stephen R. Tucker (Fire Chief)

Kenneth L. Blanchard (Deputy Fire Chief)

**HANOVER EMERGENCY MANAGEMENT AGENCY**

James A. Purcell, Director

2004

Anthony G. Manna, Deputy Director

2004

William C. Cormier, Jr., Assistant Director

2004

Francis J. DiSabatino, Communications Officer

2004

Mark Pongonis, C.E.R.T.\* Training Officer

2004

Anne E. Manna, R.A.C.E.S.\*\* Operator

2004

Randy M. Koslowsky, Field Operations Officer

2004

\* (C.E.R.T. = Community Emergency Response Team)

\*\* (R.A.C.E.S. = Radio Amateur Civil Emergency Service)

**EMERGENCY COMMUNICATIONS CENTER COMMITTEE**

Kenneth L. Blanchard (Deputy Fire Chief) Chairman

Walter L. Sweeney, Jr. (Lieutenant) Secretary

David A. Duff

2004

**E-911 COORDINATOR**

Kevin R. Short, Coordinator

## **CONSERVATION COMMISSION**

John G. Bradley, Chairman	2004
Stephen T. O’Leary, Vice Chairman	2004
James M. Smith, Clerk/Hearing Officer	2004
David B. Lane, Commissioner	2004
Vacant	2005
Janine Delaney, Conservation Agent	

## **AGENT, COUNTY AID TO AGRICULTURE**

Leander B. Nichols

## **REPRESENTATIVES TO THE NORTH RIVER COMMISSION**

Daniel C. Jones	2004
Joseph V. Polsinello, Alternate	2004
Joseph Strazdes, Environmental Fish & Game Officer	2006

## **ECONOMIC DEVELOPMENT COMMISSION**

Louis C. Crescenzi, Chairman	2007
Susannah Leslie, Clerk	2007
Richard G. Thurston	2007
Vacant	2007

## **BOARD OF OVERSEERS OF THE STETSON HOUSE**

Donald E. Morrison, Chairman	2005
Roger A. Leslie, Sr., Secretary	2004
Richard T. Flanagan	2006

## **CABLE ADVISORY COMMITTEE**

Robert L. Tufts, Chairman	2006
James V. O’Brien	2007
Jack F. Robinson	2008
Richard A. Skerry, Jr.	2009

## **COORDINATOR OF ENERGY**

Joan B. Reid

## **HANOVER CULTURAL COUNCIL**

Kathryn D. Leahy, Chairman	2004
Lois Van Doren, Treasurer	2005
Wallace M. Kemp	2005
Jean Maniscalco	2005
Linda Di Nardo	2004
Doris A. Lewald	2006
Vacant	2006

## **HANOVER HISTORICAL COMMISSION**

Barbara U. Barker, Chairman	2006
Carol A. Franzosa, Secretary	2005
Peter K. Johnson	2005
Barbara A. Connors	2004
Charles H. Minott	2004

## **HANOVER AFFORDABLE HOUSING PARTNERSHIP**

Victoria A. Buckley	2006
Diane Campbell	2006
Mary S. Deame	2006
Eleanor M. Kimball	2006
Joanne F. McDonough	2006
Vacant	2006

## **FAIR HOUSING COMMITTEE**

Mary S. Deame	2006
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## **REPRESENTATIVE TO SOUTH SHORE SCHOOL DISTRICT COMMITTEE**

Robert Heywood (Sergeant)	2006
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## **AFFIRMATIVE ACTION COMMITTEE**

Kenneth L. Blanchard (Deputy Fire Chief)	2006
Stephen S. Rollins (Town Administrator)	2006
Walter L. Sweeney, Jr. (Lieutenant)	2006

## **COUNCIL ON AGING**

Theodore F. Makowski, Chairman	Eleanor M. Kimball
Caroline Taylor, Vice Chairman	James E. Gallant
Albert R. Cavanagh, Treasurer	Jane Murray
Joanne B. Cure, Secretary	

## **DELEGATE TO OLD COLONY PLANNING COUNCIL AREA AGENCY ON AGING ADVISORY COMMITTEE**

Caroline Taylor, Board of Directors	2004
Joan B. Reid, Alternate Delegate	2004

## **REPRESENTATIVE TO M.A.P.C.**

Patrick J. Donovan (Town Planner)	2006
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## **DESIGN REVIEW BOARD**

William J. Dooley, Co-Chairman	2006
Bruce A. Nordstrom, Co-Chairman	2006
Steven C. Habeeb	2006
Joahanne E. Morrison	2006
Vacant	2006

## **TAXATION AID COMMITTEE**

Carl Reid	2004
Joan T. Port-Farwell (Town Collector)	2004
Joan R. Thomas	2004

## **BYLAW AND TOWN ORGANIZATION STUDY COMMITTEE**

Barbara Y. Itz, Chairman	2005
John K. Sergeant	2004
Joan R. Thomas	2004
Kathy C. Gilroy	2004
Matthew W. Perkins	2005

## **SELECTMEN'S REPRESENTATIVE TO SOUTH SHORE COALITION**

R. Alan Rugman (Selectman)	2004
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## **MBTA ADVISORY BOARD**

Gerald B. Lewis	2004
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## **SOUTH SHORE RECYCLING COOPERATIVE**

Frank A. Cheverie (Superintendent-DPW)	2004
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## **ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE**

Arnold Itz, Chairman	Richard Matthews
John Benevides	Bora M. Pervane
Jeffrey Blanchard	R. Alan Rugman (Selectman)
John Connolly	William Scarpelli
Richard DeLuca	

**APPOINTMENTS BY THE TOWN ADMINISTRATOR**  
(Subject to approval by the Board of Selectmen)

**ELDERLY SERVICES DIRECTOR**

Joan B. Reid

**ANIMAL CONTROL OFFICER/DOG OFFICER**

Brian J. Golemme

**ASSISTANT DOG OFFICER**

James W. Forry

**INSPECTOR OF ANIMALS**

Brian J. Golemme

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**APPOINTMENTS BY THE  
MUNICIPAL FINANCE DIRECTOR**  
(Subject to approval of the Board of Selectmen)

**TOWN TREASURER**

Robert C. Haley

\*\*\*\*\*

**APPOINTMENTS BY THE PLANNING BOARD**

**TOWN PLANNER**

Patrick J. Donovan

**APPOINTMENTS BY THE BOARD OF HEALTH**

**AGENT FOR THE BOARD OF HEALTH  
MILK INSPECTOR**

Jeanmarie Kent Joyce

**PUBLIC HEALTH NURSE**

Nancy C. Funder

\*\*\*\*\*

**APPOINTMENTS BY THE  
BOARD OF PUBLIC WORKS**

**SUPERINTENDENT**

Frank A. Cheverie

\*\*\*\*\*

**APPOINTMENTS MADE BY  
HANOVER COUNCIL ON AGING**

**REPRESENTATIVE TO  
OLD COLONY ELDERLY SERVICES, INC.**

Caroline Taylor, Board of Directors  
Joan B. Reid, Alternate



## **APPOINTMENTS BY THE MODERATOR**

### **ADVISORY COMMITTEE**

(Appointed by Moderator with approval of majority of Selectmen)

David C. Greene, Chairman	2004
Paul M. Mullane, Vice Chairman	2004
Joan F. Giroux, Secretary/Clerk	2004
Joseph Zemotel	2004
Florence Grady	2005
Joseph R. Salvucci	2005
Helen Graves	2006
Susan Setterland	2006
David M. Walsh	2006

### **CAPITAL IMPROVEMENT COMMITTEE**

(Appointed by Moderator with approval of majority of Selectmen)

Donald W. Moores, Chairman	2005
Thomas C. Bailey, Vice Chairman	2004
Alexander H. Campbell, Jr.	2006
John Shelley	2006
Joan Giroux (Advisory Committee Liaison)	2004

### **OPEN SPACE AND RECREATION PLANNING COMMITTEE**

(Appointed by Moderator with approval of majority of Selectmen)

Douglas T. Thomson, Chairman  
Harold D. Thomas, Vice Chairman  
Bruce Ryerson, Secretary  
Stephen T. O'Leary, (Conservation Commission)  
Pat Beers  
Dana Shaw  
Mary Dunn

### **CIVIL SERVICE STUDY COMMITTEE**

Donna Buckley, Chairman  
John Fontes  
Joseph Hannigan  
Frank Piecut  
Paul Salines

## **FIRE STATION BUILDING & RECONSTRUCTION COMMITTEE**

Stephen R. Tucker, Fire Chief, Chairman  
David G. Flynn (Selectman)  
James A. Purcell  
Daniel Walker  
Vacant

## **HANOVER GOVERNMENT STUDY COMMITTEE**

Margaret Morris, Chairman  
David Bond  
William Cass  
Brian Connolly  
Sydney Elliot

## **PARKS AND RECREATION COMMITTEE**

Douglas J. McLaughlin, Jr., Chairman	2005
Arthur L. Ceurvels, Vice Chairman	2006
Kathleen A. Flanagan, Clerk	2004
Linda J. DiNardo, (Bandstand Committee)	2004
Stephen Carroll	2005
John L. Gabriel, Jr.	2006

## **SCHOOL BUILDING NEEDS COMMITTEE**

Chris Martin, Chairman  
Les Molyneaux, (School Committee Representative)  
Donald Buckley  
Neil Buckley  
Stephen Devine

## REPORT OF THE BOARD OF REGISTRARS

JULY 1, 2003 – JUNE 30, 2004

As in previous years, the population of Hanover rose slightly, from 13,918 to 14,062. We expect a larger growth in the next year as the housing development continues.

The number of registered voters is about the same as last year at 8,320. As in the population increase, we expect an increase in new voters due to the Presidential Election in November.

The breakdown of Party and Precincts are as follows:

<u>PARTY</u>	<u>PCT. I</u>	<u>PCT. II</u>	<u>PCT. III</u>	<u>PCT. IV</u>	<u>TOTAL</u>
Democrat	483	539	577	530	2129
Republican	318	317	312	349	1296
Green	3	2	3	2	10
Independent (Unenrolled)	1252	1229	1216	1150	4847
Libertarian	13	4	7	3	27
Indep. Third Party	2	3	3	3	11
Total	2071	2094	2118	2040	8320

All residents may register to vote at the Town Hall in the Board of Registrar's office weekdays from 8 a.m. – 4 p.m. Special sessions are held prior to all Elections and Town Meetings.

This office also handles the Annual Town Census and we urge all residents to return their census form when received.

Please feel free to contact the Registrar's office at (781) 826-8796 with any questions or concerns about voting status or Party affiliation changes.

Pamela D. Ferguson, Chairman  
Nancy J. Goldthwait  
Carmine J. Salines  
Robert C. Shea, Town Clerk

## **FIRE STATION BUILDING & RECONSTRUCTION COMMITTEE**

Stephen R. Tucker, Fire Chief, Chairman  
David G. Flynn (Selectman)  
James A. Purcell  
Daniel Walker  
Vacant

## **HANOVER GOVERNMENT STUDY COMMITTEE**

Margaret Morris, Chairman  
David Bond  
William Cass  
Brian Connolly  
Sydney Elliot

## **PARKS AND RECREATION COMMITTEE**

Douglas J. McLaughlin, Jr., Chairman	2005
Arthur L. Ceurvels, Vice Chairman	2006
Kathleen A. Flanagan, Clerk	2004
Linda J. DiNardo, (Bandstand Committee)	2004
Stephen Carroll	2005
John L. Gabriel, Jr.	2006

## **SCHOOL BUILDING NEEDS COMMITTEE**

Chris Martin, Chairman  
Les Molyneaux, (School Committee Representative)  
Donald Buckley  
Neil Buckley  
Stephen Devine



## **REPORT OF THE BOARD OF SELECTMEN**

**July 1, 2003 – June 30, 2004**

We would like to acknowledge, with appreciation, the cooperation of all the Boards and Committees relative to accomplishing the work of the Town. In our opinion, Hanover has endured the financial difficulties of the past two years exceptionally well. Our interactions with other Boards have been cooperative and productive in preserving services for our citizens. Taxes, on average, have been held to little or no increase. We have negotiated reasonable contracts with our unions and have been able to avoid service and personnel cuts. The citizens of Hanover can be rightfully proud of the Town they live in.

We also approved a number of grants for the Town, including:

\$ 2,126 for Community Emergency Response Training from the Massachusetts Emergency Management Agency (MEMA);  
\$73,446 for the December 2003 snowstorm from MEMA;  
\$ 9,140 for the Council on Aging from the Executive Office of Elder Affairs; and,  
\$ 700 for Hands-on Driver Training from the Massachusetts Interlocal Insurance Association (MIIA).

Additionally, we have received two (2) Automated External Defibrillators from the Executive Office of Public Safety, grants for the construction of a footbridge over French's Stream from the Department of Environmental Protection, and a street sweeper being shared with the Towns of Hanson and Pembroke.

Town Meeting charged the Selectmen with finding a proper use for the land and building known as Curtis School. Most recently, Curtis School was used for administrative offices by the Hanover School Department. The land continues to be heavily utilized as a recreational field with a diamond for baseball games. A hearing was held in August 2003, and the Board received inquiries of interest from the Fire Station Building and Reconstruction Committee, the Council on Aging, the Hanover Historical Commission, and the Natural Health Group. We did propose, and the Hanover Historical Commission did consider, a long term lease of the building, but ultimately they did not pursue this option. Individuals have expressed an interest in using the building as a pre-school, or a performance center. Other ideas have included selling the property to a private party for use as residential property. There are complications with all of these issues because the building requires \$500,000 worth of upgrades and repairs, as identified in the Site Assessment and Feasibility Study. The Board has also received a quote in the amount of \$44,668 for the demolition of the building. Zoning issues may also have to be addressed depending on the use proposed. We will re-evaluate this property in the near future taking into consideration the possibility of utilizing funds from the Community Preservation Act.

Our office continued to spearhead centralized purchasing where such efforts benefited the town. In the last year, our natural gas program brought more than \$23,000 in rebates into the Town coffers. Electricity bulk purchases continue to produce savings in the magnitude of more than \$53,000 over the year. In addition to savings, department fees increased resulting in additional revenue of \$26,000 over the equivalent time period of the prior year.

For the first time since 1991, the Board voted to establish separate tax rates for business and residential assessment of real estate and personal property. The tax shift was a modest 1% shift. This step was, in part, influenced by the sale of the Mall, which showed that the assessed value was at least \$20 million less than what the actual sale value turned out to be. We will review this issue again next year.

In a ceremony on November 18, 2003, the Board permanently enshrined the Boston Post Cane in a display box especially built for this purpose by Hal Thomas of Hanover. This display can be found in the lobby outside the Selectmen's Office together with the History of the Boston Post Cane provided by Carol Franzosa.

The Board would like to remember and honor the sad and sudden loss of two valuable employees during this fiscal year. Deputy Tax Collector Joan Cruise, and Town Planner Patrick Donovan, both died while they were in service to the Town. Joan and Pat maintained the highest level of professionalism in their duties.

Respectfully submitted,

David G. Flynn, Chairman  
Viola A. Ryerson  
R. Alan Rugman



Awarding of the Boston Post Cane Citation to Margaret Watson of Hanover. From Left to Right: Chairman R. Alan Rugman, Margaret Watson, Viola A. Ryerson, and David G. Flynn

## REPORT OF THE BOARD OF REGISTRARS

JULY 1, 2003 – JUNE 30, 2004

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This office also handles the Annual Town Census and we urge all residents to return their census form when received.

Please feel free to contact the Registrar's office at (781) 826-8796 with any questions or concerns about voting status or Party affiliation changes.

Pamela D. Ferguson, Chairman  
Nancy J. Goldthwait  
Carmine J. Salines  
Robert C. Shea, Town Clerk

## **REPORT OF THE TOWN CLERK**

**Receipts received July 1, 2003 – June 30, 2004**

The loss in UCC filing fees for mortgage recordings has continued this year. The Town received \$1,813.81. Town receipts have increased from \$86,276.80 to over \$94,000.00 this fiscal year. This is due mainly to a large increase in the U. S. Passport business that is done at the Town Clerk's office. This income is the largest generated by the Clerk's office without going up on any of our fees.

The Clerk's office has been opened every Wednesday night from 7:00 P.M. until 8:00/8:30 P.M. This service has enabled many of our citizens to have access to Town Hall after normal work hours. Besides making the passport business a very profitable source of income for the town, this has also made Hanover accessible to residents of other Massachusetts communities for filing their marriage intentions.

This year was very active politically. Besides having our annual Town elections in May, we also had the Presidential Primary in March. The Primary did not generate a heavy turnout, as John Kerry had a lock on the Democratic nomination and George Bush was unopposed for the Republican nomination.

There was a large decrease in dog license renewals, probably due to my not sending reminders out in the spring. That will not happen again next year. However, our late fees increased.

This year we changed the layout for the voting polls at the High School. The new layout seemed to work better than the old layout. We will find out how well the new system works come November 2<sup>nd</sup> and the Presidential Election.

The new Marriage Law made for an interesting Spring Marriage Season. We had no problems and appeared to have handled the change with no problems or controversy.

I would like to thank the many citizens of Hanover and all of the Town departments with which this office deals. My Assistant Clerk, Joanne O'Connor has been a source of inspiration and solace when needed. The Clerk's office would have trouble functioning without Joanne. I feel that she is truly my right arm. Thanks Joanne.

**Receipts received July 1, 2003 – June 30, 2004**

Business Certificates	\$4,050.00
Board of Appeals	7,050.00
Dog Fines (late fee)	425.00
Dog Fines (Dog Officer)	400.00
Dog Licenses	4,435.00
Fish & Game Fees	256.00
(Town keeps)	
Fish & Game Licenses	5,125.00
(State keeps)	
Gas Permits	3,000.00
Kennels	170.00
Marriage Intentions	1,400.00
Miscellaneous	2,650.10
Mortgage Recordings	1,813.81
Passports	56,150.00
Pole Locations	00
Raffles	70.00
Street Listings	1,099.00
Vital Statistics	3,203.00
Zoning By-Laws & Maps	<u>2,832.50</u>
<b>TOTAL</b>	<b>\$94,129.41</b>

<b>Vital Records in Hanover-Births</b>	
7/01/03-12/31/03	73
1/01/04-06/30/04	84
<b>Total</b>	<b>157</b>
<b>Marriages for</b>	
7/1/03-12/31/03	44
1/1/04-06/30/04	18
<b>Total</b>	<b>62</b>
<b>Deaths for</b>	
7/1/03-12/31/03	31
1/1/04-06/30/04	37
<b>Total</b>	<b>68</b>

Respectfully submitted,

Robert C. Shea  
*Town Clerk*

JOURNAL FOR SPECIAL TOWN MEETING  
TUESDAY, OCTOBER 28, 2003

Commonwealth of Massachusetts  
Town of Hanover

Warrant for Special Town Meeting

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the

**Hanover Middle School,**  
45 WHITING STREET, HANOVER, on

**TUESDAY, THE 28th DAY OF OCTOBER, 2003**

**at 7:30 P.M.**

Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

And you are hereby ordered to serve this Warrant by posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 7th day of October, 2003.

R. Alan Rugman

David G. Flynn

Viola A. Ryerson

\_\_\_\_\_ Howard E. Rollins \_\_\_\_\_ Constable  
October 7, 2003

JOURNAL FOR SPECIAL TOWN MEETING  
TUESDAY, OCTOBER 28, 2003

RETURN OF WARRANT FOR SPECIAL TOWN MEETING HELD  
TUESDAY, October 28, 2003

I have on this date, October 13, 2003, posted the notice of warrant of a Special Town Meeting to be held at the Hanover Middle School, 45 Whiting Street, on October 28, 2003 at the following locations in the Town of Hanover.

Cushing Housing for the Elderly  
Myette's Country Store  
Hanover Post Office  
W. Hanover Post Office  
Shaw's Market  
Joe's Coffee Shop  
Hanover Town Hall  
Mary Lou's News  
Tedeschi's West Hanover

Hanover Police Department  
Assinippi General Store  
Nobel's Camera  
CVS Hanover  
Council on Aging  
Riddle's Food Mart  
Rockland Trust Bank  
Tedeschi's Columbia Road

Howard E. Rollins, Constable  
Town of Hanover

JOURNAL FOR SPECIAL TOWN MEETING  
TUESDAY, OCTOBER 28, 2003

The Moderator declared that a quorum of 102 registered voters was now present. Mrs. O'Brien then led the assembly in the Pledge of Allegiance. The Moderator took this opportunity to announce and have the Townspeople acknowledge one of the microphone handlers, Nick Berardi, who turned 18 tonight.

**ARTICLES FOR SPECIAL TOWN MEETING WARRANT**

Motion made by Mr. Pallotta to advance Article 3 to the beginning of Town Meeting. This motion was seconded and the Moderator advised the assembly that a 2/3rds vote was necessary to advance Article 3.

**MOTION TO ADVANCE ARTICLE 3**

**SO VOTED                                      YES    78                                      NO    24**

**(Needed 69 in the Affirmative to pass)**

ARTICLE 3. To see if the Town will vote to raise and appropriate \$50,000 or some other sum, to the Fiscal Year ending June 30, 2004 budget for Legal expenses and to raise and appropriate \$90,000 or some other sum, to the Fiscal Year ending June 30, 2004 budget for Employee Benefits–Town and School Health Insurance, and to raise and appropriate \$36,000 or some other sum, to the Fiscal Year ending June 30, 2004 budget for Unclassified Property and Liability Insurance, and to raise and appropriate \$30,000 or some other sum, to the Fiscal Year ending June 30, 2004 budget for the Reserve Fund, or take any other action relative thereto.

Advisory Committee  
Board of Selectmen

**We move that the Town vote to raise and appropriate the sum of \$206,000 to the following Fiscal Year ending June 30, 2004 budgets; \$30,000 for Legal expenses, \$90,000 for Employee Benefits–Town and School health insurance, \$36,000 for Unclassified Property and Liability insurance, and \$50,000 for the Reserve fund transfer account.**

**Commentary:**

The budget voted on during the May 2003 Annual Town Meeting was based on state aid being \$5,953,423.00. However, the actual state aid received is \$6,540,981.00 a difference of \$587,558.00. The Town did receive a reduction overall from the previous year of approximately \$167K. The Advisory Committee recognizes the Town has some under funded accounts and recommends the Town appropriate the sum of \$587,558.00 to offset some of the under-funded accounts discussed in the articles before you.



JOURNAL FOR SPECIAL TOWN MEETING  
TUESDAY, OCTOBER 28, 2003

If the articles are defeated tonight, there would be a reduction in the average tax bill of approximately \$90.00. However, if the articles are defeated it could result in a reduction of services or using funds from the stabilization account.

The Town voted in the May 2003 annual Town meeting to fund the Town legal account at \$100,000.00. This was a reduction of \$30K. The actual dollars spent from this account for the past three years has been 2003 - \$121K, 2002 - \$147K, 2001 - \$153K. There is concern that the Town cannot manage to the \$100,000.00 and additional money needs to be added to the account to meet the Town's legal needs. The Advisory Committee moves to increase this account by \$30K. However, the Advisory Committee is concerned by the total dollars spent between the School and Town legal accounts last year – it was over \$200,000. The Advisory Committee would like to see the School Department and the Board of Selectmen work together this year to explore solutions that can help reduce the Town and Schools legal expenses for the 2004 – 2005 budget.

Health insurance costs for the Town are increasing significantly. Thirty two (32) additional employees have joined the Town's health insurance. As a result the account is under-funded. The 2004 budget for health insurance was \$1,698,310.00. The current expense is expected to be approximately of \$1.77M. The actual expenditure in 2003 was \$1,410,806.77. This account needs to be increased by \$90K.

The Town's three (3) year Property & Liability insurance policy expired and was put out to bid as required. The lowest bid was approximately \$36,000.00 more than the \$215,050.00 budgeted in the May 2003 annual Town meeting. \$36K additional funds need to be added to the account to provide the Town proper insurance.

The reserve fund is established for unexpected expenditures for the Town. The Advisory Committee recommends that \$50,000.00 be added to this account. The current balance of the reserve fund is \$114K. Last year the Town used \$69,114.00 from the account to cover unexpected expenses. This year the Town has already paid out \$36K.

**Motion: to divide the main motion as follows:**

**Part A**

**We move that the Town vote to raise and appropriate the sum of \$90,000.00 for Employee benefits, Town and School Health Insurance**

JOURNAL FOR SPECIAL TOWN MEETING  
TUESDAY, OCTOBER 28, 2003

**Part B**

**We move that the Town vote to raise and appropriate the sum of \$30,000.00 for legal expenses, \$36,000.00 for unclassified Property & Liability insurance and \$50,000.00 for the Reserve Fund Transfer account.**

**MOTION TO DIVIDE THE MAIN MOTION DEFEATED**

<b>YES</b>	<b>50</b>	<b>NO</b>	<b>70</b>
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**MAIN MOTION AS WRITTEN**

**SO VOTED UNANIMOUSLY**

**ARTICLE 3 AS PRESENTED BY THE ADVISORY BOARD**

**MAIN MOTION**

**SO VOTED**

ARTICLE 1. To see if the Town will vote to raise and appropriate \$362,370 or another sum of money, to the School sick leave buy-back fund and specify that said appropriation shall not be returned to the Treasury except by vote of the Town, or take any other action relative thereto.

Advisory Committee

School Department

**We move that the Town vote to raise and appropriate the sum of \$362,370 to fund the School Sick Leave buy-back account and that said appropriation shall not be returned to the Treasury except by vote of the Town.**

Commentary: The Town has an under-funded sick leave buy back liability of approximately \$3.6 Million. Alone the school liability is approximately \$3.0M. The school sick leave buyback account balance as of today is \$366,098. Last year the Town paid out approximately \$588,000.00 in school sick leave buy back. Typically when the annual budget is voted on during the Annual Town Meeting, it is unclear as to how many employees are actually retiring. If more employees retire than estimated, we could easily be in a position where there is not enough money in the account to cover the liability for the year. In the event the account is under funded, it could result in a need to reduce services to fund the sick leave buy back account. This article will help the Town manage the un-forecasted cash-flow for school sick leave buy back liability.

**MOTION AS WRITTEN IS APPROVED**

JOURNAL FOR SPECIAL TOWN MEETING  
TUESDAY, OCTOBER 28, 2003

**SO VOTED UNANIMOUSLY**

ARTICLE 2. To see if the Town will vote to raise and appropriate \$19,218 or another sum of money to the Town Sick Leave Buyback Fund and specify that said appropriation shall not be returned to the Treasury except by vote of the Town, or take any other action relative thereto.

Advisory Committee  
Board of Selectmen

**We move that the Town vote to raise and appropriate the sum of \$19,218 to fund the Town Sick Leave buy-back account and that said appropriation shall not be returned to the Treasury except by vote of the Town.**

Commentary: The Town has an under-funded sick leave buy back liability of approximately \$3.6 Million. The Town employee liability is approximately \$600,000. The Town sick leave buy back account balance as of today is \$39,835. The Town paid zero dollars last year. However, since July of this year the Town paid out approximately \$41,000.00 in Town sick leave buy back for retiring Town employees. The Advisory Committee is concerned that the Town could be in a position where there is not enough money in the account to cover the liability for the year. In the event the account is under funded, it could result in a need to reduce services to fund the sick leave buy back account. This article will help the Town manage the un-forecasted cash-flow for Town sick leave buy back liability.

**MOTION AS WRITTEN**

**SO VOTED UNANIMOUSLY**

**MOTION TO ADJOURN THE SPECIAL TOWN MEETING**

**SO VOTED UNANIMOUSLY**

**SPECIAL TOWN MEETING ADJOURNED AT 8:55 P.M.**

A TRUE COPY,            ATTEST:

ROBERT C. SHEA  
TOWN CLERK

**JOURNAL FOR PRESIDENTIAL PRIMARY HELD  
TUESDAY, MARCH 2, 2004**

Commonwealth of Massachusetts  
Town of Hanover

Warrant for Annual Town Meeting

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at

Precincts I, II, III, IV

Hanover High School

287 Cedar Street

**ON TUESDAY, THE SECOND DAY OF MARCH, 2004**

from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

**PRESIDENTIAL PREFERENCE.....FOR THIS COMMONWEALTH  
STATE COMMITTEE MAN.....SENATORIAL DISTRICT  
STATE COMMITTEE WOMAN.....SENATORIAL DISTRICT  
WARD OR TOWN COMMITTEE.....CITY OR TOWN**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 2<sup>nd</sup> day of February, 2004.

David G. Flynn

Viola A. Ryerson

R. Alan Rugman

Howard E. Rollins Constable

February 2, 2004

JOURNAL FOR PRESIDENTIAL PRIMARY HELD  
TUESDAY, MARCH 2, 2004

RETURN OF WARRANT FOR PRESIDENTIAL PRIMARY HELD  
TUESDAY, MARCH 2, 2004

I have on this date, February 8, 2004, posted the notice of warrant for the Presidential Primary to be held at the Hanover High School, Cedar Street, on March 2, 2004 at the following locations in the Town of Hanover.

Mary Lou's News  
Hanover Police Station  
Shaw's Super Market  
Hanover Post Office  
Riddle's Market  
CVS at Shaws  
Tedeschi's Plaza  
Myette's Country Store

John Curtis Free Library  
Hanover Mall  
West Hanover Post Office  
Joe's Coffee Shop  
Hanover Town Hall  
Tedeschi's (Assinippi, Hanover St.)  
Grampy's  
Rocket's Cleaners

Howard E. Rollins

Constable, Town of Hanover

Journal for Presidential Primary Held  
Tuesday, March 2, 2004

Arrived at Hanover High School at 6:10 A.M., set up the voting machines and ran Zero Test Tape for each of the Four Precincts. The tape for Precinct 1 would not print. Replaced The voting machine with our back-up. This produced a clear printed Zero total tape. Officer Stephen Moar and I inspected and locked each ballot box to verify that all ballot boxes were empty prior to opening the polls, which was done at 7:00 A.M.

We encountered no problems and the election ran smoothly. The polls were closed at 8:00 P.M. with no incidents. The tapes were run and the write-in ballots were counted by hand. The counting was finished at 9:00 P.M. and Officer Thomas Chambers and I returned to Town Hall at 9:30 P.M. to lock and secure the equipment and ballots at the Clerk's office.

## PRESIDENTIAL PRIMARY

**Tuesday March 2, 2004**

Democratic	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Presidential Preference					
Richard Gephardt	0	0	0	2	2
Joseph Lieberman	2	5	1	4	12
Wesley K. Clark	1	0	1	1	3
Howard Dean	5	4	2	8	19
Carol Moseley Braun	1	3	0	0	4
John Edwards	63	72	68	76	279
Dennis J. Kucinich	3	4	4	2	13
John F. Kerry	214	201	204	167	786
Lyndon H. LaRouche, Jr.	1	0	1	0	2
Al Sharpton	4	5	6	5	20
No Preference	3	4	2	2	11
Others	0	0	1	0	1
Blanks	0	3	3	2	8
	===	===	===	===	===
	297	301	293	269	1160
State Committee Man					
2 <sup>nd</sup> Plymouth & Bristol District					
Paul D. Sullivan	199	214	203	156	772
Others	1	1	0	2	4

Journal for Presidential Primary Held  
Tuesday, March 2, 2004

Democratic	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	97	86	90	111	384
State Committee Woman					
2 <sup>nd</sup> Plymouth & Bristol District					
Kathleen M. Teahan	191	210	197	162	760
Others	1	3	1	1	6
Blanks	105	88	95	106	394
Town Committee					
Carol Franzosa	124	161	149	122	556
William F. Flynn	136	169	171	131	607
Maureen F. Walker	125	138	137	114	514
Rhonda L. Nyman	165	175	185	159	684
Robert J. Nyman	195	204	201	184	784
Carmine J. Salines	119	145	141	117	522
Robert S. O'Rourke	127	147	146	131	551
Elizabeth A. Bourgault	120	137	140	107	504
Bruce P. Ryerson	122	163	143	126	554
Claire Marie Flynn	120	146	155	114	535
Robert N. Lyons	131	142	145	120	538
Joseph Kaczmasz	107	133	130	108	478
Albert R. Cavanagh	125	146	147	122	540
Pauline M. Rockwell	125	147	140	109	521
Joseph J. Zemotel	132	152	153	125	562
Margaret A. Zemotel	128	147	151	118	544
Matthew E. Walker	119	130	129	108	486
Jeannette E. Migre	125	153	145	117	540
Eleanor M. Kimball	135	178	151	120	584
Robert A. Rugman	129	161	156	135	581
Joseph E. Hannigan	134	167	143	124	568
Mary Margaret Dill	112	146	141	110	509
Janet W. O'Brien	172	209	173	151	705
Ronald J. Walker	120	131	127	108	486
John F. Morris	117	143	131	118	509
Arthur E. Garrity, Jr.	113	133	131	109	486
Donald G. McKee	117	131	137	109	494
David G. Flynn	142	152	155	127	576
Jean B. Cavanagh	125	140	143	117	525
Christina M. Nyman	135	161	155	134	585
Barbara A. Kaczmasz	110	131	130	108	479
Diane Campbell	127	141	141	117	526
Jeffrey S. Rogan	129	143	147	124	543
Joseph P. Rogan	128	149	151	121	549
Others	2	4	2	1	9

Journal for Presidential Primary Held  
Tuesday, March 2, 2004

Republican	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
<b>Presidential Preference</b>					
George W. Bush	29	36	45	29	139
No Preference	2	2	4	2	10
Others	1	0	0	0	1
Blanks	1	0	0	1	2
	= = = =	= = = =	= = = =	= = = =	= = = =
	33	38	49	32	152
<b>State Committee Man 2<sup>nd</sup> Plymouth &amp; Bristol District</b>					
Lawrence P. Novak	25	30	34	25	114
Others	0	0	1	0	1
Blanks	8	8	14	7	37
<b>State Committee Woman 2<sup>nd</sup> Plymouth &amp; Bristol District</b>					
Rita B. Kechejian	24	29	35	24	112
Others	1	0	1	1	3
Blanks	8	9	13	7	37
<b>Town Committee</b>					
Nancy J. Goldthwait	15	20	27	20	82
Pamela D. Ferguson	15	18	23	19	75
Shirley A. Blanchard	17	21	31	16	85
Donna E. Hoadley	14	19	28	21	82
David P. Hoadley	15	20	27	19	81
John Hoadley	15	19	26	21	81
A. Donald DeLuse	18	23	29	18	88
James P. Grady	14	20	24	16	74
Lynn M. Wightman	13	17	22	16	68
J. Michael Roberts	15	20	25	17	77
Nancy E. Sage	13	18	24	18	73
Neal R. Rossi	17	26	32	22	97
Kristen D. Leetch	15	18	23	16	72
Stephen T. Richardson	17	22	31	18	88
Linda D. Buckley	11	16	27	15	69
George K. Bezanson	11	16	25	15	67
Christopher S. Pongratz	12	17	28	14	71
John Patrick Sarson	12	19	28	20	79
Robert B. Currier	11	17	24	14	66
Doris A. Lewald	12	20	30	17	79
Kathleen M. O'Brien	12	16	28	16	72
Andrea L. Sweeney	12	16	27	16	71
Lynne K. Sedgwick	14	18	27	14	73
George J. McElroy, Jr.	12	16	24	14	66



Journal for Presidential Primary Held  
Tuesday, March 2, 2004

Republican	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Joseph C. DeNicola	11	19	24	14	68
Leslie J. Molyneaux	14	19	26	18	77
David Corey Greene, Sr.	14	18	29	14	75
Sarah E. Richardson	14	17	25	14	70
Priscilla A. Maxwell	14	18	24	15	71
Thelma E. Litchfield	13	20	25	15	73
John David Guenard	12	22	29	17	80
Christine W. Guenard	12	19	26	15	72
Elizabeth B. Currier	11	17	23	15	66
MaryAnn T. Sullivan	14	20	26	16	76
Daniel Pallotta (Write-in)	1	3	4	0	8
Others					

A TRUE COPY,    ATTEST:

ROBERT C. SHEA  
TOWN CLERK

Commonwealth of Massachusetts

# Town of Hanover

Warrants for Town Meetings

## With Advisory Committee Recommendations

Hanover High School, CEDAR STREET, HANOVER, on

**Monday THE 3rd DAY OF May, 2004**

**Special Town Meeting Starting at 7:30 P.M.**

**Annual Town Meeting Starting at 8:00 P.M.**



*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.*

Journal for Annual Town Meeting  
Monday, May 3, 2004

Commonwealth of Massachusetts  
**Town of Hanover**  
Warrant for **Special and Annual** Town Meeting

**With Advisory Committee Recommendations**

Plymouth, SS

Greeting: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

**Monday THE 3rd DAY OF May, 2004 at 7:30 P.M.**

And you are hereby ordered to serve this Warrant by posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 30TH day of March, 2004.

BOARD OF SELECTMEN

R. Alan Rugman

David G. Flynn

Viola A. Ryerson

Howard E. Rollins, Constable April 2, 2004

*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.*

Journal for Annual Town Meeting  
Monday, May 3, 2004

RETURN OF WARRANT FOR SPECIAL AND ANNUAL MEETING HELD  
MONDAY, MAY 3, 2004

I have on this date, April 2, 2004, posted the notice of warrant for Annual Town and Special Town Meeting to be held at the Hanover High School, Cedar Street, on May 3, 2004 at the following locations in the Town of Hanover.

Mary Lou's News  
Hanover Police Station  
Shaw's Super Market  
Hanover Post Office  
Riddle's Market  
CVS at Shaws  
Tedeschi's Plaza  
Myette's Country Store

John Curtis Free Library  
Hanover Mall  
West Hanover Post Office  
Joe's Coffee Shop  
Hanover Town Hall  
Tedeschi's (Assinippi, Hanover St.)  
Grampy's  
Rocket's Cleaners

Howard E. Rollins

Constable, Town of Hanover

ARTICLES FOR SPECIAL TOWN MEETING WARRANT,

ARTICLE 1. To see if the Town will vote to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Town Accountant  
Board of Selectmen

**We move that the Town vote to pay the sum of \$4,047 from the Undesignated Fund Balance (Free Cash) to Patricia Shea.**

Commentary:

*This amount is necessary to compensate a teacher for a contractual step increase that did not occur according to the contract. This was an administrative oversight.*

**SO VOTED UNANIMOUSLY**

ARTICLE 2. To see if the Town will vote to appropriate a sum of money from available funds, or to transfer from other accounts, to the following Town departments to meet deficits or unforeseen costs therein, or take any other action relative thereto.

Advisory Committee

**We move that the Town not accept this article and take no further action.**

Commentary:

*Action under this article is not needed because the Snow and Ice deficient can be covered by a reserve fund transfer*

**SO VOTED UNANIMOUSLY**

ARTICLE 3. To see if the Town will vote to appropriate the sum of \$384,000 from the Undesignated Fund Balance (Free Cash) to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
School Committee

**We move that the Town vote to appropriate \$384,000 from the Undesignated Fund Balance (Free Cash) to the School Sick Leave Buyback Fund.**

Commentary:

*Through an error in preparing last years tax recapitulation articles 9 and 10 of the May 2003 annual town meeting were omitted. Because the tax rate had been set, the Department of Revenue requires that new appropriations be made by town meeting. This action will restore last year's Article 9 appropriation.*

**SO VOTED UNANIMOUSLY**

Journal for Annual Town Meeting  
Monday, May 3, 2004

ARTICLE 4. To see if the Town will vote to appropriate the sum of \$80,000 from the Undesignated Fund Balance (Free Cash) to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Board of Selectmen

**We move that the Town vote to appropriate \$80,000 from the Undesignated Fund Balance (Free Cash) to the Town Sick Buyback Fund.**

Commentary:

*Through an error in preparing last years tax recapitulation articles 9 and 10 of the May 2003 annual town meeting were omitted. Because the tax rate had been set, the Department of Revenue requires that new appropriations be made by town meeting. This action will restore last year's Article 10 appropriation.*

**SO VOTED UNANIMOUSLY**

**MOTION TO DISSOLVE SPECIAL TOWN MEETING**

**SO VOTED UNANIMOUSLY**

**Special Town Meeting dissolved at 7:43 P.M..**

## **TO: The Citizens of the Town of Hanover**

### **Annual Message – Fiscal Year 2005 Budget**

**On Monday, May 3, 2004, Annual Town Meeting will convene to consider 53 articles including the fiscal year 2005 General Fund Budget (Article 11) and the fiscal year 2005 Water Enterprise Budget.**

**This budget represents a long-term plan to moderate our tax burden. We are recommending a maintenance-of-service budget for all town departments – translating into no personnel cuts for any department – while adding back some previously cut, critical positions and restoring some underfunded expenses.**

**Our goal is to keep a full 2.5 percent (\$571,042) off the tax roll, not just a portion, and to work to maintain this practice of foregoing the annual increase allowed under Proposition 2 ½ in the coming years.**

**We believe this practice is sustainable because:**

- Our debt service requirements under Proposition 2 1/2 are rapidly falling;
- The state will begin reimbursing the Town for the work that has been completed at the Cedar, Center, and Middle Schools;
- Interest rates will increase, which will allow the Town's investment income to increase to normal levels; and
- Our sick leave buyback liability will be reduced to more modest amounts.

**We were able to achieve this year's balanced budget with the 2.5 percent savings once the governor's state aid projections indicated level funding as opposed to additional cuts, thereby adding \$531,000 to the budget. Long-time sound management and previous years' careful spending have enabled us to return the difference to the taxpayer.**

**With this 2005 budget, we have begun a three-year process of funding the schools' remaining \$1 million sick leave buyback liability for employees with 25-29 years of service with a \$340,000 allocation and the town liability with \$25,000. As well, we are trying to make it easier on the taxpayer in anticipation of a significant, future capital override for school buildings.**

**Additionally, all departments are funded to maintain current services, with the following increases over FY04:**

- Total general government: \$93,749;
- Public safety: \$201,268;
- Hanover public schools: \$641,224;
- Public works: \$45,963;
- Human services: \$11,051;
- Library and recreation: \$52,081;
- Employee benefits: \$298,918;
- Grand total, General Fund omnibus budget: \$1,171,755; and
- Water Enterprise omnibus budget: \$185,225.

Journal for Annual Town Meeting  
Monday, May 3, 2004

**We are asking you to support in total our realistic approach to stabilizing Hanover's tax rate. We believe this is a truly workable budget based on sound and sustainable financial management.**

Sincerely,

David C. Greene, Chairman  
Paul M. Mullane, Vice-Chairman  
Joan F. Giroux, Secretary-Clerk  
Florence W. Grady  
Helen F. Graves  
Joseph R. Salvucci  
Susan M. Setterland  
David M. Walsh  
Joseph J. Zemotel.

### MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided.

#### Appropriation

An authorization to make expenditures and to incur obligations for specific purposes. An appropriation is granted by Town Meeting and is usually limited in amount and the time period during which it may be expended. Any part of the omnibus budget (Article 11) not spent or encumbered by June 30 automatically returns to surplus. A specific appropriation must be initiated within one year of approval or it reverts to surplus, also.

#### Budget

A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins July 1.

#### Capital Budget

A plan for the next fiscal year of proposed capital outlays involving the acquisition of land or an expenditure of at least \$10,000 having a useful life of at least three years.

#### Capital Program

A plan of proposed capital outlays for the following five fiscal years that alerts Town Meeting of expected future capital outlays.

#### Cherry Sheet (State and County Charges and Receipts)

The "Cherry Sheet" (named for the color paper formerly used) is prepared by the State Department of Revenue. It charges the Town with its share of the expenses for running various state agencies and for county government. It credits the Town with its share of the Corporation Excise Tax, Individual Income Tax, Sales and Use Tax and the Massachusetts School Fund.



Journal for Annual Town Meeting  
Monday, May 3, 2004

**Fiscal Year**

A twelve-month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYxx with the last two numbers representing the calendar year in which it ends, for example FY05 is the fiscal year ending June 30, 2005.

**Undesignated Fund Balance**

This account represents the amount by which cash, account receivables and other assets exceed liabilities and reserves in the General Fund. The account is increased by unexpended balances in the omnibus budget appropriations, unexpended balances in separate appropriations, and actual receipts in excess of budgeted amounts.

**Free Cash (Surplus, E&D)**

Free cash is that portion of the Town's General Fund Undesignated Fund Balance that the Commissioner of the Massachusetts Department of Revenue certifies, as of July 1 of each year, as available for appropriation by Town Meeting. It is not cash, but rather, the Undesignated Fund Balance less delinquent real and personal property taxes, motor vehicle excise receivables, and departmental receivables.

**Overlay**

The overlay is the amount raised by the assessors in excess of appropriations for the purpose of creating a fund to cover abatements granted and avoiding fractions.

**Overlay Reserve**

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay Account for a given year and may be appropriated by vote of the Town or closed to surplus.

**Reserve Fund**

This fund is established by the voters at the Annual Town Meeting only for the use of the Advisory Committee to pay for "extraordinary and unforeseen" expenses that may occur and may not exceed five percent of preceding year's tax levy.

**Stabilization Fund**

An account from which amounts may be appropriated for any lawful purpose. Prior to FY92, use of the Stabilization Fund was restricted to purposes for which cities and towns could legally borrow. Revisions to Ch. 40, Sec. 5B removed this restriction and amounts from the Stabilization Fund may now be appropriated for any legal purpose. A two-thirds vote of town meeting is required to appropriate money from the Stabilization Fund.

**Tax Levy**

The total amount to be raised by taxation of real estate and personal property. It consists of the total amounts appropriated less estimated receipts and transfers from available funds.

**Terms associated with Proposition 2 1/2:**

**Tax Levy Limit**

The maximum amount of taxes that may be levied in any given year under the restrictions of Proposition 2 1/2. It is calculated as the prior year limit plus new growth plus 2 1/2 percent of the prior year levy limit.

**Excess Levy Capacity**

Journal for Annual Town Meeting  
Monday, May 3, 2004

The difference between the Town's tax levy limit and its actual tax levy. It is the additional amount of taxes that could be levied without an override.

**Override**

An amount voted by the Town that is added permanently added to the tax levy. A majority vote of the Board of Selectmen is required to put an override question on the ballot. Override ballot questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the town.

**Debt or Capital Exclusions**

The Town can assess taxes in excess of the tax levy limit by voting a debt exclusion or capital outlay Exclusion. This amount does not become a permanent part of the levy base, but does allow the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service or for payment of capital expenditures.

**New Growth**

The amount of property tax revenue that the town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land by more than certain amounts.

**Transfers**

The authorization to use an appropriation for a different purpose or to use moneys from a separate fund as a revenue source.

**Water Enterprise**

Effective July 1, 1992, a new enterprise fund was established to account for the operations of the Town's Water Department. This separate accounting demonstrates how much of the costs of providing this service are recovered through user charges and how much is being subsidized through taxes. Typically, as is the case with Hanover's Water Department, the costs of providing enterprise fund services are recovered fully by user charges. The accounting for enterprise funds is similar to a commercial business.

The enterprise form of accounting does not alter the budgetary approval process, but does require communities to budget all of the revenues and direct/indirect costs associated with providing the service in the enterprise fund. To the extent that user charges recover fully the cost of providing the service, the retained earnings (surplus) stay with the enterprise fund and may be appropriated by Town Meeting to increase the services provided, maintained for future capital purchases, or used to reduce increases in future user charges.

An enterprise fund provides management information: to measure performance of providing service; and to analyze the impact of increasing user charges and increasing the water budget.

## INDEX OF ARTICLES FOR ANNUAL TOWN MEETING

ARTICLE	SUBMITTED BY	ISSUE
1	Advisory Comm:	Accept reports in Annual Town Report
2	Advisory Comm:	Hear reports of Committees
3	Treasurer/Selectmen:	Authorize Treasurer to accept trust funds
4	Accountant/Selectmen:	Pay accounts presented against Town
5	Treasurer/Selectmen:	Authorize Treasurer to dispose of parcels
6	Collector/Treasurer:	Enter into compensating balance agreements
7	Board of Selectmen:	Assume liability to allow State work
8	Advisory Comm:	Set pay for elective officers
9	Advisory/School Comm:	School Sick Leave Buyback Account
10	Advisory/Board of Selectmen:	Town Sick Leave Buyback Account
11	Advisory Comm:	General Fund Budget
12	Advisory Comm:	Water Enterprise Fund Budget
13	Library Trustees:	Appropriate Library Fines
14	Stetson House/Board of Selectmen:	Appropriate Maintenance funds
15	Board of Selectmen/Acct/Treas:	Establish Waterways Improvement Maintenance Fund
16	Board of Selectmen:	Appropriate Rte 53 mitigation Funds
17	Board of Selectmen:	Curtis School maintenance
18	Bylaw Comm/Park & Recreation	Bylaw for Park and Recreation Committee
19	Park&Rec/Selectmen/Acct.:	Establish Park and Recreation Revolving Fund
20	Rte 53 Study:	Amend Zoning bylaw - Limited Industrial District
21	Board of Health/Planning:	Amend Zoning bylaw - Water Resource Protect. Dist.
22	Police/Board of Selectmen:	Public Safety Vehicle Account
23	School. Bldg. Needs:	Study committee
24	School Committee	Sylvester boiler
25	School Committee	High School boiler
26	School Committee	Dump truck
27	School Committee	Special needs van
28	Council On Aging	Study committee
29	Council On Aging	Sprinkler system, smoke detectors, exit sign & safety devices
30	Board of Public Works:	Acquire parcels 1&2, M74 between N. River & Beal Treatment
31	Board of Public Works:	Accept gift of land L38, M52
32	Board of Public Works:	Water main replacement - Rte 53 overpass over Rte 3
33	Board of Public Works:	Install water main in Hanover St. - Plain St. to Phillips Lane
34	Board of Public Works:	Accept streets as public ways
35	Board of Public Works:	Dump truck
36	Board of Public Works:	Repair stone wall/fence - Union Cemetery Webster St.
37	Government Study Committee	Continue committee
38	Government Study Committee	Authorize Selectmen to petition re change of government
39	Fire/Board of Selectmen:	Public Safety Vehicle Account - purchase 1 fire vehicle
40	Fire/Board of Selectmen:	Purchase & equip ambulance
41	Fire/Board of Selectmen:	Replace roof & related work - Fire Headquarters
42	Board of Public Works:	Buy/renovate bldg. 219 Winter St.
43	Board of Public Works:	One Ton Dump Truck w/plow
44	Petition:	Recall public officials
45	Petition:	Five member Board Of Selectmen
46	Petition:	Advanced Life Support Study Committee

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47	Petition:	Call firefighters
48	Board of Public Works:	Purchase street sweeping vehicle w/accessories
49	Board of Public Works:	Road maintenance/reconstruction - various streets
50	Petition:	Civil Service
51	Board of Selectmen:	Accept Land L80&102, M55 (68 Candlewood/15 Read Dr.)
52	Selectmen/Treas/Acct.:	Rescind various appropriations
53	Advisory Comm:	Stabilization Fund

ARTICLES FOR ANNUAL TOWN MEETING WARRANT,  
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A quorum being reached, the Moderator called the Annual Town Meeting to order at 8:00 P.M. Representatives of the Boy and Girl Scouts presented the Colors. The invocation was given by Rev. Donald Remick of the First Congregational Church of Hanover and Chaplain of the Hanover Fire Department. The Hanover High School vocal group, The Vox, under the direction of Matthew Garret, sang the National Anthem.

The Moderator introduced Mrs. Barbara Itz, Director of the Hanover Food Pantry. Mrs. Itz reminded the Town Meeting that this is her 12<sup>th</sup> time addressing the Town and that the U.S. postal Service would again be collecting food goods on Saturday, May 8<sup>th</sup>. She also stated that the food pantry needs not only non-perishable goods, but the Food Pantry also needs toilet articles, in short anything except drugs..

The Moderator introduced R. Alan Rugman, Chairman, Hanover Boerd of Selectmen to make a presentation to Ms. Joan Thomas, President, Hanover Garden Club.

“TO HONOR THE 75<sup>th</sup> ANNIVERSARY OF  
THE HANOVER GARDEN CLUB”

The Board of Selectmen wishes to join with other Town officials and members of the community on the occasion of the Hanover Garden Club's 75<sup>th</sup> Anniversary.

The Hanover Garden Club has been instrumental in maintaining and enhancing the natural beauty of the Town of Hanover for many years and it is only fitting that they be recognized for this highly visible effort that benefits the community at large.

The Town of Hanover congratulates the Hanover Garden Club and looks forward to its continuing efforts in caring for and enhancing the beauty of the Town of Hanover.

Dated: May 3, 2004

BOARD OF SELECTMEN

R. Alan Rugman, Chairman

David G. Flynn

Viola A. Ryerson

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The Moderator recognized Robert J. Nyman, our State Representative. Mr. Nyman reported that the Town would be level funded for the next fiscal year and be assured of the monies coming to the Town from the State. He also assured the Meeting that the State would be funding Chapter 70 (Educational funding) an additional \$128,608 for the School Department. Rep. Nyman assured the Meeting that the State's reimbursement to the Town through the SBA fund would commence next fiscal year.

The Town Clerk, Robert C. Shea next recognized Mr. William Cook, Hanover School Department and Hanover High seniors Matthew Reese and Nicholas Berardi for all of their work over the past three years in recording and handling the microphones at Town Meeting(s)

ARTICLE 1. To see if the Town will accept the reports of the Officers and Committees as printed in the Town Report, or take any other action relative thereto.

Advisory Committee

**We move that the Town vote to accept the fiscal year 2003 Town Report.**

Commentary:

*This is a procedural article for the Town to accept the Annual Report.*

**SO VOTED UNANIMOUSLY**

ARTICLE 2. To hear reports of the Committees and act thereon, or take any other action relative thereto.

Advisory Committee

**Motion to be made at Town Meeting**

Commentary:

*This article is to hear the reports of the various committees sanctioned at the annual town meeting last May.*

**Report of the ROUTE 53 STUDY COMMITTEE**

The Committee consisting of 9 members was appointed by the Planning Board and the Board of Selectmen in February 2003. Since that time the Committee has met regularly. In the early stages of our existence, we sought input from the business community along the entire Route 53 corridor from the Norwell to the Pembroke line. We did receive some helpful suggestions that are being considered for future implementation and we were able to give some constructive suggestions in return as well. Some of the comments were referred to other boards or committees for consideration.

We anticipate further discussions with the business and commercial interest along the corridor.

The major task for the Committee is to find ways to increase tax revenue along the study

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area by proposing Bylaw changes that would make the corridor more attractive for further commercial and business development and improvements of existing parcels. The Route 53 Study Committee has proposed a zoning change in this year's Town Meeting Warrant. I wish to thank the members of this Committee for their faithful attendance, their input as well as the many lively discussions.

John Benevides, Jeff Blanchard, John Connolly, Richard Deluca, Dick Matthews, Bora Pervane, Alan Rugman, William Scarpelli and our volunteer secretary, Barbara Itz.

Respectfully submitted,

Arnold Itz, Chairman

**Hanover Open Space Committee**

Report to the Annual Town Meeting  
May 3, 2004

During the past year, the Open Space Committee has continued to focus on improving trail networks and winning grants so that this work requires no Hanover taxpayer funding. We have now completed much of the Hanover Greenway. The boardwalk across from the Middle School is complete and easily visible from Whiting Street. We encourage people to try this beautiful walk. In June, using materials paid for by a \$2500 Recreational Trails grant from the Department of Environmental Management, a crew from the Student Conservation Association (the same organization that used to be funded under AmeriCorps) will construct the third and final key Greenway footbridge over French's Stream in the Summer Street property. We certainly look forward to working with one of these great crews again and appreciate that the state funded this work and kept the crew grant process alive this year.

The full Greenway route will ultimately connect from here at the High School through the Middle School and more than eight miles to Luddam's Ford. Further work is planned in the next year for trail clearing and a new bridge in the Factory Pond property to create a loop trail. We have a pending grant application to fund this work. We are also planning to improve mapping of nature walks in Hanover and are working with two Boy Scout Eagle candidates in this work. We certainly want to commend the scout organization for providing a constant flow of Eagle projects. Right now, in addition to the mapping, there are plans for a wildlife observation platform and a new boardwalk bridge in the Colby Phillips property and a new bridge in the Myrtle Field property. We continue to work actively with Rockland and Hanson to protect land along our borders and to develop a rails to trails greenway along the former Hanover Branch tracks. In 2003, we also worked as part of the Regional Open Space Committee to develop a regional plan, which is now available on line.

As we look to the next year, the question of the Community Preservation Act is important. We certainly appreciate the townspeople's long history of strong support for open space and are mindful of the current high tax rate. However, CPA has now existed for a number

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of years and several surrounding communities have reaped large benefits in state matching funds. Creative use of CPA funding has also been seen for projects such as restoration of a historically significant school, supporting establishment of affordable senior housing and improvement of recreational facilities. In the coming months, we plan to re-evaluate CPA and would appreciate your input and comments.

The committee would like to thank all the volunteers that have helped us with trail work thus far as well as the companies that have donated funds and supplies. The committee meets on a regular schedule at 7:30pm at the town hall on the first Monday of each month. These meetings are, of course, open to anyone who wishes to attend. General information, articles on walks in Hanover and the Greenway plan are available on the Open Space Committee page of the Hanover web site at [www.hanovermass.com](http://www.hanovermass.com) or at the Conservation Commission office.

Respectfully submitted,

Douglas Thomson, Chair  
Hanover Open Space Committee

TOWN OF HANOVER  
REPORT OF THE CIVIL SERVICE STUDY COMMITTEE

May 3, 2004

The Civil Service Study Committee was established and authorized by a vote of the 2003 Annual Town Meeting under Article 19 to study the impact of implementing Civil Service for all career fire fighter positions including the positions of Fire Chief and Deputy Fire Chief and report to the 2004 Annual Town Meeting.

The Committee, appointed by the moderator on July 1, 2003, consists of five citizens at large: Donna Buckley of 24 Jay's Lane; John Fontes of 176 Center Street; Joseph Hannigan of 523 Water Street; Francis Piekut of 371 Silver Street; and Paul Salines of 106 Twin Fawn Drive. Member John Fontes is also a call fire fighter for the Town of Hanover and member Joseph Hannigan is employed by the Town of Hanover as a career fire fighter.

The Committee held public meetings on August 19, 2003, September 10, 2003, October 8, 2003, November 12, 2003, December 9, 2003, December 10, 2003, January 14, 2004, March 30, 2004 and March 31, 2004.

In its endeavor to study and report on the issue, the Committee, in open and public meetings, met with representatives of the 2003 Annual Town Meeting petition article and ballot question; representatives of the career fire fighters; representatives of the call fire fighters; the Chief and Deputy Chief of the Fire Department; the Chief and Lieutenant of the Police Department; the Advisory Committee; and the Board of Selectmen. Through the open meeting process, the Committee also provided interested persons an opportunity



to observe its meetings and present information or comments.

The Committee would like to take this opportunity to thank all those who aided us in our study of this issue.

### **Findings and Recommendations:**

This Report sets forth the Committee's conclusions based upon its study of many documents, laws, regulations, treatises, and legal opinions. This report is not intended as a comprehensive recitation of all that is Civil Service or of all of the information gathered and learned by the Committee in the study of this issue. Rather it is intended as a summary of the Committee's conclusions and recommendations.

Generally, Civil Service is a statutory hiring, promotional and disciplinary process set forth in Massachusetts General Laws Chapter 31 and the rules promulgated by the Commonwealth's Personnel Administrator pursuant to the various sections of that Chapter. It is administered by the Civil Service Commission appointed by the Governor.

Civil Service is not new to the Town of Hanover. The Town adopted Civil Service for the Police Department over forty years ago and has enjoyed a generally positive experience. Thus, this Committee was able to draw heavily upon the Town's over 40 years experience with Civil Service in the Police Department in attempting to identify and articulate the impact upon the Fire Department. In the Police Department, the position of Chief is not covered by Civil Service, but the positions of Lieutenant, Sergeant and Patrol Officer are covered by Civil Service.

The Town Of Hanover Fire Department is comprised of both career (full-time) fire fighters and call (volunteer) fire fighters. The rank structure in the Fire Department includes the Chief, Deputy Chief, Captain and Fire Fighter/EMT. The Fire Department provides the Town's emergency medical services as well as traditional fire prevention and suppression services. As the Committee understands it, over the past several years this Town Meeting has endorsed and supported the mission of the Town to increase in number the size of the Fire Department career force so as to expand the scope of emergency medical services to the Town by upgrading to the Paramedic level. This process is still ongoing.

It is in the context of the current mission of the Fire Department that the Committee examined the impact, both present and future, of the adoption of Civil Service and considered what it would change and whom it would impact.

Adoption of Civil Service for the position of Fire Chief would change the hiring process, the lay-off and recall process, and the termination process. It would also change the disciplinary process. While adoption of Civil Service might provide some advantages to the person holding the position of Fire Chief, such as statutory job security and statutory just cause protection, the Committee found no corresponding advantages to the Town. The Committee believes that for such a managerial position, the Town, acting through the Board of Selectmen, should have as much flexibility as possible in choosing a candidate.

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Thus, given that the 1983 Town Meeting voted to remove the Police Chief position from Civil Service, and given that this Committee recognizes and respects the unique managerial relationship between the Board of Selectmen and the Chiefs of both the Fire and Police Departments, this Committee has concluded that adoption of Civil Service for the position of Fire Chief would be inconsistent with the interests of the Town at this time.

Conversely, the Committee does recommend adoption of Civil Service for the Fire Department for the positions of Deputy Chief, Captain and Fire Fighter/EMT. Adoption of Civil Service would change the hiring process, the promotional process, and the lay-off and recall process. It would not change but add a dimension to the just cause disciplinary process. For all these positions, the changes to the Civil Service process would bring the Fire Department in line with what is now already in place in the Police Department and create a consistency to the hiring, promotion, lay-off and recall, and disciplinary processes among the Fire and Police Departments.

In addition to anticipating what adoption of Civil Service would change, the Committee examined the issue based upon how each of the stakeholders would be impacted by the anticipated changes. The Committee identified the stakeholders in this issue as the Townspeople, the Board of Selectmen, and both the incumbents and future hires in the positions of Deputy Fire Chief, Career Fire Fighters/EMT's, and Call Fire Fighters.

#### Impact on the Townspeople

The Townspeople stand to benefit significantly from the adoption of Civil Service for the positions of Deputy Chief, Captain and Fire Fighter/EMT in the Fire Department.

As the Committee understands it, the Town, to fulfill its mission of providing paramedic level emergency medical service to the residents, intends only to hire full-time career fire fighters who also hold a paramedic certification. The Town is competing with many other surrounding cities and towns for the same pool of candidates. Many of these other cities and towns are already Civil Service Departments. Additionally, many of Hanover's call fire fighters who have paramedic certification have taken the Civil Service exam and some are considering or have accepted employment as fire fighter paramedics in other communities. Adoption of Civil Service in Hanover would allow the Town to request lists with the names of only those certified as paramedics and present the Town with a distinct advantage in obtaining the proper staffing.

The Town invests significant time and economic resources into the training of career and

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\*In 1982, Town Meeting rejected an attempt to remove all positions in the police department including the Police Chief from Civil Service. (1982 Annual Town Meeting Articles 27, 28, and 29 and October 30, 1982 Special Town Meeting Article 35) In 1983, Town Meeting voted to remove the Police Chief position from Civil Service and maintain Civil Service for all other law enforcement positions in the Police Department. (1983 Annual Town Meeting Articles 33 and 34 and Ballot Questions 1 and 2)

call fire fighters and the Committee is concerned that the Town's failure to adopt Civil Service will lead to those resources being wasted and will create an unstable personnel situation in the Fire Department. The Committee learned through its meeting process that

the Town, after investing resources in hiring and training, has already lost at least one paramedic certified fire fighter to a Civil Service community.

The Committee did not discover any significant cost factor associated with the adoption of Civil Service. In fact, to a small degree, there could be a cost savings to the Town since the costs associated with hiring and promotions would be paid for by the individual employees through the Civil Service process instead of being paid for by the Town through the Fire Department operating budget. Also, the Town could realize a savings if the Civil Service disciplinary process were elected instead of the contractual arbitration process.

According to information received from Town Council, should the Town adopt Civil Service for the Fire Department, the Town would not fall under the provisions of the Consent Decree.

Additionally, the Civil Service process would maintain the Town's desire to give qualified residents preference for positions.

#### Impact on the Call Fire Fighters

For the call fire fighters who would not be looking to obtain a full-time position as a career fire fighter, this Committee could discern no impact upon them whatsoever.

For those call fire fighters who are seeking to make a career as a full-time fighter in Hanover, the adoption of Civil Service presented an advantage. From several sources including representatives of the call force, the career force, the Chief and the Deputy Chief, this Committee learned that many of the present call fire fighters are EMT's and have or are close to getting their paramedic certification. They have already taken the Civil Service exam and would consider, if available, employment in other communities. Since the only change for present call fire fighters would be the hiring process and sitting for the Civil Service exam, which many have already done, this Committee concluded that there would be no real negative impact and in fact would make the Town more attractive as a place to make a career.

The Committee received from the Hanover Call Fire Fighters Association a letter dated February 9, 2004 indicating that it did not oppose the adoption of Civil Service and indicated that those call fire fighters looking to obtain a career position would be in favor of going through the Civil Service process in Hanover.

#### Impact on the Career Fire Fighters

The adoption of Civil Service will provide many advantages to career fire fighters in the positions of fire fighter/EMT, Captain and Deputy Chief. Primarily, these employees will obtain job security in uncertain economic times through the Civil Service lay-off and recall procedures. Such protection is not currently available. Additionally, they will have available the statutory promotional process as well as just cause disciplinary procedure as

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an alternative to the collectively bargained process.

**Impact on Board of Selectmen**

The Board of Selectmen are the head of both the Fire and Police Department and are responsible for among other things, all decisions relating to hiring, discipline, promotions, lay-off and recall of employees.

The Committee concludes that the hiring, promotional, disciplinary, and lay-off and recall processes which would come with the adoption of Civil Service, would be no different than those currently in place in the Police Department. As the Committee understands it, the current hiring and promotional processes in the Fire Department involve an exam, an assessment center process and interviews, all of which are administered by the Town at the Town's expense. These same processes are part of the Civil Service system as well. Thus, the Board of Selectmen would enjoy more uniform and consistent practices in overseeing the public safety departments.

In addition, adoption of Civil Service in the Fire Department will give career fire fighters more job security in uncertain economic times thus making a career position in Hanover more attractive and aid the Board of Selectmen in attracting and retaining qualified employees and preventing frequent turnovers.

**Summary:**

The Committee recommends that the Town Meeting support the adoption of Civil Service for the Fire Department for the positions of Deputy Chief and full time Captain and Fire Fighter/EMT.

The Committee does not recommend support for the adoption of Civil Service for the position of Fire Chief.

Respectfully submitted,  
Civil Service Study Committee

Donna DeSimone Buckley, Chair  
John Fontes  
Joseph Hannigan  
Frank Piekut, Clerk  
Paul Salines

**REPORT OF THE PARKS AND RECREATION COMMITTEE**

The Summer Program continues to be our most popular and successful. Over 400 children aged 6 years and up participated in a wide-range of activities including several in and out

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of town field trips this year.

In partnership with the Council on Aging, Parks and Recreation provided a lunch and entertainment for Hanover seniors, their hall was filled to capacity.

In it's tenth year, the Summer Basketball Program drew over 150 children to the courts. The Hanover Youth Athletic Association assisted in providing children the opportunity for learning the basic fundamentals of the game and putting their acquired skills to use on the court.

The Bandstand Committee maintained success in providing a wide variety of entertainment.

Linda DiNardo, Cathy Harrington and Bob Shea did a superior job in coordinating these events that were enjoyed by people of all ages.

The Learn to Ski Program also achieved excellent results under the direction of Kathy Flannagan and Matt Peredna. The children enjoyed terrific snow conditions for ski and snow board lessons. A group also took to the slopes of Loon Mountain for a wonderful day of skiing and boarding.

With the support of Maryann Jackman and the School Department we were able to offer several sports clinics this past year including: strength and conditioning, soccer, and basket ball.

### **Field Improvements**

A few weeks ago, during high winds, a portion of the structure collapsed at the existing playground (known as "Hanover at Play"). In the interest of public safety, The Parks and Recreation Committee, after consultation with the Hanover Building Department, closed the playground to the public. The Hanover Parks and Recreation Committee is proposing to construct a new playground at B. Everett Hall Field, using modern equipment and materials, to ensure a safe facility for Hanover residents to enjoy. Please join us May 10<sup>th</sup> at 7:30 pm at Town Hall for an informational meeting.

We have enjoyed working with the By-law Study Committee and all the Town boards this year to improve recreational opportunities for our citizens. The Hanover Department of Public Works and HYAA continue to provide key support assisting in the timely completion of Parks and Recreation field improvements.

Respectfully submitted,

Doug McLaughlin, Chairman  
Arthur Ceurvels  
Linda DiNardo  
John Gabriel  
Kathy Flannagan  
Steven Carroll

## **Hanover Town Government Study Committee Report to Town Meeting May 3-4, 2004**

The 2003 Annual Town Meeting voted in favor of Article 21 to establish a committee of five citizens at large "to study all Town Departments, Boards, Committees and Government and report their findings identifying the most efficient and cost effective alternatives in the operation of Town Government at the next Annual Town Meeting".

Since September we have met on Tuesday evenings to carry out this directive. We found this to be a complex undertaking. We met with many town officials, boards, and employees, seeking their advice and opinions, as well as seeking input from citizens, and held two public hearings. We hired professional guidance to assist in proper wording and attention to legal details of the final document. We additionally reviewed the avenues available to municipalities and met with officials of other towns, seeking the best alternatives available for Hanover.

In the past weeks we have issued several working drafts of our proposed plan to reorganize Hanover's government. Copies of the latest draft are available at Town Hall, at the John Curtis Library and on the Town website ([www.Hanovermass.com](http://www.Hanovermass.com)). The draft is a working document subject to continued revision as we gather ideas and input. The committee has made available to this Town meeting a summary document outlining the proposed changes at this point in time.

Although the Committee believes overall that Hanover has fared well, it has become apparent to its members that certain changes are needed to prepare us to meet the challenges of the future. These needs are reflected in the changing demographics of the Town, the increasing complexity of Town government, the increased responsibilities of part-time volunteer elected officials and the ever shrinking availability of monies to meet the growing demands.

The Committee will be recommending to the Town that we approve a Home Rule petition requesting the adoption of a "Charter" defining the governing structure for the Town. This process will take several years to finalize and begins with a vote of approval by Town meeting, followed by Legislative acceptance, ratification by the Attorney General's Office and ultimately a ballot question for final approval by the voters.

Due to the scope of the proposal and its long term importance to the people of Hanover, we feel it is imperative that the townspeople have ample time allotted to review and discuss our recommendations. To this end we have asked the selectmen to schedule a Special Town Meeting in the fall of 2004.

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At that meeting we will urge the town to adopt a Town Manager/5-Member Board of Selectmen form of government, centralizing executive and administrative authority in a more businesslike, efficient manner than at present. The proposed structure will replace the present Town Administrator/ Board of Selectman form of government that has served the Town for the past 20+ years. In some ways our plan formalizes much of our existing governing structure, but will also provide a means of making decisions more promptly and assigning responsibility more clearly. We believe these proposed changes will result in greater efficiencies, less complexity, clearer lines of authority, and more defined accountability to the Town.

If Town Meeting agrees to extend this committee's life, under Article 37, we will continue holding meetings over the next few months and invite all townspeople, officials, and employees to meet with us and share their ideas.

In addition to our regular meetings and additional public hearings, the committee welcomes you to contact any of the undersigned committee members directly with your thoughts on this proposal.

A final document will be made public one month prior to the Special Town Meeting.

We thank Town Meeting for this opportunity to serve Hanover and look forward to presenting our proposal at the fall 2004 Special Town Meeting.

Respectfully submitted as a Report of Progress

Hanover Town Government Study Committee

Margaret M. Morris, Chair  
David Bond  
William Cass  
Brian Connolly  
Sydney Elliott

## **Intro**

My name is Chris Martin and I am the Chair of the Hanover School Building Needs Committee. Appointed by town meeting in 2003, the Moderator appointed a diverse group to serve on the Committee.

Chris Martin, Chair  
Don Buckley  
Neil Buckley  
Steve Devine  
Les Molyneaux, School Committee Liaison  
Mary Ann Jackman, Superintendent of Schools

Assisted by:  
Jane DeGrenier, Center/ Sylvester School Principal  
Bob Condon, Hanover High School Assistant Principal

## **Our Charge**

Our charge was and is to review, summarize and provide future recommendations for the system-wide school facilities. The Town of Hanover currently operates two elementary schools, Cedar and Center/Sylvester (pre-k -4), one middle school (grades 5-8) and one high school (grades 9-12). The school administration is located at Salmond School.

**Tonight's presentation is a progress report** on our work. Although much has been accomplished, we are proceeding at a rate which will allow us to examine every option and come up with a project proposal that addresses Hanover's educational needs, is fiscally responsible and gains the support of you, the resident!

## **What have we done**

To date, we have reviewed previous collected data and studies (1977-2003); examined all enrollment data and projections; worked with principals; met with faculty and students; studied the needs of the physical plants; walked the high school site with the conservation agent; met with Town Boards; toured all schools and school properties; hired HMFH Architects, Inc. of Cambridge, MA; developed concept plans; held community forums; and determined next steps as outlined in Article 23.

## **History**

For those not familiar with the past projects, renovations and additions to Cedar School, Center School, and Hanover Middle School were completed in 2001. Sylvester School (a 1927 building with a 1960 addition) and Hanover High School (a 1958 building with a 1962 addition) have remained relatively untouched since they were constructed.

As you entered the gym this evening, you hopefully had a chance to view some of the concept drawings presented by our architect, HMFH of Cambridge. In the handout on your chairs, we have summarized some of these drawings.



## **Enrollments**

In reviewing enrollment projections, Steve Friedlander from HMFH used a number of projection methods and all showed an increase at both the Elementary and High School. The charts in the handout show these enrollment projections. These numbers along with the help of the Principals and Superintendent, allowed us to develop concept drawings to address the deficiencies at Center/Sylvester School and the High School.

### **Center/Sylvester School**

The most obvious and cost-effective solution for Sylvester School is to incorporate its third and fourth grade program into the Center School building. Providing this addition to Center School will create not only a cohesive learning environment by housing the elementary students in one building but will also eliminate the expense associated with renovating this building to comply with educational requirements. Concept drawings include the addition of 11 new classrooms. While effectively outliving its usefulness as a school, the Sylvester building could be re-used to serve other purposes for the Town of Hanover. *(concept plans are currently being developed)*

### **Hanover High School**

Conceptual designs for Hanover High School propose multi-phased renovations and additions, as well as an entirely new facility for your consideration. For the renovation/additions project, it is important that an addition be constructed first, which then reallocates program spaces and makes available existing program spaces that can then be renovated for future use. Renovation and expansion, shown here, incorporates all of the needed program spaces as outlined in the Preliminary Educational Specifications, while making efficient use of the existing building layout. 10 New classroom spaces are included in this concept.

Regardless of whether a new facility is built or renovation and additions are constructed, the completed project will meet the Massachusetts State Building Code, the Massachusetts Architectural Access Board requirements, the new Massachusetts Energy Code, and the New England Association of Schools and Colleges' educational requirements for accreditation.

Since 1977, a number of school building proposals including the High School have been presented and voted down. Certainly, it has not been "smooth sailing". Along the way, there has been much debate, exchange of opinions, and discussion among members of our community. I have been asked who is to blame and I respond that it doesn't matter what happened in 1978 or 1986, but what can we do today to plan for the future of our schools. Our task is not yet finished, but we are on a path to recommend a project that will address the educational needs of our children while being fiscally responsible to the townspeople of Hanover.

## **SBA Funding**

The School Building Assistance monies provided by the State are not available for new projects until 2007 however, we must plan to have a proposal ready to take advantage of the fund when it returns. The 3 projects currently awaiting reimbursement should see \$11 million dollars come back to Hanover as early as fiscal 2005 and 2006. We will continue to work with George Martin, our town Finance Manager to look at all funding options.

## **Article 23**

Later tonight you will be asked to consider article 23 on the warrant. Our committee submitted this article to continue our work. It will enable us to come up with realistic numbers to attach to approved concepts and address challenges like wetland delineation and wastewater treatment. Without these funds, we will not be able to continue much beyond re-verifying years of collected data that demonstrate the need to address these deficiencies

We have included a sampling of FAQ on the back of your handout. Hopefully, this will address some of your questions. We will be holding a number of public forums after tonight's meeting. I urge you to come and get involved in the process.

As Chairman of the School Building Committee, I ask for your patience and open-mindedness. In the end, we hope the final product will meet with your approval, no matter what your perspective.

We ask the moderator to allow the committee to continue beyond town meeting and welcome any new volunteers to help the process continue forward.

Thank You,

Chris Martin

Chairman  
Hanover School Building Needs Committee

**MOTION TO ACCEPT THE REPORTS AS READ**

**SO VOTED UNANIMOUSLY**

ARTICLE 3. To see if the Town will authorize its Treasurer to accept such trust funds as may be placed in his hands during the fiscal year commencing July 1, 2004, or take any other action relative thereto.

Town Treasurer  
Board of Selectmen

**We move that the Town vote to authorize the Treasurer to accept any trust funds that may be place in his hands during the coming fiscal year.**

Commentary:

*This article is necessary to allow the Treasurer to accept trust funds that are given to the Town during the year.*

**SO VOTED UNANIMOUSLY**

ARTICLE 4. To see if the Town will vote to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Town Accountant  
Board of Selectmen

**We move that the Town not accept this article and take no further action.**

Commentary:

*There are no unpaid bills from prior fiscal years requiring Town Meeting action.*

**SO VOTED UNANIMOUSLY**

ARTICLE 5. To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Town Treasurer  
Board of Selectmen

**We move that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen, to dispose of tax title property.**

Commentary:

*This article allows the Treasurer to sell property that the Town has acquired through the*

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*tax title foreclosure process*

**SO VOTED UNANIMOUSLY**

ARTICLE 6. To see if the Town will authorize its Treasurer and Collector to enter into compensating balance agreements for the fiscal year commencing July 1, 2004, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Tax Collector  
Town Treasurer

**We move that the Town vote to authorize the Treasurer and Collector to execute compensating balance agreements pursuant to Chapter 44, Section 53F of the Massachusetts General Laws.**

*Commentary:*

*This procedural article is necessary to allow the Town Treasurer and the Tax Collector to legally perform functions related to the deposit and investment of Town funds.*

**SO VOTED UNANIMOUSLY**

ARTICLE 7. To see if the Town will assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to so do.**

*Commentary:*

*Each year the Town is required by the State to assume responsibility for liability and damages which may be incurred by the State while improving, developing, maintaining and protecting tidal and non-tidal rivers, specifically the North River. This article would acknowledge and accept that responsibility.*

**SO VOTED UNANIMOUSLY**

ARTICLE 8. To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk  
Tax Collector  
Moderator: Annual Meeting  
Special Meeting

Advisory Committee

**We move that the Town vote to set the pay of the following elective officers as**

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**required by law:**

**Town Clerk      \$47,527 per year which includes any amounts due under  
Massachusetts**

**General Laws Chapter 41, Section 19G.**

**Town Collector   \$51,697 per year which includes any amounts due under  
Massachusetts**

**General Laws Chapter 41, Section 108P.**

**Moderator        \$100 for the Annual Town Meeting  
\$ 75 for each Special Town Meeting**

*Commentary:*

*The Advisory Committee's recommendation reflects an increase of 3% for both the Town Clerk and Collector. The Moderator position shows no increase.*

**SO VOTED**

ARTICLE 9. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
School Committee

**We move that the Town vote to raise and appropriate the sum of \$340,000 to the School Sick Leave Buyback Fund.**

*Commentary:*

*Sick leave buyback is a contractual benefit available to School employees enabling them to "buy back" unused sick leave upon retirement. The School Committee has limited future exposure by making changes to the collective bargaining agreements. Retiring teachers receive approximately \$30,000. Town has an approximate \$3 million dollar liability. We anticipate this account needs to be fully funded by 2012. This article deals with employees having 25 to 29 years of service.*

**SO VOTED UNANIMOUSLY**

ARTICLE 10. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Board of Selectmen

**We move that the Town vote to raise and appropriate the sum of \$25,000 to the Town**

**Sick Leave Buyback Fund.**

Commentary:

*Sick leave buyback is a contractual benefit available to Town employees enabling them to "buy back" unused sick leave upon retirement. The Selectmen have limited future exposure by making changes to the personnel bylaw and collective bargaining agreements. Retiring employees receive approximately \$20,000. Town has an approximate \$3 million dollar liability. We anticipate this account needs to be fully funded by 2012. This article deals with employees having 25 to 29 years of service.*

**SO VOTED UNANIMOUSLY**

ARTICLE 11. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, such sums of money to budget and pay for town charges for the period July 1, 2004, through June 30, 2005, inclusive, or take any other action relative thereto.

Advisory Committee

**We move that the Town raise and appropriate or appropriate from available funds, such sums of money to defray Town charges in the amounts specified and by the method designated as recommended in the following section entitled "Article 11 – Omnibus Budget" of the Advisory Committee Report. Each item is to be considered as a separate appropriation and such appropriation is to be expended for that purpose only.**

Commentary:

*This budget represents a long-term plan to moderate our tax burden. We are recommending a maintenance-of-service budget for all town departments – translating into no personnel cuts for any department – while adding back some previously cut, critical positions and restoring some underfunded expenses.*

*Our goal is to keep a full 2.5 percent (\$571,042) off the tax roll, not just a portion, and to work to maintain this practice of foregoing the annual increase allowed under Proposition 2 1/2 in the coming years.*

*We believe this practice is sustainable because:*

- *Our debt service requirements under Proposition 2 1/2 are rapidly falling;*
- *The state will begin reimbursing the Town for the work that has been completed at the Cedar, Center, and Middle Schools;*
- *Interest rates will increase, which will allow the Town's investment income to increase to normal levels; and*
- *Our sick leave buyback liability will be reduced to more modest amounts.*

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*We were able to achieve this year's balanced budget with the 2.5 percent savings once the governor's state aid projections indicated level funding as opposed to additional cuts, thereby adding \$531,000 to the budget. Long-time sound management and previous years' careful spending have enabled us to return the difference to the taxpayer.*

*With this 2005 budget, we have begun a three-year process of funding the schools' remaining \$1 million sick leave buyback liability for employees with 25-29 years of service with a \$340,000 allocation and the town liability with \$25,000. As well, we are trying to make it easier on the taxpayer in anticipation of a significant, future capital override for school buildings.*

*Additionally, all departments are funded to maintain current services, with the following increases over FY04:*

- *Total general government: \$93,749;*
- *Public safety: \$201,268;*
- *Hanover public schools: \$641,224;*
- *Public works: \$45,963;*
- *Human services: \$11,051;*
- *Library and recreation: \$52,081;*
- *Employee benefits: \$298,918;*
- *Grand total, General Fund omnibus budget: \$1,171,755; and*

*We are asking you to support in total our realistic approach to stabilizing Hanover's tax rate. We believe this is a truly workable budget based on sound and sustainable financial management.*

**Motion To Amend Article 11 as Follows:**

<b>Selectman's Salary Line From</b>	<b>\$273,860</b>	<b>To</b>	<b>\$175,376</b>
<b>Total "General Administration" From</b>	<b>\$569,955</b>	<b>To</b>	<b>\$471,471</b>
<b>Total "General Government" From</b>	<b>\$1,469,860</b>	<b>To</b>	<b>\$1,371,376</b>
<b>Total "Grand Total - General Fund"</b>			
<b>From</b>	<b>\$35,679,642</b>	<b>To</b>	<b>\$35,581,158</b>
<b>Total "General &amp; Reserve Activities"</b>			
<b>From</b>	<b>\$35,845,142</b>	<b>To</b>	<b>\$35,746,658</b>
<b>Source of Funds - "Raise &amp; Appropriate"</b>			
<b>From</b>	<b>\$33,691,470</b>	<b>To</b>	<b>\$33,862,986</b>
<b>"Grand Total - Source of Funds"</b>			
<b>From</b>	<b>\$35,845,142</b>	<b>To</b>	<b>\$35,746,678</b>

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**MOTION TO AMEND ARTICLE 11 DEFEATED**  
**YES 99 NO 117**

**MOTION TO ACCEPT ARTICLE 11 AS WRITTEN**  
**SO VOTED UNANIMOUSLY**



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ARTICLE 12. To see if the Town will vote to raise and appropriate from water revenue, appropriate from available water revenue funds, or borrow, such sums of money to budget and pay for the operation and expenses of the Water Department for the period July 1, 2004, through June 30, 2005, inclusive, or take any other action relative thereto.

Advisory Committee

**We move that the Town appropriate from Water Revenue or appropriate from Water Retained Earnings (Surplus), such sums of money to defray Water Department charges in the amount specified and by the method designated as recommended in the following section entitled "Article 12 - Water Enterprise" of the Advisory Committee Report. Each item is to be considered as a separate appropriation and such appropriation is to be expended for that purpose.**

Commentary:

*Effective July 1, 1992, the Town established the enterprise form of accounting for the operations of the Water Department. This separate accounting demonstrates how much of the costs of providing this service is recovered through user charges and how much is being subsidized through property taxes. Typically, as is the case with Hanover's Water Department, the costs of providing water enterprise services are recovered fully by user charges.*

*The water budget has increased 6.4%. Increases in water treatment expenses reflect the Hanover Broadway treatment plant being fully on line. Increase in principle and interest payments are for the final bond for the new treatment plant. The increase in the water treatment payroll is due to the retirement expenses of the retiring superintendent and overlap on the new superintendent.*

**SO VOTED UNANIMOUSLY**

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ARTICLE 13. To see if the Town will vote to appropriate for the use of the Trustees of the John Curtis Free Library, the sum of \$8,411 now in the Unreserved Balance account, representing fines received by the library during the Fiscal Year 2003, or take any other action relative thereto.

Trustees of the John Curtis Library

**We move that the Town appropriate \$8,411 from the Undesignated Fund Balance (Free Cash) to the John Curtis Free Library.**

Commentary:

*This is a housekeeping article to return library fines to the library.*

**SO VOTED UNANIMOUSLY**

ARTICLE 14. To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$1,000, or another sum, to the Stetson House Fund for the purpose of improvements, maintenance, and repairs to buildings and property at 514 Hanover Street with the expenditure of said funds to be under the direction of the Overseers of the Stetson House, and specify that said appropriation shall not be returned to the Treasury except by vote of the Town, or take any other action relative thereto.

Overseers of the Stetson House  
Board of Selectmen

**We move that the Town raise and appropriate \$1,000 to the Stetson House Fund.**

Commentary:

*This is an ongoing maintenance account for the upkeep of the Stetson House. Traditionally, these funds are accumulated until there is a sufficient amount to allow for capital improvements to the property.*

**SO VOTED UNANIMOUSLY**

ARTICLE 15. To see if the Town will vote to establish a Waterways Improvement and Maintenance Fund pursuant to MGL Chapter 60B Section 2(i) and MGL Chapter 40 Section 5(g) and to authorize further, that fifty percent (50%) of the boat excise received in FY05 be credited to this fund, or take any other action relative thereto.

Board of Selectmen  
Town Accountant  
Town Treasurer

**We move that the Town vote to establish a Waterways Improvement and Maintenance Fund and further authorize that fifty percent (50%) of the boat excise received annually be credited to this fund.**

Commentary:

*State law requires that if the town collects boat excise 50% of the money collected should*

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*be deposited in a dedicated account for waterway improvement and maintenance. Approximately \$2500 annually is collected in boat excise tax.*

**SO VOTED UNANIMOUSLY**

ARTICLE 16. To see if the Town will vote to appropriate from the Route 53 Mitigation Fund, the sum of \$15,500., or another sum, to the Route 53 Improvement Account, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to appropriate the sum of \$15,500 from the Route 53 Mitigation Fund to the Route 53 Improvement account.**

Commentary:

*This article would fund continuing design and engineering improvements for Route 53. The funding for this article is from Route 53 Mitigation Fund which can not be used for any other purpose but Route 53. This \$15,500 may be used to supplement private donations that the town may receive for various improvements to RT53.*

**SO VOTED UNANIMOUSLY**

ARTICLE 17. To see if the Town will vote to raise and appropriate, or appropriate from available funds, or borrow in accordance with Massachusetts General Laws, a sum of money, to maintain the Curtis School, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to raise and appropriate \$500 to maintain the Curtis School.**

Commentary:

*The Curtis School is not being used at this time. This money will be used to address minor maintenance that is required during the year.*

**SO VOTED UNANIMOUSLY**

ARTICLE 18. To see if the Town will vote to replace and supersede any prior articles of Town Meeting creating or authorizing Park and Recreation and/or Playground Committees and to do so by amending the Town By-Laws by adding under General Provisions the following:

**"4-18 Parks and Recreation Committee**

There shall be a Parks and Recreation Committee, appointed by the Moderator with the approval of the Selectmen. The Parks and Recreation Committee will consist of 5 (five) residents of Hanover, and one member representing the Bandstand activities to vote on Bandstand related issues, all of whom will be members at large. The committee members, including the Bandstand representative, will be appointed for terms of three years, with the option for reappointment at the end of any term. In order to create a revolving committee,

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- “9. Planned Residential Development for Seniors (PRDS) subject to all of the following requirements:
- a. The applicant shall satisfy all of the provisions of Section 6.040 A. of this Zoning By-Law.
  - b. The applicant shall clearly demonstrate to the satisfaction of the Board of Health that the total nitrogen loading associated with any such PRDS will not exceed the nitrogen loading limitations permitted in a D.E.P. Zone II under the provisions of 310 CMR 15.00, et seq. (Title V).
  - c. The applicant shall design a sewage treatment plant in accordance with the provisions of 310 CMR 5.00, et seq.
  - d. The applicant shall obtain a Groundwater Discharge Permit from the Mass. Department of Environmental Protection (D.E.P.) in accordance with the provisions of 314 CMR 6.00, et seq.
  - e. Notwithstanding the fact that the development may discharge more than 10,000 gallons of septic waste per day, and, notwithstanding the fact that the applicant may have obtained a Groundwater Discharge Permit from D.E.P., the applicant shall still be obligated to satisfy all requirements and concerns of the Board of Health as such requirements and concerns may relate to sewage disposal systems and discharge within a D.E.P. Zone II or Aquifer Protection Zone.
  - f. The applicant shall submit to the Planning Board written confirmation from the Board of Health that there has been full compliance with subparagraphs b., c., d. & e., above.
  - g. Occupancy of dwelling units in any such PRDS shall be contingent upon the satisfactory installation and operation of a sewage treatment plant as subject to the provisions of subparagraphs c. and d., above.”

Board of Health  
Planning Board

**We move that the Town so do.**

*Commentary:*

This article represents careful study by the Board of Health in assessing the impact of a sewage treatment plant in the aquifer. Town meeting approved a Planned Residential Development for Seniors zoning bylaw five years ago, with the water resource protection district excluded at that time at the request of the Board of Health. Since then, the health board has determined that today's technology, coupled with the herewith listed town and state DEP regulations, will protect our aquifer district. Therefore, we recommend approving this article: to allow the PRDS in the water resource protection district and to include paragraph 9 as written.

**MOTION TO AMEND ARTICLE 21 SECTION 9e**

**adding after "Board of Health" AND THE BOARD OF PUBLIC WORKS and before  
"Aquifer Protection Zone" THE HANOVER**

**MOTION TO ACCEPT ARTICLE 21 AS AMENDED**

**SO VOTED UNANIMOUSLY**

ARTICLE 22. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$75,728 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase of three police vehicles and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Board of Selectmen, or take any other action relative thereto.

Police Department  
Board of Selectmen

**We move that the Town vote to raise and appropriate \$75,728 to the Public Safety Vehicle Account authorized under Article 32 of the 1983 Annual Town Meeting. Said funds to be expended at the direction of the Board of Selectmen and the Police Chief who are required to sell, transfer to another department, or trade-in two Ford Crown Victoria police cruisers and one Mercury Cougar.**

*Commentary:*

*This article would fund the annual replacement of police cruisers in accordance with the vehicle replacement schedule maintained by the Capital Improvement Committee.*

**SO VOTED UNANIMOUSLY**

ARTICLE 23. To see if the Town will vote to raise and appropriate, or appropriate from available funds, or borrow a sum of money \$150,000 for the next phase of planning and/or for design, remodeling, adding to or making extraordinary repairs to Hanover High School and/or Center and/or Sylvester School to meet the educational needs of the Hanover Schools, and for the payment of all costs incidental and related thereto, or take any other action relative thereto.

Hanover School Building Needs Committee

**We move that the Town vote to appropriate \$150,0000 for planning and/or for design, remodeling, adding to or making extraordinary repairs to Hanover High School and/or Center and/or Sylvester School, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the**

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**Board of Selectmen, is authorized to borrow not exceeding \$150,000 under and pursuant to Chapter 44, Section 7 of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Hanover School Building Needs Committee.**

*Commentary:*

*There is widespread agreement that after years of deferred maintenance, that Hanover High School needs significant attention, including new windows, new roof, updated heating and cooling systems, improved handicap access and asbestos abatement, to name just a few. In addition, enrollment projections suggest there will be an approximate 19.0% increase in the student population over the next 10 years, an increase that the current building which is operating at an approximate 95% of capacity simply cannot support.*

*The School Building Needs Committee has also been charged by Town Meeting to evaluate options for the Sylvester School, and has found many of the same shortcomings in the infrastructure and space needs that exist at the High School. Here, too, maintenance to the building and systems have not been adequate to prevent the deterioration of the school building, and the town has been left in a position where the cost to "do nothing" is enormous.*

*The School Building Needs Committee was formed by Town Meeting to evaluate school building alternatives and to make a recommendation to the town, which they will do when all the data necessary will allow the committee to present more accurate figures on potential project costs and timelines.*

*The Advisory Committee supports allowing the School Building Needs Committee to continue it's work regarding the development of a comprehensive plan and or "Master Plan" for the Hanover Schools. The following is a breakdown of the items projected as needed as the next steps in the execution of the development of a comprehensive plan and/or "Master Plan" for Hanover School Building needs.*

<b><i>Property Survey and Delineation (Hanover High School, Sylvester School, Center School, Salmond School)</i></b>	<b><i>\$20,000</i></b>
<b><i>Wastewater Treatment Plant Study</i></b>	<b><i>\$25,000</i></b>
<b><i>Center School Preliminary plan and cost estimates</i></b>	<b><i>\$25,000</i></b>
<b><i>High School Preliminary plan and cost estimates</i></b>	<b><i>\$75,000</i></b>
<b><i>Committee expenses (printing, postage, Website, etc.)</i></b>	<b><i>\$5,000</i></b>
<b>Total</b>	<b><i>\$150,000</i></b>

**Motion To Delete The Phrase "adding to"**

**Motion Defeated**

**Main Motion as Written**

**SO VOTED UNANIMOUSLY**

ARTICLE 24. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$405,000, or another sum, for renovations at the Sylvester School to include the purchase and installation of boilers and related equipment, purchasing, repair, replacement, disposal, and installation to be at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the Town vote to appropriate \$405,000 to replace a boiler at Sylvester School, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$405,000 under and pursuant to Chapter 44, Section 7(3A) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the School Committee.**

Commentary:

*This purchase was supported by the Capital Improvement Committee, and is being recommended by the Advisory Committee. Although, the Hanover School Building Needs Committee intends to present a more developed comprehensive plan and/or so called "Master Plan" for the Hanover Schools. The replacement of the two boilers at Sylvester School can not wait. One boiler is a converted coal boiler from 1927, and the other, which is currently out of service, was installed around 1963. Each of these boilers is non-compliant with code requirements.*

**SO VOTED**

**YES    192            NO    6**

ARTICLE 25. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$472,500, or another sum, for renovations at the High School to include the purchase and installation of boilers and related equipment, purchasing, repair, replacement, disposal, and installation to be at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

Commentary:

*The Capital Improvement Committee supported this purchase. However, due to Capital budget constraints, and the fact that a more comprehensive plan and or so called "Master Plan" for Hanover Schools - Hanover High School is being developed by the Hanover School Building Needs Committee to be eventually presented to Town Meeting the*

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*Advisory Committee can not at this time support this article. The committee proposes that this project be addressed in said Hanover School Building Needs Committee recommendation.*

**Motion To Pass Over Article 25**

**SO VOTED**

ARTICLE 26. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$42,201, or another sum, for the purchase of a dump truck, purchasing and equipping to be at the direction of the School Committee which is authorized to trade-in a vehicle or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

Commentary:

*This purchase was supported by the Capital Improvement Committee, but is not being supported or recommended by the Advisory Committee due to capital budget constraints and the Advisory Committee's need to further balance and/or prioritize Capital Budget requests for Fiscal Year 2005.*

**Motion To Pass Over Article 26**

**SO VOTED**

YES	72	NO	71
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**Motion To Reconsider Article 26**

YES	79	NO	66
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**To reconsider a Passed Over Article a 2/3rds majority is needed, This Motion would require 96 Yes Votes to Reconsider Article 26**

YES	79	NO	66
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**MOTION TO RECONSIDER ARTICLE 26 IS DEFEATED**

ARTICLE 27. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$22,790, or another sum, for the purchase of a special needs van, purchasing and equipping to be at the direction of the School Committee which is authorized to trade-in a vehicle or take any other action relative thereto.

Hanover School Committee



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**We move that the Town vote to raise and appropriate \$22,790 to purchase a new special needs van. Said funds to be expended by the School Committee who are required to trade-in or sell a 1999 special needs van**

*This vehicle is used by the School Department to transport Special Needs children. The Capital Improvement Committee and the Advisory Committee both recommend this purchase.*

**SO VOTED UNANIMOUSLY**

**MOTION TO ADJOURN**

**SO VOTED UNANIMOUSLY**

**Town Meeting adjourned at 11:02 P.M. until Tuesday, May 4, 2004 at 7:30 P.M.**

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**The adjourned Annual Town was called to order on Tuesday, May, 4, 2004 at Hanover High School at 7:32 P.M.**

ARTICLE 28. To see if the Town will vote to authorize the Moderator to appoint a committee of five citizens of Hanover of which one should be a member of the Council on Aging to study and review the future building needs of the Council on Aging, and to raise and appropriate, or appropriate from available funds, a sum of money for the use of the committee for this purpose, said committee shall report to the next Annual Town Meeting, or take any other action relative thereto.

Council on Aging

**We move that the Town authorize the Moderator to appoint a five member committee with one a member of the Council on Aging to study and review the future building needs of the Council on Aging and raise and appropriate \$5,000 for this Committee's use. Said Committee shall issue a report at the next annual meeting.**

Commentary:

*Over the years there has been widespread debate and discussion regarding the future building needs of the Council on Aging. The Advisory Committee strongly believes that said needs should be addressed in a formal manner and that a recommendation by a committee on the results of a study and review of the future building needs of the Council on Aging should be presented to the next Annual Town Meeting.*

**SO VOTED UNANIMOUSLY**

ARTICLE 29. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, a sum of money for purposes of installing and upgrading the sprinkler system, smoke detection system, exit sign and related safety devices at the Council on Aging building, 624 Circuit Street, said sum to be expended by Council on Aging, or take any other action thereto.

Council on Aging

**We move that the Town vote to raise and appropriate the sum of \$6,930 for safety improvements to the COA building. Said funds to be expended by the Council on Aging.**

Commentary:

*This installation and upgrade of the sprinkler system, smoke detection system, exit sign and related safety devices at the Council on Aging building located at 624 Circuit Street is fully supported and is being recommended by the Advisory Committee. Moreover, it is the strong opinion of this committee that the town continues to support the safety needs of its seniors and town staff located at said building.*

**SO VOTED UNANIMOUSLY**

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ARTICLE 30. To see if the Town will vote to acquire by purchase, eminent domain, or otherwise, Parcels 1 and 2 identified on Hanover Assessors' Map 74, located between the North River and the Beal Treatment Plant property, and appropriate a sum of money for said acquisition and the associated expenses therefore, or take any other action relative thereto.

Board of Public Works

**We move that the Town vote to authorize the Board of Public Works to acquire by purchase, or eminent domain, Parcels 1 and 2 identified on Hanover Assessors' Map 74, located between the North River and the Beal Treatment Plant property, and appropriate the sum of \$5,000 from Water Enterprise Retained Earnings for said purposes.**

**New Motion:**

**We move that the Town vote to authorize the Board of Public Works to investigate the title of Parcels 1 and 2 identified on Hanover Assessors' Map 74, located between the North River and the Beal Treatment Plant property, and appropriate the sum of \$5,000 from Water Enterprise Retained Earnings for said purposes.**

Commentary:

Approving \$5,000 will allow the Town to investigate the title of said properties.

**SO VOTED UNANIMOUSLY**

ARTICLE 31. To see if the Town will vote to accept by gift, purchase or otherwise, an easement on Lot 38 of Assessor's Map 52. The purpose of such easement is to maintain the Reinforced Concrete Pipe into the detention basin at the Tedeschi Realty property. In addition, that the Department of Public Works be authorized to enter into all agreements and execute any and all instruments as may be necessary to effect said gift or to take any action relative thereto.

Board of Public Works

**We move that the Town vote to accept by gift an easement on Lot 38 of Assessor's Map 52. The purpose of such easement is to maintain the Reinforced Concrete Pipe into the detention basin at the Tedeschi Realty property. In addition, vote to authorize the Department of Public Works to enter into all agreements and execute any and all instruments as may be necessary to effect said gift.**

Commentary:

*The Advisory Committee supports the DPW's article to accept by gift only an easement on lot 38 of Assessor's Map 52.*

**SO VOTED UNANIMOUSLY**

ARTICLE 32. To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$75,000.00 to replace the 8-inch water main with a 12-inch water main on Route 53 overpass over Route 3, said work to be done at the direction of the Board of Public Works, who is authorized to apply for and accept any Federal or State assistance that may be available, or take any action relative thereto.

Board of Public Works

**We move that the Town vote to appropriate \$75,000 to install a 12-inch water main on the Route 53 bridge passing over Route 3, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$75,000 under and pursuant to Chapter 44, Section 8(5) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Board of Public Works with said work to be coordinated with the upcoming repairs of the bridge by the Commonwealth of Massachusetts.**

Commentary:

*The Massachusetts Highway Department will be replacing the overpass at Route 53 this summer. As part of this work, the State will allow the Town to upgrade the water main at this location from an 8" main to a 12" main.*

**SO VOTED UNANIMOUSLY**

ARTICLE 33. To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$300,000.00 to install a 12-inch water main on Plain Street from Hanover Street to beyond Old Farm Road, and to install a 12-inch water main on Hanover Street from Plain Street to Phillips Lane, said work to be done at the direction of the Board of Public Works, who is authorized to apply for and accept any Federal or State assistance that may be available, or take any action relative thereto.

Board of Public Works

**We move that the Town vote to appropriate \$300,000 to install 12-inch water mains on Plain Street and on Hanover Street, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$300,000 under and pursuant to Chapter 44, Section 8(5) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Board of Public Works.**

Commentary:

*The work identified in this article was included in the 2001 water master plan.*

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**SO VOTED UNANIMOUSLY**

ARTICLE 34. To see if the Town will vote to accept the following streets as public ways:

Absolom Way  
Autumn Lane  
Beckford Farm Road  
Berry Street Extension  
Old Barn Road  
Pumpkin Patch Way  
Push Cart Lane  
Tiffany Mill Lane  
Stacy Lane

Or take any other action relative thereto.

Board of Public Works

**Motion to be made at Town Meeting.**

**New Motion: We move that the Town accept the streets recommended by the Planning Board and Board of Public Works.**

**Motion that the Town accept the following Street:**

**Old Barn Road**

**SO VOTED**

ARTICLE 35. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$44,000 to purchase a 15,000 GVW dump truck with S/S sander, said purchase to be done at the discretion of the Board of Public Works who are authorized to make appropriate trade-ins, or take any other action relative thereto.

Board of Public Works

**We move that the Town not accept this article and take no further action.**

*Commentary:*

*The Advisory Committee believes that the replacement of this vehicle may be deferred for another year.*

**MOTION NOT TO ACCEPT ARTICLE 35**

**SO VOTED UNANIMOUSLY**

ARTICLE 36. To see if the Town will vote to appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$40,000 to repair the stone wall and fence around the perimeter of Union Cemetery on Webster Street, said work to be done under the direction of the Board of Public Works

or to take any action relative thereto.

Board of Public Works

**We move that the Town appropriate \$40,000 from the Cemetery Capital Account to repair the stone wall and fence around the perimeter of Union Cemetery on Webster Street. Said funds to be expended at the direction of the Board of Public Works.**

Commentary:

It is necessary to replace and repair the stonewall and fence that are in serious disrepair.

**SO VOTED UNANIMOUSLY**

ARTICLE 37. To see if the Town will vote to continue the Hanover Government Study Committee as established under Article 21 of the May 6, 2003 Annual Town Meeting and to raise and appropriate, or appropriate from available funds, the sum of \$20,000. for the purpose of obtaining expertise to finalize the study of the structure of Town Government and to prepare a final document for the Town's acceptance at the 2005 Annual Town Meeting or a 2004 Special Town Meeting, or take any other action relative thereto.

Hanover Government Study Committee

**We move that the Town vote to continue the Hanover Government Study Committee authorize under Article 21 of the May 6, 2003 Annual Town Meeting and raise and appropriate the sum of \$12, 000 for this Committee's use. Said Committee to prepare a final document for the Town's acceptance at the 2005 Annual Town Meeting or a 2004 Special Town Meeting.**

Commentary:

*The Government Study Committee was formed at last year's town meeting. Their task has been arduous and they are still finalizing their report. In order to keep the Committee going, we recommend that \$12,000 be appropriated for the Committee's use. We anticipate that the Committee's work will be presented at a fall town meeting.*

**Motion To Amend Article 37 by deleting the phrase after Annual Town Meeting "and raise and appropriate the sum of \$12,000 for this Committee's use."**

**Motion To Amend Article 37 Defeated**

**SO VOTED**

**MOTION TO ACCEPT ARTICLE 37 AS WTITTEN**

**SO VOTED UNANIMOUSLY**

ARTICLE 38. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact a Board of Selectmen-Town Manager form of administration in the Town of Hanover as presented in the Home Rule Petition prepared by the Hanover

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Government Study Committee and made available for public review on April 2, 2004 with copies available through the Town Clerk's Office, and at the 2004 Annual Town Meeting, or take any other action relative thereto.

Hanover Government Study Committee

**We move that the Town vote to refer this article back to the Government Study Committee to be presented at a future Town Meeting.**

Commentary:

*At the recommendation of the Government Study Committee this article should be postponed to a special town meeting.*

ARTICLE 39. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$27,000, or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase of 1 fire vehicle (car), and to authorize a related vehicular trade-in or sale by sealed bid, said funds to be expended at the direction of the Board of Selectmen and Fire Chief, or take any other action relative thereto.

Fire Department  
Board of Selectmen

**We move that the Town not accept this article and take no further action.**

Commentary:

*The Advisory Committee does not recommend this purchase. We are of the opinion that the vehicle this article is intended to replace still has additional, useful life.*

ARTICLE 40. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$160,000, or another sum, to purchase and equip an ambulance, and to authorize the trade-in or sale by sealed bid, of a presently owned 1996 Ford ambulance, said funds to be expended at the direction of the Board of Selectmen and Fire Chief, or take any other action relative thereto.

Fire Department  
Board of Selectmen

**We move that the Town vote to appropriate \$160,000 to purchase a new ambulance, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$160,000 under and pursuant to Chapter 44, Section 7(9) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor, funds for repayment of said bonds or notes to come from the Ambulance Receipts Reserved Account. Said funds to be expended at the direction of the Board of Selectmen and the Fire Chief who are required to sell or trade-in a 1997 Ford Ambulance.**

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Commentary:

*The Ambulance to be replaced, a 1997 Ford Type I, Class III vehicle, has had it's engine rebuilt, it's diesel engine fuel injectors replaced, has a history of chronic electrical system malfunctions and suffers from chronic brake system failures. It has now accumulated over 83,000 miles, excluding idling time and it was involved in an accident on Route 3 while in service. The scheduled rotation of high use vehicles such as this has proven to be an economically successful program. Thus ensuring the lowest maintenance costs possible during service years and maximizing trade in value. The Capitol Improvement Committee supports this purchase.*

**SO VOTED UNANIMOUSLY**

ARTICLE 41. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$50,000, or another sum, to replace the roof, and related work, at Fire Headquarters, 32 Center St., said funds to be expended at the direction of the Board of Selectmen and Fire Chief, or take any other action relative thereto.

Fire Department  
Board of Selectmen

**We move that the Town vote to appropriate \$50,000 to replace the roof at Fire Headquarters, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$50,000 under and pursuant to Chapter 44, Section 7(3A ) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Board of Selectmen and the Fire Chief.**

Commentary:

The existing roofing material has been in place for approximately 18 years. Over time, leaks have developed that have required extensive repairs and some interior damage has occurred. Despite these repairs leaks continue and the danger exists of possible damage to fire fighting equipment. The company that manufactured this material has long since gone bankrupt and there is no other recourse but to replace the roof. The Capitol Improvement Committee supports this purchase.

**SO VOTED UNANIMOUSLY**

ARTICLE 42. To see if the Town will vote to appropriate from water revenues, appropriate from available undesignated Water Revenue Balances, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws: the sum of \$975,000.00, or another sum, for the purchase, lease purchase, and/or renovation of property at 219 Winter Street, said decision and expenditure to be done at the direction of the Board of Public Works, or take any other action relative thereto.

Board of Public Works



**We move that the Town vote to appropriate \$975,000 to purchase and renovate a building at 219 Winter Street for use as a Water Department garage, and for costs incidental and related thereto, and that to meet this appropriation, to appropriate \$150,000 from Water Available Funds, and the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$825,000 under and pursuant to Chapter 44, Section 7(3) and Section 7(3A) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Board of Public Works.**

*Commentary:*

*Because this 7.9 acres of land is adjacent to the existing DPW Ames Way garage and the 20,000 square feet building will provide the DPW with the garage space needed to replace the Pond Street garage, we believe that although the Board of Public Works has entered into a lease agreement, that purchasing and renovating this building outright makes more sense. The lease agreement provides that if the Town purchases the property, The previous owner shall assume all cost of cleanup of the premises in accordance with Massachusetts General Laws Chapter 21E.*

**SO VOTED**

**YES 135**

**NO 13**

ARTICLE 43. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$36,000 to replace a One Ton Dump Truck with plow, said purchase to be done at the discretion of the Board of Public Works who are authorized to make appropriate trade-ins or sales, or take any other action relative thereto.

Board of Public Works

**We move that the Town vote to raise and appropriate the sum of \$36,000 to purchase a one ton dump truck with plow for the Department of Public Works. Said funds to be expended at the direction of the Board of Public Works who are required to sell or trade-in a 1986 one ton dump truck.**

*Commentary:*

*It is the Advisory Committee recommendation to replace existing vehicle that has continuous maintenance and down time with a reliable vehicle.*

**SO VOTED UNANIMOUSLY**

ARTICLE 44. To see if the town will petition the General Court, through its local Representation Enact the following proposed Act authorizing the Town of Hanover to recall elected officials.

**AN ACT AUTHORIZING THE TOWN OF HANOVER TO RECALL PUBLIC OFFICIALS**

Be it enacted, etc. as follows:

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Section 1. Any holder of an elective office in the Town of Hanover may be recalled and removed there from by the qualified voters of said town as herein provided.

Section 2. Recall Petition. One hundred fifty or more qualified voters may file with the town clerk an affidavit containing the name of the officer and the office held whose recall is sought and a statement of the grounds upon what the petition is based. A minimum of twenty-five qualified voters shall be from each precinct. Upon certification by the Board of Registrars of the required signatures, the town clerk shall there upon deliver or make available to the designated person or persons seeking the recall, a sufficient number of petition blanks demanding such recall on printed forms of which he/she shall keep on hand. The blanks shall be issued by the town clerk with his/her signature and official seal attached thereto: they shall be dated and addressed to the Board of Selectmen; shall contain the names of all persons to whom they are issued, the names of the person whose recall is sought, the office held by the person named, the grounds for recall as stated in the affidavit and shall demand a successor to such office. A copy of the petition shall be entered in a record book to be held in the office of the town clerk. The recall petition shall be returned and filed with the town clerk within twenty (20) days following the issuing of said petition. Said recall petition shall be signed by at least ten (10) % percent of the registered voters from each precinct in said town and to every signature shall be added the place of residence of the signer, giving the street and number. The Town Clerk shall within (2) working days of receipt, submit the petition to the Registrars of Voters, who shall forthwith certify thereon the number of signatures which are voters of said town.

Section 3. If the petition shall be found and certified by said Town Clerk to be sufficient, he/she shall submit the same with his/her certificate to said Selectman without delay and said Selectman shall forthwith give written notice to said officeholder of the receipt of said certificate and shall, if the Officer sought to be removed does not resign within five days thereafter, thereupon order an election to be held within a reasonable length of time after a minimum of forth-five days after the Town Clerk's certification of the sufficient petitions. If a vacancy occurs in said office after a recall election has been so ordered the election shall nevertheless proceed as in the section provided.

By Petition

**Motion to be made at Town Meeting.**

**New Motion:** *We move that the town petition the general court to enact the following proposed act to recall elected officials.*

TO RECALL ELECTED OFFICIALS

SECTION 1.

Any holder of an elective office in the town of Hanover may be recalled and removed therefrom by the qualified voters of said

town as herein provided.

## SECTION 2.

One hundred and fifty or more qualified voters may file with the town clerk an affidavit containing the name of the officer and the office held whose recall is sought and a statement of the grounds upon which the petition is based. A minimum of twenty-five qualified voters shall be from each precinct. Upon certification by the board of registrars of the required signatures, the town clerk shall thereupon deliver or make available to the designated person or persons seeking the recall, a sufficient number of petition blanks demanding such recall on printed forms of which he shall keep on hand. The blanks shall be issued by the town clerk with his signature and official seal attached thereto; they shall be dated and addressed to the board of selectmen; shall contain the names of all persons to whom they are issued, the name of the person whose recall is sought, the office held by the person named, the grounds for recall as stated in the affidavit and shall demand the election of a successor to such office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. The recall petition shall be returned and filed with the town clerk within twenty days following the date of issuance of said petitions. Said recall petitions shall be signed by at least ten percent of the registered voters from each precinct in said town and to every signature shall be added the place of residence of the signer, giving the street and number. The town clerk shall within two working days of receipt, submit the petition to the registrars of voters who shall forthwith certify thereon the number of signatures which are names of voters of said town. No paper or documents of any kind shall be attached by the petitioners to any petition for recall, nor may any paper or document of any kind be solicited by the petitioners in such a way as to obscure any part of the petition for recall.

## SECTION 3.

If the petition shall be found and certified by said town clerk to be sufficient, he/she shall submit the same with his/her certificate to said selectmen without delay and said selectmen shall forthwith give written notice to said officer of the receipt of said certificate and shall, if the officer sought to be removed does not resign

within five days thereafter, thereupon order an election to be held within a reasonable length of time after a minimum of forty-five days from town clerk's certification of the sufficient petitions. If a vacancy occurs in said office after a recall election has been so ordered, the election shall nevertheless proceed as herein provided.

#### SECTION 4.

Any officer sought to be recalled may be a candidate to succeed himself/herself. His/her nomination, the nomination of other candidates, the publication of the warrant for the recall election, and the conduct of the same, shall all be in accordance with the provisions of law relating to election, unless otherwise provided in this act.

#### SECTION 5.

The incumbent shall continue to perform the duties of his/her office until the recall election. If then re-elected, he/she shall continue in office for the remainder of his/her unexpired term subject to recall as before, except as provided in section eight. If not re-elected in the recall election, he/she shall be deemed removed upon the qualification of his/her successor, who shall hold office during the unexpired term. If the successor fails to qualify after five days from receiving notification of his/her election, the incumbent shall thereupon be deemed removed and the office vacant.

#### SECTION 6.

Ballots used in a recall election in said town shall submit the following proposition in the order indicated, with the instructions to "Select Number 1 or Number 2":

1. For the recall of (Name of officer) (office held)

Under this proposition shall appear the word "Candidates" and the direction "Vote for one" and beneath this the names of candidates nominated as here-in-before provided.

2. Against the recall of (Name of officer) (office held)

Immediately at the right of each proposition there shall be a place for registering a vote, whether by connecting the arrows or some other form of balloting method that allows the same intent to the voter.

#### SECTION 7.

No recall petition shall be filed against an officer of said town within six months after he/she takes office, nor in the case of an officer subjected to a recall election and not removed thereby, until at least six months after that election.

#### SECTION 8.

No person who has been recalled from an office in said town or who has resigned from office while recall proceedings were pending against him/her, shall be appointed to any town office within two years after such removal by recall or resignation.

#### Commentary:

*The Town of Hanover has no by-law to recall elected officials. The proposed by-law was modeled after a similar by-law adopted by the Town of Hanson in 1986. This would provide a process to recall any official that is not performing his or her duties. This process would be difficult and will not be used in frivolous manner. We believe that elected officials should be accountable to the town. Without a recall by-law an elected official can not be removed from office until the expiration of their term.*

#### **MOTION IS DEFEATED**

ARTICLE 45. To see if the town will amend the bylaws of the town of Hanover and petition the General Court (if required), to enact the following change in town by-laws.

Section 1. The Board of Selectmen shall consist of five (5) members with each member elected at-large at annual town elections for terms of three years. The election of Selectman shall be done on a cyclical schedule with two Selectmen elected in year one, two (2) Selectmen elected the next year and one (1) Selectman elected every third year. The election ballot for each year is which more than one Selectman is to be elected shall consist of a single race with the two highest vote recipients elected. In years when only a single Selectman is to be elected, the single highest vote recipient shall be elected.

Section 2. The annual town elections of 2005 shall provide for a single race to elect three (3) Selectman positions, one (1) for a three year term to expire at the 2008 town election, one (1) for a two year term to expire at the 2007 town election and one for (1) year term to expire at the 2006 town election. In the 2005 town election, the highest vote recipient will be elected to as three year term, the second highest vote recipient elected to the two (2)

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year term, and the third highest vote recipient elected to a one year term. Thereafter, each annual town election shall consist of a single race to elect either one or two Selectmen for three year terms as to maintain a five member board. Selectmen in office on the effective date of this by-law shall serve until the expiration of their term.

By Petition

**We move that the Town not accept this article and take no further action.**

Commentary:

*In the May 2003 town meeting, the town voted to fund a Government Study Committee. It is premature for the town to consider a 5 member board of selectmen until the GSC completes their study and reports to town meeting. There will be a special town meeting this fall so the GSC can present their findings and make recommendations.*

**Motion Not To Accept Article 45**

**SO VOTED UNANIMOUSLY**

ARTICLE 46. To see if the town will vote to authorize the Town Moderator to appoint a new committee to be known as the "ALS Study Committee". This committee shall be comprised of seven registered voters of which one shall be employed by the Hanover Fire Department. This committee is to be charged with determining the feasibility of "Privatization" of any and all medical services administered by the Hanover Fire Department. This committee is to report at any Special Town Meeting next fiscal year or at the Annual Town Meeting of 2005, or take any other action relative thereto.

By Petition

**Motion to be made at Town Meeting.**

**We move that the town not accept this article and take no further action.**

Commentary:

*The May 2001 the town voted to upgrade the town's emergency services to paramedic level. This year the town received a waiver to start providing paramedic services. Today our paramedics provide both emergency service and firefighting. Outsourcing emergency services would not be cost effective at this point. However the advisory committee would like to encourage more career firefighter to upgrade their skills to paramedic level. We encourage the Fire Chief to routinely review the cost effectiveness of this service.*

**Motion Not To Accept Article 46**

**SO VOTED UNANIMOUSLY**

ARTICLE 47. To see if the town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with all applicable laws a sum of \$250,000.00, or another sum sufficient to add fifty full trained and equipped "Call Firefighter" positions before the end of FY 2009, or take any other action thereto.

By Petition

**We move that the Town not accept this article and take no further action.**

Commentary:

*Hanover's fire department is made up of career and call fire fighters. Our call firefighters augment the career fire fighters. From discussions with the Fire Chief there are sufficient funds to add additional call firefighters during the upcoming year. As a result no actions are needed under this article.*

**Motion Not To Accept Article 47**

**SO VOTED UNANIMOUSLY**

ARTICLE 48. To see if the Town will vote to appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$148,000 for the purchase of a street sweeping vehicle with accessories, equipping to be done at the discretion of the Board of Public Works who are authorized to make appropriate trade-ins, or take any action relative thereto.

Board of Public Works

**We move that the Town vote to appropriate \$148,000 to purchase a new street sweeper truck, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$148,000 under and pursuant to Chapter 44, Section 7(9) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Board of Public Works who are required to sell or trade-in the existing street sweeper truck.**

Commentary:

*The DPW's 1986 street sweeper has been inoperable for a number of years and the work has been performed by a private contractor. This arrangement has been expensive and less than satisfactory. At the request of the Capital Improvement Committee, the Board of Public Works has shown that ownership of a street sweeper is more cost effective than contracting this work out. In addition, due to the EPA's Stormwater rules, additional sweeping must be performed throughout the year. Consequently, the Capital Improvement and the Advisory Committee recommend this purchase.*

**SO VOTED UNANIMOUSLY**

ARTICLE 49. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$250,000.00 to perform road maintenance and reconstruction of all types on various streets including drainage system improvements in accordance with pavement management study performed on the Town's streets, with a portion of the funds to be

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year term, and the third highest vote recipient elected to a one year term. Thereafter, each annual town election shall consist of a single race to elect either one or two Selectmen for three year terms as to maintain a five member board. Selectmen in office on the effective date of this by-law shall serve until the expiration of their term.

By Petition

**We move that the Town not accept this article and take no further action.**

Commentary:

*In the May 2003 town meeting, the town voted to find a Government Study Committee. It is premature for the town to consider a 5 member board of selectmen until the GSC completes their study and reports to town meeting. There will be a special town meeting this fall so the GSC can present their findings and make recommendations.*

**Motion Not To Accept Article 45**

**SO VOTED UNANIMOUSLY**

ARTICLE 46. To see if the town will vote to authorize the Town Moderator to appoint a new committee to be known as the "ALS Study Committee". This committee shall be comprised of seven registered voters of which one shall be employed by the Hanover Fire Department. This committee is to be charged with determining the feasibility of "Privatization" of any and all medical services administered by the Hanover Fire Department. This committee is to report at any Special Town Meeting next fiscal year or at the Annual Town Meeting of 2005, or take any other action relative thereto.

By Petition

**Motion to be made at Town Meeting.**

**We move that the town not accept this article and take no further action.**

Commentary:

*The May 2001 the town voted to upgrade the town's emergency services to paramedic level. This year the town received a waiver to start providing paramedic services. Today our paramedics provide both emergency service and firefighting. Outsourcing emergency services would not be cost effective at this point. However the advisory committee would like to encourage more career firefighter to upgrade their skills to paramedic level. We encourage the Fire Chief to routinely review the cost effectiveness of this service.*

**Motion Not To Accept Article 46**

**SO VOTED UNANIMOUSLY**

ARTICLE 47. To see if the town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with all applicable laws a sum of \$250,000.00, or another sum sufficient to add fifty full trained and equipped "Call Firefighter" positions before the end of FY 2009, or take any other action thereto.



By Petition

**We move that the Town not accept this article and take no further action.**

Commentary:

*Hanover's fire department is made up of career and call fire fighters. Our call firefighters augment the career fire fighters. From discussions with the Fire Chief there are sufficient funds to add additional call firefighters during the upcoming year. As a result no actions are needed under this article.*

**Motion Not To Accept Article 47**

**SO VOTED UNANIMOUSLY**

ARTICLE 48. To see if the Town will vote to appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$148,000 for the purchase of a street sweeping vehicle with accessories, equipping to be done at the discretion of the Board of Public Works who are authorized to make appropriate trade-ins, or take any action relative thereto.

Board of Public Works

**We move that the Town vote to appropriate \$148,000 to purchase a new street sweeper truck, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$148,000 under and pursuant to Chapter 44, Section 7(9) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Board of Public Works who are required to sell or trade-in the existing street sweeper truck.**

Commentary:

*The DPW's 1986 street sweeper has been inoperable for a number of years and the work has been performed by a private contractor. This arrangement has been expensive and less than satisfactory. At the request of the Capital Improvement Committee, the Board of Public Works has shown that ownership of a street sweeper is more cost effective than contracting this work out. In addition, due to the EPA's Stormwater rules, additional sweeping must be performed throughout the year. Consequently, the Capital Improvement and the Advisory Committee recommend this purchase.*

**SO VOTED UNANIMOUSLY**

ARTICLE 49. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$250,000.00 to perform road maintenance and reconstruction of all types on various streets including drainage system improvements in accordance with pavement management study performed on the Town's streets, with a portion of the funds to be

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reimbursed to the Town on the Cherry Sheet under Chapter 577, acts of 1971 (Gas Tax ), said funds to be expended at the direction of the Board of Public Works, or take any other action relative thereto.

Board of Public Works

**We move that the Town vote to appropriate \$125,000 to perform road maintenance and reconstruction of all types including drainage system improvements, and for costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow not exceeding \$125,000 under and pursuant to Chapter 44, Section 7(5) of the Massachusetts General Laws, as amended, or any other enabling authority and to issue the bonds or notes of the Town therefor. Said funds to be expended at the direction of the Board of Public Works.**

*Commentary:*

Due to budget constraints, the DPW's pavement management program was last funded in fiscal year 2002. The Capital Improvement Committee and the Advisory Committee believe that it is time to restore funding to this program in order to halt further deterioration of our roadways occur. The amount recommended, although less than what the Board of Public Works requested, should provide an adequate supplement to anticipated State highways funds.

**SO VOTED UNANIMOUSLY**

ARTICLE 50. To see if the Town of Hanover will petition the Great and General Court of the Commonwealth of Massachusetts to enact the following special legislation:

“An act authorizing the Town of Hanover to adopt the applicability of the Civil Service law as herein described.

Be it enacted by the Senate and the House of Representatives in General Court assembled, and by authority of the same, as follows:

Section 1. The Town of Hanover shall adopt the applicability of the Civil Service Law and Rules, M.G.L. Chapter 31, for the positions of full-time firefighter, full-time firefighter/EMT, full-time captain/EMT, and deputy fire chief, but not to include the position of fire chief.

Section 2. The Town of Hanover accepts the entrance and promotional examinations already taken by the incumbents of said positions of full-time firefighter, full-time firefighter/EMT, full-time captain, and deputy fire chief as qualifying examinations for the adoption of the Civil Service Law and Rules.

Section 3. Firefighter personnel hired by the Hanover Fire Department during the six-month period preceding the effective date of this act shall be included as Civil Service employees under M.G.L. Chapter. 31, subject to any applicable probationary

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period.

Section 4. The residency requirement of M.G.L. Chapter 31 notwithstanding, the residency requirement for the positions of full-time firefighter, full-time firefighter/EMT, and full-time captain/EMT will be determined by Article XXIV of the collective bargaining agreement between the Town of Hanover and the Professional Firefighters of Hanover and will remain a subject of collective bargaining.

Section 5. This act shall take effect upon its passage”.

By Petition

**We move that the Town so do.**

Commentary:

*Last year at the May 2003 town meeting a civil service study committee was created to investigate whether the town should adopt civil service for our full time firefighters. After meetings with the petition, the civil service study committee and the board of selectmen this agrees that civil service should be implemented. Although it provides no increased benefit for the town it appears there will be no impact to the budget or other detriments to the town.*

**Motion that the Vote be by Secret Ballot (Requires 20 members rise in support, Only 2 stood)**

**Motion for a Secret Ballot is Defeated**

**MOTION TO ACCEPT ARTICLE 50**

**SO VOTED UNANIMOUSLY**

ARTICLE 51. To see if the Town will vote to authorize the Board of Selectmen to negotiate and accept a gift of land presently identified as being owned by Ruth Johnson, consisting of Lot 80 and Lot 102 on Assessors' Map 55 (68 Candlewood Drive and 15 Read Drive) and to raise and appropriate funds needed to complete this transaction, or take any action relative thereto

Board of Selectmen

**Motion to be made at Town Meeting.**

**We move that the Town not accept this article and take no further action.**

Commentary:

*The subject of this article is not ready for town meeting consideration.*

**MOTION NOT TO ACCEPT ARTICLE 51**

**SO VOTED UNANIMOUSLY**

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ARTICLE 52. To see if the Town will vote to rescind the following appropriations:

- \$1,433,428 of the \$3,823,428 authorized for Library construction, so-called, under Article 3 of the Warrant of the February 1996 Special Town Meeting, which amount is not needed to complete the project authorized by said vote.
- \$2,516 of the \$292,516 authorized for School Remodeling, so-called, under Article 27 of the Warrant of the May 1996 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.
- \$351,310 of the \$351,310 authorized for Chapter 90 Highway projects, so-called, under Article 42 of the May 1999 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.
- \$351,310 of the \$351,310 authorized for Chapter 90 Highway projects, so-called, under Article 21 of the May 2000 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.
- \$999 of the \$200,000 authorized for Stormwater Management Phase II Planning project, so-called, under Article 10 of the Warrant of the May 2001 Annual Town Meeting, which amount is not needed to complete the project authorized by said vote.

Board of Selectmen  
Town Treasurer  
Town Accountant

**We move that the Town vote to rescind these bonding authorizations that are no longer needed to complete the projects identified above.**

Commentary:

*After projects funded through bonding are complete, it is a standard procedure for Town Meeting to rescind any remaining amounts that legally can not be bonded.*

**SO VOTED UNANIMOUSLY**

ARTICLE 53 To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Stabilization Fund, or take any other action relative thereto.

Advisory Committee

**We move that the Town vote to raise and appropriate \$75,000 to the Stabilization Fund.**

Commentary:

*Two years ago in order to balance the budget, \$150,000 was transferred from the stabilization fund to pay for certain capital items. At that time, it was the Advisory Committee's position to restore that amount to the fund as quickly as possible. This \$75,000 is the final amount required.*

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**Motion to Amend Article 53 from \$75,000 to \$646,402**

**Motion To Amend Article 53 is Defeated Unanimously**

**Motion To Accept Article 53 As Written**

**SO VOTED UNANIMOUSLY**

**Motion To Adjourn Annual Town Meeting to Saturday, May 8<sup>th</sup> for the Election of Officers made at 10:26 P.M.**

Journal for Annual Town Election Held  
Saturday, May 8, 2004

SUBSEQUENT MEETING FOR THE ELECTION OF OFFICERS  
Hanover High School, Cedar Street,  
on **SATURDAY, the EIGHTH OF MAY 2004,**  
then and there to act on the following:

ARTICLE 54. To bring in their votes for each of the following:

For a term of five years:                      One Planning Board Member

For a term of three years:                      One Selectman  
    One Assessor  
    One School Committee Member  
    One Board of Health Member  
    One Board of Public Works Member  
    One Trustee for Public Library  
    One Tax Collector  
    One Town Clerk

For a term of two years                      One Assessor

For a term of one year:                      One Moderator

Polls open from 8 A.M. to 6 P.M., unless otherwise ordered by the Town.  
And you are hereby ordered to serve this Warrant by posting attested copies thereof seven  
days at least before the time of said meeting.  
Given under our hands this 30TH day of March, 2004.

R. Alan Rugman

David G. Flynn

Viola A. Ryerson

\_\_\_\_\_ Constable  
\_\_\_\_\_, 2004

A TRUE COPY,      ATTEST:

Robert C. Shea  
Town Clerk

Journal for Annual Town Election Held  
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The Town Clerk arrived at Hanover High School at 7:00 A.M. and had all of the election equipment set up by 7:45 A.M. Opened and inspected the ballot boxes to verify that they were indeed empty. Ran and posted ZERO tapes and opened the Polls at 8:00 A.M. No problems were encountered and the election ran smoothly.

The Polls were closed at 6:00 P.M. with the following results:

**ELECTION RESULTS:**

<b>HANOVER ELECTION 2004</b>	<b>PREC 1</b>	<b>PREC 2</b>	<b>PREC 3</b>	<b>PREC 4</b>	<b>TOTAL</b>
<b>Selectman</b>					
Blanks	14	9	8	3	34
R. Alan Rugman	358	357	376	256	1347
Harold L. Dunn	207	237	220	222	886
Write-in	1	0	1	0	2
<b>Assessors (3 year)</b>					
Blanks	549	580	581	456	2166
Write-in	31	23	24	25	103
<b>Assessors (2 year unexpired)</b>					
Blanks	236	252	254	194	936
Paul J. Barresi	342	350	350	287	1329
Write-in	2	1	1	0	4
<b>School Committee</b>					
Blanks	63	50	39	33	185
Suzanne E. Brady	293	330	371	297	1291
Donald L. White	222	223	193	151	789
Write-in	2	0	2	0	4
<b>Board of Health</b>					
Blanks	206	213	211	180	810
Maryanne M. Kenyon	372	388	393	298	1451
Write-in	2	2	1	3	8
<b>Trustee of Public Library</b>					
Blanks	200	209	216	187	812
Lawrence W. Bandoni	377	390	389	290	1446
Write-in	3	4	0	4	11
<b>Board of Public Works</b>					
Blanks	502	511	519	426	1958
Robert S. O'Rourke (Write-in)	39	42	47	2	130
Other Write-ins)	39	50	39	53	181

Journal for Annual Town Election Held  
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**Planning Board**

Blanks	237	227	241	188	893
Bora M Pervane	341	374	364	290	1369
Write-in	2	2	0	3	7

**Tax Collector**

Blanks	152	140	142	134	568
Joan T. Port-Farwell	424	462	461	346	1693
Write-in	4	1	2	1	8

**Town Clerk**

Blanks	11	10	13	15	49
Robert C. Shea	438	440	417	330	1625
Eileen Connolly	130	153	175	136	594
Write-in	1	0	0	0	1

**Moderator**

Blanks	141	137	169	138	585
Janet W. O'Brien	429	452	421	329	1631
Write-in	10	14	15	14	53

<b>TOTAL</b>	<b>580</b>	<b>603</b>	<b>605</b>	<b>481</b>	<b>2269</b>
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## **REPORT OF THE HANOVER POLICE DEPARTMENT**

I hereby submit the following report of the Hanover Police Department from July 1, 2003 to June 30, 2004.

The Hanover Police Department maintained its level of service through the fiscal year by being resourceful with the assistance of federal and state grants. The federal and state grants assisted with the funding of bullet resistant vests, "Click It or Ticket" for traffic enforcement, Citizens Police Academies, Annual Fishing Derby and the Annual Drug and Alcohol Awareness Fair held at the Hanover Mall.

The Hanover Police Department prides itself with the various programs that enhance the quality of life for our citizens. Community oriented programs are what makes the Hanover Police Department so successful in its efforts. Officers provide many areas of expertise where needed in the community. They include but are not limited to crime prevention, Safety Officer, elderly affairs, motorcycle patrols, bicycle patrols, and firearms safety programs at the Hanover Police Relief Association Firing Range.

The Hanover Police Department continued the DARE program by utilizing forfeited drug monies and by private donations. Officer Michael McKeever continued in his position as the DARE Officer. His knowledge and ability to interact with the students provided a positive learning environment for proper decision-making.

The Governor's Highway Safety Bureau provided funding for seat belt and driving under the influence of alcohol enforcement through the "Click It or Ticket" program. This program utilizes both the education and enforcement models for participating police departments. The grant period covered two fiscal years and provided money for five enforcement periods with each enforcement consisting of 36 hours of directed enforcement patrols.

On February 1, 2004 the Hanover Police Department in an effort to reduce the number of false alarms for both residents and businesses, began an alarm-billing program. This was a direct result of a Hanover Town By-Law passed at the 2002 Annual Town Meeting. Warnings were issued for the first three false alarms, and fines implemented for any false alarms thereafter. The by-law exempts property owners from penalties when alarms are triggered by power outages, extreme weather, or other natural causes. Offenders receive a clean slate with the start of each fiscal year.

In May, the Hanover Police Department provided child safety seat installation education at the Hanover Mall. This was a free program for parents with demonstrations conducted in the mall parking lot by Officer David Zemotel and Mall Officer Matthew Swett under the direction of Community Policing Sergeant Robert Heywood. Officers Zemotel and Swett have installed over 300 car seats this past year.

We continued our successful annual Fishing Derby in August at Luddams Ford Park. Officer David Tyrie and Officer William Bostic provided the enthusiasm and knowledge

to approximately 200 participants of all ages from Hanover and the surrounding communities. The Fishing Derby provides positive interaction for the Hanover Police Officers and the youth of the area who participate.

In October the Hanover Police Department and the Hanover Mall once again sponsored the annual South Shore Drug and Alcohol Awareness Fair. The 19<sup>th</sup> year proved as successful as previous years. Law enforcement agencies, as well as civil and private organizations provided drug and alcohol education information to the many citizens who came to the Hanover Mall over the three-day event.

The Hanover Citizens Police Academy continued into its fourth year with the eighth class in September and the ninth class in March. Some of the highlights of the program are the Hanover Police Firearms Range, ride-a-longs with Hanover Police Officers, and a tour of the Plymouth County Sheriff's Department Correctional Facility. Officers from the Hanover Police Department provide participants with hands on police policy and procedures in a positive learning environment.

Calls for service continued to keep the Hanover Police Department very busy throughout this past year. Major felony cases were investigated by Detective Robert Colby and Detective John Owens with a high solvability rating. Enhancement of our residential and business population has increased the police departments need for service calls and follow up investigations of criminal activity.

The face of the Hanover Police Department continued to change this past year with the retirement in August 2003 of Officer Richard Swift, with 27 years of service, and Sergeant Wayne Richards, with 33 years of service. Both officers have given of themselves to the community to serve and protect the Town of Hanover with pride and enthusiasm. We wish them both well in their new ventures. Special Police Officer Robert Sullivan also retired from the police department. We would like to thank "Sully" for his service to the Hanover Police Department.

In September the police department hired Officer Timothy Kane, who was laid off by Abington Police Department, and Officer Michael Pollock, who was laid off by Taunton Police Department. Both officers were appointed from the Civil Service list of officers for rehiring. Officer Kane was rehired by the Abington Police Department and finished with the Hanover Police Department in June. Officer Pollock remains a Hanover Police Officer and is currently in charge of maintaining the Hanover Police Department website at [www.hanoverpolice.org](http://www.hanoverpolice.org).

Sergeant Robert Heywood was appointed as the Hanover Police Prosecutor after the retirement of Sergeant Wayne Richards. Sergeant Richard Worrall replaced Sergeant Heywood in the Community Policing Sergeant position. Sergeant Robert Heywood, who held the Community Policing Sergeant position for the past eight years, is commended for his diligence and the successful completion of this part of his career.

The past year was filled with many highlights, too numerous to mention. The efforts of all Hanover Police Officers and administrative personnel should be commended. Everyone working as a group contributed to the service, professionalism, and the positive attitude of the Hanover Police Department.

The inter workings of the various Town of Hanover departments make for a close nit community to the benefit of all. Their efforts are appreciated by the Hanover Police Department. In unity there is strength.

Respectfully submitted,

Paul R. Hayes  
*Chief of Police*

**Annual Court Report – July 1, 2003 to June 30, 2004**  
**Sgt. Wayne M. Richards/Sgt. Robert P. Heywood – Court Prosecutor**

Days in Court .....	252
Arraignments.....	467
Arrests (including warrant arrests).....	594
Cases Cleared .....	1151
Motor Vehicle Citations issued.....	3391
Monies Collected:	
Fines, Fees from District Court and the Registry of Motor Vehicles .....	\$80,575.00
Monies Collected for Police Reports .....	\$3,106.00
Monies Collected for Parking Tickets .....	\$10,480.80

Respectfully submitted,

Sgt. Wayne M. Richards  
Sgt. Robert P. Heywood  
*Hanover Police Prosecutors*

**Firearms Licenses – July 1, 2003 to June 30, 2004**  
**Sergeant Howard Rollins – Firearms Officer**

Firearms Identification Card – Class A (License to Carry) .....	138
Firearms Identification Card – Class B (License to Carry) .....	0
Firearms Identification Card – Class C .....	28
Firearms Identification Card – Class D (Mace Only) .....	8

**All firearms licensing fees are collected and reported by the Town of Hanover Tax Collector.**

Respectfully submitted,

Sergeant Howard Rollins  
*Firearms License Officer*

**Fish and Game Violations – July 1, 2003 to June 30, 2004**  
**Officer David Tyrie – Environmental Officer**

Environmental Citations Issued .....	5
Fish and Game Violations Cited .....	8
Fish and Game Violations Arrests .....	2
Fish and Game Criminal Complaints/Summonses .....	1
Total Fines for Above Citations.....	\$100.00

**Recreational Motor Vehicle Violations – July 1, 2003 to June 30, 2004**

Chapter 90B Violation Citations Issued .....	0
Recreational. MV Violations Cited.....	0
Summonses .....	0
Total Fines for Above Citations.....	\$0.00

Respectfully submitted,

Officer David W. Tyrie  
*Environmental Officer*

**MAJOR/MINOR INCIDENTS – July 1, 2003 to June 30, 2004**  
**UNIFORM CRIME REPORT**

Kidnapping	0
Missing Person-Adult	8
Missing Person-Juvenile	15
Missing Person-Small Child	4
Sexual Force-Rape	1
Sexual Force-Fondling Adult	1
Sexual Force-Assault with Object	0
Assault-Simple	6
Assault-Intimidation	2
Assault-ODW	8
Assault-Officer Injured	2
Disturbance-General	69
Disturbance-House Party	3
Disturbance-Fight	19
Disturbance-Liquor Establishment	4
Disturbance-Neighbors	0
Disturbance-Noise Complaints	66
Keep the Peace	12
Suspicious Activity-Persons	186
Suspicious Activity-Motor Vehicle	146
Phone Calls-Harassing	36
Fatal Motor Vehicle Accident	2
Business/Residence/Area Check	2492
Motor Vehicle Investigated Accident	423
Motor Vehicle Accident Not Investigated	132
Motor Vehicle Accident Hit-Run/Personal Injury	2
Motor Vehicle Accident Hit-Run/Property Damage	38
Motor Vehicle Accident Hit-Run/Not Investigated	29
Motor Vehicle Accident/Police Vehicle	5
Motor Vehicle Accident/Town Vehicle-Non Police	2
Motor Vehicle General-Traffic Enforcement	1149
Motor Vehicle General-Towed by Police	533
Motor Vehicle General-Towed by Private Party	2
Motor Vehicle General-Disabled	55
Motor Vehicle General-Abandoned	7
Motor Vehicle General-Traffic Violation	404
Motor Vehicle Mini Bike/ATV/Snow Mobile	25
Investigation-Outside/Inside	263
Medical-General	872
Medical-Overdose	2
Medical-Sudden Death	5
Medical-Suicide/Attempted	1
Medical-Mental Health	10

Medical-Well Being Check	45
Arson Offenses	2
Public Assist-Fire/Police	82
Fire-Commercial	16
Fireworks Complaint	13
Gas Odor	8
Fire-Notified Fire Department	26
Fire-Residential	30
Spills-Chemicals/Fuels	5
Fire-Vehicle	21
Fire-Woods/Grass/Other	15
Burglary/B & E	11
Burglary/B & E Motor Vehicle	20
Burglary/Residence	9
Burglary/Business	9
Burglary/Unlawful Residence	6
Burglary/Attempt Residence	2
Larceny-Pickpocket	2
Larceny-Purse Snatching	6
Larceny-Shoplifting	100
Larceny-Theft from Building	13
Larceny-From Motor Vehicle	31
Larceny-Theft Bicycle	1
Larceny-Attempted	4
Attempt To Commit A Crime	4
Motor Vehicle-Theft	5
Motor Vehicle -Theft Other Vehicles	1
Motor Vehicle-Theft/Plate Only	10
Motor Vehicle-Theft/Recovered Plate	1
Motor Vehicle-Theft/Recovered Vehicle-Outside	2
Motor Vehicle-Theft/Recovered-Local	2
Counterfeiting/Forgery	13
Fraud-Conf. Game/Swnd/Flse/Prt	2
Fraud-Credit Card	12
Fraud-Impersonation	2
Stolen Property-General	22
Vandalism-Destruction/Damage Property	162
Arrest-Adult	265
Arrest-Juvenile	17
Arrest-Released To Other Agency	1
Arrest-Warrant by other Police Departments	1
PC-Adult	7
PC-Release From Custody	1
Community Policing	1112
Safety Officer Request	48
Crime Prevention	86

Drug/Narcotic Offense	39
Drug Equipment Violations	0
Sexual-Non-Force-Stat Rape	1
Sexual-Non-Force/Exposing	1
Sexual-Non-Force/Other	0
Civil	23
Intelligence-Criminal	5
Intelligence-Drugs	3
Open Door-Business/Residence	12
Lost or Recovered Property	111
Mutual Aid	141
DPW-Call Out	2
Transfer-Money/Persons	13
Safe Keeping Property	1
Minors with Alcohol	19
Trash Dumping	5
Town Property Damage	3
Animal Control-Deer	8
Animal Control-Dog Complaint	18
Animal Control-All Others	27
Assist Municipal Agency	79
Metro Star Activation	4
Metro Star Training	14
Town By-Law Violations-Other	3
Inspect License Business	9
Code Enforcement Inspections	11
Weapons Law Violations	1
Weapons-Illegal Hunting	2
Fish And Game Violation	5
Fish And Game Enforcement	7
Warrants-Summons Service	22
Warrants-209A Service	58
*Warrants-Reciprocal Service	22
Warrants-Fugitive From Justice	17
Juvenile Matters-Other	14
Threats-Bomb	0
Threats-Simple	17
Threats-To Kill	2
Robbery W/FA Service Station	1
Robbery W/FA Convenience Store	1
Robbery W/FA Knife Residence	1
Robbery W/ODW Bank	1
Robbery W/SA Bank	1
Alarms-Commercial	978
Alarms-Residential	318
Alarms-School	6



Alarms-Fire	125
Alarms-Motor Vehicle	1
Roster-Officer Injured	9
Roster-Officer In Training	4
Assist to the General Public	54
Cruiser Maintenance	137
Checks-Bad	6
Loitering/Curfew/Vagrancy	0
Disorderly Conduct	2
OUI-Alcohol or Drugs	21
Domestic-Drunkenness	2
Domestic-Abuse/Neglect	34
Liquor Law Violations	13
Runaway (Adult/Child)	1
Peeping Tom	0
Trespass Real Property	10
Child Abuse/Neglect	1
Domestic Abuse/209A Violation	20
Police-General Request	665
911-Hang Up Call	317
Parking Complaint-Handicap	4
Parking Complaint-General	21
911-Unknown Emergency	48
911-General Check (Wrong #'s)	141
Total - Major/Minor Incidents (July 2003-June 2004)	13436
Total - Non-Classified Calls for Service (July 2003-June 2004)	905
Grand Total – All Calls for Service (July 2003-June 2004)	14341

**\*Statewide Warrant Management System:**

Hanover warrant arrests made by other departments are not reportable as Hanover Police arrests.

**Please Note:**

Non-classified calls for service are calls, which do not meet the criteria of the Uniform Crime Reports.

## **REPORT OF THE CHIEF OF THE FIRE DEPARTMENT**

The Hanover Fire Department responded to a total of 2,012 incidents from July 1, 2003 thru June 30, 2004.

Total number of Fire Calls	754
Total number of Ambulance Calls	1258

For the first time in Department history, personnel responded to over 2,000 incidents.

A total of \$373,817.15 in ambulance fees and \$10,816 in permit fees were collected from July 1, 2003 thru June 30, 2004.

Included within the Department's total responses, were the following serious incidents:

On August 17, 2:28 p.m., the Department responded to a house fire at 52 Folly Hill Lane. The residence suffered fire damage to the kitchen area and smoke damage throughout the remainder of the home. Three engine companies battled the blaze.

First arriving units reported smoke and heavy fire showing from a residence at 1 Church Street on August 31, 3:14 a.m. Three engine companies fought the fire. The home was heavily damaged. A single occupant, home at the time of the incident, narrowly escaped injury.

On December 1, 8:13 a.m., three occupants escaped a house fire at 169 Twin Fawn Drive. The first floor of the residence suffered fire and smoke damage. Three engine companies responded. Kevin Greene, a young resident and student at Sylvester School, discovered the fire and quickly called 911. Due to his swift actions, he was presented with a Hanover Public Safety Citizen's Action award. Kevin was also the recipient of a Young Hero's Award, presented by the State Fire Marshal's Office, during an assembly at his school.

A snowstorm during the weekend of December 6 resulted in Department responses to over 50 calls in a 24-hour period.

On January 8, 6:08 p.m., the Department responded to a garage fire at 428 Water St. First arriving units found a 2-car garage well involved with smoke and fire. The garage and contents – including two vehicles were destroyed. An occupant of the residence, who was working in the garage, narrowly escaped injury. Three engine companies responded. Subsequent responses to two additional calls were made with the assistance of mutual aid resources during the fire.

The May, 2004 Town Meeting provided funding for two capital projects. The first was replacing one of two Department ambulances. The project had been forecast for several

years, and due to budgetary restrictions, was carried over to this year. The vehicle is a 1997 Ford cut-van, with high mileage, which had previously undergone an engine rebuild. The source of funding was the Town's Ambulance billing account. The last four ambulance replacements have utilized this funding source, thereby eliminating property tax support. The ambulance went out to bid, and was awarded, in June. Delivery is anticipated in November, 2004. The second project approved was replacing the roof on Fire headquarters, 32 Center St. Originally scheduled for inclusion in the FY 07 Capital Improvement Plan, continuing leaks necessitated inspection this past fall. Inspection reports indicated that the shingles were defective, the manufacturer was no longer in business, and that replacement should be undertaken immediately. Based upon these findings, funding was sought at this year's Town Meeting. Replacement is scheduled prior to Winter, 2005.

Two projects approved at the May, 2003 meeting are currently underway. The first, replacement of the driveway at Fire Headquarters, 32 Center St. will be completed in Fall 2004. The second, refurbishing the Department's aerial ladder truck will be completed during the Winter 2005.

In the 2002 Town Report, I discussed a two-step plan to upgrade the level of emergency medical services provided to you. This proposal was driven by a predictable loss of advanced level services provided by South Shore Hospital. In addition, our "on-duty" personnel could respond more quickly, and dependably, to medical emergencies requiring these skills. Step 1, advanced care at an "Intermediate" level, was completed in 2002. Additional skills included enhanced patient assessment, IV therapy, and advanced airway management. During 2002-3, several firefighters upgraded their skills to Paramedic. Further supporting this initiative was a commitment to replace retiring personnel with those already certified as Paramedics. In December 2003, the Department was licensed at the "Paramedic" level. Paramedic skills include all Intermediate skills plus drug administration, cardiac rhythm monitoring and EKG interpretation; advanced burn, shock, and OB-GYN procedures. This initiative could not have moved forward without the commitment of the firefighters, and the support of the Board of Selectmen, Advisory Committee(s), and the citizens of our community.

There is little question that the addition of Paramedic service improves the quality of emergency medical care provided to you. Such improvements are commonly referenced as strengthening the "chain of survival". But even these steps are unlikely to significantly improve the outcome for most cardiac arrest victims. For that reason, the Department commenced a local public access defibrillation program in December 2003. The program supports placement of automated external defibrillators, or AED's, in "first response" vehicles, as well as public and private settings such as schools, medical offices, health clubs, and others frequented by large and "at risk" populations. Key elements include purchase, placement, PAD Team training, and ongoing maintenance. The placement of AED's in locally targeted public and private settings will increase the chances of survival by cardiac arrest victims. Hanover PAD is supported by donation.

Due to state budget cuts, grants previously supporting S.A.F.E., Student Awareness of Fire Safety Education were eliminated this fiscal year. These grants support delivery of fire safety curriculum, within local schools, by Department personnel. Since it's inception, instances of juvenile firesetting have been reduced by over 90 percent. To allow this initiative to move forward, the Board of Selectmen was requested to establish a Public Fire Safety Education Gift Fund. In combination with modest fire expense funding, S.A.F.E programming continues to be provided.

Captain Barbara Stone, the Department's fire prevention officer, and developer of our S.A.F.E. curriculum, was recognized as the Commonwealth of Massachusetts Fire Safety Educator of the Year.

My congratulations go to John D. Morris and Thomas W. Hooker on their retirements. John served as a call firefighter and officer for 28 years. He additionally served as a member of the Fire Station Building and Reconstruction Committee. Tom served as a call firefighter and officer for 19 years.

It is also appropriate to remember those members, who passed away this year, following years of dedicated service to our community: Jack Homan – appointed call firefighter in 1988 and assigned to Station 6, 188 King St.; Martin Frey – appointed call firefighter in 1974 and assigned to Station 1, 1160 Main St. Following his wife's premature death in 1976, the same year the Department initiated ambulance service, the Joan Frey Ambulance Fund, supporting the purchase of specialized ambulance service equipment, was established in memory of her.

I want to thank the Town's firefighters for their continued dedication to serving our citizens; as well as Department Heads, Town Boards, and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Stephen R. Tucker  
*Fire Chief*

**Hanover Fire Department Incident Reporting 7/1/03 – 6/30/04**

Fire or explosion 64 total

Fire, other	1
Building fire	12
Cooking fire, confined to container	7
Chimney or flue fire, confined to chimney or flue	3
Trash or rubbish fire, contained	1
Mobile property (vehicle) fire, other	9
Passenger vehicle fire	7
Road freight or transport vehicle fire	2
Natural vegetation fire, other	5
Forest, woods or wild land fire	4
Grass fire	4
Outside rubbish fire, other	1
Outside rubbish, trash or waste fire	1
Dumpster or other outside trash receptacle fire	1
Special outside fire, other	1
Outside equipment fire	3
Outside gas or vapor combustion explosion	1
Cultivated trees or nursery stock fire	1

Over Pressure or Rupture 1 total

Air or gas rupture of pressure or process vessel	1
Explosion (no fire), other	0
Fireworks explosion (no fire)	0

Rescue Call 1258 total

Rescue, emergency medical call (EMS) call, other	1
EMS call, excluding vehicle accident with injury	1,034
Vehicle accident with injuries	211
Motor vehicle/pedestrian accident (MV Ped)	6
Lock-in	3
Search of person in water	1
Extrication of victim(s) from vehicle	2

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<b>Hazardous Condition, Standby</b>	<b>200 total</b>
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Hazardous condition, other	9
Flammable gas or liquid condition, other	3
Gasoline or other flammable liquid spill	8
Gas leak (natural gas or LPG)	17
Oil or other combustible liquid spill	2
Chemical spill or leak	1
Carbon monoxide incident	7
Electrical wiring/equipment problem, other	12
Power line down	67
Arcing, shorted electrical equipment	18
Accident, potential accident, other	1
Building or structure weakened or collapsed	1
Aircraft standby	3
Vehicle accident, general cleanup	48
Explosive, bomb removal	1
Attempted burning, illegal action, other	1
Attempt to burn	1

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<b>Service Call</b>	<b>214 total</b>
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Service Call, other	5
Person in distress, other	1
Lockout	89
Ring or jewelry removal	2
Water problem, other	5
Water evacuation	1
Water or steam leak	23
Animal rescue	4
Public service assistance, other	3
Assist police or other governmental agency	11
Public service	1
Assist invalid	22
Defective elevator, no occupants	1
Unauthorized burning	16
Cover assignment, standby, move-up	30

<u>Good Intent Call</u>	<u>96 total</u>
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Good intent call, other	42
Authorized controlled burning	4
Steam, other gas mistaken for smoke, other	2
Smoke scare, order of smoke	46
Barbecue, tar kettle	1
Hazmat release investigation w/ no hazmat	1

<u>False Call</u>	<u>177 total</u>
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False alarm or false call, other	1
Malicious, mischievous false call, other	3
System malfunction, other	1
Smoke detector activation due to malfunction	3
Alarm system sounded due to malfunction	70
CO detector activation due to malfunction	2
Smoke detector activation, no fire – unintentional	5
Detector activation, no fire – unintentional	1
Alarm system sounded, no fire – unintentional	83
Carbon monoxide detector activation, no CO	8

<u>Other</u>	<u>2 total</u>
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Lightning strike (no fire)	2
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<b>TOTAL INCIDENTS</b>	<b>7/1/03 – 6/30/04</b>	<b>2,012</b>
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<b>Hanover Fire Department Inspections</b>	<b>7/1/03 – 6/30/04</b>
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Residential:

Oil burner & Tanks	41
Smoke Detector	207
Propane	25
Completion's - New Homes	55
Underground Storage Tanks - Removal	0

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Hazardous Condition, Standby	200 total
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Hazardous condition, other	9
Flammable gas or liquid condition, other	3
Gasoline or other flammable liquid spill	8
Gas leak (natural gas or LPG)	17
Oil or other combustible liquid spill	2
Chemical spill or leak	1
Carbon monoxide incident	7
Electrical wiring/equipment problem, other	12
Power line down	67
Arcing, shorted electrical equipment	18
Accident, potential accident, other	1
Building or structure weakened or collapsed	1
Aircraft standby	3
Vehicle accident, general cleanup	48
Explosive, bomb removal	1
Attempted burning, illegal action, other	1
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Service Call	214 total
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Service Call, other	5
Person in distress, other	1
Lockout	89
Ring or jewelry removal	2
Water problem, other	5
Water evacuation	1
Water or steam leak	23
Animal rescue	4
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Assist police or other governmental agency	11
Public service	1
Assist invalid	22
Defective elevator, no occupants	1
Unauthorized burning	16
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<u>Good Intent Call</u>	<u>96 total</u>
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<u>False Call</u>	<u>177 total</u>
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False alarm or false call, other	1
Malicious, mischievous false call, other	3
System malfunction, other	1
Smoke detector activation due to malfunction	3
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CO detector activation due to malfunction	2
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Alarm system sounded, no fire – unintentional	83
Carbon monoxide detector activation, no CO	8

<u>Other</u>	<u>2 total</u>
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Lightning strike (no fire)	2
----------------------------	---

<b>TOTAL INCIDENTS</b>	<b>7/1/03 – 6/30/04</b>	<b>2,012</b>
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<b>Hanover Fire Department Inspections</b>	<b>7/1/03 – 6/30/04</b>
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Residential:

Oil burner & Tanks	41
Smoke Detector	207
Propane	25
Completion's - New Homes	55
Underground Storage Tanks - Removal	0

Commercial Inspections:

Quarterly Inspections	4
Fire Alarm Installations	34
Sprinkler Installations	35
Occupancy Inspections	46
School Exit Drills	24
Re-Occupations	25
Hazard Inspections	92
New Construction	57
Other	31

<b>TOTAL INSPECTIONS</b>	<b>7/1/03 – 6/30/04</b>	<b>676</b>
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## **REPORT OF THE FIRE STATION BUILDING AND RECONSTRUCTION COMMITTEE**

The 1993 Annual Town Meeting chartered the Fire Station Building and Reconstruction Committee. The Committee's charge is to insure that the fire protection services remain responsive to the citizens needs in the face of continued and projected town-wide growth.

The members wish to thank Mr. John Morris for his service to the Committee.

The Committee continues to focus on the recommendations for Phase II of the fire protection needs of the West Hanover area. The Report of Municipal Fire Protection (February 1994) recommended the consolidation of Station 3 on Circuit Street and Station 6 on King Street into a combined facility. A parcel of land at the intersection of Circuit Street and Summer Street was purchased at a Special Town Meeting in September of 1994. The Committee is also exploring other locations in the West Hanover Square area, including the present Station 3, as possible sites for a new fire station.

In August of 2003, the Committee sent a proposal to the Board of Selectmen expressing interest in the former Curtis School property at 848 Main Street. This piece of land is the only town-owned property that is south of the Main and Webster Streets intersection that would be suitable for building a new fire station in the North Hanover area. The Report of Municipal Fire Protection recommended building a new fire station in North Hanover in the area south of the Main Street and Dillingham Way intersection. As of this report, the property remains vacant. The Committee remains optimistic that future consideration of this parcel of land will be given for possible use by the Fire Department.

The Committee is working on updating and reviewing the contents of that report to include data from 1994 to present and to reflect changes within the Town. This fire risk analysis will ultimately determine the final location of a new West Hanover Fire Station. The Fire Station Building and Reconstruction Committee is planning to present an article at the next Annual Town Meeting (May 2005) for the design and preliminary plans for a new facility.

This is a report of progress.

The Committee would like to thank the various Town Departments and citizens who assisted us during the past year.

Respectfully submitted,  
James A. Purcell, Chairman  
Daniel C. Walker, Secretary  
Stephen R. Tucker, Fire Chief  
David G. Flynn, Selectman  
John D. Morris (Resigned)

## **REPORT OF THE EMERGENCY COMMUNICATIONS COMMITTEE**

To the Board of Selectmen and the Citizens of Hanover.

The Emergency Communications Committee is pleased to submit its Annual Report for Fiscal Year 2004.

The Emergency Communications Center [ECC] has the responsibilities for all equipment and personnel related to emergency fire, police and medical communication including Enhanced 9-1-1. In carrying out these responsibilities, the Committee strives to maintain a dedicated staff of dispatchers and equipment working at peak efficiency and to speed response time.

The Emergency Communications Center Dispatchers perform multi-faceted duties. In addition to handling all police, fire and medical emergency calls, they greet visitors to the police station, record fire permits, route telephone calls and answer requests for information and directions. The dispatcher's duties have increased considerably in complexity in the past few years. Today, our emergency dispatchers must be, and are, well-trained professionals.

The Town of Hanover allows optional disability information about any resident at a telephone address to be included in the E-9-1-1 database. Disability information is confidential and will only appear at the dispatcher's location when a 9-1-1 call is received. Such information could be critical for emergency responders. A disability indicator form may be obtained at the Emergency Communications Center in the Police Station.

We wish to express our appreciation and recognition to the Dispatchers for their professional, dedicated, skillful and conscientious performance of a critical service for its citizens.

Respectfully submitted,

Deputy Fire Chief Kenneth L. Blanchard, Chairman  
Police Lt. Walter Sweeney, Jr. Secretary  
David A. Duff

## **REPORT OF EMERGENCY MANAGEMENT AGENCY**

We submit our report for the period July 1, 2003, through June 30, 2004.

There was one declared emergency during the year. This was the blizzard that occurred on December 6 & 7, 2003. Our Emergency Operations Center (EOC) was staffed and the Middle School was ready to be used as an evacuation shelter. Fortunately, none of the residents of the Town needed to be relocated to the shelter. The Federal Emergency Management Agency (FEMA) declared the Commonwealth of Massachusetts a disaster area in relation to the snow removal costs that were incurred by the individual cities and towns. The Town of Hanover received \$73,446.25 from FEMA, which represented 75% of the snow removal costs incurred by the Town of Hanover during that storm. This Agency is grateful to the Hanover Department of Public Works for the outstanding job that they did during the storm and their efforts after the storm to compile the information that was needed in order to obtain this reimbursement grant.

This Agency was successful in obtaining two grants from the Massachusetts Emergency Management Agency (MEMA) through the Federal Emergency Management Agency (FEMA) for the implementation of the Community Emergency Response Team (CERT) program. The first grant was received in September of 2003 in the amount of \$1,209.62. The second grant was received in April of 2004 in the amount of \$2,126.00.

The \$3,335.62 was used to purchase equipment and training materials for the Hanover CERT program. The first CERT Team completed their training in May and they have been equipped and are ready for deployment within the community. Our second CERT program will be starting in the Fall of 2004.

We would like to thank all of the various Town departments, employees, and volunteers who have assisted us during the past year. We would like to thank all of the members of the Hanover Emergency Management Agency who unselfishly volunteer their time to make this Agency successful.

Respectfully submitted,  
James A. Purcell, Director  
Anthony G. Manna, Deputy Director  
William C. Cormier Jr., Assistant Director  
Francis J. DiSabatino, Communications Officer  
Randy M. Koslowsky, Operations Officer  
Anne E. Manna, R.A.C.E.S. Operator  
Mark Pongonis, CERT Training Officer

## **REPORT OF THE BOARD OF APPEALS**

To the Board of Selectmen and Citizens of the Town of Hanover:

The Zoning Board of Appeals held 22 posted meetings at the Town Hall during the period July 2003 through June 2004. Meetings were held with 30 residents or their representatives. These meetings resulted in 23 petitions filed and 23 public hearings.

The ZBA wishes to express its appreciation to all personnel of the Boards and Commissions of the Town of Hanover and the abutting towns for the cooperation we received this year.

Respectfully submitted,  
Eugene P. Beaupre, *Chairman*  
Thomas C. Bailey, *Vice Chairman*  
Paul W. Hickey  
*Associate Members*  
Matthew W. Perkins  
Michael J. Mercurio  
David R. Delaney

## REPORT OF THE ANIMAL CONTROL OFFICER

To the Board of Selectmen and Citizens of Hanover:

I hereby submit my annual report for the year 2004.

The following is a breakdown of calls, including emergencies, which were transferred from the Police Department:

<b>DOGS</b>		<b>CATS</b>	
Killed by automobile	5	Killed by automobile	22
Injured by automobile	12	Complaints of strays	47
Reported lost	99	Bites/scratches to humans	19
Returned to owner	85	Quarantined	19
Died of natural causes	4	Cats destroyed by Veterinarian	12
Removed from town	0	General information/complaints	76
Bites with human injury	13		
Bites to or from other animals	10	<b>WILD ANIMALS</b>	
Quarantined	13	Killed by automobile	151
Strays impounded	102	General information/complaints:	
Strays returned to owner or placed	100	Squirrel	6
Strays destroyed	1	Coyote	41
General information calls	1286	Skunks	37
Police calls	92	Raccoon	15
		Fox	21
		Woodchuck	9
		Turtle	12
		Deer	15
		Bird	33
		Duck	5
		Rabbit	0

I would like to remind all dog and cat owners that there is an Animal Control Law in Hanover. This law will be strictly enforced. Owners of dogs unlicensed after April 30 will be fined \$25.00, plus License Fee. The fine for a dog or cat that is not vaccinated for rabies is \$50.00. The owner of any dog that is impounded will be fined \$25.00 plus all kennel fees.

I wish to express my thanks and appreciation to the Board of Selectmen and staff, the Town Clerk and staff, the Board of Health and staff, the personnel of the Police, Fire, and Emergency Communications Center for their help and cooperation. Special thanks to the citizens of Hanover for their help and cooperation.

Respectfully submitted,  
Brian J. Golemme  
Dog Officer

## REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors reports the following valuations for taxable property established as of January 1, 2003, which reflects the Fiscal Year 2004 values:

<u>Class</u>	<u>Value</u>	<u>Percentage</u>
Residential	\$1,440,421,800.	83.78
Commercial	209,437,200.	12.18
Industrial	42,743,100.	2.49
<u>Personal Property</u>	<u>26,595,786.</u>	<u>1.55</u>
Total	\$1,719,197,886.	100.00

The Board of Assessors has completed the interim adjustments as mandated by the Department of Revenue to minimize large adjustments between triennial revaluations. The result of these market adjustments has increased the average single-family assessed value to \$342,800. At the annual classification hearing, the Board of Selectman voted to split the tax rate by shifting the CIP by one percent. The result of this shift was a residential tax rate of \$13.68 per thousand and a CIP (Commercial, Industrial and Personal Property) tax rate of \$13.84 per thousand. The average single-family tax bill is now \$4,689. The New Growth revenue was \$411,162. The total levy for Fiscal 2004 was \$23,563,231.

The Board of Assessors granted a total of \$47,491.00 in tax exemptions to qualified veteran, elderly, blind, and hardship applicants.

A total of 38 abatement requests were received by the Assessors office from a total of 5240 bills indicating fair and equitable assessed values for all property classes.

It was a year of transition for the Assessors Department. The office welcomed a new Assessing Assistant, Christine Orsie, to the office. We thank her as well as Senior Clerk Noreen Bruce for their dedicated and professional service to the Town. The Board of Assessors also took on a new look when Attorney Paul Barresi was appointed, then elected to the vacant post.

The staff and the Board of Assessors are always available to answer valuation and assessing questions.

The Board of Assessors wishes to thank all Town officials, Departments, and Boards for their continued cooperation.

Respectfully submitted,  
Board of Assessors  
Carl J. Reid, Chairman  
Nancy C. Lyons, Assessor  
Paul J. Barresi, Clerk



## REPORT OF THE BUILDING INSPECTOR

The following permits were issued by the Building Department during the period July 1, 2003 through June 30, 2004:

<u>Description</u>	<u>Valuation</u>	<u>Permits Issued</u>
New Business/Commercial	7,819,941.00	87
Business Alterations/Remodels	979,371.00	50
Demolitions/Bus./Res.	18,300.00	4
 New Homes	 13,601,600.00	 83
Pool & Decks	744,290.00	38
Reroof/Reside Residential	677,977.00	82
Reroof/Reside Business	66,900.00	6
Res. Additions	3,822,756.00	97
Res. Alterations/Remodels	1,939,703.00	120
Sheds and Barns	38,862.00	5
Stoves: Coal/Wood, etc..	4,488.00	3
Fees Certificate of Inspections	3,675.00	
Sign Permits Issued: Bus./Political/Yard		159
Fees for Building Permits Issued	\$	388,649.72
Fees for Sign Permits Issued		17,872.30

The figures above do not reflect all the current renovations or construction being completed on Town property. All the necessary permits are issued and fees are waived.

Inspections of new single family homes, along with new business buildings continue at a brisk pace. The P. A. Landers Concrete Plant that is off of Winter Street, along with the Water Treatment Plant off Broadway have received Use and Occupancy permits. There are three planned residential developments for seniors in Town. All are well on their way to completion. Several of the units have received building permits along with Occupancy permits for others. One is the Village at Walnut Creek, fifty percent of their units have been issued Occupancy permits. The others are The Elm's of Hanover that is located off Main Street at the Norwell Town line. They have received Occupancy permits for sixty percent of their units. The other is Spring Meadows that is located off of Hanover Street at the intersection of Plain Street. Several units are under construction at this time.

Natale's on Washington Street is well on its way to the completion of large renovation to his building. The renovations to Starland have been completed and an Occupancy permit was issued. The Hanover Mall continues to have new tenants. One is Trader Joe's that occupies the old Bed & Bath building. They have received a certificate of Use and

Occupancy. Panera Bread has received a Special Permit from the Planning Board and is in the process of completing an addition to the side of Trader Joe's. A fall opening is anticipated. Wal-Mart has come to town and is in the process of renovating the old Ames Store. They are well on their way to a fall completion. 51 Mill Street is nearing completion with the last building being ninety percent occupied. Columbia Road has seen new businesses. Hanover Hardware has moved to a new location. We have two new antique dealers along with Whitman Furniture. St. Colletta's has completed its seven new residential buildings along with a new swimming pool. All have received certificates of Use and Occupancy's. The town has seen it's first 40B Project. Washington Street Crossing/Augustine Village at 511 Washington Street. It consists of two buildings with 74 apartments. The foundations have been installed and both buildings are well into the framing stage.

At this time, the Town of Hanover has approximately two hundred and sixteen units of over 55 housing in various stages of construction. We issued a total of 612 building permits last year.

I would like to thank the staff of the Building Department for their continued professionalism in serving the various customer concerns and inspections that are addressed throughout the day.

In addition to the above, we issue Sign Permits for the Town, as well as Certificates of Inspection for all multi-family residences. Churches, restaurants, theaters and public buildings with a seating capacity of over fifty must be inspected annually. Ninety-nine certificates were issued this year.

There is a constant demand to supply records, review plans, and check the Assessors' maps and Zoning maps for the general public. We enforce the Re-Inspection Bylaw for the Town. We are responsible for seeing that all businesses and homes have the correct address posted on their respective properties. This is especially important now that we have 911 in our Town. Our department must check all building applicants for Workers' Compensation, Home Improvement Licenses, and Builders' Licenses, where applicable. All Building Permit applicants must show us their current Builder's License and/or their Home Improvement License to be photocopied. All wiring permit applicants must be checked to make sure they carry current liability insurance. All Gas/Plumbing applicants must register with our department and provide us with a current license to be photocopied. The Building Department enforces M.G.L., Chapter 40, Section 57, which affects a delinquent taxpayer's access to building permits and certificates of occupancy.

All complaints with regard to signage, building and zoning are referred to this department for a resolution. Anonymous resident phone calls regarding concerns or problems for their property or neighborhood are turned in on almost a daily basis and an inspection is conducted and resolution follows.

Michael J. Clancy is the Building Commissioner, Zoning Officer and Sign Officer. Eileen Connolly and Phyllis Crowley are the secretaries in the office. David Bonney. Thomas Barry and John Undzis are the Local Inspectors. We open at 8:00 a.m. and close at 4:00 p.m. Our office is located on the second floor of the Town Hall.

We want to thank all applicants, residents and businesses for their cooperation and support this past year. In addition, we thank all Town departments for their continued cooperation. We look forward to serving you for the remainder of 2004.

Respectfully submitted,  
*Michael J. Clancy, C.B.O.*  
*Building Commissioner*  
*Zoning Officer*  
*Sign Officer*

## **REPORT OF THE GAS\PLUMBING INSPECTOR**

July 1, 2003 - June 30, 2004

We issued 273 gas permits, and collected fees for same, in the amount of \$10,887.50. We also issued 357 plumbing permits and collected fees in the amount of \$33,248.50.

We would like to take this opportunity to thank all of the townspeople, as well as the business establishments in town, for their continued support. In addition, we want to thank all of the installers and contractors for their cooperation this past year. Our thanks to the various Town departments for their continued goodwill.

Respectfully Submitted,

Gary A. Young  
*Gas /Plumbing Inspector*  
John Hoadley  
*Alternate Gas/Plumbing Inspector*  
Michael Donahue  
*Alternate Gas /Plumbing Inspector*  
Paul Brothers  
*Alternate Gas/Plumbing Inspector*

## **REPORT OF THE INSPECTOR OF WIRES**

July 1, 2003 - June 30, 2004

During this period we issued 593 Wiring Permits and collected fees in the amount of \$40,506.00.

As always, we are most appreciative of the cooperation we receive from contractors and electricians we work with. We also thank the townspeople and the businesses for their continued goodwill. Finally, we thank the various Town departments for their support.

Respectfully Submitted,

William F. Laidler  
*Inspector of Wires*  
Robert W. Stewart  
*Deputy Inspector of Wires*  
Charles Palmieri  
*Alternate Inspector of Wires*

## **REPORT OF CONSERVATION COMMISSION**

The Commission started the fiscal year as a four-member board. Nancy Foster's resignation from the Commission became effective 6/30/03. James Smith was welcomed as a new Commissioner in August. Tom Jordan and David Lane resigned in November, leaving behind a three member board, however this was short lived as David agreed to stay until such time that either his or Tom's position was filled. David resigned officially in April, two months after Neal Merritt came on board. We ended the fiscal year as a four-member board. Janine Delaney entered her fifth year as the Conservation Agent with Sandra MacFarlane as Secretary. Claire Garrigan worked in the office for a period of time while Sandy fought and recovered from a serious illness.

The Commission issued a Blanket Permit for septic upgrades as the former blanket permit, valid for three years, had expired. The blanket permit allows for a more efficient process for septic upgrades, allowing property owners in the Town of Hanover to proceed with work without the necessity of obtaining an individual permit or attending a public hearing. We issued a similar Blanket Permit for construction of above ground pools proposed between 50 and 100 feet of a wetland. Blanket permits were initiated towards fulfill of the Commission's long-term goal of expediting and streamlining the permitting process while providing the necessary protection of the wetlands.

We reviewed several construction projects over the year such as the Green Connection, Swenson Granite, Lally Farms subdivision, Acker Way subdivision as well as many single-family dwellings. The breaching of the Mill Pond Dam was permitted after a lengthy review. The Commission determined that breaching of the dam is the first step towards restoring the fisheries in Third Herring Brook. The Town of Hanover is working cooperatively with the Town of Norwell, the North and South Rivers Watershed Association and private dam owners to restore fish passage along the Third Herring Brook.

The off Washington Street site, a.k.a. the Kelliher property, was reviewed by the Commission for confirmation of resource areas such as Bordering Vegetated Wetlands, intermittent and perennial streams as well as isolated wetlands. Ten certifiable vernal pools were confirmed on the site. The flood plain line was not confirmed by the Commission as the property owner is in the process of seeking a revision to the line through the Federal Emergency Management Agency.

The Commission continued to monitor ongoing projects such as The Elms, The Village at Walnut Creek, Spring Meadows, Cardinal Cushing, Stone Meadow subdivision and Broadway Glen subdivision. Many projects were issued Certificates of Compliance, stating that construction activities were completed according to approved plans, some with the requirement of escrow accounts to address minor outstanding issues. These include but are not limited to Planet Subaru, Stop and Shop, the Sprint Tower, the YMCA expansion project as well as several single-family dwellings.

The Commission worked with the Joint Defense Group in permitting water and soil sampling within wetlands and the pond at the Fireworks site as part of ongoing efforts to determine the extent of contamination through Phase II of the Comprehensive Site Assessment at the Fireworks site. The Group funded the printing of Fish Warning signs. The signs are to be posted by the Department of Public Works in areas along the Drinkwater and Indian Head Rivers, extending between the Fireworks site and Luddam's Ford Park. The signs warn that fish may be contaminated with mercury and that fishing should be "catch and release" only.

We met with the proponents of the proposed CVS Project and the Route 53 expansion project to discuss preliminary plans and provide guidance on wetlands replication and mitigation.

Commission Vice Chair Stephen O'Leary acted as the Commission liaison to the Open Space Committee. Steve reported back to the Commission on the meetings and actions of the Committee. We worked with the Open Space Committee and Eagle Scouts in enhancement of trails through building of bridges and boardwalks. Revisions to the Open Space Plan are underway, the Commission is in the process of writing the Environmental Inventory. Steve also functioned as Chairman of the Committee to Preserve Hanover, an informal group working toward implementing the Community Preservation Act (CPA). The Conservation Commission formally voted to support CPA for the Town of Hanover.

The Commission worked in conjunction with the Towns of Plymouth, Pembroke and Kingston, with the North and South Rivers Watershed Association (NSRWA) in obtaining a 319 Grant for Low Impact Development (LID). The project will involve direct training and technical assistance to promote and implement LID techniques through changes in local Regulations and implementation of LID control measures. Four conceptual LID designs will be developed for each of the four communities. This is not Hanover's first inter-municipal grant project. The Town of Hanover, in conjunction with the Towns of Pembroke and Hanson, continued to implement the requirements of the fiscal year 2002 319 Grant which involved the purchase of a state of the art street sweeper.

The Commission attended NSRWA meetings and workshops throughout the year as per a Green Communities Lecture Series. Ed Hurley was appointed as the Conservation Commission representative on the NSRWA's Third Herring Brook Restoration Committee.

During fiscal year 2004 the Commission held 24 regular meetings in which 113 public hearings/meetings were conducted. The following permits were considered:

- 28 Orders of Conditions related to residential projects, site plans, subdivisions and municipal projects
- 31 Determinations of Applicability related to residential projects, state projects and municipal projects

- 14 Blanket Determinations of Applicability related to septic system repairs and upgrades
- 2 Blanket Determinations of Applicability related to above ground pools
- 8 Order of Resource Delineation involving confirmation of jurisdictional wetlands and resource areas
- 48 Certificates of Compliance certifying the completion of a project to the satisfaction of the Commission
- 4 Extension Permits permitting an extension of the initial expiration date of a permit issued by the Commission
- 16 Requests to Review Revised Plans in which a revised plans was accepted as the plan of record
- 11 Restoration Orders to restore un-permitted activity in a wetland or the buffer zone thereto

#### FY 04 Income

<u>7/1/03 – 6/30/04 Income</u>	<u>Number</u>	<u>Amount Collected</u>
Bank Letters	1	\$ 50.00
Building Lease	1	320.00
Clark Bog Lease	0	0.00
Copy and Regulations Requests		51.00
Extension Permits	3	225.00
Fines	1	150.00
Inspections	24	1,250.00
Notice of Intent-Town Fee	25	6,367.50
Notice of Intent-State Fee	25	3,930.00
Notice of Resource Area Delineation	7	2,567.50
Request for Determination (RDA)	32	3,975.00
RDA Blanket Septic	14	700.00
RDA Above Ground Pool	2	100.00
Emergency Certificates	0	0.00
Request to Review Revised Plan	4	<u>350.00</u>
<b>Total</b>		<b>\$20,016.00</b>

Several Conservation Land Special Use permits were issued allowing weddings, award ceremonies, scout events and a fishing derby to take place on conservation parcels in the Town. Ten enforcement issues were addressed resulting in the issuance of Restoration Orders and one fine.

The Department of Environmental Protection (DEP) reviewed files on hand at the Commission office as part of the Wetlands Loss Project. The project involved a comparison of aerial photographs taken in 1996 to those taken in 2003, to reveal wetlands loss or alteration as well as an evaluation for determination as to whether a permit was

issued for such alteration. Hanover was commended by DEP as having a successful track record in terms of permitting for wetlands alterations, which was attributed to the fact that we have a full time Conservation Agent.

The Division of Fisheries and Wildlife, Natural Heritage and Endangered Species Program certified three additional vernal pools, bringing the total number of certified vernal pools in the Town of Hanover to sixteen. All are located in the Twin Fawn area adjacent to both cul-de-sacs. The Hanover Women's Club volunteered their time in accessing and recording information related to several potential vernal pools throughout the Town.

The Commission continued to take full advantage of the Town of Hanover website, [www.hanovermass.com/conservation](http://www.hanovermass.com/conservation). Roland Lacey, the Webmaster, has been extremely accommodating in including Conservation related documents such as our By-law, Rules and Regulations, permit applications and fee schedule on the website and continuously updates our information as needed.

As always, the Commission extends our thanks to all Town Boards, Committees, Departments and citizens for their cooperation, dedication and efforts to protect and preserve valuable open space and natural resources within the Town of Hanover.

The Hanover Conservation Commission



## **REPORT OF THE COUNCIL ON AGING**

The mission of the Council on Aging is to provide services, programs, and activities to maintain and increase independence and quality of life for residents sixty and over. The Council on Aging identifies and assesses the needs of elders, and offers services to meet the challenges of aging. There are 2,207 residents of Hanover who are 60 years of age and older.

The COA office has a six person paid staff: Elderly Services Director, Full-time position; Outreach Coordinator, full-time position; three Van Drivers share a 40 hour a week position; and a Custodian, 24 hours a week. The COA also has a Meal Site Manager who is paid through Old Colony Elderly Services (OCES) and a Transportation Coordinator who is partially paid through a grant from the Executive Office of Elder Affairs.

The congregate lunch program, consisting of luncheons and Meals on Wheels, is held at the Henry S. Newcomb Senior Center, Monday through Friday. The food is supplied through Old Colony Elderly Services (OCES). Through this program approximately 3,657 luncheons were served at the center, and 3,917 Meals on Wheels were delivered to Hanover residents in FY2004. A donation of \$2.00, which is submitted to OCES, is requested from participants.

The COA coordinates the Fuel Assistance and Food Stamp Programs, which is available to anyone in need regardless of age. Prescription Advantage Program assistance is also available.

Approximately 5,500 calls were received during the year for information, referral and transportation services. The COA offers recreational activities such as exercise, line dancing, card games, bingo parties, health fairs and screenings. Due to our Outreach efforts and increased awareness of the functions of the COA, we continue to attract more seniors to our center each year. The Council on Aging continues with the following successful programs: Hanover Travelers, Men's Discussion Group, Bi-Monthly massage, Walking Club, Cribbage, Whist and Bridge Club, Movies, Oil Painting, Book Club, and Art Class. Maturity Matters provides a monthly speaker on various topics. The COA participates in socials and educational seminars with neighboring Councils on Aging.

The senior van made approximately 3,596 trips to medical appointments, grocery shopping, center activities and other social events.

The COA is host to two AARP volunteer tax assistants and a SHINE (Serving Health Information Needs of Elders) volunteer.

A special thanks for the support of local merchants who advertise in our monthly newsletter, The Senior Bulletin. The newsletter is used to communicate COA activities, Medicare updates, and medical and other pertinent information to 1,625 senior homes in Hanover.

The COA would sincerely like to thank all the Town Departments and Organizations who continue to lend support and cooperation to us throughout the year: Police and Fire Departments, Board of Selectmen, Town Accountant, Advisory Board, Town Administrator, Town Clerk, Department of Public Works, Park and Recreation Department, John Curtis Library, School Department, and the Visiting Nurse Association.

The Friends of the Hanover Council on Aging continue to raise money to supplement the town and state funds. All donations and monies raised go directly to services for our seniors. We are extremely thankful for their support.

A five member Building Needs Committee has been appointed to study the possibility of a much needed larger facility to better accommodate the increasing population of seniors in Hanover.

Our volunteers are the backbone of the COA. The Council on Aging would like to recognize the following who volunteer their time and talents by delivering meals, driving to doctor appointments, serving lunch, doing chores and friendly visitors. They are: Kay Alexander, Lewis Anderson, Maryanne Aylesworth, Marge Bates, Barbara Beekman, Bob Blodgett, Judith Blodgett, Kitty Blume, Kay Boyle, Michael Brandenburg, Donald Brenton, Ruth Brown, Rita Bryan, Nancy Calkins, Jean Capaccioli, Pat Carley, Eleanor Casey, Al Cavanagh, Louise Cavicchi, Eileen Chandler, Norma Clark, Betty Crawford, Joanne Cure, Martha Davis, Rosemary Davis, Valerie Delorey, Ellen Demeo, Barbara Dibona, Marilyn Driscoll, Richard Eaton, Ruth Eaton, Wanda Farrar, Dorothy Fitzgibbon, Arlene Freely, Rita Gallagher, Eva Gallant, Jim Gallant, Claire Garrigan, Maureen Geddis, Ruth Glynn, Dorothy Gullicksen, Lee Gurney, Barbara Herrmann, Ruth Hunt, Joan Hurlburt, Gale Hurley, Edith Johnson, Jo Judge, Linda Kearns, Eleanor Kimball, Benjamin Kruser, Donna Lawrence, Bill Lawton, Roland Lepire, Michelle Locke, John Lomartere, Eva Makowski, Ted Makowski, Scott Malm, Dorothy Mateik, Norma Morgan, Jane Murray, Louise Murray, George Noon, Judy Noon, Margaret Noreen, Nancy Oldham, Tina Petkus, Claire Quinlan, Mary Quinlan, Dot Quinn, Carl Reid, Jeanne Reinhart, Fritz Reinke, Janice Ritter, Rosemary Sampson, Bob Shea, Joan Shellington, Shirley Sorenson, Virginia Szejnar, Carrie Taylor, Harold Thomas, Joan Thomas, Marjorie Townsend, Anne Treamer, Dorothy Tripp, Dallas Turner, Elizabeth Webb, Claire White, Mary Wilkinson, Doris Young, and Tom Young.

Respectfully submitted,  
Theodore Makowski, *Chairperson*  
Caroline Taylor, *Vice Chairperson*  
Joanne Cure, *Secretary*  
Eleanor Kimball, *Treasurer*  
Al Cavanagh, *Member*  
James Gallant, *Member*  
Jane Murray, *Member*  
Joan Reid, *Elderly Services Director*

## **REPORT OF THE BOARD OF HEALTH**

The Board of Health respectfully submits the following report for the period of July, 2003, through June, 2004, to the citizens of Hanover.

The Board meets at 7:00 PM two Mondays of each month, except for holidays. All meetings are posted with the Town Clerk. The office is open Monday through Friday from 8:00 AM to 4:00 PM. A full time Health Agent, Jeanmarie Kent Joyce, a part-time Assistant Health Agent, James Donovan, a full time Secretary, Donna Tramontana and a permanent part-time clerk, Lisa Tokarz staff the office. The Board of Health contracts with the Visiting Nurses for a public health nurse for 110 hours a year.

### **REVENUE:**

Fees for the Board of Health licenses, permits and septic system inspections produced \$108,719.06

### **SEPTIC PERMITS AND TESTS:**

Disposal Works Permits:	108
Percolation Tests:	197
Observation Holes:	250
Alternative Technologies:	6
Tight Tanks:	3

### **LICENSES ISSUED:**

Septic Installer	65	Milk	67
Septage pumpers	25	Public/private camps	1
Rubbish collectors	12	Public swimming pools	9
Food establishments	111	Massage establishments	8
Catering/mobile	8	Massage therapists	31
Frozen food dessert	8	Tanning salon	2
Funeral director	1	Dorms/group homes/motels	7
Tobacco Sales	27	Barns/stables	22
Title 5 Inspectors	42	Body Art	0
		Designated Smoking Area	4

### **REGULATIONS:**

#### **FOOD**

Early spring, the Board was notified of a dramatic increase in the number on Hepatitis A cases statewide. Additional inspections were conducted to educate food managers and workers on the safe handling techniques. The Board of Health continues to emphasize the

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Respectfully submitted,  
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computers. The Health Agent is involved in statewide planning and training through the Department of Public Health.

### **CLINICS:**

The Board of Health held Mantoux (TB) clinics in partnership with the Hanover VNA on an as needed basis. These clinics were held to inoculate food handlers, people working with children and college students. The Department of Public Health no longer supplies free TB serum for testing. The Board of Health continues to fund this program.

In November and December the annual adult immunization clinics were held. Residents were offered inoculations for flu, pneumonia and tetanus. Due to decreased supplies from the state the Board purchased 310 doses of Influenza vaccine.

The Board held a rabies clinic in cooperation with Roberts Animal Hospital. Fifty-six dogs and cats were vaccinated against rabies.

### **VACCINE REPORT:**

The Board of Health issues communicable disease vaccines supplied by the State to doctors, schools and other health care providers. Vaccines issued for this period were as follows:

#### **DOSES:**

1,080 IPV	(Polio)
560 MMR	(Measles, Mumps, and Rubella)
955 Hib	(Haemophilus B)
1,420 DTaP	(Diphtheria and Tetanus and Pertussis)
115 HEP-B	(Hepatitis B - adolescent)
690 HEP-B	(Hepatitis B - Pediatric)
495 Td	(Tetanus and diphtheria - adult)
0 DT	(Diphtheria and tetanus - child)
1,180 Pneumonia	
1,000 Flu	

### **DISEASES REPORT:**

The following cases of communicable diseases and animal bites were reported to the State:

- 20 Communicable diseases (Salmonellosis, Hepatitis, Tuberculosis, Virus Meningitis, and Lyme Disease)
- 12 Dog bites
  - 1 Cat bite
  - 2 Miscellaneous bites

**COMPLAINTS:**

- 9 Unsanitary conditions (business)
- 4 Restaurant (uncleanliness)
- 3 Landlord (repairs, etc.)
- 1 Illegal dumping
- 9 Animal complaints (excluding dog bites)
- 4 Debris around business and homes
- 14 Odor
- 21 Miscellaneous
- 5 Indoor air quality

**HOUSING:**

- 47 Inspections
- 1 Condemnations
- Approved 82 new rental units

**EMERGENCIES:**

- 1 Crime scene clean up
- 2 Restaurant Fires/Water damage/flooding
- 1 Commercial overflowing septic

The Board and staff wish to thank the townspeople for their continued support and cooperation.

Respectfully submitted,  
Mary Anne Kenyon, Chairperson  
Pamela Lamie  
Jerome D. Cohen

## **REPORT OF THE PLYMOUTH COUNTY COOPERATIVE EXTENSION**

**July 1, 2002 – June 30, 2003**

The role of Plymouth County Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work, in concert with UMass Amherst Faculty and Extension staff on behalf of the United States Department of Agriculture, to provide valuable information in the Extension's four major program areas: Agroecology; 4-H Youth and Family Development; Nutrition Education initiatives; and Natural Resources and Environmental Conservation. The Extension System is supported by County, Federal and State funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing specific programs.

Cooperative Extension resources and programs for Plymouth County include: garden lectures; fruit pruning demonstrations; pesticide applicator training and licensing exams; the annual UMass Extension Garden Calendar; educational resource materials; training and resources for green industry professionals and youth service agencies; accredited overnight 4-H summer camps; and, teacher workshops and resources. New research findings are translated into practical applications and shared with people and communities through workshops, conferences, field demonstrations, radio and television, local libraries, technical assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through office visits, phone calls, and UMass-Amherst Extension web access – [www.umassextension.org](http://www.umassextension.org).

The Plymouth County Extension office is located at P.O. Box 658, High Street, Hanson, MA 02341, (781-293-3541; 781-447-5946). Regional Extension programs are often conducted in Southeastern Massachusetts. UMass Extension also operates the Cranberry Experiment Research Station, located in Wareham.

### **Board of Trustees**

Michael Connor, Chairman – Halifax  
Joseph Freitas – Plympton  
Marjorie Mahoney – Hingham  
Dominic Marini – E. Bridgewater

John Peterson – Halifax  
Janice Strojny – Middleboro  
Chris Wicks – Middleboro  
Phil Wyman – Hanson

Plymouth County Commissioner – Timothy McMullen - Pembroke



## REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2003.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the Town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2003 season began with an above normal water table, which produced larger numbers of spring and summer brood mosquitoes throughout the County. Efforts were directed at larval mosquitoes starting with the spring brood. Ground and aerial larviciding was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began. The Project responded to 11,130 requests for service, the largest number since 1998.

We are again happy to report that in 2003 there were no human Eastern Equine Encephalitis or West Nile Virus cases in Plymouth County. The recurring problem of EEE and WNV to the northeast continues to ensure cooperation between this Project and the Department of Public Health.

West Nile Virus decreased during 2003 with 15 human cases statewide. Two horse cases occurred in Plymouth County during 2003, Rochester (EEE-9/27) and Plympton (WNV-10/6). In 2003, 18 birds tested positive for WNV. To ascertain the risk to human health and horses, this Project continued placing mosquito traps in known infected areas from the year prior. The mosquitoes collected were tested at the Massachusetts Department of Public Health for EEE and WNV. WNV was isolated from *Culex* species collected in Brockton (9/3 and 9/11). EEE virus was first isolated from *Culiseta melanura*, a bird biting species, from collections in Halifax on August 26, 2003. Five additional EEE isolates were collected from a Project New Jersey Trap (8/18, 9/9, 9/16, and two isolates on 9/23) in Pembroke. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on our web site, [www.plymouthmosquito.com](http://www.plymouthmosquito.com) and Massachusetts Department of Public Health at [www.state.ma.us/dph/wnv/wnv1.htm](http://www.state.ma.us/dph/wnv/wnv1.htm).

The figures specific to the Town of Hanover are given below. While mosquitoes do not respect town lines, the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Hanover residents.

**Insecticide Application.** 6,736 acres were treated using truck-mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

During the summer, 897 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

**Aerial Application.** Larviciding woodland swamps by helicopter before the leaves come out on the trees continues to be very effective. In Hanover, this year we aerially larvicided 120 acres.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present.

**Water Management.** During 2003, crews removed blockages, brush and other obstructions from 1,140 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Finally, we have been tracking response time, that is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Hanover was less than two days with more than 571 complaints answered.

**Mosquito Survey.** A systematic sampling for the mosquitoes in Hanover indicates that *Aedes vexans* was the most abundant species. Other important species collected include *Culiseta melanura* and *Culex species*.

We encourage citizens or municipal officials to call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Raymond D. Zucker  
Superintendent

Commissioners:  
Carolyn Brennan, Chairman  
Michael J. Pieroni, Vice-Chairman  
Leighton F. Peck, Secretary  
William J. Mara  
Kenneth W. Ludlam, Ph.D.

## **REPORT OF THE JOHN CURTIS FREE LIBRARY**

June 30, 2004 marked the close of the first full fiscal year that the new library facility was open. Although many positive things may be said about the new facility, one of the nicest benefits for residents is the availability of the meeting room. In FY04, the meeting room was reserved 153 times by various community groups and over 2,000 people attended these programs. The library is also happy to showcase community artists by allowing them to display their work in the meeting room for one-month periods. To date the meeting room has hosted 18 exhibits and is reserved through 2005.

In FY04, the library staff ran 64 adult and young adult programs which 735 people attended. These enrichment programs included a book club, Internet and computer instruction, movie nights and holiday festivities for young adults, an annual spelling bee, Poetry Slam, read-a-thon, and an on-going homework help center in which Hanover High School honor students assist grade school students with their homework. The library has a Teen Advisory Board comprised of a group of students grades 7-12 who come together with staff member and advisor Joyce Doyle to discuss what programs and materials they would like to see in the library. The Children's Room under Children's Librarian Tara Grosso's direction hosted 128 programs in which 4,856 children participated. Programs included toddler and pre-school story hours, book clubs for grades 5 and 6, a summer reading program, and seasonal craft and holiday programs. The Hanover Cultural Council funded storyteller John Porcino for the children's room and also helped sponsor the Plimoth Plantation pass for Hanover residents. Other available passes include the Science Museum, Children's Museum (funded by Artistic Dentistry of Hanover), Museum of Fine Arts, JFK Museum, and the Isabella Stewart Gardner Museum. Last year over 800 individuals and families took advantage of the pass program.

At the end of the fiscal year, 9,876 library patrons were registered as library users and total circulation was 146,538. The library is a member of the Old Colony Library Network which consists of twenty-five public and two academic libraries. The twenty-seven members share a web-based catalog that allows anyone with a valid library card to request and borrow materials from member libraries. Last year, the library borrowed 15,530 items for Hanover patrons and lent 9,833 items to other libraries for their patrons. OCLN's shared database is also available for the home user 24 hours a day, seven days a week. The home user may renew materials and place holds and, for those patrons with email, the Network's computer system will automatically alert them when items on hold become available and when checked-out items are due.

After three consecutive terms as library trustee, Roberta Stannard decided not to run for another term and Dr. Lawrence Bandoni was elected to the Board of Trustees. The library staff honored the trustees and volunteers at a Volunteer Appreciation Day that featured music by Trio Con Brio and refreshments by the Hanover Woman's Club, Jrs.

A number of organizations made donations to the library during the year. The Hanover Rotary presented the library with a piano. The Hanover Woman's Club, Jrs, Hanover

Lions, Hanover Garden Club, Walnut Hill Garden Club, and individual members of the community donated books or made contributions toward the purchase of library materials. The trustees and staff are most grateful for this continued support.

#### Library Staff

Lorraine Welsh, Director  
Tara Grosso, Children's Librarian  
Joyce Doyle  
Lynne Goodwin  
Judith Kelly  
Kelly Cummings  
Elaine Spalding  
Deborah Stewart  
Joseph Murphy, Custodian  
Carleton Tweed, Custodian

#### Trustees

Patricia Pervane, Chair  
Peter Johnson, Treasurer  
Lawrence Bandoni, Secretary

## **REPORT OF THE PLANNING BOARD**

The Planning Board achieved some significant goals while facing major personnel changes in fiscal year 2004. The year was notable for a variety of new commercial and residential project approvals, Town Meeting's acceptance of a change in Zoning for a portion of the Route 53 corridor and construction of new housing for Seniors.

The Board suffered a devastating loss with the passing of Town Planner Patrick Donovan on June 4. A passionate proponent for the Town, and a stickler for details, Patrick brought a wealth of talents, insight and plain common sense to his daily interactions with property owners, developers, officials and the many who dropped by the office whether for basic information or an answer to a complicated question. The Planning Board, and ultimately the townspeople of Hanover, were the beneficiaries of Pat's dedication, tireless energy and broad knowledge of Zoning, Subdivision regulations, DEP rules and related town-planning case law. We recognize Pat's countless contributions to the preservation and betterment of Hanover. His legacy lives on across the town; from improved commercial properties on Route 53 to well-landscaped, safe neighborhoods, to the three new Planned Residential Developments for Seniors under construction. Thank you, Pat. You will be missed.

This year also saw the retirement of our dedicated secretary, Cynthia Sanford after eleven years of service to the Board. Her professionalism and congenial attitude were great assets to the department. We wish Cynthia all the best and thank her for her dedication to the Board and to the Town. We also welcomed Margaret Hoffman to our department as the new Planning Board secretary.

During the year, the Board held a total of twenty-four meetings and conducted forty-nine Public Hearings. The Board endorsed eighteen Approval Not Required plans (A Forms) creating twenty-seven residential lots. The Board reviewed three Definitive Subdivision plans containing a total of twenty-two residential lots. The Board approved two and one is still being reviewed. The Board received seven commercial and industrial applications for Site Plan Approval. Of these applications, the Board approved five and two are still being reviewed. The Board received seventeen applications for Special Permits. Fiscal year 2004 was a busy and productive year for the Planning Board as the Board continued its efforts to expand the important commercial tax base of the Town.

The Planning Board is pleased to note that a number of vacant commercial facilities in the Town, particularly along Route 53, are again being utilized for commercial ventures such as Wal-Mart, Panera Bread and a reuse of the old Elks property. Retail business is the primary economic base of the Town, providing significant tax revenue and more than one half of all jobs here. The Route 53 corridor is extremely important to the Town's fiscal stability.

Members of the Board are pleased to report that there are currently three Planned Residential Developments for Seniors (P.R.D.S.) in various stages of construction. These communities are designed for persons over the age of 55 years who are seeking

alternative housing styles after having spent the majority of their lives in large, single family homes. At the present time, there is a sizable market and great need for such "empty nester" housing here in the Town of Hanover. It is anticipated that residential units will be offered at various prices in order to satisfy a wide range of needs and affordability. The Main Street P.R.D.S. ("The Elms") and the Webster Street P.R.D.S. (The Village at Walnut Creek) are currently offering units for sale. Some units at "The Elms" and "Walnut Creek" have been sold and are now occupied by the new owners. The Plain Street P.R.D.S. ("Spring Meadows") has recently begun construction activities at the site. The P.R.D.S. concept provides much needed tax revenue to the Town while not placing much of a demand upon costly Town services.

The Board would like to take this opportunity to express its gratitude to the residents of the Town and to the various Boards, Commissions, Departments, and Town officials and employees for their cooperation, support and assistance throughout the year. We thank everyone for their patience as the Board struggled with an overwhelming workload through a challenging period during the loss of Patrick Donovan and the transition of our new secretary. The process of hiring a new Town Planner is nearing completion as of this date.

As evidenced by this report, fiscal year 2004 was a challenging period for the Planning Board. The Members expect to continue to implement recommendations of the Town's Comprehensive Plan in an effort to insure that Hanover remains a Town in which we can all take pride.

Respectfully submitted,  
PLANNING BOARD  
Richard DeLuca, Chairperson  
Peter Moll, Vice Chairman  
Bora Pervane, Clerk  
Maryann Brugnoli  
Cheryl Purcell

## **REPORT OF THE DESIGN REVIEW BOARD**

The purpose of the Design Review Board is to review development plans for building projects to avoid designs that would negatively impact the Town in general, nearby residents or abutters. The Board provides advisory opinions to the Town's Building and Planning Departments and to the Special Permit Granting Authorities.

The Board's overview covers general design issues such as: Site organization, building massing, façade treatments, exterior material and color selections, signage and site lighting. We encourage residents and developers to meet with us early in their development process. Final designs must be submitted in sufficient detail to enable us to provide the advisory opinions required by the jurisdictional departments mentioned above.

Five Board members are appointed by the Board of Selectmen in July for a three year term.

This year the Board reviewed and provided positive advisory opinions to the Planning Board and Building Department on proposed conversion and expansion of the Ames store at the Hanover Mall into a new Wal-Mart.

Respectfully submitted,

Bruce A. Nordstrom *Co-Chairman*  
William J. Dooley *Co-Chairman*  
Steven C. Habeeb  
Johanne E. Morrison  
Vacant

## **REPORT OF THE BOARD OF PUBLIC WORKS**

The Board of Public Works remains committed to providing a safe roadway infrastructure, a high quality drinking water system, well-maintained cemeteries and public grounds, and an efficiently operating transfer station to dispose of solid waste and recycling material. The Board works to insure that the residents have the benefit of modern, cost effective, and up to date technology to accomplish these tasks.

The Board would like to recognize the two-term service of Harry Dunn and his guidance during his tenure. His background in the construction industry has been very helpful in many of the projects and his expertise was evident.

Also the Board would like to welcome Robert O'Rourke of Hillside Drive to the Board of Public Works. Mr. O'Rourke is a long time resident of Hanover and has already impacted the Board in his short time as its newest member.

The following is a breakdown of the individual divisions and their contribution this year to the Public Works concept that has operated successfully for over twenty-five years.

### **HIGHWAY**

Due to the limited funding a minimum of paving and reconstruction was completed in the 2004 fiscal year.

#### **BITUMINOUS CONCRETE OVERLAY**

Plain Street for approximately 2,000 feet from Main Street

#### **RECONSTRUCTION AND PAVING**

Winter Street for the entire length

The first snowstorm of the season in December was a challenge for the entire department. Lead by the Highway Division everyone worked around the clock for almost two days to provide safe roadways for the Town. A special thank you goes to James Purcell the Director of Hanover Emergency Management Agency for his leadership in obtaining FEMA funds to reimburse the Town for 75% of the cost.

### **WATER**

The Water Treatment Division produced 465,489,148 gallons of water during the past fiscal year. The Broadway Water Treatment Facility was completed in February and came on line in March and has become an integral part of providing high quality water to the Town.



The Water Distribution Division was very active throughout the year responding to numerous water breaks and the maintenance and updating of the existing system. The division responded to 16 water breaks at various locations throughout the town, primarily during the winter season. They also replaced or added 9 fire hydrants to the system.

The Board has leased the 22,000 square foot property at 219 Winter Street. Plans are to move the Water Distribution garage from Pond Street to the 7,000 square foot section of the building. Various options are being considered for the 15,000 square foot portion of the building.

The Board through the Water Division is continuing to plan improvements in the system as outlined in the 2001 Water Master Plan. Future efforts are being planned to maintain the quality and distribution of the water and to encourage conservation of the water supply.

### **CEMETERY AND PUBLIC GROUNDS**

The Cemetery Division maintains the cemeteries and provides burial services to the residents in a timely and sensitive manner. Fencing along the Silver Street side of Center Cemetery was completed this year. \$66,250.00 was generated through the operation of the cemeteries.

There were 68 interments including cremations and 33 lots were purchased.

The Public Grounds Division continued its support of the Parks and Recreation Committee with maintenance of town athletic complexes. Among the facilities the division maintains are Ellis Fields, Myrtle Street Fields and the B. Everett Hall fields.

The Public Grounds Division removed and trimmed thirty-seven deceased trees during the month of October and continued its pruning process throughout year. This maintenance program reduces the damage to power lines and property in the event of high winds and hurricanes.

### **TRANSFER STATION**

The Transfer Station Division continues to operate effectively. It diverts numerous tons of recyclable material from solid waste material reducing disposal costs. This gives the residents the ability to partner with the facility to attain a high percentage of recyclable material as opposed to solid waste reducing the cost to the Town. The annual Household Hazardous Waste Collection has been very successful diverting hazardous chemicals from the solid waste stream. The department is an active member of the South Shore Recycling Cooperative, which provides up to date information on recycling options and coordinates bids for services. Disposal this year included:

Recycled material diverted from solid waste:	1,991 Tons
Construction and demolition material diverted:	1,634 Tons
Solid waste disposed at the SEMASS Facility in Rochester, MA:	5,075 Tons

Approximately \$77,000.00 in revenue was generated through fees charged at the station this year. The truck scale was replaced at the station. The Board makes every effort to comply with DEP regulations for the operation of a transfer facility, including the post-capping monitoring of the landfill.

The continued success of the recycling program is dependent upon the resident's support of the programs that are designed to foster the diversion of unnecessary material from the solid waste stream. Thank you to all the residents who regularly recycle.

### **LAND DEVELOPMENT**

The inspectional service of new subdivision roadways, water and drainage is provided through the department for the Town. This insures that the infrastructure that is under construction is built to the specifications of the Planning Board's Sub-Division Rules and Regulations. This is an ongoing process and each year projects are added to the process for inspection.

The following sub-divisions began construction this fiscal year:

Honey Suckle Lane Sub-Division, which is off Webster Street near Rockland Town Line.  
Spring Meadow, which is off of Plain Street and Hanover Street.  
Lally Farms Sub-Division, which is off Main Street near the Norwell Town Line.

Roadway accepted in 2004:

Old Barn Road

The Board recognizes the dedication of the individual divisions and realizes that collectively the DPW accomplishes and provides necessary services to the residents. We commend the entire Public Works for their cooperation as we worked our way through the recent difficult economic times and accomplished the tasks described. As always the Board wishes to thank the other departments of the Town and the townspeople for their support of the departments efforts.

Respectfully submitted,

Board of Public of Works

John L. Benevides, Chairman  
Louis N. Avitabile  
Robert S. O'Rourke

## ***REPORT OF THE HANOVER SCHOOLS***

The mission of the Hanover Schools is to guide every student to thrive in a global society. With this in mind, children were engaged in opportunities to learn that included, English language arts encompassing reading and oral and written communication, mathematics, history social science, science, foreign language, art, music, physical education including wellness and fitness, health, library resources, business and industrial technology, and technology areas. Students used computers as tools for learning within the classroom and in the library media centers and labs and were able to access the current technologies of the computer, digital equipment, Internet, and World Wide Web. Athletics, co-curricular opportunities, before and after school, daycare/Tepee, enrichment, remedial, and summer programs were available. Students participated in up-to-date curriculum as set forth and assessed by the Massachusetts Department of Education. The administrative team included Mary Ann Jackman, former Principal of Center/Sylvester School who was appointed superintendent at the beginning of the 2002-2003 school year; Scott Borstel as principal of Cedar School; Jane DeGrenier as principal of Center/Sylvester; Edward Lee and Ginny Berglund as principal and assistant principal of the middle school; Peter Badalament and Bob Condon as principal and assistant principal of the high school; James A. Shillinglaw as pupil personnel services administrator; Joanne McDonough as business manager; and Bill Cook as technology director. Fran Coyle, athletic director, Bob Conant, maintenance supervisor, Mary Anne Kenyon, nurse leader, and Michael Meagher, food service director (appointed August 2003) provide leadership in their respective areas. Sincere thanks were offered to Peter Badalament for his leadership as principal during the past three years in addition to warm best wishes as he moved forward to another principalship. Administrative assignments for the 2004-2005 school year included the following changes: Scott Borstel, Director of Curriculum, Instruction, and Personnel; Mary Ellen Caesar, principal of Cedar School,, and Curt Collins as Interim Principal of Hanover High School. The commitment continued to be to offer quality education opportunities to all students with a focus on providing multiple opportunities for all students to learn in a variety of ways.

The Hanover Schools continue to have a pre-kindergarten to grade 4 structure in each of its elementary schools, Cedar and Center/Sylvester; grades 5-8 at Hanover Middle School, and Grades 9-12 at Hanover High School. The administration offices were relocated to Salmond School in November 2002. School Committees meetings were held at this site beginning January 2003.

The Hanover Schools are committed to providing quality educational opportunities and to staffing the schools with highly qualified, knowledgeable, and dedicated staff members. Valued staff members including the following teachers: Jack Cadogan, Barbara Cole, Rosemary Heffernan, Richard Jenkins, Meredith Lombardi, Nancy Mickunas, Joan Towne, and the following support staff: Patricia Willilams, Sue Shaw, and Beverly Frattassio retired.

As has been the case in past years, the Hanover Schools continue to be very committed to supporting staff through multiple professional development opportunities. Four graduate level courses offered within the schools focused on providing students quality instruction through differentiated instruction and the implementation of best practice in planning, instruction, and assessment. The Hanover Schools continue the important initiative of being committed to meeting the diverse needs of all students through differentiating instruction. This practice, which is grounded in research and rich with positive implications for teaching and learning, has been a major initiative for our schools over the past two years. Classroom instructional strategies took into consideration each student's readiness, interests, and learning profile. Our goal was for students to deeply understand academic content, and develop skills that can be used and applied. Many workshops, curriculum institutes, study groups, and training modules were offered to provide collaborative opportunities for staff members to work together toward the common goal of improving instruction.

The Curriculum Council, comprised of parents, teachers, and administrators, remained committed to maintaining and revising curriculum standards to accurately reflect standards developed by the Massachusetts Department of Education. Team leaders, representing all academic areas, collaboratively focused on the following initiatives: Developing writing prompts at the middle school level, promoting higher level thinking through read alouds, revising the grade six science curriculum, revising the grade five and six social science curriculum, revising and realigning the Hanover Schools music curriculum, and developing new course offerings in English, art, computer graphics, Latin, marketing and wellness education, creating mathematics benchmark assessments for grade kindergarten through six, developing a grade two science unit, and revising a library curriculum for grades kindergarten through eight,

In accordance with the No Child Left Behind federal regulations, the Massachusetts Department of Education provides annual information to each school district regarding making Adequate Yearly Progress. The factors considered in making adequate yearly progress are participation in testing, performance on state testing, improvement in test results from one year to the next, and daily attendance rate. Each district has 18 subgroups that have test results information reported annually. The results for the Hanover Schools is as follows:

In English Language Arts, all subgroups met the established target and the District made Adequate Yearly Progress.

In Mathematics, all but one subgroup made Adequate Yearly Progress and the District made Adequate Yearly Progress.

Performance and improvement ratings for Massachusetts's public schools are issued every two years. Ratings are based on aggregate student performance on the Massachusetts Comprehensive Assessment System (MCAS). Ratings are used to track a district's performance toward meeting the goal of all students achieving proficiency in English Language Arts and mathematics. Each district receives two ratings. The first

rating represents performance on state testing. Each district receives a rating of Very High, High, Moderate, Low, Very Low, or Critically Low. The second rating represents improvement in test scores from one year to the next. Each district receives a rating of Above Target, On Target, Improved, Below Target, No Change, or Declined. The results for the Hanover Schools is as follows:

In English Language Arts, the Hanover Schools received a performance rating of Very High and an improvement rating of No Change.

In Mathematics, the Hanover Schools received a performance rating of High and an improvement rating of Improved Below Target.

Results of the spring of 2004 administration of the Massachusetts Curriculum Assessment System (MCAS) include:

- Grade 3 Reading: 81% Proficient 16% Needs Improvement, and 3% Warning (241 students reported). Note: Only three categories of achievement on this test, no Advanced category.
- Grade 4 English Language Arts: 20% Advanced, 49% Proficient, 30% Needs Improvement, and 1% Warning (219 students reported).
- Grade 4 Mathematics: 14% Advanced, 40% Proficient, 41% Needs Improvement, 5% Warning (220 students reported).
- Grade 5 Science: 31% Advanced, 45% Proficient, 20% Needs Improvement, 3 % Warning (232 students reported).
- Grade 6 Mathematics: 14% Advanced, 31% Proficient, 42% Needs Improvement, 13% Warning (215 students reported).
- Grade 7 English Language Arts: 15% Advanced, 74% Proficient, 11% Needs Improvement, 0% Warning (212 students reported).
- Grade 8 Mathematics: 18% Advanced, 38% Proficient, 34% Needs Improvement, 10% Warning (200 students reported).
- Grade 8 Science and Technology/Engineering: 8% Advanced, 45% Proficient, 37% Needs Improvement, 9% Failing. (201 students reported).
- Grade 10 English Language Arts: 32% Advanced, 50% Proficient, 16% Needs Improvement, 2% Failing (183 students reported).
- Grade 10 Mathematics: 33% Advanced, 39% Proficient, 25% Needs Improvement, 3% Failing. (183 students reported).

Several community organizations including the Parent Teachers Alliance, the Foundation for Educational Enrichment, the Parent Advisory Council, the Hanover Alliance for the Prevention of Substance Abuse, Hanover Woman's Club, Juniors, Athletic Boosters, Music Parents Club, Lions Club, Tri-Town Rotary, and the Hanover Permanent Scholarship Fund supported the Hanover Schools. Each organization made substantial contributions to the schools in the form of time and energy; funds for materials, resources, and programs; parent information projects and programs; and support for quality education. In addition, the schools worked with the Hanover Chamber of Commerce, the Town's elected officials, including the selectmen; boards, including the advisory board, capital improvement committee, conservation committee; and

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departments, including the treasurer's office, tax collector's office, department of public works, and fire and police departments; and organizations such as the Cultural Council, the Historical Commission, and the Council on Aging, and the Chamber of Commerce.

The Hanover School Committee met regularly throughout the year to oversee the school system and ensure that policies, practices, and budgets remained consistent with the requirements of the law and the statewide goals and standards established by the Massachusetts Department of Education. Mrs. Suzanne Brady served as Chair for the 2003-2004 school year. Mrs. Linda DiNardo as Vice-Chair, Mrs. Cathy Dennehy as Secretary, Mr. Joe O'Brien was the School Committee's liaison with the North River Collaborative. Mr. Leslie Molyneaux, a retired science teacher, served his first term and was the School Committee's representative on School Building Needs Committees. The Committee demonstrated strong advocacy for high quality educational opportunities for all students and rigorously attended to all details of overseeing the Schools. The School Committee embarked on the comprehensive review and revision of its policies.

The School Building Needs Committee (SBNC) established at the 2002 Town Meeting worked rigorously to attain input from the community. Funds were not voted for this SBNC. Members of this committee were Chris Martin, Brian Connelly, Suzanne Brady, Don Buckley, and Brian Barthelmes. The SBNC conducted a survey and held public forums soliciting comments, ideas, input, and direction. This SBNC was charged with interacting and listening to the public after a proposal for a new high school failed by eighteen votes and a proposal to consolidate Center and Sylvester Schools failed by four hundred twenty-one hundred votes. A recount verified the lack of sufficient votes to move ahead with projects at a time when the state contemplated and finally did put a moratorium on School Building Assistance.

Another School Building Needs Committee (SBNC), the third since the renovations and additions to the Middle, Cedar, and Center Schools were completed for the opening of the school in September 2000, was established at May 2003 Annual Town Meeting. for the purpose of examining all existing data including enrollment projections and educational programming, assessing the school building sites, and ultimately determining how facility needs should be addressed. Members of this current committee are Chris Martin, Les Molyneaux, Don Buckley, Neil Buckley, and Stephen Devine. The assistance of an architectural firm was sought and a report was provided at the 2004 Annual Town Meeting. The actual date for the State School Building Assistance Reimbursement to begin to the Town of Hanover for the Cedar, Center, and Middle Schools is based on the schools' positions on List B for Projects approved under the provision of Chapter 159 of the Acts of 2000. Cedar School is number 11, Center is number 24, and the Middle School is number 37 on the reimbursement list. The number of schools, which begin receiving reimbursement each year is based on the amount of State funding that is allocated for SBA reimbursement during that particular fiscal year. Up to this time, it is not possible to state an exact year in which reimbursement would begin. As of September 2004, as reported by John Robertson for The Beacon, a three-bill legislative package signed by Governor Mitt Romney in July 2004 restructures and brings financial stability to the State's School Building Assistance program. The package proposes that by using a combination of long-term, state-level borrowing and a dedicated portion of



the sales tax, the revitalized School Building Assistance Program (SBA) will meet its obligations in full for projects already receiving payments as well as current waiting list projects. For projects approved after a moratorium on new projects expires in July 2007, the State's share has been reduced by ten percentage points. The main reform legislations (Chapter 208) rewrites the SBA statute, Chapter 70B, to change how the program is administered and financed. Chapter 210 provided for dedication of roughly twenty percent of State sales tax revenues to a new special trust fund to finance the state's share of school projects. It also provide for the transfer of \$150 million from the fiscal 2004 surplus to the new fund. The Chapter 201 supplemental budget bill, authorizes \$1 billion in the twenty year state borrowing to help finance the new SBA program.

The SBNC with the services of the architectural firm, HMFH Architects, Inc. presented the results of a Hanover Schools Facilities Master Planning Study at the May 5, 2004 Town Meeting. The architects began working with the SBNC in January 2004. Review of the previous facility studies and population/enrollment projections is reflected in the report, as well as assessments of the educational and physical status of the facilities, and scenarios for how the Hanover Schools may proceed to provide a high-quality education to all in a safe, healthy, comfortable, and programmatically appropriate environment. The Town Meeting established a fourth School Building Needs Committee and voted to appropriate \$150,000 for the next phase of planning. Members of the SBNC established at the May 2004 meeting are Chris Martin, Les Molyneaux, Don Buckley, Neil Buckley, and Stephen Devine. Paul Neimesken replaced Neil Buckley and is a current member.

The Strategic Plan, which was adopted in February 2002 had goals in the area of curriculum, instruction and assessment; communication; community and parent involvement; facilities; funding; and technology. Work in each of these areas continued with a focus on effective instructional practices to ensure optimum learning for all students; professional development; improvements in the facilities, which encompassed improved traffic flow at the high school (a student initiated project), renovated student restrooms at Sylvester and the High School, a variety of projects to ensure safety and security at the schools; technology to provide tools for learning and efficient reporting and management, effective integration with the curriculum via access to computers in the classrooms, in the library media centers, computer labs, via wireless computers, and a Hanover Schools website that brought information to the public; improved communication based in accessibility and planned opportunities for communication; and work to clearly define an educationally sound budget and capital improvement plan.

Members of the original Strategic Planning Committee who worked to propose the plan adopted in February 2002, parents, teachers, staff members, and community members were invited to participate as members of the Strategic Planning Committee which met on September 29, 2003, November 17, 2003 and May 3, 2004. Revisions of the Plan included a restatement of core values: High Expectations for All Students, Excellent Teaching and Meaningful Learning, Collaborative Relationships, and Respect for Human Differences. Goals for 2003-2005 include were in the following areas: 1. Curriculum, Instruction, and Assessment, including technology, budget, and funding; 2. Community Involvement, including parent and community involvement and communication; 3.

Facilities, including providing facilities that support and promote optimum learning. School Improvement Plans, developed by individual School Councils, reflect action and document progress in the goal areas. Each School Council has a minimum of one member serving, in addition to the principal, on the Strategic Planning Committee.

### **Hanover Elementary Schools**

The members of the Hanover Elementary Schools community, comprised of the students, parents, and staff members of Cedar and Center/Sylvester Schools, have again provided quality educational experiences to all students in preschool through grade four. Working together, the elementary school communities have focused on meeting the needs of all students through rigorous curriculum standards and high expectations for student achievement.

Over the course of the 2003-2004 school year, there have been many very positive highlights.

- PTA Children's Programs: Corn is Maize, Hanover Then and Now, Artist in Residence-Poetry, Traveling Planetarium, Amelia Earhart, Caps for Sale
- Collaboration with the South Shore Natural Science Center to provide grade 3 and 4 students opportunities to explore local wetlands.
- The study of Willow Brook Farm for grade four students.
- Curriculum initiatives: an Evening of Poetry with Artist in Residence, Open House/ Curriculum Nights, American Education Week, Principals' Coffee Hours, development of a Preschool Curriculum and NAEYC Self-Study of the Preschool.
- Analysis of MCAS scores and the development of appropriate plans for improvement.
- Continuation of professional development with a focus on providing differentiated instruction for all students.
- Enhanced use of technology as an instructional tool in the classroom setting and began to phase in OSX in office and classroom settings.
- Development and implementation of School Council Improvement Plans that reflect the needs of each school community.
- Representation of council members on strategic action team.
- Hanover Foundation grants used to supplement academic initiatives.
- Implementation of a Critical Incident Response Plan for each elementary school.
- Installed and implemented security systems at each school.
- Summer Math and Reading Packets used to provide academic enrichment opportunities for all elementary students.
- Enhanced opportunities for all students to achieve and progress based on collaborative planning.

- Multiple and varied opportunities for parent involvement.
- Teaching and learning that incorporated differentiated instruction strategies.
- Completed search for elementary principal at Cedar School.
- Began a process to replace elementary reading/language arts instructional materials.
- Facility improvements: painted classrooms, installed suspended ceilings, carpeted classroom, repaired roof, landscaped playground, built outdoor shed for trash/recycling, opened additional classroom to grade 4 students, abate and tile some floors, install hood for cooking area in kitchen, address needed roof repairs and chimney cap, properly ventilate workroom and hear restroom, improve parking area, install Sylvester boiler, ongoing maintenance and repairs.

### **Hanover Middle School**

The Hanover Middle School community has continued to move the program forward with a “constant improvement” attitude. Student performance and social development continue to lead the changes and dictate decision making priorities. Further improvement to our schedule has helped to increase time on learning and accelerate teaching and learning. This year we have developed a “Wellness Program” that includes comprehensive health education and a fitness program. The community at-large continues to support and encourage the forward progression of the Middle School.

Below is a partial list of the Hanover Middle School 2003-2004 accomplishments.

- 2<sup>nd</sup> Annual Spirit Day
- Improved Parent Open House format
- Summer Readers ice cream party
- Willy Wonka play
- 3rd best MCAS 8<sup>th</sup> grade math for failing as compared to all SS middle schools
- 105 students enrolled in 5<sup>th</sup> grade band
- Installation of white board throughout building
- Changed format for 5/6 socials
  - Monster Carnival
  - Cheer for your Team (coincided with Super Bowl)
  - Survivor
- Changed times for 7/8 dance
- 1 day event @ camp for 6<sup>th</sup> graders
- Pegotty Beach trip
- Performance Troupe
- Introduction of Curriculum mapping
- Reintroduction of honor roll
- Pilot Fitness program
- Development of comprehensive Health programs
- Creation of Algebra I offering
- Colonial Players
- Boston by Sea
- Math Olympiads
- Legislation presentation by Rep. Robert Nyman
- 8th grade skating activity

- Christmas Carol
- Survivor
- Red Sox door decorating
- 5<sup>th</sup> grade anthologies published
- Turkey trot and over 6700 food items collected for area food pantries
- Make a Swish for "Make a Wish"
- Increased Project adventure activities in PE with a fully trained instructor
- Renovation of fitness facility with the addition of over \$25,000.00 of equipment
- Professional development with staff from 3-12
- DARE program and graduation
- Fettuccini program
- Patriot Ledger Spell Bee
- MCAS
- Make a Difference Day
- Colonial Day
- Whale Day
- "Mardi Gras" Dinner Dance
- Spirit Week
- Improvement to the Algebra selection process
- 3<sup>rd</sup> Annual Volleyball activity
- 21<sup>st</sup> Century programming
- Lowell historic trip
- Boston Symphony
- 5<sup>th</sup> grade MFA
- Successful 4<sup>th</sup> grade transition programs
- 8<sup>th</sup> grade awards night
- 5<sup>th</sup> grade field day / cookout
- Patriot Ledger Golden Apple winner
- Career Day
- Brian Scully, Writer for the Boston Bruins
- Element babies
- Read Across America
- Art Lounge – Fall, Winter, Spring
- Nathan Gallery
- 2<sup>nd</sup> Parish Art Show
- South Shore Art Center bi-annual student exhibit
- Peace Posters – Curtis Library – National Lion's Club
- MEFA College Scholarship Contest
- Superintendent's office displays
- Stained glass dedication
- Painted ceiling tiles
- Place mats for Father Bill's
- Community Service Academy
- Facility improvements: electrical to meet educational needs, carpet to meet student needs, ventilation of work area, replace receiving rooms doors, enhance Fred Doll Outside Classroom via Boy Scout Eagle Project. ongoing maintenance and repairs.

### **Hanover High School**

The mission of Hanover High School is to provide students with a rigorous, demanding education to enable them to achieve their fullest potential. To this end the high school fosters the personal growth of all students, as well as a secure environment in which students respect the dignity of all individuals. Together, the administration, faculty, and staff created opportunities for students to acquire the skills, knowledge, and work ethic to be responsible and productive members of a changing society.

Highlights of the 2003-2004 school year at Hanover High School include:

- Submission of a two-year progress report to the New England Association of Schools and Colleges (NEASC); the Association, in turn, provided detailed information as to the issues which must be addressed in a Special Progress Report which must be submitted by November 1, 2004. Most of this report must center on the building/facility problems.
- Realignment of the social studies curriculum to meet the requirements of the state's curriculum frameworks.
- Revision of the curriculum offerings in the physical education/wellness program.
- Development of an internship program in the business department which allows students to attain academic credit by working in various professions within the community.
- Redesigning the high school special needs department to better serve our students: now each grade level has its own teachers and the department has a coordinator.
- Providing faculty with professional development time and training to implement differentiated instructional strategies, to discussing the results of assessments, and to planning for curricular revisions.
- Initiation of a new time schedule which includes a six-day cycle with a mini-rotation of periods one and two, and three and four.
- 80% of the Class of 2004 going on to post-secondary education: 71% to four-year colleges, 17% to two-year colleges.
- Two commended students in the National Merit Scholarship Competition.
- Continued outstanding performance in the MCAS testing by our students.
- Very generous support from Hanover community organizations – over \$100,000 in local scholarships awarded to 2004 graduates.
- Hosting a series of college mini-fairs for juniors and seniors during the months of October and November.
- Addition of new computers to the media center so that students can utilize technology during study halls and at other times.
- Installation of CAD 2004 for use in our mechanical drawing courses.
- Honoring over 125 students for their achievement in all disciplines at the annual Academic Awards Ceremony sponsored by the PTA.
- Special field trips to New York City, France, and to various universities.
- Organization and sponsorship of the first Chamber of Commerce breakfast inviting various organizations to the school to meet our business students.
- Organization of a career exploration day so that students could experience the world of work.
- Organization of two blood drives: one hosted by the National Honor Society and one by the Class of 2005.

- Service to the school and greater community through student council's participation in the Tri-Town Rotary's community service projects. Student leaders also hosted outstanding school spirit activities, semi-formal, and prom.
- Initiation of a robotics club which designed and built a robot that will compete nationally in 2005.
- Making our building more accessible by creating ramps at the auditorium entrance and an accessible bathroom on our second floor.
- Recognizing students who represented the high school at events such as the Massachusetts Student Government Day, Boston University Math Day, Science Fairs, and who participated in opportunities such as the Special Olympics, Lions Club Speech Contest, Daughters of the American Revolution Good Citizen competition, Boston Globe Art Show, and the American Legion's Boys' State and Girls' State programs.
- Offering 26 varsity sports and a total of 41 teams.
- Increased participation: 741 team members with 446 different students playing.
- Three league titles: girls' soccer, girls' cross country, and softball.
- Ten teams qualifying for state tournaments.
- Boys' cross country team qualifying for the all-state meet for the first time in school history.
- Seventh player in school history to reach the 1,000<sup>th</sup> point mark in basketball.
- Breaking of six school records by members of our boys' and girls' track teams.
- Joining the Patriot League.
- The band marching in several parades and participating in the UMass Band Day Festival.
- Band performance at the Hanover 9/11 memorial service and at the South Shore Concert Band Festival.
- Honoring of band students in the programs of the Southeastern Massachusetts School Bandmasters' Association (SEMSBA): three students in the senior honor band.
- Honoring of many chorus students in SEMSBA choral programs: 15 students in the senior honor chorus, five students in the Mass. Senior District Honor Chorus, one student in Mass. All-State Chorus, one student in the American Choral Director's Association Eastern Division Honor Choir.
- Performances by the high school chorus and VOX including: Chamber of Commerce breakfast, St. Paul's Church in New York City, "Voices in the Night Festival" in Weymouth, and Town Meeting.
- Our choral director being selected to conduct Senior SEMSBA Honor Chorus, March 2004.
- VOX receiving the bronze medal for its performance in the Massachusetts Instrumental and

Choral Conductors' Association Festival.

- Facilities improvements; handicap accessible bathroom on 2<sup>nd</sup> floor, handicap accessible entrance with ramp and accessible door, sound system for auditorium, replace suspended ceiling outside cafeteria, address cooling system in computer room, fix HVAC

compressor, install additional alarm pad, abate and tile more corridors, address roof repair needs, install smoke/heat alarms in field house, install additional safety shut offs in IT wood classroom, install emergency generator, replace window blinds in art and computer rooms, ongoing maintenance and repairs.

### **Pupil Personnel Services**

The Pupil Personnel Services Department is responsible for providing support services in the following areas: special education, guidance and school psychologists, health services, Title I, and English as a Second Language.

### **Special Education**

As I have indicated in previous reports we strongly believe in developing the capacity district wide to service special needs students in the least restrictive environment. Over the past four years we have become less dependent on outside contractors to provide such services as physical and occupational therapy, consultation and direct services in the area of Applied Behavioral Analysis for students who are identified as being on the spectrum for autism, and placement of students in out of district special education programs. During the 2003-2004 and the current school year we have continued to develop programs that provide students with excellent services.

- We have started a program at Hanover Middle School for students who have significant behavior issues. The program will focus on developing appropriate behaviors that will enable students to successfully access the general education classroom. The program will have a strong behavioral component as well as supportive services in the area of individual and group counseling. Starting this program enabled us to bring several students back from out of district programs.
- Two years ago parents with special needs students at Hanover High School expressed their concerns regarding the quality and consistency of services provided to students in our Learning Center. We began a series of meetings with the special education staff to examine the specific concerns parents had. We also conducted a survey of our program with general education teachers. We spent a year investigating different models, looking at how services were provided to students, and how we could improve. As a result we have instituted several positive changes in our program. We have created a team chairperson position to oversee service delivery, compliance with state and federal regulations, as well as working with teachers and parents. This position was previously handled by our school psychologist on a part time basis as well as handling the testing and

counseling responsibilities. She will now be a full time school psychologist. We have also added teachers to our staff that will be assigned by grade level which will decrease caseloads and service students more effectively at each grade instead of the previous practice of servicing students across grade levels.

- We continue to enhance our services to students with autism and Asperger's Syndrome. We now have a staff member who is our Autism "expert". He consults with both elementary schools on evaluating students to determine appropriate behavioral interventions.
- We provided two excellent summer programs for our special needs students who require extended year programs to prevent substantial regression. The programs were seven weeks, five hours a day, five days a week. We were also very successful recruiting peer models to attend the programs

### **Health Services**

During the past four years we have been the recipient of a grant through the Department of Public Health that was provided from funds given to states through tobacco settlement funds. The Essential School Health Services grant has enhanced our ability to provide quality services to students and the school community. We are fortunate to be a district that will continue to receive these funds for another two years at a minimum and with all probability for four more years. These funds and the creative energy of our nurse leader, and our nursing staff have allowed us to develop and implement many initiatives.

- 5-2-1 GO-This was a joint initiative between the Center for Disease Control, Massachusetts Department of Public Health and Tufts Health. This project focused on good nutrition, physical activity, and limiting activities such as watching television, and playing video games. The grant followed the 6<sup>th</sup> graders starting in 2002 tracking weight, heights and involvement in activities such as television watching.
- The district made a year long commitment in 2003-2004 to ensure that every student in the district was up to date with the required immunizations. We are happy to say at this time that we are in total compliance with Department of Public Health requirements.
- Hanover was the recipient of a Healthy Choices grant for Hanover Middle School. The grant will provide opportunities for students and staff to participate in a walking program, after school non-competitive physical activity and a breakfast program.
- The health services department in cooperation with our food services department met several times to develop protocol to ensure that students with significant food allergies would have a safe environment. We contracted with an outside agency to conduct a workshop for nurses, food services and parents regarding food



allergies.

### **Guidance and Counseling**

- A task force of guidance counselors representing each school in the district participated in the development of a crisis response manual. This manual, in the form of a flip chart will be made available to every staff member in the district. The chart will be a quick reference for teachers and staff when critical incidences occur. Examples of the protocols could include; an unauthorized person in the school, bomb threat, medical emergency. In the event that a crisis occurs staff would have the protocol at their fingertips. The task force will continue this project by developing a manual that would provide more in-depth information and research on each topic.
- The federal special education law IDEA (Individuals with Disabilities Education Act) will be reauthorized by Congress during the 2004-2005 school year. A major focus of this reauthorization will involve how we identify certain categories of special education students. Our school psychologists will be involved with the proposed changes and will become knowledgeable in how that will affect our evaluation process.

### **Title I**

The Elementary and Secondary Education Act (ESEA) was reauthorized by Congress in 2001, and became law in January 2002. This legislation is called No Child Left Behind (NCLB). Its goal is to ensure that all students in public schools achieve high academic standards. Title I, a large part of NCLB, aims to improve the academic achievement of disadvantaged students. States receive Title I funds from the federal government. These funds are allotted to school districts, then to schools based on need. Hanover receives minimum funding under Title I. We have targeted Cedar and Sylvester schools to receive these funds. The focus of the program is to improve the reading and language arts skills of student identified through an assessment process.

### **Technology**

The mission of the Technology Department is to support the use of technology as a powerful tool for teaching and learning. Specifically this will be accomplished by integrating technology use within the various curricula, providing appropriate hardware, software and technical support, creating and maintaining a communication network and providing effective professional development to staff.

Citizens interested in getting a variety of information about the Hanover Schools can access the districts web site at [www.hanoverschools.org](http://www.hanoverschools.org). The site provides links to individual schools and data about Hanover's educational programs. Hanover residents may also check Comcast Channel 22, the Hanover Schools' educational bulletin board, for information and announcements.

## **OVERVIEW OF SCHOOL FACILITIES**

### **Hanover High School**

Hanover High School serves Grades 9 through 12 with a current enrollment of approximately 731 students. The building, designed by J. Williams Beal & Sons Architects, was constructed in 1958 with a classroom wing addition in 1962. The building sits on a building lot that abuts the Middle School and Cedar School sites with a combined land area of approximately 101 acres. The Drinkwater River flows across the center of the site. There is a need for an estimated \$13M to repair and renovate this facility.

### **Hanover Middle School**

Hanover Middle School serves grades 5 through 8 with a current enrollment of approximately 856 students. The building was designed by Korflund, Lenormand & Quann, Inc., and was constructed in 1972. Renovations and an addition were completed September 2000.

### **Center School**

Center School serves Pre-Kindergarten to grade 2 with a current enrollment of approximately 358 students. The building was designed by J. Williams Beal and Sons Architects, and was constructed in 1953. Renovations and an addition were completed September 2000.

### **Sylvester School**

Sylvester School, originally designed by J. Williams Beal and Sons Architects, as the Town's high school in 1927, now serves grades 3 and 4 with an enrollment of approximately 255 students. Although the building is not listed on the National Register of Historic Places, it is located in the National Historic District of Hanover Center. The site, at one time, had a one-room schoolhouse located here as well. The building stands virtually the same as originally constructed except for an addition in 1960 when the then new High School was built. The building was converted to a junior high school, later housed fifth and sixth grades, fifth grade only, four grade and one-half of the fifth grade population, and now houses grades three and four. Currently, students go to nearby Center School for special subject classes such as art, music, physical education, and library. The combined site of Center and Sylvester Schools is approximately thirty-three (33) acres; an aquifer boundary line passes through the center of the site. There is a need for an estimated \$5M to repair and renovate this facility.

### **Cedar School**

Cedar School serves pre-Kindergarten to grade 4 with a current enrollment of approximately 544 students. The building was designed by Perley Gilbert Associates, and was constructed in 1966. Renovations and an addition were completed September 2000.

### **Salmond School**

Originally constructed in 1931, the building sits on the site of one of the original schools for the Town of Hanover (1852). In 1931 the original white clapboard schoolhouse was relocated to another town and the new (current) building was constructed along with the original 400 lb. bell housed in the belfry as a reminder of the original school. The school housed grades 1 through 6 until 1978 when the school district consolidated due to financial reasons and the students were assigned to Cedar school. Two years later the building was leased by a private daycare/preschool center. From 1997 to 2000, the building temporarily became home to the Hanover Schools' pre-kindergarten and kindergarten classes. Pre-Kindergarten and Kindergarten students began attending their district schools, Cedar and Center Elementary School, in September 2000 when renovation and addition projects were completed.

As of November 2002, Salmond School became the site of the school administration offices; the hub of the educational and instructional programs; the core resource for educational programs for mandatory professional development for staff; the repository of curriculum; the instructional space for inservice and curriculum institute related programs of curriculum development; and the organizational working and meeting place for the Curriculum Council, School Committee, Health Advisory Council, Strategic Planning Committee, Technology Committee, Healthy Schools Committee, Superintendent Roundtables, and the School Building Needs Committee. The meeting areas and classrooms at Salmond are used by the schools as a site to provide instruction and training related to the educational programs of the schools and by educational study groups and task forces, which are assessing and developing academic resources and programs. Educational organizations and community groups use these facilities. The superintendent of schools, the pupil personnel services administrator, the business manager, the school committee, and all business and administration offices, which do the work and provide the services, related to the educational programs, academic functions, personnel management, facilities, and operation of the schools are at Salmond School.

## **REPORT OF THE HOUSING AUTHORITY**

In accordance with the provisions of the Town By-Law 4-3, Section 6 and Massachusetts General Laws Chapter 121B, the Hanover Housing Authority herewith submits its report for the year.

The Authority is comprised of four elected commissioners and one commissioner appointed by the Governor. The Authority currently administers twenty-seven Section 8 Housing Choice Vouchers and severe Massachusetts Rental Vouchers.

Due to the small nature of the Authority, this housing authority has experienced severe problems in continuing to finance its programs due to regulations imposed by the U.S. Department of Housing and Urban Development and the Massachusetts Executive Office of Communities and Development. Since the Authority is so small, and due to severe budget cutbacks in the housing administration field, the Authority has notified both housing agencies that it can no longer sustain the administration of housing vouchers based on the funding restraints. Accordingly, effective January 1, 2005, the Authority has voted to relinquish its vouchers back to the issuing agencies.

The Authority wishes to thank the many boards, commissions and departments who have assisted us in the performance of our duties this past year.

Respectfully submitted:

Brian Connolly, Chairman  
Andrea Sweeney, State Appointee  
John Benevides  
Lillian Haley  
JoAnn McDonough

Kevin R. Donovan, Executive Director

## **REPORT OF THE TOWN COLLECTOR**

To the Board of Selectmen and the Citizens of Hanover

Total revenue processed through the Collector Office - \$53,154,850.27.

Collections during the period of July 1, 2003 thru June 30, 2004 for Real Estate, Personal Property, Motor Vehicle Excise taxes, Parking Tickets and Water billing together with miscellaneous collections such as interest and fees on delinquent payments and fees for Municipal Lien Certificates amounted to \$28,425,513.36.

There were 5088 Real Estate bills and 410 Personal Property bills. The total tax levy was \$23,238,018.29. Unpaid Water accounts for the purpose of establishing a lien were committed to the 2004 Real Estate bills in the amount of \$29,057.98.

All Departmental revenues are processed through the Town Collector's Office on a voucher system. Deposits are made on a daily basis and reported weekly to the originating department. The period July 1, 2003 thru June 30, 2004, a total of 10,718 vouchers were processed in the amount of \$24,729,336.91.

Thru June 30, 2004 there were 13,678 Motor Vehicle Excise tax bills issued for vehicles registered and garaged in the Town of Hanover. There were also an additional 2370 Motor Excise tax bills issued that were late registrations in the year 2002 and 2003.

If a Motor Vehicle Excise tax or Parking fine remains unpaid, the Registry of Motor Vehicles is notified to invoke the provisions of Chapter 60, Section 2A, which would call for the "flagging" of a driver's license and would deny the right to renew a license or register a motor vehicle in this Commonwealth or any other state until the Registry has been advised that all taxes are paid in full. This flagging system has proven to be extremely effective. Bills were collected dating back to 1986.

Notices to lenders and contacting taxpayers in arrears of Fiscal Year 2003 Real Estate taxes resulted in the filing of one property in Tax Title. Tax Title liens were recorded in the amount of 754.74. To insure protection to the Town, all litigated accounts have "Continuance of Municipal Liens" filed at the Registry of Deeds. These are accounts that are presently under the Bankruptcy Court protection with Proof of Claims on file.

The total receipt for Municipal Lien Certificates was \$21,300.00. A Municipal Lien Certificate is a legal document prepared for mortgage transfers, refinancing or line of credit. This document indicates whether taxes and municipal charges are paid. The cost of this certificate was \$25.00 – effective July 1, the documents will be \$50.00.

During Fiscal year 2004, \$70,720.62 was collected in interest and fees. This represents interest at the rate of 14% for all unpaid and overdue payments on Real Estate taxes and

12% on Motor Vehicle Excise taxes, together with Demand and Warrant charges. Bills that are past due after the demand process are turned over to an outside deputy collector for collection.

The Department of Public Works commits all Water bills to the Tax Collector's office for collection. Accounts are billed on a rotating quarterly basis. The amount committed for Fiscal 2004 was \$2,517,029.33. The amount collected for Fiscal 2003 was \$2,439,802.96.

Collections for Parking fines were \$11,735.80. Parking in a handicapped area is \$50.00, blocking fire lanes and impeding snow removal is \$25.00, and all other fines \$15.00.

Since the inception of the Educational and the Elderly/Disabled Fund, \$8,943.93 has been contributed to the funds. Both funds are overseen by Committees appointed by the Selectmen through the guidelines of the Department of Revenue.

I would like to thank the taxpayers of Hanover for their conscientious efforts to pay the many bills that are mailed from this office. Collections continue to be excellent which reflects the Town of Hanover's AA3 Bond rating.

The Office suffered a deep loss on May 20. My friend, Assistant and long time co-worker Joan Cruise died suddenly. She is missed but never forgotten.

Elizabeth Driscoll is now the Assistant Town Collector along with our new person in the office, Gayle Lowry-Nee. John Y. Brady is the outside collection agency. I would like to extend to them my appreciation for a job well done. We are in a "People Business" and they have displayed this in their professional methods and congenial dealing with the public.

Respectfully submitted:

JOAN T. PORT-FARWELL  
TOWN COLLECTOR

## **REPORT OF THE HANOVER VISITING NURSE ASSOCIATION, INC.**

The Hanover Visiting Nurse Association has been and remains an integral part of this community for 75 years. Our focus is to provide professional nursing care to the citizens of Hanover. As well as providing excellent health care, we assist many families in need, throughout the year, especially during the holiday season. We are able to provide this assistance through the generosity of Hanover residents, businesses, organizations, and churches. Other areas of assistance are given to the Fireman's Open House Kids Fair, Flu and Pneumonia Clinic, and Blood Pressure Clinics at Elderly Housing. Camperships were given to 30 children so they could attend the YMCA during the summer.

We have chosen to remain a non-certified agency. This has been a beneficial decision for our residents, especially the elderly, because we can care for them for as long as there is a need. This is a key factor in remaining a non-certified agency.

Our nurses have remained unchanged for several years. Maureen Cooke, R.N., Nurse Administrator, runs the agency as well as visiting many patients in their homes and those that stop by the office. We have two part time nurses; Nancy Funder, R.N. and Ellen Lehane, R.N. Our secretary, Donna Hynes, has also been with us for many years. The board appreciates their time, professionalism, and commitment to a service of great importance to the Town.

Many thanks are extended to the members of the Board of Management, the professional staff of nurses, secretary and to the Townspeople for their continued support and contributions.

Respectfully submitted,

Donna Rollins, CRT, *President*

Hanover Visiting Nurse Association, Inc.

## **REPORT OF THE VISITING NURSE**

To the Board of Selectmen and the Citizens of Hanover:

In April of 2004, the Hanover Visiting Nurse Association celebrated 75 years of service to the Town of Hanover. The agency has maintained a long and proud tradition of caring for residents of Hanover since its inception in 1929. Nursing services are provided at no cost to eligible Medicare and Medicaid recipients. Home health aide services are provided by other local home care agencies.

The agency provides a variety of health promotion and illness prevention programs to residents. Our cholesterol testing program has been most successful. A listing of programs is included with this report.

The Hanover Visiting Nurse Association works closely with the Council on Aging, Police and Fire Departments, Old Colony Elder Services, Hospice, Therapists, School Nurses, the Hanover Food Pantry & Social Services Departments of area hospitals and rehabilitation centers. Nursing services are provided to the Hanover Board of Health under a contract with the Hanover Visiting Nurse Association.

Each year the Hanover Visiting Nurse Association awards scholarships, camperships and assists families in need. Our outreach program dispenses holiday food baskets, clothing and Christmas toys. Our outreach program is done in cooperation with schools, businesses, area churches and clubs.

The Hanover Visiting Nurse Association is most grateful to the community for its kindness and generosity. It is because of the generosity of the community that we are able to be of greater service to the people of Hanover.

My deep appreciation is extended to the Hanover Visiting Nurse Association Board of Management. These volunteers are the backbone of our organization. I also extend my thanks to the caring and dedicated nurses, Nancy Funder, R.N. and Ellen Lehane, R.N. and our secretary, Donna Hynes.

A total of 4354 clients were seen this past year. There were 1540 nursing visits and 910 health promotion visits. A total of 1805 home visits were made, a 20% increase in the past three years. A total of 1904 residents were seen at various clinics, health fairs or for social services.

The Hanover Visiting Nurse Association participated in the Chip Program in association with the Hanover Fire Department Open House and twenty-seven Senior Citizen Health Conferences throughout the year.



## **REPORT OF THE DIRECTOR/VETERANS SERVICE OFFICER**

As the one-stop center for veterans in the Town, this office continues to provide the services to obtain benefits for veterans, their spouses and dependents.

On the Federal level, we seek benefits in such areas as medical/hospital treatment, compensation/pensions, education, on-the-job training, home loans, substance abuse, and vocational rehabilitation. At the Federal level, the total dollars received by veterans from VA in Hanover amounted to \$1,634,708.

On the State and local levels, we seek benefits for financial assistance, medical treatment, fuel assistance, tax abatement, housing, employment and counseling. The State program is 75% reimbursable to the Town.

I continue to urge all veterans to register with VA immediately if you have not already done so.

Effective September 2004, all veterans in the Commonwealth of Massachusetts who served in the military for 90 days of active service other than training, or one day in wartime service, are entitled to Chapter 115 benefits. This is a needs based program for veterans and their spouses administered by the Office of Veterans Services in the Town of Hanover.

Effective July 2005, there will be a tax abatement on real estate to any disabled veteran with a service connected disability of 10% or higher.

As in the past, I continue to attend all conferences and training sponsored by the Department of Veterans Services for up to date knowledge of available benefits, and all meetings pertaining to veterans and their benefits.

I wish to thank the citizens of Hanover, the American Legion Post #149, Santa's Helpers, the Hanover VNA for their past and present support of my efforts on behalf of the veterans in the Town, and Joan Reid, Director of the Council on Aging.

Let us pray for the safe return of the men and women of the Armed Forces.

Respectfully submitted,

Robert Lyons  
Director/Veterans Service Officer

## **REPORT OF THE VISITING NURSE**

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## SCHEDULE OF CLINICS HELD THROUGHOUT THE YEAR

### Blood Pressure

Adult: 3rd Friday each month, 1:30 - 2:30 P.M., Nurse's Office, Town Hall

Legion Housing: 2nd Wednesday each month, 1:30 - 2:30 P.M., Except July & August.

Cardinal Cushing Housing for the Elderly: First Wednesday of the month, 1:30 - 2:30 P.M., at alternating buildings. Except July & August.

Grange/Newcomb Senior Center - Last Wed. each month, 12 - 1 P.M.  
Except July & August.

Diabetic Screening: Last Friday each month 8:00 - 9:00 A.M. in Nurse's Office, Town Hall. Appointments requested.

Cholesterol Testing including Triglycerides, HDL, LDL and Blood Glucose is done at the Hanover Visiting Nurse office by appointment. A donation of \$10.00 is suggested to help defray cost.

The Nurses and Board Members assist with the Annual Flu Clinic held at the Town Hall Hearing Room in October and at several other clinics.

If desired, house calls are made on all first babies, or to any new mother in need of assistance.

The Visiting Nurse office is located on the lower level of the Town Hall. An answering machine will take your messages even when the Nurse is out of the office.

Respectfully submitted,

Maureen L. Cooke, R.N.  
*Nurse Administrator*  
Visiting Nurse

## **REPORT OF THE HANOVER EMERGENCY FOOD PANTRY**

**January– June 2004**

The Hanover Emergency Food Pantry, located on the lower level of the First Baptist Church at the corner of Webster and Main Streets, has been serving 110 families (as opposed to the 61 families served in the same time period last year). We have had about 250 individual visits during this time, for an average two plus visits per family. (Last year we had 490 visits all year!) Although some are very regular visitors, we also have a few who come briefly and then either get back on their feet or seek help elsewhere.

We are fortunate to have dedicated volunteers from each of the five major churches in Hanover and from the Women's Club Juniors who rotate weeks of stocking the shelves and dispensing food to our customers. We also wish to thank the First Baptist Church for housing the pantry.

We wish to thank the Postal Workers of America for their wonderful annual collection of food which keeps us stocked over the summer months. The Boy Scouts of America have helped us out also with their "Scouting For Food" which brings in large quantities of canned goods. Thank you. The Hanover School System has also been a regular contributor to the pantry and we are grateful to them also. Cedar School and the Middle School both had very good collections this year. This year we were again helped out by the new "Curves for Women" of Hanover, donating lots of food they had collected.

We have donation boxes available at the churches, at the library, at Shaw's Supermarket, the Hanover Library and at the Post Office for all those who wish to make donations of non-perishable food, toiletries or paper goods. There is also a box at the Stop and Shop in Norwell which we share with the Norwell Food Pantry. Our major on-going needs continue to be meats and meat products, canned fruit and juices, kids snacks, cereals (both hot and cold), peanut butter and jam and pasta sauces.

Respectfully submitted,  
Hanover Emergency Food Pantry

Sally Boutin and Barbara Itz, Coordinators

## **REPORT OF THE DIRECTOR/VETERANS SERVICE OFFICER**

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I wish to thank the citizens of Hanover, the American Legion Post #149, Santa's Helpers, the Hanover VNA for their past and present support of my efforts on behalf of the veterans in the Town, and Joan Reid, Director of the Council on Aging.

Let us pray for the safe return of the men and women of the Armed Forces.

Respectfully submitted,

Robert Lyons  
Director/Veterans Service Officer

## **REPORT OF THE BANDSTAND COMMITTEE**

The Bandstand Summer Concert Series completed its sixteenth season, offering a total of ten concerts to the community throughout the summer, beginning with the annual Bonfire celebration, and ending with the traditional Labor Day Concert. Completely funded through private donations, these performances enjoyed financial support from many organizations, community businesses, and private citizens, including: Hanover Chamber of Commerce, Cultural Council, Friends of the COA, Lions' Club, Rotary Club, Santa's Helpers, and the Woman's Club, Juniors. The cost of the 2004 Concert Series was \$5370. Of that amount, \$1000 was awarded in grants by the Cultural Council. Entertainment included the Satuit Band, Boston City Band, Bruce Pettersen Orchestra, Dale and the Duds, South Shore Men of Harmony, O'Reillys, Infractions, Crossroads Blues Project, and the Sharon Community Band.

The continued success of the Summer Concert Series is due to the cooperation of many departments, especially the Department of Public Works, the Police Department, and the Walnut Hill Garden Club. The Bandstand Committee is most grateful to the business, citizens, and community organizations that have assured the ongoing enjoyment of these musical performances.

Submitted by:  
Hanover Bandstand Committee

Linda DiNardo, Chairman,  
Robert Shea  
Catherine Harrington

## **REPORT OF THE CULTURAL COUNCIL**

The Hanover Cultural Council administers the funds allocated to the Town of Hanover from the Massachusetts Cultural Council (MCC). The mission of the Massachusetts Cultural Council is to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the vitality of our communities. The MCC receives funding, generated by local tax revenues, during the annual legislative budget process and from the National Endowment for the Arts. These funds are allocated to each Local Cultural Council to be distributed through a formal grant process. The council also administers funds through the same grant process for the Performing Arts Student Series (PASS). The purpose of the PASS program is to enable school children to attend productions of performing arts groups. Grant applications and guidelines, available on line at [www.mass-culture.org](http://www.mass-culture.org) and at the Town Clerk's office, are accepted until October 15. Completed applications must be returned and time-stamped by the Town Clerk by this date.

The following is a summary of the work of the Cultural Council during 2003:

Total number of applications received.....	22
Total number of applications approved.....	8
Total dollars requested.....	\$9453
Total dollars approved.....	\$2000
Total dollars allocated by the MCC for grants.....	\$2000

Grants were awarded to the following organizations: John Curtis Free Library (Plimoth Plantation Pass), John Curtis Free Library Children's programming, Art Complex Museum of Duxbury, North River Arts Society, Hanover Bandstand Summer Concert Series, Hanover High School Band and Chorus (Theatre/Concert Performances), James Library and Center for the Arts.

The Council extends its sincere appreciation to outgoing members Kay Leahy and Mary Coogan for their years of service.

Respectfully Submitted:

Linda DiNardo, Chairman  
Wallace Kemp  
Doris Lewald  
Jean Maniscalco  
Lois Van Doren

**REPORT OF THE HANOVER HISTORICAL COMMISSION**  
**July 1, 2003 – June 30, 2004**

The Hanover Historical Commission held three open meetings from July 1, 2003 through June 30, 2004. Meetings are called as needed and are posted. Meetings are usually held at the Stetson House and all interested persons are invited to attend.

This was our first year working under the Preservation By-Law which was voted at the May 2003 meeting and approved by the Attorney General. A complete copy of the By-Law is filed at the John Curtis Library and with the Building Inspector, and anyone contemplating razing a building of 75 years or more should be sure to familiarize themselves with the By-Law. The Preservation By-Law is triggered by application to the Building Inspector for a Demolition Permit. Several buildings of age have been razed this year, but were determined to be of no historical significance.

We continue to be in touch with the Planning Board concerning appropriate names for new developments and streets.

We have discussed the future of Town owned properties and possible alternative uses. We invite and encourage input from the townspeople for their ideas.

The Historic Commission voted to support the petition for placing the Community Preservation Act on the November ballot. We encourage voters to realize: (1) the importance of the acquisition of open space for its intrinsic value, as well as for active and passive uses; (2) the preservation of historic buildings and landscapes that define the attributes of this community's character; and (3) the creation and support of affordable housing according to the Town's desired long-term goals.

The Historical Commission, in cooperation with the Hanover Historical Society, is planning a 100<sup>th</sup> Anniversary Recognition of the Dedication of the Washington Street North River Bridge on October 16, 2004.

The Commission tries to be responsive to requests from the community concerning preservation issues.

Respectfully submitted,  
Hanover Historical Commission  
Barbara U. Barker, Chairman  
Carol A. Franzosa, Secretary  
Peter K. Johnson  
Charles H. Minott  
Barbara Connors



## **REPORT OF THE OVERSEERS OF THE STETSON HOUSE**

The Board of Overseers holds meetings throughout the year and they are posted at the Town Hall. The Board of Selectmen appoints the Board of Overseers.

The general maintenance of the four buildings is discussed. These buildings are:

1. The Stetson House
2. The Barn with (a.) an old schoolhouse room, (b.) National Fireworks display, (c.) a general store, (d.) shipbuilding on the North River and (e.) farm equipment.
3. The Cobbler Shop
4. The Carriage Shed which houses old carriages

All outside maintenance is done working with the former SPNEA (Society for the Preservation of New England Antiquities). It should be noted that this society is now known as HISTORIC New England.

The board has contracted to replace the front door and threshold this fall. Plans are being formatted for a new bulkhead to the entrance of the cellar.

The board wishes to thank all of the volunteers that help in maintaining the house, especially the Friends of the Stetson House and the Hanover Historical Society.

Respectfully submitted,

Board of Overseers  
Donald E. Morrison  
Roger A. Leslie  
Richard Flanagan

## **REPORT OF THE ROUTE 53 STUDY COMMITTEE**

The Committee, consisting of 9 members, was appointed by the Planning Board and the Board of Selectmen in February, 2003. Since that time the Committee has met regularly. In the early stages of our existence, we sought input from the business community along the entire Route 53 corridor from the Norwell to the Pembroke line. We did receive some helpful suggestions that are being considered for future implementation and we were able to give some constructive suggestions in return as well. Some of the comments were referred to other boards or committees for consideration.

We anticipate further discussions with the business and commercial interests along the corridor.

The major task for the Committee is to find ways to increase tax revenue along the study area by proposing Bylaw changes that would make the corridor more attractive for further commercial and business development and improvements of existing parcels.

The Route 53 Study Committee proposed a zoning change at this year's Town Meeting and it was accepted by unanimous vote. (See Warrant Article 21).

I wish to thank the members of this Committee for their faithful attendance, their input as well as the many lively discussions.

Member Kate Zbinden resigned on account of business travel schedules and her place was filled by new member John S. Connolly.

Respectfully submitted,  
Route 53 Study Committee

Arnold Itz, Chairman  
John Benevides  
Jeff Blanchard  
John S. Connolly  
Richard DeLuca  
Dick Matthews  
Bora Pervane  
Alan Rugman  
William Scarpelli  
Barbara Itz, Secretary

**REPORT OF THE BY-LAW AND TOWN ORGANIZATION STUDY  
COMMITTEE  
FY 2004**

In 2004 the By-law and Town Organization Study Committee worked with the Hanover Parks and Recreation Committee to promulgate a by-law for the Parks and Recreation Committee. Parks and Recreation is an important committee in Hanover that had not been officially incorporated into Town by-laws.

Several meetings between the By-law and Parks and Recreation Committees were held. The By-law Committee drafted a by-law that was edited and reworked by the Parks and Recreation Committee. Language and responsibilities were incorporated into a Parks and Recreation by-law that was presented to and approved by Town Meeting.

Thanks to all the members of the committee for their hard work and especially to Barbara Itz, who chaired it so well for three years.

Respectfully submitted,  
Joan R. Thomas, Chair  
Kathy Gilroy  
Barbara Itz  
John Sargent  
Matt Perkins

## **REPORT OF THE ADVISORY COMMITTEE**

### **Annual Message – Fiscal Year 2005 Budget**

On Monday, May 3, 2004, Annual Town Meeting will convene to consider 53 articles including the fiscal year 2005 General Fund Budget (Article 11) and the fiscal year 2005 Water Enterprise Budget.

This budget represents a long-term plan to moderate our tax burden. We are recommending a maintenance-of-service budget for all town departments – translating into no personnel cuts for any department – while adding back some previously cut, critical positions and restoring some underfunded expenses.

Our goal is to keep a full 2.5 percent (\$571,042) off the tax roll, not just a portion, and to work to maintain this practice of foregoing the annual increase allowed under Proposition 2 ½ in the coming years.

We believe this practice is sustainable because:

- Our debt service requirements under Proposition 2 1/2 are rapidly falling;
- The state will begin reimbursing the Town for the work that has been completed at the Cedar, Center, and Middle Schools;
- Interest rates will increase, which will allow the Town's investment income to increase to normal levels; and
- Our sick leave buyback liability will be reduced to more modest amounts.

We were able to achieve this year's balanced budget with the 2.5 percent savings once the governor's state aid projections indicated level funding as opposed to additional cuts, thereby adding \$531,000 to the budget. Long-time sound management and previous years' careful spending have enabled us to return the difference to the taxpayer.

With this 2005 budget, we have begun a three-year process of funding the schools' remaining \$1 million sick leave buyback liability for employees with 25-29 years of service with a \$340,000 allocation and the town liability with \$25,000. As well, we are trying to make it easier on the taxpayer in anticipation of a significant, future capital override for school buildings.

Additionally, all departments are funded to maintain current services, with the following increases over FY04:

- Total general government: \$93,749;
- Public safety: \$201,268;
- Hanover public schools: \$641,224;
- Public works: \$45,963;
- Human services: \$11,051;
- Library and recreation: \$52,081;
- Employee benefits: \$298,918;

- Grand total, General Fund omnibus budget: \$1,171,755; and
- Water Enterprise omnibus budget: \$185,225.

We are asking you to support in total our realistic approach to stabilizing Hanover's tax rate. We believe this is a truly workable budget based on sound and sustainable financial management.

Sincerely,

David C. Greene, Chairman  
Paul M. Mullane, Vice-Chairman  
Joan F. Giroux, Secretary-Clerk  
Florence W. Grady  
Helen F. Graves  
Joseph R. Salvucci  
Susan M. Setterland  
David M. Walsh  
Joseph J. Zemotel.

**REPORT OF THE  
HANOVER CAPITAL IMPROVEMENT COMMITTEE**

This is the twenty-second annual report of the Capital Improvement Committee (CIC). Our function, Capital Budget, Capital Program and related subjects are presented in the Warrant for the May 2004 Annual Town Meeting.

The Committee is recommending a Capital Budget for FY05 of \$1,785,299 and \$375,000 for the General Fund and Water Enterprise activities respectively.

The Capital Program (FY06 to FY10) shows that the high demand for capital outlays will continue unabated in the future. The projects are listed according to the year in which a request is expected to be made, not necessarily when CIC recommends that the Town undertake the project.

We appreciate the continued cooperation received from the many Town officials, committees and employees who supplied the information necessary for this report. We welcome your suggestions to improve the content or format of this report.

Respectfully submitted,

Donald W. Moores, Chairman  
Thomas C. Bailey, Vice Chairman  
Alexander H. Campbell, Jr.  
John T. Shelley  
Joan F. Giroux  
(Advisory Committee Member)

## **REPORT OF THE TOWN TREASURER**

The Town received \$200,402 in investment income in Fiscal Year 2004

I would like to thank Judith Paulin and Beth Brown for their assistance in the Treasurer's Office. I would also like to thank George Martin, Pegge Powers, Town Officials, Boards, Committees and employees for the assistance and cooperation, which they have extended to the Treasurer's Office.

Respectfully submitted,  
Robert C. Haley  
Treasurer

<b>Cash</b>	Balance	July 1, 2003	\$15,157,191.58
	Receipts		\$61,550,589.69
	Expenditures		\$54,533,759.52
	Withholdings		\$ 8,390,212.72
<b>Cash Balances as of June 30, 2004</b>			<b>\$13,783,809.03</b>

Detail of Cash Balances as of June 30, 2004:

	Petty Cash	\$	13,900.00
	Rockland Trust	\$	217,172.01
	Fleet	\$	0.00
	State Street	\$	857.76
	MMDT	\$	9,178,019.26
	Boston Safe	\$	115,979.17
	Citizens	\$	1,926,534.98
	Century Bank	\$	76,544.15
	Commonwealth Financial	\$	.01
	Eastern Bank	\$	99,290.82
	Sovereign Bank	\$	95,367.98
	<b>Subtotal</b>	\$	<b>11,723,666.14</b>
	Police Federal Forfeiture	\$	90,734.65
	Library Funds	\$	55,752.75
	Trust Funds	\$	1,731,143.56
	Student Activity Accounts	\$	182,511.93
	<b>Subtotal</b>	\$	<b>2,060,142.89</b>
	<b>Total of all accounts</b>	\$	<b>13,783,809.03</b>



The following amounts represent compensation for fiscal year 2004 (July 1, 2003 - June 30, 2004). Column 1 includes compensation for normal duties. Column 2 includes compensation for work beyond normal duties and compensation paid by a third party.

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
ABBAN JONATHAN A.	44,861.44	22,629.28
ACORN JEFFREY	50,969.32	3,051.72
AHERN MARY F	70.00	
AHOLA JOHN A.		3,225.00
AINSLIE SHIRLEY R	35.00	
AKOURY PAUL N		300.00
ALFIS MARTIN P.	50,075.01	19,319.76
ALLEN ALAN C	52,234.42	
ALLEN JOHN ROBERT	41,853.59	18,451.24
ALLEN JR GILBERT G.	43,134.40	2,365.93
ALLEN LEE ANN L.	26,744.27	212.97
ANASTASIO ERNEST P.		12,724.50
ANDERSON JANICE COMEAU	60,628.00	
ANDERSON MINDY I.	43,763.00	810.00
ANDERSON RALPH C.		306.00
ANGELL PHILIP J.	150.00	
ANTANARICZ ANNE	17,713.79	
ARABIAN RALPH M	48,630.00	
ARCHAMBEAULT JEFFREY D.	1,859.10	
ARDINI KEVIN J.	200.00	1,452.00
ARENBERG LINDA		1,050.00
ARNONE JAMES J.	33,885.86	6,120.89
ARRIA LINDSAY A.	161.26	
ARRIA MARIO M.		2,500.00
AZEVEDO DIANE H.	55,687.00	5,709.00
BADALAMENT PETER A	97,030.48	1,500.00
BAGLEY KAREN E.	161.26	
BAIRD EMILY R	41,694.00	700.00
BAKER PETER C.	30,199.26	250.00
BALDWIN KELLI A.	1,246.10	
BANKS KATHLEEN F.	55,687.00	100.00
BARKER BARBARA	50.00	
BARLOW STACIE A.	45,593.30	2,215.00
BARR BENJAMIN A	58.95	
BARRON ERIC C.	48,722.45	9,560.49
BARRON WANDA J.	38,876.60	
BARRY THOMAS M.	6,327.07	
BARTLETT STACEY L.	47,565.00	3,754.50
BARTOLOTTI KATHERINE	30,150.72	2,725.00
BATES RICHARD J	26,871.75	
BATTERTON KATHERINE A.	37,958.00	
BEAN SALLY S.	1,762.50	5,100.00
BEEKMAN BARBARA W.	702.00	
BEERS ANN R.	82.53	
BELCHER APRIL K.	270.00	3,185.00
BELIVEAU DIANE	20,287.25	
BELL WILLIAM E.	72,270.00	450.00
BELLANTONI LISA M	1,224.11	
BELMORE STEPHEN	72,270.00	600.00
BERARDI NICHOLAS A	137.55	
BERG ERICK R.	200.00	691.00

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
BERGER LINDA J.	26,675.58	250.00
BERGLUND VIRGINIA C.	71,500.56	1,000.00
BERRY JILL A.	31,403.20	820.00
BERRY MICHAEL J	24,156.88	1,023.23
BEZANSON GEORGE K.	86.46	
BILLINGS DOUGLAS N.	65,191.44	
BIRCHMIRE WENDY A.	74,640.00	250.00
BITETTI MARY A.	27,293.00	
BIZAK ANNMARIE		345.00
BLACKMAN STEPHANIE L	10,855.68	52.50
BLAGYS TARA A.		
BLAISDELL JONATHAN H.	34,645.31	1,564.06
BLAKE DOREEN E.	11,946.24	3,071.25
BLAKE KERRY L.	910.00	625.00
BLAKE RICHARD P.	72,270.00	4,006.00
BLANCHARD JEFFREY	58,431.32	14,471.22
BLANCHARD KENNETH	77,263.36	450.00
BLANCHARD SHIRLEY A.	290.82	
BLINSTRUB THOMAS J.	34,879.38	5,659.15
BOLGER NICHOLAS R	1,159.97	
BONNEY DAVID H.	1,965.59	
BOOZANG WILLIAM FX	52,026.00	
BORSTEL SCOTT L.	88,306.18	1,000.00
BORTOLOTTI MICHAELYN D.	1,099.50	
BOSTIC WILLIAM	53,238.94	3,200.33
BOUCHER THOMAS A.	53,025.64	19,854.03
BOURGAULT ELIZABETH A.	224.01	
BOYLE ALICE L.	54,416.00	2,450.00
BRABAZON BETTY	72,270.00	
BRADLEY KEVIN W	2,460.68	
BRAUN ANDREW		1,001.00
BREEN BARABARA M.	1,384.51	
BRENNER TERRI L.	5,533.82	
BRIGGS VALERIE C	1,373.60	
BRINKMANN ROBERT G.	47,482.49	
BROWN ANN L	3,920.00	
BROWN BETH E.	29,573.46	
BROWN JESSICA L.	42,319.50	250.00
BROWN TIMOTHY P.	34,886.00	4,920.25
BRUCE NOREEN F.	29,373.26	
BRUCE ROBERT G.	148.50	
BRUGNOLI MARYANN	67,883.00	
BRYERTON ALICIA A.	21,116.75	
BUCKLEY ROBERT D.	1,020.00	357.00
BURDEN NICOLE M.	100.27	60.00
BURGESS BARBARA M.	14,988.56	510.00
BURGIO LORRAINE M.	14,547.13	
BURKE CAROL	61,104.00	4,423.00
BUTLER DANA H.	9,547.50	
BUTLER ELLEN	36,108.20	
BUTLER HEATHER C.	34,886.00	
BUTTERWORTH ALISON T.	19,383.30	38.25
BUZALSKY KARL J.	60,300.84	18,630.83
BYRON JANE M.	33,341.00	2,789.00
CADOGAN JOHN	72,270.00	250.00
CALLAHAN ANN M.	39,698.41	

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
CAMPBELL BONNIE P		180.00
CAMPO MONIQUE	52.50	
CARLON DANIEL W	40,268.00	1,523.00
CARLSON DIANE M.		60.00
CARLSON GARY N.	200.00	484.00
CARNES EDWARD F.	37,341.43	2,869.48
CARNES IV EDWARD F.	3,058.08	23.36
CARPENTER DANIEL M.	38,712.74	11,915.14
CARPENTER TIMOTHY A.	38,288.28	4,691.69
CARTER ELIZABETH A.	22,215.75	915.00
CARVEN MARY M.	7,790.71	300.00
CASHMAN SEAN	200.00	598.00
CAVALLARO JASON M	200.00	1,474.00
CAVANAGH ALBERT R	227.94	
CAVANAGH JEAN B.	227.94	
CAVANAGH SHIRLEY M.	196.50	
CERONE MARGARET I.	13,607.21	
CEURVELS ELENA	23,507.50	250.00
CHADWICK MARILYN	71,454.00	
CHAMBERS THOMAS E.	52,845.68	27,106.02
CHAPMAN CHERYL A.		312.50
CHAPMAN STEPHEN	40,109.69	4,534.46
CHASE LAURA C.	35,387.00	306.00
CHATSKO MICHAEL P.	35,291.81	100.00
CHEVERIE FRANK A.	78,826.82	
CHRISTOPOULOS PAUL		869.00
CIANCIOLA JEANNE M.	6,923.73	
CIRINO ROBERT D	3,384.00	
CLANCY JR VINCENT J.	38,469.84	6,280.74
CLANCY MICHAEL J.	57,192.75	
CLARK KERRIN E.	1,070.18	
CLASBY SUZANNE D.	37,448.00	
CLEARY JOSEPH P.	200.00	110.00
CLEAVES FRANCES A.	179.36	7,740.00
COCCIMIGLIO CATHERINE	72,270.00	1,860.00
COLBY ROBERT G.	60,690.84	14,089.44
COLE BARBARA	72,270.00	250.00
COLETTI SARAH J.	154.95	1,680.00
COLLINS LAURA F.	45,322.00	5,744.50
CONANT JR. ROBERT E.	38,338.19	10,775.76
CONANT ROBERT E.	64,847.95	250.00
CONCANNON SHERRY M.	47,565.00	2,093.50
CONDON JR ROBERT J.	88,965.80	2,546.00
CONDON KATHLEEN A.	72,602.40	
CONDON-SILVIA RITA A.	52,026.00	
CONNELLY RICHARD	33,670.94	7,502.65
CONNOLLY BRIAN	3,238.50	
CONNOLLY EILEEN	29,604.26	
COOK WILLIAM D.	78,900.18	1,500.00
COOKE MAUREEN L.	50,505.34	
COOKE RICHARD A.		1,800.00
CORBETT NICOLE S.	31,061.00	603.00
CORDON JILL R.	41,694.00	2,387.90
CORSI ROBIN B	42,322.00	1,625.00
COSTELLO PAUL F.		7,680.00
COUTTS COURTNEY EB	30,225.95	835.00

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
COVENEY DOROTHY M.	7,272.40	
COYLE FRANCIS W.	56,872.00	14,721.00
COYNE DONNA M.	1,645.22	
CRAIG DONNA M.	35,027.68	5,420.29
CRAWFORD DAVID M.	47,565.00	1,710.00
CRAWFORD ELIZABETH A.	196.50	
CRONIN STEPHEN J.	34,767.11	5,612.57
CROWLEY DOROTHY M.	27.00	
CROWLEY PHYLLIS C.	29,550.36	
CRUISE JOAN L.	31,698.57	
CRUISE JOHN E.		781.00
CUMMINGS MARY E.	16,754.18	
CURRAN DEBORAH M.	65,618.00	
CURRANT ROSEMARY	29,133.78	
CUTRUFO JOSEPH D.	1,136.15	
DAILEY-GOODRICH CHERYL A.	30,308.04	
DALEY ALEXANDRA M.	6,523.00	2,165.00
DALY SUSAN A.	47,565.00	
DANN ELAINE L.	2,393.40	1,800.00
DARLING FAITH E		1,500.00
DAVIES NICHOLAS C.	20,277.00	
DAVIS JUDITH L	29,082.06	47.97
DAVIS-SHAW SUSAN	31,709.80	
DEACETIS GINO	50,046.46	20,960.08
DECRISTOFARO, JR. RICHARD	945.57	
DEFranzo ANTHONY C.	66,915.00	7,937.50
DEGRENIER JANE	86,740.76	1,000.00
DELANEY JANINE A.	41,402.57	
DELANEY KATY	33,341.00	5,405.00
DELGIACCO ALESHA N	40,914.00	1,474.00
DEMEO ELLEN M.	11,023.99	1,098.31
DENHERDER STEVEN A.	37,448.00	
DENICOLA JOSEPH C	78.60	
DENOY LYNN T.	35,918.00	
DEVEER CATHERINE N.	960.80	2,965.00
DEVINE JANET E	2,734.43	
DEVINE MICHAEL F.	515.00	5,350.00
DEYOUNG JENNIFER L.	2,824.64	
DEYOUNG TRACY J.	8,847.29	
DIBARA ALICIA L.	36,426.00	430.00
DICKSON CYNTHIA M.		12,420.00
DIGIACOMO ERIK C.		5,050.00
DIGIOVANNA ANDREA V.	6,462.50	2,925.00
DIGIOVANNA BRENT M.	302.06	232.50
DILL MARGARET	259.38	
DILLEY DAVID R	45,322.00	14,550.00
DINH TRUONG S	23,348.60	375.00
DINIAK VICTOR	72,194.61	
DINNEEN MARIE	35,596.96	3,270.64
DISABATINO FRANCIS J.	2,022.00	
DISABATO KATHERINE A		8,250.00
DITULLIO JAN ELIZABETH	127.50	3,375.00
DOCKENDORFF ADELE	1,165.47	
DOHERTY CAROLYN A.	7,595.76	250.00
DOLE EILEEN J.	763.36	
DONNELLY COLLEEN E.	1,136.15	

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
DONOHUE MICHAEL J	195.30	
DONOVAN JAMES J	2,916.00	
DONOVAN PATRICK J.	49,307.62	
DOOLITTLE PAUL B.		720.00
DOUGHERTY JUSTINE A.	42,322.00	200.00
DOUILLETTE L. RUTH	70,943.00	60.00
DOWNEY JOSEPH T.		
DOWNS ALICE W.	40,474.00	
DOYLE JOANNE	18,301.23	507.00
DOYLE JOYCE M.	31,169.34	
DRINKWATER KARA M.		6,390.00
DRISCOLL ELIZABETH A.	30,745.05	
DROZDOWSKI MELANIE	72,270.00	200.00
DUGAS DANA M.	200.00	1,056.00
DUNN WILLIAM J		3,486.00
DYER PHYLLIS	11,506.12	5,685.75
EATON RICHARD	196.50	
EGAN SUSAN E	48,689.00	600.00
EMERY KATHLEEN M.	27,197.35	1,923.20
EMERY LLOYD F	18,208.44	
ENNIS KERRY L.	47,565.00	1,687.50
ENTROT KAREN W.	140.00	960.00
ESTABROOKS BRUCE M.		367.50
FABIAN KAREN L.	13,053.45	
FALLON CAROL	387.70	
FANNING MOLLY L.		488.00
FANTASIA SUSANNE	40,474.00	
FARIA GEORGE J.	51,768.00	5,276.00
FARLEY, JR ROBERT J	35,496.88	5,791.40
FARRELL DEBORA A		2,000.00
FAULSTICH JILL F.	184.75	
FAY CHRISTINE	38,990.00	
FEENEY WILLIAM J	28,516.22	2,958.94
FERGUSON CYNTHIA L.	45,322.00	
FERGUSON PAMELA	4,826.00	
FERRARI KAREN A.		300.00
FERRARO NANCY E.	18,619.63	2,434.84
FERRY VERA-JEAN	17,349.96	250.00
FIELD CAROL G.	29,815.50	
FISCHER ANN M.	45,322.00	5,616.60
FISETTE PAMELA J.	2,183.13	250.00
FISHER BRIAN M.		2,789.00
FITZGERALD JAMES F.		675.00
FLAHERTY JESSICA ROSE	41,694.00	280.00
FLANAGAN SEAN M.		517.00
FLANNERY JANE	31,734.73	9,378.32
FLYNN JANIS E.	62,708.00	845.00
FLYNN TIMOTHY	36,540.00	3,184.05
FOGG JR JOHN		7,372.00
FOLEY HOLLIE S	38,990.00	250.00
FOLEY JOHN J.		500.00
FOLEY MARGARET M.	60.00	60.00
FONTES JOHN		1,612.00
FORGIONE KEVIN V	38,163.00	2,124.24
FORRY JAMES W	163.28	
FORTI JUDI ANN	72,270.00	4,869.00

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
FOSTER NANCY E.	577.50	5,160.00
FRANZOSA CAROL A.	94.32	
FRATTASIO BEVERLY	36,958.82	2,208.96
FRATTASIO JONATHAN		5,154.50
FREEMAN FREDERICK J.	58,651.22	20,190.72
FRITZ DANIEL A.		250.00
FULLERTON WILLIAM R.	32,586.88	4,447.37
FUNDER NANCY C.	16,428.55	
GALLAGHER ELIZABETH	1,830.00	1,060.00
GALLAGHER JAMES F.	62,489.24	20,239.99
GALLAGHER JEANNE M.	547.50	1,800.00
GALLAGHER KATHRYN M	24,865.09	100.00
GALLAGHER MARIANNE	26,012.47	250.00
GALLAGHER MARJORIE C.	2,969.96	
GALLAGHER PETER R		240.00
GALLAGHER RACHEL E	350.00	40.00
GALLANT TIMOTHY J.	842.00	385.00
GALLIGAN CYNTHIA B.	10,180.31	250.00
GALLINARO BARBARA L	8,348.25	703.31
GALOTTI ANN MARIE	60,464.00	1,783.50
GARDELL BETHANY J	2,765.00	
GARDINER JOHN S.		861.00
GARLAND SUSAN S.	72,270.00	
GARRETT MATTHEW L	49,672.00	8,335.50
GARRIGAN CLAIRE	902.28	
GAVIN RYAN P.	200.00	1,115.00
GENTILOTTI PATRICIA M.	41,694.00	421.30
GEORGE DEBORAH	71,454.00	5,425.00
GEORGE RENE L.		2,789.00
GERRISH JEFFREY J.		1,250.00
GERTSEN ANNE	32,357.18	8,929.04
GERTSEN ROBERT D.		960.00
GESWELL III EDWARD J.		336.00
GFROERER RUTHANNE	3,255.00	
GHIOTO SARA E.	4,218.00	
GILCHRIST LISA C.	400.00	385.00
GILL DEBORAH M.	69,588.20	425.00
GILL ROGER E.		60.00
GILLESPIE TIMOTHY M.		477.75
GILMARTIN BEVERLY A.	55,687.00	3,293.30
GILMARTIN LOUIS R.	288.83	
GIROUX JOAN	7,810.44	1,207.09
GIROUX ROBERT		1,000.00
GIROUX SHAWN M.	31.44	
GLYNN MICHELLE C	6,246.00	2,050.00
GODINO PAUL J.	492.00	3,926.00
GOFF ELAINE	19,948.88	2,402.63
GOKEY SHAWN J.	37,593.51	6,622.24
GOLDHAMMER CATHERINE	9,102.50	
GOLDSTEIN JOANNE T.	47,565.00	
GOLDTHWAIT NANCY J.	5,684.80	
GOLEMME BRIAN J.	16,928.07	
GOODWIN LYNNE A.	29,700.92	13.75
GOPINATH KAVITHA R.	1,001.98	
GRAHAM DONALD	48,655.77	8,864.34
GREENE DAVID		110.00

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
GREENE LAURETTA G.	24,940.79	100.00
GREGORY DAVID T.	29,788.52	4,359.81
GROSSO TARA A.	31,244.86	
GUENARD J DAVID		2,850.00
HAGGERTY HEATHER A.		457.50
HALEY ROBERT C.	53,722.59	
HALL ROBBIN L	34,302.66	1,732.50
HALLORAN MEGAN E.	7,637.50	
HANLON CECILIA M.	41,538.30	100.00
HANLON PAUL M.	36,426.00	1,000.00
HANNAN AMY L		1,497.00
HANNIGAN EDWARD		297.00
HANNIGAN JOSEPH	55,529.52	17,340.42
HANRAHAN MARK J.	1,655.50	
HANSEN LINDY A.	47,565.00	250.00
HANSEN PETER C.	73,027.29	30,167.24
HARDMAN MICHAEL W.	62,331.44	10,568.44
HARRINGTON DANIEL J.	59,408.29	14,065.10
HARRINGTON DONALD	58,528.12	23,937.47
HARRINGTON LINDA J.	2,339.89	
HARTNEY MARILYN	69,720.00	490.00
HAVEN SUZANNE L.	8,693.46	
HAWES ELIZABETH R.	7,853.25	3,749.00
HAYES DONNA L.	6,270.00	
HAYES PAUL R.	89,806.72	
HEAL MAURA K	15,356.25	
HEALY DANIEL M.		2,940.00
HEANEY STEPHANIE M.	43,509.00	6,115.00
HEAVERN DENISE R.	43,509.00	
HEEFNER BARTON L.	61,994.00	3,916.00
HEFFERNAN ROSEMARY	69,720.00	
HENDERSON BONNIE	70,127.00	
HERBERT MARY F.	39,347.00	1,225.00
HERBERT REBECCA A.	41,694.00	1,160.00
HERGET FRANCIS J.		55.00
HERRMANN STEVEN D.	49,078.93	10,758.38
HESSION JENNIFER L. N.	41,944.00	500.00
HESTER ELIZABETH G.	3,212.34	
HEYWOOD JR ROBERT P.	67,699.06	9,496.41
HICKEY JONATHAN M.		1,039.00
HIGGINS LEO B	3,137.50	
HILLIER ANDREW R		142.50
HOADLEY DAVID P.	200.00	1,265.00
HOADLEY JOHN E.	116.32	887.50
HOADLEY MICHAEL		1,397.00
HOFFMAN DENNIS E.	10,448.31	570.06
HOFFMAN MARGARET R.	9,267.41	6.87
HOGAN THOMAS J.	49,672.00	1,680.00
HOOK ROBERT C.	34,307.41	3,865.77
HOOKER DANIEL J.		1,610.00
HOOKER THOMAS		1,677.00
HOPKINS JOHN E.	60,974.00	6,605.40
HOPKINS MARION F.	412.20	
HORNE GEORGE H.	36,885.06	3,578.88
HUBBLE KELLI A.	33,578.17	6,097.79
HUNTINGTON CURRIE C.	434.00	479.50

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
HURLEY ANDREA A	7,334.90	900.00
HURLEY KRISTINA M		712.50
HUTCHINSON STEPHEN F.		44.00
HUTCHISON ALICE P.		1,500.00
HUTCHISON SCOTT T.	45,489.00	4,358.00
HYNES DONNA M.	6,067.97	
INGLE JR THOMAS H.	52,830.33	9,047.56
INGLE STEPHEN A.	120.00	
INGLIS JR CHARLES L.	42,143.73	9,632.93
INGLIS ROBERT C	200.00	670.00
INGLIS ROBERT E.	45,913.50	17,908.08
INGLIS WILLIAM J		248.00
IRELAND MICHELLE E.	35,918.00	
ITZ BARBARA	172.92	
JACKMAN DEBORAH J.	18,099.00	100.00
JACKMAN MARY ANN	113,601.90	3,000.00
JACOBS LUANNE M		600.00
JACOBSON NANCY P.	36,453.21	
JACQUES HEATHER L.	40,914.00	
JAKUB DAVID	72,270.00	15,411.00
JANKINS MARGARET M	2,565.00	810.00
JANKINS STEPHEN R.	1,055.52	
JANSON DONALD G.	40,063.99	6,063.44
JASINSKAS GREGORY J.	2,029.28	
JENKINS RICHARD L.	72,270.00	5,119.00
JOHNSON ALICIA N.	91.00	241.50
JOHNSON BRETT P.		4,533.00
JOHNSON CRAIG V.	2,819.44	
JOHNSON ERIC R.	55,075.81	16,418.71
JOHNSON JO-ANNE C.	12,222.49	
JOHNSON KAREN ANN	55,138.00	321.30
JOHNSON MARY ANN	46,000.00	3,750.00
JOHNSON MARY ANNE	30.00	675.00
JOHNSON MICHELLE	30,191.84	200.04
JOKINEN JEANNE L.	312.84	
JORDAN ROBERT J	1,837.18	2,575.84
JOUBERT DEBORAH A.	72,270.00	250.00
JOY DEBORAH A		150.00
JOY JILL A.	38,844.00	180.00
JOYCE GINA T.		75.00
JOYCE JEANMARIE KENT	52,416.12	
JUDGE ANNE C	5,115.56	
KACZMASZ BARBARA A.	94.32	
KACZOWKA RACHEL A.	33,341.00	
KALOSHIS MARK R.	32,838.48	2,976.38
KANE TIMOTHY A.	32,242.43	6,733.40
KARDOOS JOSEPH A.	35,977.59	4,499.54
KATAPODIS GREGORY M.		253.00
KATSILIERIS THERESA A.	18,900.00	
KEATING SHANNON C.	45.00	1,710.25
KEDDY LAURIN L	14,350.22	250.00
KEEFE JOANNE M.	17,802.19	698.00
KEEGAN MICHAEL P.	12,029.28	389.21
KELLEY EILEEN M.	35,918.00	
KELLEY KERRI A.	40,914.00	250.00
KELLIHER DANIELLE L	3,955.20	1,425.00



<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
KELLIHER PATRICIA A.	371.89	5,938.13
KELLY JUDITH A	12,634.44	
KENDRICK SCOTT B.	25,041.10	350.47
KENERSON PAUL E.		3,247.50
KENNEY CAROLYN M.	67,883.00	630.00
KENNEY ROBERT D.	50,919.10	17,185.40
KENYON MARY ANNE M.	46,987.00	
KEYES LAUREN A	12,388.92	
KILLEEN-DOOLITTLE ROBIN E		500.00
KIMBALL ELEANOR M	62.88	
KINASEWICH PATRICIA L.	58,812.00	420.00
KINSMAN JOYCE F.	3,730.71	
KINSMAN SCOTT A	34,214.56	8,292.19
KIRLEY TIMOTHY J.	50,268.50	17,281.32
KLEIMOLA MERISSA B.		60.00
KLEINRATH JOYCE ANN	1,613.68	
KLEPPER KARALYN M	375.00	1,620.00
KLING JEANNE	56,158.00	
KORSZENIEWSKI KAREN	69,413.00	5,809.00
KOSLOWSKY RANDY M.	200.00	264.00
KOZODOY ANN S.	887.50	
KRASTIN SUSAN E.	10,666.00	275.00
KRIEG JOHN M.	47,565.00	180.00
KRUSER ETHYLE	492.96	
LADD MELISSA L.	39,494.30	2,526.16
LAFOND SARAH D.	56,470.00	
LAIDLER WILLIAM F.	14,954.76	
LAIVO,JR. WILLIAM E	14,591.12	
LANCASTER INGRID A.	26,065.88	1,068.12
LANCASTER MARK E.	50,979.00	4,469.91
LANE COLLEEN M.	65.00	2,280.00
LANGTON TERENCE W.	54,628.00	6,137.20
LAROSE CAROL L.	6,018.03	97.92
LARSON CHERYL ANN	43,509.00	100.00
LARSON DONNA M.		75.00
LARSON GLENDA JEAN	140.00	
LARSON JENNIFER A	49,672.00	
LARUE ALBERT J.	37,394.88	8,335.55
LAVANGIE TODD M	39,484.78	2,708.04
LAVERTUE KURT W.	40,165.42	13,855.98
LAWRENCE KELLY A	277.50	
LAWSON JANET M.	15,980.00	
LEACH HOLLY ANNE	62,708.00	1,500.00
LEE DONALD P.		180.00
LEE EDWARD S.	90,901.24	1,500.00
LEETCH NICOLE J.	13,203.12	
LEHANE ELLEN L.	7,304.84	
LEMKE GAIL A.	11,845.34	100.00
LEONARD LEE T.		
LESLIE JR. ROGER A.		759.00
LESLIE MARK R	34,699.43	7,049.66
LEVINE MICHAEL C	4,917.53	295.86
LIBBY JEANNETTE L.	33,965.07	308.00
LIGNOWSKI LISA M.		120.00
LINCOLN KAREN M.	13,835.82	1,545.00
LINDAMOOD DAVID P.	18,358.82	263.76

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
LINDSAY DENNIS M.	4,657.76	299.00
LINDSAY RICHARD A.		494.00
LINGLEY-GOKEY KRISTEN	17,805.00	250.00
L'ITALIEN PATRICIA	30,257.65	
LITCHFIELD BRAD W.	73.30	307.50
LITCHFIELD THELMA	196.50	
LOHAN MARYANNE	5,884.90	
LOMBARDI MEREDITH	69,720.00	250.00
LONG ADAM K.	1,048.19	
LORGE ANNE E.	4,032.60	
LOSORDO PATRICIA S.	44,914.00	
LUNDIN KURT A.		462.00
LYNCH AMY C.	13,226.85	
LYONS ROBERT N.	14,599.05	
LYONS SUSAN M.	7,522.96	
MACALLISTER RICHARD A	75.00	660.00
MACDONALD DANIEL E.		451.00
MACDONALD ROBERT E.	50,274.94	13,918.54
MACDONALD TAMMY M		780.00
MACFARLANE PATRICK G		3,741.00
MACFARLANE SANDRA D.	30,681.17	
MACKINNON JACQUELINE	42,638.00	250.00
MACLEAN CURT	46,993.43	12,725.96
MACLEOD LEE A.	5,783.75	
MACNEILL MARY A.	38,990.00	180.00
MADIGAN COLLEEN M.	32,099.84	600.00
MAHONEY PATRICIA M.	252.50	60.00
MAILLY ALLISON T	38,990.00	2,789.00
MANCUSO RICHARD	14,189.82	1,504.56
MANEY PHILIP M	1,577.76	210.20
MANNING MELISSA S.	254.00	392.00
MANSFIELD BONNIE LYNNE	29,878.90	
MARANI MICHAEL D.	1,099.50	
MARCHANT ARLENE	30,199.26	2,200.00
MARGARIT ROBERT T.	70,127.00	10,025.30
MARTIN DIANE R.	20,441.78	1,732.25
MARTIN GEORGE L.	83,023.13	
MARTIN RICHARD S.		75.00
MARTIN TAYVA B.	1,099.50	
MARTINO CATHERINE E.	110.39	
MARTINO PAUL J.		418.00
MARTINS JILL A.	29,373.26	150.03
MARTUCCI ALLISON M.	60.00	60.00
MARTUCCI MARIE L.	24,893.55	250.00
MARX JODIE A.	62.30	510.00
MASSARO MEGAN E		2,614.00
MAXWELL PRISCILLA	17,792.87	208.38
MAXWELL WENDY	72,270.00	430.00
MAY ELSIE E.	72,270.00	250.00
MAYOTT MICHAEL J	5,560.22	
MCAULIFFE TIMOTHY M.	13,067.02	
MCCARTHY JOYCE D.	26,108.09	
MCCARTHY MICHAEL R.	33,341.00	
MCCORMACK NICOLE L.	34,886.00	
MCCUSKER TINA C.	35,918.00	
MCDERMOTT JESSICA A.	30,735.38	1,185.00

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
MCDONOUGH JANET E.	47,577.00	180.00
MCDONOUGH JOANNE	76,762.18	1,500.00
MCDONOUGH KAREN L.	3,946.89	1,140.00
MCDONOUGH VALERIE A.	49,672.00	275.40
MCDONOUGH WALTER I	3,672.00	
MCGINNIS CAROL A.	45,322.00	1,795.00
MCGRATH MELISSA E.	19,823.27	225.00
MCGURRIN GARRETT M.		616.00
MCHENRY KATHERINE L.	39,879.00	
MCKAY SUSAN M.		2,181.25
MCKEEVER MICHAEL	60,437.77	23,456.96
MCKENNA LORI J.	43,509.00	490.00
MCLAUGHLIN ARTHUR C	747.68	89.70
MCLAUGHLIN ERIN C	1,466.00	
MCLAUGHLIN KATHLEEN E	38,990.00	2,116.25
MCLEOD ROBERT I	15,639.04	
MCMAHON PAULA M.	40,914.00	180.00
MCNAMARA DONNA M.	6,408.48	250.00
MCNAMARA STEPHEN D.	39,393.51	11,175.03
MCNIFF DENNIS M.	35,236.68	6,478.87
MCNULTY CATHERINE H.	17,523.13	1,066.00
MCPHEE ALAN W		625.00
MCSHARRY DORIS M.	17,206.04	
MCVEY JOAN	13,196.69	
MCVINNEY MAUREEN A.	132.50	1,793.50
MCVINNEY NANCY	35,143.40	1,717.51
MEAGHER MICHAEL P.	43,043.44	
MELFORD GARY G.		60.00
MERRICK CHRISANN	48,570.44	519.84
MERRICK JOSEPH H		1,000.00
MERZBACHER THOMAS P.	49,672.00	575.00
MESSINA ASHLEY P.	428.75	
MESSINA DONNA L.	16,049.85	
MESSINA NICOLE L.	1,099.50	
MESSINGER JOAN	69,210.00	575.00
METHOT CRAIG A.		286.00
METIVIER BRIAN R.	50,136.92	3,494.51
METIVIER JAMES E.	55,076.14	2,870.49
METIVIER KRISTIN L.		176.00
MICKUNAS NANCY A.	72,065.00	
MIGRE JEANNETTE E	62.88	
MIKLOS LAUREN K.	1,062.85	
MILLER RALPH	30,199.26	7,328.00
MISK KIM	17,650.16	
MITCHELL RYAN C	735.00	195.00
MOAR STEPHEN	55,719.14	12,684.31
MOHN DOROTHY L	28,487.48	652.34
MOLLOY MARK D.	52,026.00	14,540.10
MOLLOY SUZANNE	56,993.00	
MOLYNEAUX LESLIE J.	157.20	
MONAGHAN CAROLANN	70.00	4,920.00
MONAHAN CHRISTA M.	50,720.00	5,250.00
MOODY LINDA M.	772.50	
MOORE JENNIFER E.		60.00
MOORE NANCY M.	61,994.00	100.00
MOORHEAD ROBERT	25,930.78	10,519.89

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
MORAN KATHLEEN B.	69,720.00	180.00
MORIARTY JOHN E.	6,320.88	136.00
MORIARTY LORRAINE	23,537.50	
MORRIS JOHN D.		337.50
MORRIS PATRICIA A.	117.90	
MORRIS SARAH	560.00	420.00
MORRISON KERI A.	41,952.00	4,913.00
MORRISON SUSAN J		490.25
MOSHER ARTHUR L.		2,550.00
MOSHER PATRICIA J.	44,881.79	
MOWBRAY PATRICIA F.	13,742.85	9,733.70
MULLEN BARBARA A.	2,749.40	250.00
MULLIGAN JUDITH A.	18,522.26	
MURPHY JOSEPH M	8,628.45	
MURPHY MARGARET M.	35,918.00	200.00
MURRAY JUDITH A.	13,311.92	250.00
MUSGROVE LEANNE	180.00	1,985.00
NAMEIKA RACHEL C.	49,672.00	280.00
NAWAZELSKI JOSEPH E.		594.00
NEAL BETSEY L.	36,542.32	326.80
NEAULT NOELLE B	25,887.50	867.75
NEE NORMAN W.	35,227.32	6,563.73
NELSON GARTH R		4,533.00
NESTI PATRICIA A.	22,887.17	28.14
NEWBITT DAVID A.		2,789.00
NEWCOMB ERIC A.	1,502.65	
NEWCOMB JONATHAN R.	1,099.50	
NEWCOMB PAUL C.	59,732.25	8,197.52
NEWELL LINDA C.	4,563.75	
NG JENNIFER J.	33,341.00	2,614.00
NICKEL LISA K	42,667.28	939.00
NICOLL DEBRA A.	49,672.00	
NIHAN GREGORY K.	56,499.14	17,221.61
NOONAN MARK P.	329.85	397.50
NORIS LEONARD C.	34,984.02	3,383.64
NYMAN CHRISTINA	27,636.70	431.80
OBREZA STEVEN S.	1,419.04	198.00
O'BRIEN JOHN M	770.00	167.50
O'BRIEN KATHLEEN M.	32,423.47	15,553.66
O'BRIEN KIETH Q	245.00	
O'BRIEN MARY C.	642.00	
O'BRIEN NANCY J	13,587.81	
O'BRIEN THOMAS J	31,511.68	
O'CONNOR ERIN F.	41,744.00	1,700.00
O'CONNOR JOANNE F.	17,669.20	
O'DONNELL MARIE L.	228.00	
O'FARRELL KEVIN F.	31,511.68	871.02
O'KEEFE VINCENT J.	1,548.00	
OLIVER JASON R.	798.50	494.75
OLIVER KAREN L.	30,540.35	7,217.44
OLIVER STACY M.	1,300.00	1,180.00
OLSON STACY L.	2,840.53	
O'MARA JAMES M	4,796.55	
O'NEIL DEBRA L.	3,070.00	1,680.00
OPIE ELAINE BONNY	52,026.00	
O'ROURKE MEGHAN E.	1,070.18	

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
ORSIE CHRISTINE E.	24,214.40	
OWENS JOHN	64,212.33	14,987.87
OWENS, JR. JOHN J.	42,164.71	3,522.45
PAGANO MARY JANE	30,314.43	760.56
PAGNANO, JR. ROBERT E.	10,956.53	
PALMER SANDRA P.	69,210.00	
PALMIERI CHARLES J.	950.24	
PAPPAS MARION P.	1,716.60	2,940.00
PAPPAS PETRINA F		360.00
PARADIS ALISON A.	34,886.00	
PARKER GILLIAN	30,199.26	
PARRY RENEE F.	31,030.74	1,637.50
PATCH MICHAEL A.	36,426.00	4,198.50
PAULIN JUDITH G.	35,315.99	
PEACOCK BARBARA JEAN	70.00	
PEDRO NICOLE J.	28,558.00	
PELISSIER ANDREW J	30.00	
PENNINGTON VERNON C.		672.00
PENNINI DORIS E	16,880.63	100.00
PERCHARD JEANNETTE	70,943.00	
PEREDNA MATTHEW A.	2,008.42	
PERRY JANICE M.	551.28	
PERRY KEVIN D.	45,489.00	4,073.25
PERRY STACEY L.	39,879.00	969.50
PETERS PATRICIA A.	47,565.00	4,565.50
PETERSEN AMANDA K.		126.00
PHELAN JAMES L.	52,026.00	1,300.00
PHELAN JULIE	67,883.00	600.40
PHILIPPON CAROLYN	71,454.00	60.00
PICARD JOAN C	196.50	
PICARDI VINCENT F.	43,509.00	6,937.75
PINA SHARON E.	3,000.00	
PIZZI JOAN M.	18,249.21	401.08
PLATT REGINALD C.	39,767.69	11,955.00
PLUMMER MATTHEW	60,544.00	10,634.35
POLANSKY ELIZABETH A.	52,026.00	736.00
POLLARD H. ALEXANDRA	71,588.00	918.00
POLLOCK MICHAEL S.	32,226.43	3,090.30
PORT-FARWELL JOAN T.	49,769.75	
POWERS MARGARET E.	16,993.20	
PRECOURT KRISTINE K.	12,235.37	115.29
PRYLES MICHAEL D	200.00	
PUOPOLO RENE D.	35,916.00	
PURCELL JAMES A.	6,142.12	
PUSATERI DEBRA A.	55.00	3,645.00
QUILTY LISA ANN	17,776.81	
QUINN DOROTHY	176.85	
QUINTON THERESA R.J.	600.00	
QUIRK EMILY D.		890.50
QUIRK KAITLYN A.	33,341.00	
RAFFERTY JOHN M	1,079.52	
RANDALL ARTHUR G.	43,905.52	6,330.81
RAPALJE JOANNA R.	37,448.00	100.00
RAYNARD DENISE A.	21,755.00	1,400.00
READ PAULA C.	13,530.71	344.43
REARDON KRISTIN J.	20,881.44	356.92

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
REDDINGTON JOYCE A.	412.30	
REDDISH KATHLEEN A.	18,525.00	
REESE MATTHEW B	442.91	238.00
REESE MOLLY B	80.00	
REIBER EUGENE J.	47,565.00	1,500.00
REID JOAN B.	37,411.92	
REILLY JOANNE	48,630.00	1,408.00
RENCHKOVSKY NICOLE L.		2,162.50
REND A ROSEMARIE		804.75
REPLOGLE NANCY L.	69,210.00	60.00
REPUCCI ANN C.	15.00	435.00
RIBEIRO DAVID A.		180.00
RICH DEBORAH K.	30,093.49	250.00
RICHARDS DEREK W.	2,618.00	405.50
RICHARDS DIANE L.	78,482.00	583.60
RICHARDS WAYNE M.	94,058.30	3,844.78
RICHARDSON CAROLYN E	98.25	
RICHARDSON DONNA	72,270.00	100.00
RICHARDSON KIMBERLY G	13,493.55	
RICHARDSON STEPHEN T.	212.22	
RIDDER KATHRYN E	5,888.83	60.00
RIENDEAU DIANE C.	71,454.00	283.60
RIESSLE RACHEL A.	19,859.81	
RILEY LAURIEANN	35,918.00	1,710.00
ROACH PAUL J.		6,375.50
ROACHE MARGARET A	75.00	360.00
ROBINSON MICHAEL S.	220.00	2,490.00
ROBINSON SUSAN W.	69,720.00	4,869.00
ROBISON BARBARA	196.50	
ROCKWELL PAULINE M.	58.95	
RODDAY CAROL A.	30,597.75	2,658.27
RODDAY STEVEN J	650.67	2,260.00
ROLLINS HOWARD E.	61,123.75	5,168.60
ROLLINS STEPHEN S.	94,740.06	
ROMEO DAVID A.	41,036.00	
ROSS ANN MARIE		180.00
ROSSI SUSAN T.	33,581.30	1,860.10
ROY JAMES RICHARD	41,872.46	6,151.74
RUSSELL COLLEEN M.	49,672.00	1,015.00
RUSSELL LINDA L.	33,962.76	
RUSO CHERYL A		350.00
RYAN NANCY M.	60,464.00	3,065.50
RYAN PAMELA M.	71,454.00	180.00
RYAN THOMAS J.	47,565.00	380.00
RYERSON BRUCE P.	94.32	
SAGE NANCY E.	31.44	
SALINES CARMINE J.	4,392.36	
SALINES JENNIE	192.57	
SALVUCCI JOSEPH		1,039.50
SALVUCCI JR DANIEL	64,241.44	28,952.04
SALVUCCI RICHARD P.	55,232.62	18,974.38
SALVUCCI SR DANIEL		1,050.00
SANDERS CHANDRA R.	698.88	
SANFORD CYNTHIA C.	16,907.30	
SANTORO ROBERT J		1,725.00
SARGENT MAUREEN A.	17,216.89	79.38

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
SAWYER MABEL K.	72,270.00	4,869.00
SCANNELL JUDITH	4,323.55	
SCANNELL THOMAS J	1,849.84	
SCHAFER DONNA M.	54.00	
SHELL DENISE E	4,278.35	5,001.25
SCHMIDT MONIKA R.	46,239.00	3,486.00
SCHNEIDER JUDITH A.	24,548.94	4,533.00
SCHUMACHER JOHN S.	55,138.00	1,574.50
SCHWABE MOLLIE K		2,794.00
SCOTT HEATHER ROSE	6,194.46	2,568.00
SCRIBI DAYNA L.	43,509.00	518.00
SCRIBI LAUREN H.		400.00
SEARS APRIL M.	47,565.00	5,437.50
SEDGWICK LYNNE K	62.88	
SELBY MARINA A.	30.00	1,770.00
SEPULVEDA PETER J	24,426.32	156.64
SERVIN LINDA J.	72,270.00	60.00
SHALGIAN MARY E.	70,740.00	100.00
SHANAHAN ROBERT L.	72,270.00	250.00
SHANLEY JACQUELINE M.	38,677.10	
SHAW DANA W.	49,750.70	250.00
SHAW MARILYN K.	17,021.19	
SHEA JAMES P.	792.48	
SHEA MAUREEN A.	21,674.54	
SHEA PATRICIA A.	65,747.00	
SHEA ROBERT C	45,762.76	
SHEARER ERIC C.		42.50
SHEARER TIMOTHY P.		42.50
SHELLEY JOHN T.		487.00
SHILLINGLAW JAMES A.	90,441.82	4,500.00
SHORT KEVIN R.	41,313.58	7,642.98
SIDES ROBERT T.	7,802.98	
SIGSBY AVA T.	37,448.00	250.00
SILVA CORINA		60.00
SILVIA PAUL V.	38,389.96	7,260.17
SIMMONS JOHN E.	52,625.04	
SIMMONS NIKKI	41,694.00	1,600.00
SKELLY JEAN E.C	22,671.75	2,264.25
SMITH HAROLD S.	2,884.80	
SMITH JAMES E.	268.32	9,084.00
SMITH JR. DOUGLAS S.		4,358.00
SMITH LISA H	2,339.64	
SMITH SCOTT O.	39,604.36	6,996.55
SOUZA ADAM M		1,211.75
SPALDING ELAINE C.	16,825.49	
SPOONER III WILLIAM B.		16,377.50
SPOONER KRIS A.	4,640.94	382.32
ST.AUBIN ANN M.	12,303.29	297.21
ST.PIERRE SARAH W.		540.00
STAGNO MARY C.	60,464.00	940.00
STAMPER MARTHA W.	45,322.00	310.00
STANNARD ROBERTA A		2,614.00
STANTON NANCY L.	562.50	
STEWART DEBORAH	14,071.42	
STEWART ROBERT W.	2,361.08	
STITSON JULIA C.	35,918.00	

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
STODDARD MARGIE L.	5,985.00	
STODDARD WENDY L.	23,694.95	
STONE BARBARA J.	59,158.26	3,299.72
STONE KATHRYN E.	342.00	494.00
STONE PATRICIA	44,739.00	
STONE SYLVIA M.	1,493.17	
STONE, JR. JAMES J	30,818.18	2,315.46
STULL KERRI L.	6,587.50	792.00
SULLIVAN DAVID R.	72,270.00	2,414.50
SULLIVAN JOHN J.		5,136.00
SULLIVAN MARYANN	165.06	
SULLIVAN MICHELLE R.	49,672.00	
SULLIVAN TIMOTHY		660.00
SWEENEY ANDREA L.	17,447.54	100.00
SWEENEY JR WALTER	76,979.81	3,826.58
SWETT MATTHEW J.	31,498.64	11,825.52
SWIFT RICHARD C.	13,501.32	1,021.40
SYLVIA DEBORAH M.	45,489.00	10,493.10
SYLVIA JAMES A.	57,688.00	14,196.00
SYLVIA LINDSEY A		660.00
SYLVIA ROBERT	4,435.60	
SZYMCZAK JAYME N.	49,672.00	420.00
TATRO MICHELLE A	36,426.00	
TAVARES CHERYL A.	41,694.00	250.00
TAYLOR ANGELA S	842.95	
TAYLOR-BLAAUW SUSAN E.		1,250.00
TEETSELL ROBERT I.	7,483.84	
THEMISTOCLES ROBERTA A.	21,819.45	1,316.00
THERRIEN JANE C.	68,393.00	1,096.50
THOMAS MAUREEN A.	656.00	
THOMASON DOROTHEA W	38,990.00	250.00
THOMPSON MARY E.	20,953.58	
THORNELL JULIENNE R	52,026.00	180.00
THORNTON ANNE	13,832.00	
THORNTON MARIA	70,740.00	
TIMMONS ALLISON K.	420.00	165.00
TIMMONS ELIZABETH A.	467.25	135.00
TIVNAN RYAN F	1,494.72	7.79
TOBIN JENNIFER M.	34,886.00	2,173.50
TOCCI KENNETH M.	34,886.00	
TOKARZ LISA M.	5,886.90	
TONER ALLYSON M.		460.00
TOOMEY SEANA M.	38,990.00	1,630.00
TOWNE JOAN M.	60,974.00	600.00
TRAMONTANA DONNA M	29,361.10	
TRASK MEGHAN E.		540.00
TRIPP DOROTHY E.	196.50	
TRIPP HOWARD C.	34,850.09	7,069.48
TRONGONE BARBARA	72,270.00	5,000.00
TUCKER MARCIA L.	14,683.44	100.00
TUCKER MATTHEW R	23,536.92	2,390.33
TUCKER STEPHEN R.	91,525.84	
TURNER DIANE R.	51,768.00	2,036.00
TUROCYS LESLEY A.	46,539.00	1,400.00
TUROCYS RONALD J.	52,518.00	6,949.00
TWEED JR. CARLETON D.	16,367.05	



<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
TYLER LOIS R.	55,776.00	
TYRIE DAVID W.	56,667.14	12,295.14
ULLRICH ANJA M.	24,477.04	
UNDZIS JOHN N.	6,768.00	
VENABLE JR. THOMAS W.	51,851.24	7,564.49
VIAFORE KAREN		1,525.00
VICKEY KATHLEEN A.	29,211.48	
VIELKIND BARBARA J.	11,822.08	476.63
VIERRA MAUREEN E.	816.00	
VIRTA KATHLEEN E.	12,050.69	223.90
VOELKEL JOHN E.	36,686.91	9,050.99
VOELKEL THERESA A.	21,289.50	209.00
WALDRON ROSANNE D.	22,182.50	
WALKER CHRISTINE L.		1,500.00
WALKER DANIEL C.	200.00	462.00
WARD PAULINE M.	44,852.60	455.68
WASS ANNE T.	72,270.00	
WATERS SHARYN J	7,669.53	2,535.00
WELCH SUSAN N.	18,724.00	275.40
WELDON PATRICK J.	35,359.72	5,962.82
WELSH LORRAINE	54,415.83	
WESCOTT ERIC E	456.00	2,046.00
WESSLING JOSEPH	29,560.44	
WEST STACY J.	37,532.04	
WESTFIELD MARGARET O.	70,740.00	5,019.00
WHALEN KRISTEN M.	282.50	60.00
WHEALLER ANN M.		7,800.00
WHEELER GREGG	39,879.00	100.00
WHITE BRIAN	32,082.08	5,018.91
WHITE FREDERICK J.	36,770.28	4,466.83
WHITE ROBERT E.	43,509.00	1,819.50
WHITT JULIE W.	15.00	1,185.00
WILKINSON MARY L	86.46	
WILLIAMS PATRICIA	22,743.79	
WILSON ANN	180.78	
WILSON DONNA J.	60,393.00	5,545.00
WILSON JOYCE K.	21,225.12	
WITHERS MARY C.	7,061.28	180.48
WOLF PETER A.	35,918.00	662.50
WOODWARD ELIZABETH S	1,136.15	
WORMALD FRED J	32,964.00	8,528.18
WORRALL RICHARD A.	69,887.25	1,007.37
WRIGHT JOSHUA G.		121.00
WRIGHT PATRICIA A.	82.53	
YAWORSKY BRENDAN J.	73.30	185.50
YOUNG GARY A.	16,312.46	
YOUNG GARY W.	4,165.12	
YOUNG NATALIE K	10,207.12	
ZEDIK ROBERT J	2,928.00	
ZEMOTEL DAVID J.	60,761.00	16,197.92
ZEMOTEL VIRGINIA	195.75	
ZITZ JOHN B.	41,466.16	100.00
<b>TOTAL</b>	<b>22,875,133.69</b>	<b>1,894,010.82</b>

## **REPORT OF THE TOWN ACCOUNTANT**

In accordance with Massachusetts General Laws, Chapter 41, Section 61, I submit the report of the Town Accountant for the Fiscal Year ended June 30, 2004, showing in detail the receipts and expenditures of the various Town Departments.

Included, also, are the combined balance sheet, individual fund balance sheets, Schedule of Bonds and Notes Payable, and Schedule of Debt Authorized and Unissued for the Fiscal Year ended June 30, 2004.

The Town's financial records for the Fiscal Year ended June 30, 2004, are being audited by Timothy M. Craven, CPA, Norwood, Massachusetts. A copy of the audited financials will be available for public inspection in the Town Clerk's office.

### **Revenues**

Fiscal Year 2004 General Fund revenues totaled \$34,059,960. This represented an increase of \$317,227, or .9% over Fiscal Year 2003. Property Taxes were the single largest revenue source, representing approximately 70% of the General Fund revenues. Real and Personal Property Tax revenues, net of abatements, decreased \$73,950 to \$23,581,869 during Fiscal Year 2004. Intergovernmental revenues (State Aid) comprised the Town's next largest revenue source, representing approximately 20% of the General Fund. Motor vehicle excise, which is the third major revenue source at 5.9%, increased \$23,703 or 1.2% over Fiscal Year 2003.

In addition to the operating revenue received, \$694,483 was transferred from the Ambulance, Cemetery, Recreation, Water Enterprise, and other dedicated sources. These transfers and the \$1,109,465 appropriated from Free Cash were required to balance the budget approved at the Annual Town Meeting in May 2003 and the supplemental appropriations approved at the Special Town Meeting in May 2004. This was a significant drawdown on the Town's savings accounts that will restrict the Town's ability to offset anticipated revenue declines.

The following table presents revenues by source for Fiscal Year 2004 and the variance from Fiscal Year 2003.

## FY2004 General Fund Revenues

			Increase (Decrease) From FY2003	
<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Amount</u>	<u>Percent of Change</u>
Property Taxes	23,581,869	69.3%	-73,950	-0.3%
Intergovernmental	6,950,501	20.4%	240,917	3.4%
Excises	2,022,050	5.9%	23,703	1.2%
Investment Income	176,393	0.5%	-23,336	-11.7%
Licenses & Permits	638,624	1.9%	135,761	27.0%
Departmental Receipts	472,539	1.4%	28,496	6.4%
Fines	112,443	0.3%	-10,306	-8.4%
Penalties & Interest	105,540	0.3%	-4,058	-3.7%
<b>Total Revenue</b>	<b><u>34,059,959</u></b>	<b><u>100.0%</u></b>	<b><u>317,227</u></b>	<b><u>0.9%</u></b>
Net Transfers in(out)	694,483		-300,760	-30.2%
Free Cash Appropriation	<u>1,109,465</u>		<u>118,465</u>	<u>11.9%</u>
<b>Total Sources</b>	<b>35,863,907</b>		<b>174,912</b>	<b>0.5%</b>

## Expenditures

Compared to Fiscal Year 2003, FY2004 total expenditures increased 2.7% from \$34,169,715 to \$35,079,504. Public Safety and Education expenditures increased \$111,055 and \$842,203 respectively. Public Works, Human Services, and Debt Service decreased \$114,855, \$42,275, and \$113,463 respectively. The functions of General Government, Culture and Recreation, Property Insurance, and Employee Benefits increased \$1,047, \$43,509, \$64,321, and \$159,861 respectively.

The following table presents expenditures by function for Fiscal Year 2004 and the variance from Fiscal 2003.

## FY2004 General Fund Expenditures

<u>Function</u>	<u>Amount</u>	<u>Percent of Total</u>	<b>Increase (Decrease) From FY03</b>	
			<u>Amount</u>	<u>Percent of Change</u>
General Government	1,428,943	4.07%	1,047	0.0%
Public Safety	4,465,548	12.73%	111,055	2.6%
Education	19,357,983	55.18%	842,203	4.6%
Public Works	2,189,045	6.24%	-114,855	-5.0%
Human Services	359,907	1.03%	-42,275	-10.5%
Culture & Recreation	449,075	1.28%	43,509	-4.1%
Debt Service	2,759,423	7.87%	-113,463	-4.0%
State Assessments	284,181	0.81%	2,575	0.9%
Employee Benefits	3,423,460	9.76%	159,861	4.9%
Refunds	110,792	0.32%	-44,190	-40.2%
Property & Liability	<u>251,146</u>	<u>0.72%</u>	<u>64,321</u>	<u>34.4%</u>
Total	35,079,504	100%	916,023	2.7%

### General Fund Balances and Cash Position

The Town ended Fiscal Year 2004 with a total General Fund Undesignated Fund Balance of \$1,619,437. General Fund cash and short-term investments totaled \$6,290,279, while the balance of all funds totaled \$13,941,136. Because of aggressive cash management and timely issuance of tax bills, the Town did not issue Tax Anticipation Notes during the fiscal year.

The following table presents the changes in the Town's Undesignated General Fund Balance between Fiscal Years 1999 and 2004.

<u>Fiscal Year</u>	<u>Undesignated General Fund Balance</u>	<u>Percent of Revenue</u>
1999	\$ 2,197,226	8.1%
2000	\$ 1,618,769	5.7%
2001	\$ 1,675,257	5.4%
2002	\$ 1,963,215	5.9%
2003	\$ 1,982,714	5.9%
2004	\$ 1,619,437	4.8%

## Capital Financing and Debt Management

In connection with the operating budget, the Town annually prepares both a capital budget for the upcoming Fiscal Year and a five year Capital Improvement Program that is used as a guide for capital expenditures in five years. During the late 1980's and early 1990's, the Town completed a number of critical evaluations of its infrastructure. A coordinated program of rehabilitating infrastructure and improving public facilities has been initiated as a result of these evaluations. The current program has an estimated cost of \$30,084,741. Financing is contingent upon a quick economic recovery.

Beginning with FY1996, the Town began to fund an increasing portion of its Capital Improvement Program on a "Pay-As-You-Go" basis out of current revenues. In addition, the Town has maintained a policy of issuing debt (subject to the Proposition 2 1/2 cap) with a ten-year retirement schedule. This approach requires higher debt service payments in the short-term but results in sizable interest savings.

In order to sustain the Town's financial stability while continuing to upgrade the Town's infrastructure, the Town carefully controls debt issuance. As of June 30, 2004, outstanding general obligation bonds totaled \$29,364,946. During FY04, \$2,088,886 of bonds were retired.

The following table presents some of the Town's key debt ratios and compares the ratios to previous fiscal years. These ratios are useful indicators of the Town's debt position.

<u>Ratio</u>	<u>2004</u>	<u>2003</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>
Ratio of Bonded Debt to Equalized Value	1.85%	2.21%	2.06%	2.21%	1.02%
Bonded Debt per Capita	\$2,231	\$1,833	\$1,911	\$2,033	\$923
Ratio of Bonded Debt Per Capita to Per Capita Income	7.4%	11.4%	6.3%	11.4%	5.2%
Ratio of Debt Service to Total Expenditures	7.9%	7.1%	8.6%	7.4%	5.5%

Finally, I would like to thank all Town Officials, Boards, Committees and employees for their assistance and cooperation during this past year.

Respectfully submitted,  
George L. Martin  
*Director of Municipal Finance  
and Town Accountant*

**REVENUES - ALL FUNDS  
FISCAL YEAR 2004**

**GENERAL FUND**

PERSONAL PROPERTY TAXES - 2002	\$291.30
PERSONAL PROPERTY TAXES - 2003	\$984.04
PERSONAL PROPERTY TAXES - 2004	\$364,536.94
REAL ESTATE TAXES - 2003	\$180,612.28
REAL ESTATE TAXES - 2004	\$22,922,062.51
TAX LIENS REDEEMED	\$108,765.26
LITIGATED TAX COLLECTED	\$3,176.63
DEFERRED REAL ESTATE TAXES REDEEMED	\$1,440.02
TAX FORECLOSURES	\$0.00
MOTOR VEHICLE EXCISE - PRIOR YEARS	\$476.16
MOTOR VEHICLE EXCISE - 1997	\$108.75
MOTOR VEHICLE EXCISE - 1998	\$231.87
MOTOR VEHICLE EXCISE - 1999	\$421.14
MOTOR VEHICLE EXCISE - 2000	\$1,553.75
MOTOR VEHICLE EXCISE - 2001	\$2,662.19
MOTOR VEHICLE EXCISE - 2002	\$15,618.06
MOTOR VEHICLE EXCISE - 2003	\$425,935.56
MOTOR VEHICLE EXCISE - 2004	\$1,571,506.64
BOAT EXCISE - 2000	\$55.00
BOAT EXCISE - 2001	\$30.00
BOAT EXCISE - 2002	\$0.00
BOAT EXCISE - 2003	\$542.00
BOAT EXCISE - 2004	\$2,909.00
INTEREST & PENALTIES - REAL & PERSONAL PROPERTY	\$40,292.89
INTEREST & PENALTIES - MOTOR VEHICLE EXCISES	\$8,153.73
INTEREST & PENALTIES - TAX LIENS	\$57,093.11
URBAN REDEVELOPMENT, CHAPTER 121A	\$212,179.00
FEES - TOWN CLERK	\$16,334.41
FEES - TAX COLLECTOR DEMANDS & WARRANTS	\$22,279.00
FEES - TAX COLLECTOR LIEN CERTIFICATES	\$21,300.00
FEES - SEALER OF WEIGHTS & MEASURES	\$6,020.00
FEES- TRANSFER STATION/ COMMERCIAL RUBBISH	\$87,887.80
FEES - DOG LICENSE LATE FEE	\$475.00
FEES - BOARD OF HEALTH	\$54,944.06
FEES - DEPUTY TAX COLLECTOR	\$23,997.40
FEES - HANOVER MALL ADMINISTRATIVE CHARGEBACK	\$7,353.96
FEES - STREET OPENINGS	\$2,750.00
FEES - NOVUS/TOWN COLLECTOR	\$167.00
FEES - OFF DUTY WORK DETAILS	\$9,347.00
FEES - CLERK/PASSPORTS	\$56,120.00
FEES - SELECTMEN	\$3,664.59
FEES - SELECTMEN(HEARING FEES)	\$400.00
FEES - TREASURER	\$1,328.75
FEES - BOARD OF ASSESSORS	\$1,349.50

**REVENUES - ALL FUNDS  
FISCAL YEAR 2004**

**GENERAL FUND**

FEES - TAX COLLECTOR	\$1,908.08
FEES - CONSERVATION	\$13,588.50
FEES - PLANNING BOARD	\$19,250.00
FEES - PLANNING BOARD	\$26,550.00
FEES - BOARD OF APPEALS	\$7,050.00
FEES - POLICE DEPARTMENT	\$10,584.71
FEES - SCHOOL DEPARTMENT	\$116.91
FEES - DPW	\$656.20
FEES - REFUNDS PR YR APPROPRIATIONS	\$25,964.36
FEES - PLANNING/RETREAT LOTS	\$0.00
FEES - BUILDING DEPT	\$765.51
FEES - MALL HEALTH INSURANCE	\$2,279.34
FEES - MALL MEDICARE	\$1,071.40
FEES - MALL GENERAL INSURANCES	\$5,743.00
FEES - DIVIDENDS	\$17,152.04
LEASE - SPRINT	\$24,140.74
LICENSES - ALCOHOLIC BEVERAGES	\$48,508.00
LICENSES - SELECTMEN	\$27,894.00
LICENSES - DOG	\$4,564.25
LICENSES - BOARD OF HEALTH	\$3,170.00
LICENSES - CLERK/MARRIAGE INTENTIONS	\$1,420.00
PERMITS - POLICE DEPARTMENT	\$4,175.00
PERMITS - FIRE DEPARTMENT	\$10,451.00
PERMITS - BUILDING INSPECTOR	\$398,634.94
PERMITS - PLUMBING INSPECTOR	\$33,497.50
PERMITS - GAS INSPECTOR	\$14,049.50
PERMITS - WIRING INSPECTOR	\$41,330.00
PERMITS - BOARD OF HEALTH	\$50,805.00
PERMITS - BOARD OF SELECTMEN	\$125.00
FINES - COURT	\$80,575.00
FINES - PARKING CLERK	\$10,780.90
FINES - SURCHARGE R.M.V.	\$7,200.00
FINES - DOG FINES	\$400.00
FINES - LIBRARY	\$11,487.31
FINES- FALSE ALARMS/ POLICE	\$2,000.00
EARNINGS ON INVESTMENTS - INTEREST & DIVIDENDS	\$176,393.30
ABATEMENTS TO VETERANS, CHAPTER 59	\$18,356.00
ABATEMENTS TO ELDERLY, CHAPTER	\$14,064.00
SCHOOL AID, CHAPTER 70	\$4,100,314.00
SCHOOL TRANSPORTATION PROGRAMS, CHAPTERS 71 & 74	\$84,089.00
VETERANS' BENEFITS REIMBURSEMENTS, CHAPTER 115	\$17,394.90
ADDITIONAL ASSISTANCE - LOCAL AID FUND	\$1,326,394.00
LOTTERY, BEANO & CHARITY GAMES, CHAPTER 29	\$938,920.00
HIGHWAY FUND, CHAPTER 81 & 577	\$0.00
REIMBURSEMENT-ELECTION POLLING	\$1,194.00
REIMBURSEMENT-STATE OWNED LAND	\$1,820.00
REIMBURSEMENT-STATE WARDS	\$0.00

**REVENUES - ALL FUNDS  
FISCAL YEAR 2004**

**GENERAL FUND**

REIMBURSEMENT-MEDICAID (SCHOOL)	\$132,644.95
REIMBURSEMENT-QUINN BILL	\$96,106.90
REIMBURSEMENT-CHARTER SCHOOL TUITION	<u>\$7,024.00</u>
TOTAL	\$34,059,959.54

**SPECIAL REVENUE FUNDS**

WPAT BETTERMENTS RECEIVABLE - 2004	\$36,614.00
POLICE DETAILS	\$164,544.50
FIRE DETAILS	\$6,583.50
SCHOOL DETAILS	\$24,177.50
SALE OF LOTS-CEMETERY	\$13,875.00
GRAVES & FOUNDATIONS	\$53,675.00
AMBULANCE RECEIPTS	\$372,692.75
SUMMER SCHOOL TUITION	\$49,922.52
LOCAL EDUCATION FUND RECEIPTS	\$452.69
SENIOR TAX ASSISTANCE FUND RECEIPTS	\$2,154.57
HANOVER MALL DETAILS	\$73,539.64
MALL RETIREMENT	\$5,824.96
MALL WORKERS' COMPENSATION	\$3,236.12
AMBULANCE RECEIPTS- DEPUTY COLLECT	\$2,267.13
CEDAR SCHOOL PRE-SCHOOL REVOLVING	\$15,131.20
CENTER SCHOOL PRE-SCHOOL REVOLVING	\$3,500.00
SCHOOL BUILDING RENTAL REVOLVING	\$8,000.00
SCHOOL LUNCH-LOCAL	\$558,388.45
SCHOOL ATHLETIC REVOLVING	\$80,940.00
SCHOOL EXTENDED OPPORTUNITIES	\$44,660.00
RECREATION REVOLVING	\$117,998.00
INDIANS TEPEE	\$104,136.05
MIDDLE SCHOOL EXTENDED DAY REVOLVING RECEIPTS	\$29,428.50
CEDAR SCHOOL BEFORE/AFTER REVOLVING RECEIPTS	\$50,912.50
CENTER-SYLVESTER BEFORE/AFTER REVOLVING RECEIPTS	\$86,885.64
SENIOR CITIZEN CHRISTMAS DINNER RECEIPTS	\$2,075.00
SPED TRANSPORTATION REVOLVING	\$4,803.75
CEDAR SCHOOL PTA GRANTS	\$6,931.06
CENTER SCHOOL PTA GRANTS	\$6,236.07
SYLVESTER SCHOOL PTA GRANTS	\$2,223.30
MIDDLE SCHOOL PTA GRANTS	\$8,609.11
HIGH SCHOOL PTA GRANTS	\$9,120.29
CEDAR SCHOOL OTHER GRANTS/GIFTS	\$500.00
CENTER SCHOOL OTHER GRANTS/GIFTS	\$2,981.35
SYLVESTER SCHOOL OTHER GRANTS/GIFTS	\$51.76
MIDDLE SCHOOL OTHER GRANTS/GIFTS	\$2,000.00
HIGH SCHOOL OTHER GRANTS/GIFTS	\$6,088.09
SPED REVOLVING RECEIPTS	\$230,675.00
SCHOOL LOST BOOK REIMBURSEMENTS	\$653.75
HIGH SCHOOL STUDENT ACTIVITY	\$169,389.56
MIDDLE SCHOOL STUDENT ACTIVITY	\$184,980.66



**REVENUES - ALL FUNDS  
FISCAL YEAR 2004**

**SPECIAL REVENUE FUNDS**

CEDAR SCHOOL STUDENT ACTIVITY	\$53,347.59
CENTER SCHOOL STUDENT ACTIVITY	\$59,247.52
SCHOOL TRANSPORTATION REVOLVING	\$23,032.50
STUDENT BODY REVOLVING	\$14,302.31
RESTITUTION-TOWN	\$0.00
INTEREST-SEPTIC BETTERMENTS	\$5,484.89
INTEREST-WETLANDS PROTECTION	\$356.79
INTEREST- JOAN FREY AMBULANCE FUND	\$144.82
INTEREST- POLICE FEDERAL FORFEITED FUND	\$1,016.43
INTEREST- LOCAL EDUCATION FUND	\$14.63
INTEREST- ROUTE 53 FUND	\$37.65
INTEREST- BANDSTAND CONCERTS FUND	\$91.23
INTEREST- BANDSTAND PERMANENT FUND	\$298.31
INTEREST- LIBRARY MEG GRANT	\$512.49
INTEREST- CONSERVATION FUND	\$1,088.98
INTEREST- 300TH ANNIVERSARY FUND	\$19.02
INTEREST- TEDESCHI RECREATION FUND	\$83.99
INTEREST- LAST RESORT FUND	\$20.00
INTEREST- HANOVER AT PLAY FUND	\$162.19
INTEREST- POLICE REWARD	\$2.89
GIFTS-VISITING NURSE	\$6,000.00
GIFTS-COUNCIL ON AGING	\$2,912.00
GIFTS-JOHN CURTIS LIBRARY	\$9,184.90
GIFTS-ARTS LOTTERY	\$96.95
GIFTS-JOAN FREY FUND	\$1,063.00
GIFTS-PUBLIC SAFETY EDUCATION FUND	\$707.00
GIFTS-BANDSTAND CONCERT FUND	\$4,977.55
GIFTS-BANDSTAND PERMANENT FUND	\$750.00
GIFTS-FIRE PAD	\$11,716.66
GIFTS-TEDESCHI RECREATION FUND	\$12,268.36
GIFTS-CONSERVATION/ LUDDAM'S FARM	\$250.00
GIFTS-POLICE DREAM PROGRAM	\$19,697.47
GIFTS-LIBRARY ADDITION FUND	\$0.00
GIFTS-POLICE FEDERAL FORFEITED FUNDS	\$474.99
GIFTS-POLICE STATE FORFEITED FUNDS	\$1,480.50
GIFTS-MTA	\$38,938.32
DPW HAZARDOUS MATERIAL	\$1,432.54
INSURANCE PROCEEDS UNDER \$20,000	\$19,330.47
PREMIUMS FROM SALE OF BONDS	\$9,819.70
SCHOOL LUNCH - STATE	\$14,819.46
COA FORMULA GRANT	\$9,140.00
ARTS LOTTERY GRANT - STATE	\$2,000.00
GHSB SEATBELT ENFORCEMENT FY04	\$2,371.88
LIBRARY - MEG GRANT	\$12,233.55
SAFE GRANT FY04	\$1,350.00
WETLANDS PROTECTION FUND MGL131-40	\$6,497.50

**REVENUES - ALL FUNDS  
FISCAL YEAR 2004**

**SPECIAL REVENUE FUNDS**

COMMUNITY POLICING GRANT	\$19,200.00
CHAPTER 90 WEBSTER ST	\$39,730.00
CHAPTER 90 VARIOUS STREETS	\$103,554.80
DOE#632 ACADEMIC SUPPORT SCHOOL YEAR	\$4,500.00
SPED 50/50 FY04	\$87,381.00
CHAPTER 90- CENTER ST PROJECT	\$187,449.20
LAW ENFORCEMENT EDUCATION PARTNERSHIP GRANT	\$1,114.55
ES HEALTH SERVICE GRANT	\$51,969.80
EMA ALL HAZARDS FY04 GRANT	\$2,363.00
POLICE VEST STATE REIMBURSEMENT	\$1,134.00
GREEN SCHOOLS GRANT	\$20,000.00
GOVERNOR HIGHWAY SAFETY SEATBELT ENFORCEMENT	\$6,214.01
FEMA SNOW & ICE GRANT	\$73,446.25
SCHOOL LUNCH - FEDERAL	\$66,165.91
262 EARLY EDUCATION FY04 AWARD	\$31,532.00
302 TITLE V FY03 AWARD	\$3,323.00
305 TITLE I FY04 AWARD	\$70,966.00
331 DRUG FREE SCHOOLS FY04 AWARD	\$4,222.00
252 SPED CORRECTIVE ACTION FY03 AWARD	\$6,000.00
SPED 50/50 GRANT	\$19,366.00
ACADEMIC SUPPORT GRANT	\$12,750.00
140 TITLE II IMPROVING EDUCATOR QUALITY FY04 AWARD	\$40,084.00
160 TITLE II ENHANCING EDUCATION	\$3,376.00
240 FEDERAL SPED ENTITLEMENT FY04 AWARD	\$404,360.00
274 SPED PROGRAM IMPROVEMENT FY04	\$21,150.00
302 TITLE V INNOVATIVE PROGRAMS	\$6,931.00
SCHOOL LIBRARY INCENTIVE FY04 AWARD	\$5,000.00
EMA CERT GRANT FY04	\$858.85
BD OF HEALTH/ EMERGENCY PREPAREDNESS FY04 GRANT	<u>\$7,941.03</u>
TOTAL	\$4,197,718.40

**CAPITAL PROJECTS FUND**

PRINCIPAL FROM SALE OF BONDS	<u>\$5,635,000.00</u>
TOTAL	\$5,635,000.00

**WATER ENTERPRISE FUND**

WATER USAGE CHARGES	\$2,439,802.96
WATER SERVICES	\$122,234.26
WATER LIENS - 2003	\$5,214.51
WATER LIENS - 2004	\$28,521.28
OTHER DEPARTMENTAL REVENUE	\$17.61
OTHER SALE OF FIXED ASSETS	\$250.00
STORMWATER MANAGEMENT GRANT	\$36,295.07
INTEREST INCOME	\$24,009.04
PRINCIPAL FROM SALE OF BONDS	<u>\$465,000.00</u>
TOTAL	\$3,121,344.73

**REVENUES - ALL FUNDS  
FISCAL YEAR 2004**

**TRUST & AGENCY FUNDS**

INTEREST EARNINGS- STABILIZATION FUND	\$19,698.01
INTEREST-FLORENCE GOSS SCHOOL PRIZE TRUST	\$52.13
INTEREST-WILLIAM DOWDEN SCHOOL PRIZE TRUST	\$55.50
INTEREST-AHEARN SCHOLARSHIP TRUST	\$918.10
INTEREST-SYLVESTER SCHOOL REPAIR TRUST	\$144.28
INTEREST-SALMOND SCHOOL TRUST	\$651.65
INTEREST-WASBURN SCHOLARSHIP TRUST	\$362.02
INTEREST-ELLIS PLAYGROUND TRUST	\$466.29
INTEREST-WILDER CEMETERY TRUST	\$97.02
INTEREST-JOHN CURTIS LIBRARY TRUST	\$3,317.41
INTEREST-B.EVERETT HALL PLAYGROUND TRUST	\$202.73
INTEREST-CEMETERY PERPETUAL CARE INCOME	\$3,963.94
INTEREST-HIGGINSON MEMORIAL TRUST FUND	\$66.37
INTEREST-JENKINS MUSIC SCHOLARSHIP TRUST	\$139.01
INTEREST-ROSWELL GARDNER TRUST FUND	<u>\$301.21</u>

TOTAL \$30,435.67

GRAND TOTAL \$47,044,458.34

**REFUNDS**

**GENERAL FUND**

PERSONAL PROPERTY TAXES - 2003	\$1,515.00
REAL ESTATE TAXES - ALL YEARS	\$59,034.09
MOTOR VEHICLE EXCISE - ALL YEARS	\$44,221.05
BOAT EXCISE- ALL YEARS	\$25.00
FEES/MISC- CLERK/ PASSPORTS	\$120.00
FEES/MISC- SELECTMEN	\$150.00
FEES/MISC- CONSERVATION	\$145.00
FEES/MISC- PLANNING BOARD	\$750.00
PERMITS - POLICE DEPARTMENT	\$25.00
PERMITS - BUILDING DEPARTMENT	<u>\$334.75</u>

TOTAL \$106,319.89

**SPECIAL REVENUE FUNDS**

WPAT BETTERMENTS RECEIVABLE- 2004	\$724.24
AMBULANCE RECEIPTS	\$1,124.40
SUMMER SCHOOL TUITION	\$310.00
SCHOOL EXTENDED OPPORTUNITIES	\$344.00
RECREATION REVOLVING	\$250.00
SCHOOL TRANSPORTATION REVOLVING	\$412.50
INTEREST- SEPTIC BETTERMENTS	<u>\$576.38</u>

TOTAL \$3,741.52

**WATER ENTERPRISE FUND**

WATER USAGE CHARGES	\$697.56
WATER SERVICES	<u>\$33.45</u>

TOTAL \$731.01

GRAND TOTAL \$110,792.42

**GENERAL FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
BOARD OF SELECTMEN			
Salaries & Wages	\$232,648.00	\$232,197.10	\$0.00
General Expenses	\$19,245.00	\$18,495.76	\$0.00
Town Government Study ATM A21/04	\$9,500.00	\$8,344.40	\$1,155.60
ADVISORY COMMITTEE			
General Expenses	\$300.00	\$300.00	\$0.00
RESERVE FUND			
General Expenses	\$109,044.82	\$0.00	\$0.00
FINANCE DEPARTMENT			
Salaries & Wages	\$296,814.00	\$293,402.26	\$0.00
General Expenses	\$37,731.00	\$34,779.48	\$2,932.00
Prior Year Encumbrance	\$22.50	\$0.00	\$0.00
TOWN AUDIT			
General Expenses	\$25,000.00	\$25,000.00	\$0.00
BOARD OF ASSESSORS			
Salaries & Wages	\$111,710.00	\$107,775.05	\$0.00
General Expenses	\$39,700.00	\$14,893.93	\$20,600.00
Prior Year Encumbrance	\$13,000.00	\$13,000.00	\$0.00
TOWN COLLECTOR			
Salaries & Wages	\$116,088.00	\$112,301.88	\$0.00
General Expenses	\$43,382.15	\$43,382.15	\$0.00
CAPITAL IMPROVEMENT COMMITTEE			
General Expenses	\$100.00	\$45.00	\$0.00
LEGAL SERVICES			
General Expenses	\$130,000.00	\$119,680.84	\$0.00
TOWN CLERK			
Salaries & Wages	\$65,417.00	\$64,430.64	\$0.00
General Expenses	\$6,765.00	\$4,774.36	\$0.00
ELECTIONS & TOWN MEETING			
Salaries & Wages	\$13,000.00	\$10,336.50	\$500.00
General Expenses	\$14,000.00	\$12,026.50	\$0.00
Prior Year Encumbrance	\$15.42	\$0.00	\$0.00
BOARD OF REGISTRARS			
Salaries & Wages	\$16,024.81	\$16,024.81	\$0.00
General Expenses	\$6,250.00	\$4,526.50	\$0.00
CONSERVATION COMMISSION			
Salaries & Wages	\$76,276.00	\$73,637.86	\$2,513.96
General Expenses	\$4,293.00	\$3,399.04	\$728.00
Prior Year Encumbrance	\$1,134.59	\$1,134.59	\$0.00
PLANNING BOARD			
Salaries & Wages	\$81,488.00	\$79,504.57	\$0.00
General Expenses	\$7,405.00	\$1,840.92	\$5,000.00

**GENERAL FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
BOARD OF APPEALS			
Salaries & Wages	\$8,101.00	\$6,890.24	\$1,210.76
General Expenses	\$8,890.94	\$8,890.94	\$0.00
TOWN HALL			
General Expenses	\$112,185.00	\$94,166.86	\$7,620.00
Prior Year Encumbrance	\$23,760.71	\$23,760.71	\$0.00
Town Hall Renovations ATM A17/99	\$10,012.65	\$0.00	\$10,012.65
Town Hall Renovations ATM A24/00	\$16,088.67	\$0.00	\$16,088.67
TAX TITLE			
General Expenses	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
TOTAL - GENERAL GOVERNMENT	<u>\$1,655,393.26</u>	<u>\$1,428,942.89</u>	<u>\$68,361.64</u>
POLICE DEPARTMENT			
Salaries & Wages	\$1,992,037.00	\$1,976,391.45	\$0.00
General Expenses	\$148,495.00	\$147,673.53	\$0.00
Prior Year Encumbrance	\$3,000.00	\$3,000.00	\$0.00
Prior Year Encumbrance	\$0.00	\$0.00	\$0.00
Public Safety Vehicle ATM A23/04	\$70,000.00	\$53,632.40	\$16,367.60
Public Safety Vehicle ATM A29/03	\$12,143.49	\$12,143.49	\$0.00
POLICE DEPT - NEXTEL/SPRINT TOWER			
General Expenses	\$6,250.00	\$5,769.40	\$0.00
Prior Year Encumbrance	\$1,000.00	\$983.54	\$0.00
FIRE DEPARTMENT			
Salaries & Wages	\$1,560,433.00	\$1,466,561.11	\$0.00
General Expenses	\$176,670.00	\$172,913.43	\$0.00
Prior Year Encumbrance	\$75,422.61	\$19,550.98	\$0.00
Prior Year Encumbrance	\$117.00	\$0.00	\$0.00
Unpaid Bill STM A5/03	\$0.00	\$0.00	\$0.00
Fire Radios ATM A50/02	\$6,696.84	\$433.20	\$6,263.64
BUILDING INSPECTION			
Salaries & Wages	\$166,332.81	\$166,332.81	\$0.00
General Expenses	\$9,021.64	\$9,021.64	\$0.00
SEALER OF WEIGHTS & MEASURES			
Salaries & Wages	\$5,039.00	\$5,038.50	\$0.00
General Expenses	\$1,350.00	\$1,368.63	\$0.00
EMERGENCY MANAGEMENT AGENCY			
General Expenses	\$1,923.84	\$1,923.84	\$0.00
DOG OFFICER			
Salaries & Wages	\$20,138.00	\$20,137.94	\$0.00
General Expenses	\$4,060.00	\$1,715.85	\$0.00

**GENERAL FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
EMERGENCY COMMUNICATION			
Salaries & Wages	\$373,833.00	\$352,874.41	\$0.00
General Expenses	<u>\$48,116.00</u>	<u>\$48,082.11</u>	<u>\$0.00</u>
TOTAL - PUBLIC SAFETY	<u>\$4,682,079.23</u>	<u>\$4,465,548.26</u>	<u>\$22,631.24</u>
HANOVER PUBLIC SCHOOLS:			
SCHOOL COMMITTEE			
Salaries & Wages	\$2,990.00	\$2,900.91	\$0.00
General Expenses	\$69,550.00	\$94,179.62	\$23.25
Prior Year Encumbrance	\$54.86	\$54.86	\$0.00
SCHOOL ADMINISTRATION/CURTIS SCHOOL			
Salaries & Wages	\$381,296.00	\$382,396.14	\$0.00
General Expenses	\$110,378.00	\$103,315.66	\$30,887.61
Prior Year Encumbrance	\$69,128.50	\$67,575.99	\$0.00
CEDAR SCHOOL			
Salaries & Wages	\$2,203,727.00	\$2,192,759.60	\$0.00
General Expenses	\$181,950.00	\$187,736.38	\$8,081.71
Prior Year Encumbrance	\$16,416.19	\$12,607.63	\$0.00
CENTER SCHOOL			
Salaries & Wages	\$1,260,571.00	\$1,266,216.20	\$0.00
General Expenses	\$156,146.00	\$145,712.25	\$12,440.74
Prior Year Encumbrance	\$23,897.14	\$18,498.55	\$0.00
SYLVESTER SCHOOL			
Salaries & Wages	\$917,294.00	\$901,694.38	\$0.00
General Expenses	\$104,008.00	\$120,693.97	\$21,254.28
Prior Year Encumbrance	\$52,871.72	\$52,191.36	\$0.00
SALMOND SCHOOL			
Prior Year Encumbrance	\$725.00	\$0.00	\$0.00
MIDDLE SCHOOL			
Salaries & Wages	\$3,416,166.00	\$3,426,841.73	\$0.00
General Expenses	\$332,662.00	\$345,542.88	\$37,742.96
Prior Year Encumbrance	\$79,536.93	\$77,729.43	\$0.00
Unpaid Bill- Patricia Shea	\$4,047.00	\$4,047.00	\$0.00
HIGH SCHOOL			
Salaries & Wages	\$3,707,094.00	\$3,717,260.52	\$0.00
General Expenses	\$455,471.00	\$487,670.30	\$177,924.03
Prior Year Encumbrance	\$65,888.44	\$63,486.39	\$0.00
SYSTEMWIDE EXPENSES			
Salaries & Wages	\$677,641.00	\$441,232.10	\$0.00
General Expenses	\$881,616.00	\$901,509.71	\$24,430.47
Prior Year Encumbrance	\$50,647.82	\$48,098.95	\$0.00

**GENERAL FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
SPECIAL EDUCATION ADMINISTRATION			
Salaries & Wages	\$173,656.00	\$168,988.77	\$0.00
General Expenses	\$9,300.00	\$42,196.70	\$788.44
CEDAR SCHOOL SPECIAL EDUCATION			
Salaries & Wages	\$872,311.00	\$864,426.69	\$0.00
General Expenses	\$118,457.00	\$127,260.17	\$1,998.00
Prior Year Encumbrance	\$120.00	\$120.00	\$0.00
CENTER SCHOOL SPECIAL EDUCATION			
Salaries & Wages	\$353,155.00	\$331,859.02	\$0.00
General Expenses	\$2,530.00	\$227.00	\$0.00
Prior Year Encumbrance	\$400.00	\$37.50	\$0.00
SLYVESTER SCHOOL SPECIAL EDUCATION			
Salaries & Wages	\$174,615.00	\$190,343.77	\$0.00
General Expenses	\$10,330.00	\$8,639.64	\$949.00
MIDDLE SCHOOL SPECIAL EDUCATION			
Salaries & Wages	\$702,343.00	\$679,707.35	\$0.00
General Expenses	\$369,401.00	\$319,969.82	\$0.00
Prior Year Encumbrance	\$350.00	\$350.00	\$0.00
HIGH SCHOOL SPECIAL EDUCATION			
Salaries & Wages	\$437,141.00	\$391,071.68	\$0.00
General Expenses	\$351,008.00	\$274,841.80	\$0.00
SYSTEMWIDE SPECIAL EDUCATION			
Salaries & Wages	\$282,935.00	\$288,210.43	\$36.00
General Expenses	\$154,187.00	\$141,979.86	\$3,745.71
Prior Year Encumbrance	\$23,051.06	\$15,368.20	\$0.00
Special Education Vans ATM A38/02	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
TOTAL - PUBLIC SCHOOLS	<u>\$19,257,063.66</u>	<u>\$18,907,550.91</u>	<u>\$320,302.20</u>
SCHOOL ARTICLES			
School Bldg Needs Committee A43/04	\$50,000.00	\$24,318.00	\$25,682.00
School Sped Van ATM A39/04	\$22,650.00	\$21,015.00	\$0.00
NORTH RIVER COLLABORATIVE			
General Expenses	\$6,000.00	\$6,000.00	\$0.00
SOUTH SHORE REGIONAL SCHOOL			
Assessment	<u>\$445,998.00</u>	<u>\$399,099.00</u>	<u>\$0.00</u>
TOTAL - EDUCATION	<u>\$19,781,711.66</u>	<u>\$19,357,982.91</u>	<u>\$345,984.20</u>
ROUTE 53 PROJECTS			
RT#53 Improvements ATM A24/95	\$1,798.83	\$1,798.83	\$0.00
RT#53 Environmental Impact	\$65,458.47	\$62,249.18	\$3,209.29
RT#53 Improvements ATM A48/01	\$19,500.00	\$3,753.28	\$15,746.72
RT#53 Improvements ATM A15/02	\$58,500.00	\$0.00	\$58,500.00
RT#53 Improvements ATM A54/03	\$135,000.00	\$0.00	\$135,000.00

**GENERAL FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
DPW ADMINISTRATION DIVISION			
Salaries & Wages	\$77,431.00	\$76,518.47	\$0.00
General Expenses	\$20,200.00	\$15,938.22	\$0.00
Prior Year Encumbrance	\$0.00	\$0.00	\$0.00
DPW HIGHWAY DIVISION			
Salaries & Wages	\$358,678.00	\$356,852.82	\$0.00
General Expenses	\$151,616.00	\$102,168.77	\$0.00
Prior Year Encumbrance	\$22,500.00	\$18,132.57	\$0.00
DPW SNOW & ICE REMOVAL			
Salaries & Wages	\$55,000.00	\$55,000.00	\$0.00
General Expenses	\$168,402.91	\$168,402.91	\$0.00
DPW PUBLIC GROUNDS DIVISION			
Salaries & Wages	\$140,809.00	\$138,790.93	\$0.00
General Expenses	\$22,725.00	\$22,291.17	\$0.00
DPW TRANSFER STATION DIVISION			
Salaries & Wages	\$141,278.00	\$140,730.61	\$0.00
General Expenses	\$736,998.00	\$734,763.62	\$1,849.00
Prior Year Encumbrance	\$854.75	\$354.75	\$0.00
DPW CEMETERY DIVISION			
Salaries & Wages	\$78,328.00	\$77,898.94	\$0.00
General Expenses	\$14,775.00	\$14,284.10	\$0.00
Cemetery Engineering ATM A50/03	\$6,298.50	\$168.00	\$6,130.50
Cemetery Fence ATM A51/03	\$45,000.00	\$34,005.98	\$10,994.02
Prior Year Encumbrance	\$5.00	\$0.00	\$0.00
STREETLIGHTS			
General Expenses	\$42,720.00	\$37,871.03	\$0.00
TOWN GAS PUMP			
General Expenses	\$127,000.00	\$120,609.93	\$100.00
Fuel Depot ATM A29/04	\$7,500.00	\$6,398.50	\$0.00
Prior Year Encumbrance	<u>\$156.33</u>	<u>\$62.69</u>	<u>\$0.00</u>
TOTAL - PUBLIC WORKS & FACILITIES	<u>\$2,498,532.79</u>	<u>\$2,189,045.30</u>	<u>\$231,529.53</u>
BOARD OF HEALTH			
Salaries & Wages	\$118,205.00	\$96,064.19	\$0.00
General Expenses	\$14,950.00	\$11,246.06	\$0.00
VISITING NURSE			
Salaries & Wages	\$71,003.00	\$71,003.00	\$0.00
General Expenses	\$1,500.00	\$1,500.00	\$0.00
COUNCIL ON AGING			
Salaries & Wages	\$102,879.00	\$102,544.04	\$0.00
General Expenses	\$22,302.00	\$17,408.15	\$993.00
Prior Year Encumbrance	\$355.59	\$349.59	\$0.00
VETERANS' AGENT			
Salaries & Wages	\$14,713.93	\$14,713.93	\$0.00
General Expenses	\$2,687.01	\$2,687.01	\$0.00



**GENERAL FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
<b>VETERANS' BENEFITS</b>			
General Expenses	\$48,000.00	\$42,102.46	\$735.36
Prior Year Encumbrance	<u>\$288.78</u>	<u>\$288.78</u>	<u>\$0.00</u>
<b>TOTAL - HUMAN SERVICES</b>	<u>\$396,884.31</u>	<u>\$359,907.21</u>	<u>\$1,728.36</u>
<b>JOHN CURTIS FREE LIBRARY</b>			
Salaries & Wages	\$263,157.00	\$263,157.00	\$0.00
General Expenses	\$127,796.00	\$127,794.07	\$0.00
Library Fines ATM A13/04	\$7,605.00	\$7,605.00	\$0.00
<b>PARKS &amp; RECREATION</b>			
Salaries & Wages	\$30,375.00	\$30,375.00	\$0.00
General Expenses	\$15,466.00	\$15,394.11	\$0.00
<b>STETSON HOUSE</b>			
House Fund Year #2 ATM A14/97	\$1,439.00	\$1,439.00	\$0.00
House Fund Year #3 ATM A15/99	\$1,700.72	\$1,700.72	\$0.00
House Fund Year #4 ATM A22/00	\$2,400.00	\$1,610.28	\$789.72
House Fund Year #5 ATM A49/01	\$2,400.00	\$0.00	\$2,400.00
House Fund Year #6 ATM A17/02	\$2,400.00	\$0.00	\$2,400.00
House Fund Year #7 ATM A17/02	\$2,400.00	\$0.00	\$2,400.00
House Fund ATM A15/04	\$1,000.00	\$0.00	\$1,000.00
<b>PUBLIC HOLIDAYS</b>			
General Expenses	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>TOTAL - CULTURE &amp; RECREATION</b>	<u>\$458,138.72</u>	<u>\$449,075.18</u>	<u>\$8,989.72</u>
<b>DEBT SERVICE</b>			
Principal - Long Term Debt	\$904,872.00	\$904,872.00	\$0.00
Principal - Long Term Debt Exclusions	\$775,000.00	\$775,000.00	\$0.00
Interest - Long Term Debt	\$230,181.00	\$230,176.26	\$0.00
Interest - Long Term Debt Exclusions	\$848,723.00	\$846,947.50	\$0.00
Interest- Short Term Debt	\$26,000.00	\$912.62	\$0.00
Other Interest Expense	\$2,000.00	\$14.50	\$0.00
Bond/Note Issuance Expense	<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$0.00</u>
<b>TOTAL - DEBT SERVICE</b>	<u>\$2,788,276.00</u>	<u>\$2,759,422.88</u>	<u>\$0.00</u>
<b>STATE &amp; COUNTY ASSESSMENTS</b>			
Plymouth County Mosquito Control	\$34,129.00	\$34,721.00	\$0.00
Air Pollution Control	\$3,704.00	\$3,704.00	\$0.00
Metro Area Planning Council	\$3,424.00	\$3,424.00	\$0.00
Motor Vehicle Surcharges	\$5,440.00	\$6,080.00	\$0.00
MBTA Assessment	\$161,277.00	\$161,277.00	\$0.00
Charter School Assessment	\$21,813.00	\$31,761.00	\$0.00
School Choice	\$0.00	\$3,756.00	\$0.00
County Tax	<u>\$39,458.00</u>	<u>\$39,458.32</u>	<u>\$0.00</u>
<b>TOTAL - INTERGOVERNMENTAL</b>	<u>\$269,245.00</u>	<u>\$284,181.32</u>	<u>\$0.00</u>

**GENERAL FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
<b>EMPLOYEE BENEFITS - TOWN/SCHOOL</b>			
Annuities	\$0.00	\$0.00	\$0.00
Medicare	\$235,998.16	\$235,998.16	\$0.00
Plymouth County Retirement	\$1,017,550.00	\$1,017,550.00	\$0.00
Workers' Compensation	\$117,525.00	\$84,999.00	\$0.00
Unemployment Compensation	\$45,832.83	\$44,993.17	\$0.00
Prior Year Encumbrance	\$39.05	\$0.00	\$0.00
Health Insurance	\$1,788,310.00	\$1,648,801.65	\$0.00
Life Insurance	\$8,494.00	\$7,160.14	\$0.00
Employee Training	\$5,000.00	\$1,625.00	\$0.00
Sick Leave Buyback STM A2/03	\$249,852.02	\$248,316.51	\$1,535.51
School Buybacks STM A3/04	\$384,000.00	\$45,076.03	\$338,923.97
Town Buybacks STM A4/04	\$80,000.00	\$80,000.00	\$0.00
School Buybacks STM A1/04	\$362,370.00	\$0.00	\$362,370.00
Town Buybacks STM A2/04	\$19,218.00	\$1,031.40	\$18,186.60
Employee Medical	\$63,246.15	\$6,540.61	\$37,027.15
Prior Year Encumbrance	<u>\$1,728.00</u>	<u>\$1,368.00</u>	<u>\$0.00</u>
<b>TOTAL - EMPLOYEE BENEFITS</b>	<u>\$4,379,163.21</u>	<u>\$3,423,459.67</u>	<u>\$758,043.23</u>
<b>GENERAL INSURANCE</b>			
General Expenses	\$251,050.00	\$251,021.47	\$0.00
<b>COUNTY AID TO AGRICULTURE</b>			
General Expenses	<u>\$125.00</u>	<u>\$125.00</u>	<u>\$0.00</u>
<b>TOTAL - UNCLASSIFIED</b>	<u>\$251,175.00</u>	<u>\$251,146.47</u>	<u>\$0.00</u>
<b>GRAND TOTAL</b>	<u>\$37,160,599.18</u>	<u>\$34,968,712.09</u>	<u>\$1,437,267.92</u>

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
<b>FEDERAL GRANTS:</b>			
<b>EMA CERT GRANT EXP FY04</b>			
General Expenses	\$0.00	\$1,366.78	\$0.00
<b>TEACHER QUALITY FY03</b>			
Salaries & Wages	\$0.00	\$2,900.00	\$0.00
General Expenses	\$0.00	\$110.66	\$0.00
<b>ENHANCED TECHNOLOGY FY03</b>			
Salaries & Wages	\$0.00	\$200.00	\$0.00
General Expenses	\$0.00	\$4.83	\$0.00
<b>SPED ENTITLEMENT FY03</b>			
Salaries & Wages	\$0.00	\$1,725.00	\$0.00
General Expenses	\$0.00	\$194.87	\$0.00
<b>EARLY EDUCATION FY03</b>			
General Expenses	\$0.00	\$0.64	\$0.00
<b>SPED ACCESS FY03</b>			
Salaries & Wages	\$0.00	\$3,612.50	\$0.00
General Expenses	\$0.00	\$4,609.86	\$0.00
<b>TITLE I FY03</b>			
Salaries & Wages	\$0.00	\$3,000.00	\$0.00
General Expenses	\$0.00	\$0.00	\$0.00
<b>DRUG FREE SCHOOLS FY03</b>			
Salaries & Wages	\$0.00	\$840.00	\$0.00
General Expenses	\$0.00	\$2,344.16	\$0.00
<b>SPED CORRECTIVE ACTION FY03</b>			
Salaries & Wages	\$0.00	\$607.50	\$0.00
General Expenses	\$0.00	\$6,941.97	\$0.00
<b>EARLY CHILDHOOD TRAINING FY03</b>			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$0.00	\$1,400.00	\$0.00
<b>ACADEMIC SUPPORT FY04</b>			
Salaries & Wages	\$0.00	\$12,345.00	\$0.00
General Expenses	\$0.00	\$405.00	\$0.00
<b>TITLE II IMPROVING EDUCATOR QUALITY</b>			
Salaries & Wages	\$0.00	\$36,165.99	\$0.00
General Expenses	\$0.00	\$2,700.00	\$0.00
<b>FEDERAL SPED ENTITLEMENT FY04</b>			
Salaries & Wages	\$0.00	\$381,978.61	\$0.00
General Expenses	\$0.00	\$7,214.08	\$0.00
<b>SPED PROGRAM IMPROVEMENT FY04</b>			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$0.00	\$20,714.41	\$0.00

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
TITLE V INNOVATIVE PROGRAMS			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$0.00	\$3,550.80	\$0.00
TITLE I FY04			
Salaries & Wages	\$0.00	\$69,429.00	\$0.00
General Expenses	\$0.00	\$250.00	\$0.00
DRUG FREE SCHOOLS FY04			
Salaries & Wages	\$0.00	\$168.00	\$0.00
General Expenses	\$0.00	\$3,350.45	\$0.00
EARLY CHILDHOOD FY04			
Salaries & Wages	\$0.00	\$31,100.23	\$0.00
General Expenses	\$0.00	\$0.00	\$0.00
LSTA GRANT FY04			
Salaries & Wages	\$227.50	\$0.00	\$0.00
General Expenses	\$4,772.50	\$2,695.14	\$0.00
SNOW & ICE REMOVAL			
Salaries & Wages	\$6,144.21	\$6,144.21	\$0.00
General Expenses	\$67,302.04	\$67,302.04	\$0.00
BOARD OF HEALTH			
Salaries & Wages	\$1,700.00	\$3,957.36	\$0.00
General Expenses	\$6,241.03	\$2,509.05	\$0.00
STATE GRANTS:			
WETLANDS PROTECTION			
Salaries & Wages	\$1,755.07	\$0.00	\$0.00
General Expenses	\$500.00	\$1,250.00	\$0.00
HIGHWAY SAFETY SEATBELT ENFORCEMENT			
Salaries & Wages	\$2,796.50	\$2,167.45	\$0.00
General Expenses	\$0.00	\$0.00	\$0.00
COMMUNITY POLICING FY03			
Salaries & Wages	\$6,914.79	\$6,914.79	\$0.00
General Expenses	\$4,346.54	\$4,346.54	\$0.00
POLICE SAFETY EQUIPMENT			
General Expenses	\$1,200.14	\$1,200.00	\$0.00
POLICE/ CHILD SAFETY SEAT GRANT FY04			
General Expenses	\$1,500.00	\$1,483.73	\$0.00
GHSB SEATBELT FY 04 GRANT			
Salaries & Wages	\$6,500.00	\$3,626.32	\$0.00
General Expenses	\$3,000.00	\$0.00	\$0.00

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
COMMUNITY POLICING FY04			
Salaries & Wages	\$12,305.70	\$3,778.12	\$0.00
General Expenses	\$6,894.30	\$2,132.90	\$0.00
POLICE SAFETY VEST REIMBURSEMENT			
General Expenses	\$0.00	\$1,134.00	\$0.00
FIRE SAFETY EQUIPMENT			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$0.00	\$1,975.20	\$0.00
FIRE SAFE GRANT FY03			
Salaries & Wages	\$950.56	\$0.00	\$0.00
General Expenses	\$0.00	\$0.00	\$0.00
FIRE SAFE GRANT FY02			
Salaries & Wages	\$210.39	\$0.00	\$0.00
EMA ALL HAZARDS EXP. FY04			
General Expenses	\$0.00	\$2,363.00	\$0.00
ACADEMIC SUPPORT SERVICES FY04			
Salaries & Wages	\$962.50	\$962.50	\$0.00
General Expenses	\$3,537.50	\$3,537.50	\$0.00
ACADEMIC SUPPORT SERVICES FY03			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$0.00	\$3,134.61	\$0.00
ACADEMIC SUPPORT SALARIES			
Salaries & Wages	\$1,950.00	\$0.00	\$0.00
General Expenses	\$550.00	\$0.00	\$0.00
SPED 50/50 FY04			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$0.00	\$139,825.32	\$0.00
ES HEALTH GRANT			
Salaries & Wages	\$0.00	\$46,987.00	\$0.00
General Expenses	\$0.00	\$5,138.40	\$0.00
CHAPTER 90 WINTER ST PROJECT			
Salaries & Wages	\$0.00	\$13,770.00	\$0.00
General Expenses	\$0.00	\$282,677.23	\$0.00
CHAPTER 90 WEBSTER ST			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$11,512.59	\$11,512.59	\$0.00
CHAPTER 90 VARIOUS STREETS			
Salaries & Wages	\$13,176.00	\$7,403.50	\$0.00
General Expenses	\$239,803.12	\$171,896.45	\$0.00
CHAPTER 90 CENTER ST			
Salaries & Wages	\$16,425.25	\$3,553.00	\$0.00
General Expenses	\$36,186.17	\$8,806.44	\$0.00

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
MRIP PROGRAM			
General Expenses	\$23,545.97	\$11,172.53	\$0.00
COA FORMULA GRANT			
Salaries & Wages	\$0.00	\$7,864.42	\$0.00
General Expenses	\$0.00	\$0.00	\$0.00
LIBRARY MEG GRANT			
Salaries & Wages	\$0.00	\$17,851.61	\$0.00
General Expenses	\$0.00	\$24,676.62	\$0.00
ARTS LOTTERY			
General Expenses	\$0.00	\$4,245.00	\$0.00
REVOLVING FUNDS:			
MTA/WASS			
Salaries & Wages	\$0.00	\$72,270.00	\$0.00
General Expenses	\$0.00	\$13,975.80	\$0.00
SCHOOL LUNCH PROGRAM			
Salaries & Wages	\$0.00	\$283,681.44	\$0.00
General Expenses	\$0.00	\$289,740.13	\$0.00
SUMMER SCHOOL PROGRAM			
Salaries & Wages	\$0.00	\$27,893.00	\$0.00
General Expenses	\$0.00	\$3,448.92	\$0.00
SCHOOL LOST BOOKS			
Salaries & Wages	\$0.00	\$0.00	\$0.00
General Expenses	\$0.00	\$450.51	\$0.00
SCHOOL ATHLETIC REVOLVING			
Salaries & Wages	\$0.00	\$19,911.50	\$0.00
General Expenses	\$0.00	\$63,436.43	\$0.00
SCHOOL BUILDING RENTAL			
General Expenses	\$0.00	\$8,701.12	\$0.00
EXTENDED OPPORTUNITIES			
Salaries & Wages	\$0.00	\$34,441.08	\$0.00
General Expenses	\$0.00	\$19,508.33	\$0.00
INDIANS TEPEE			
Salaries & Wages	\$0.00	\$87,477.39	\$0.00
General Expenses	\$0.00	\$14,403.76	\$0.00
CEDAR BEFORE\AFTER SCHOOL			
Salaries & Wages	\$0.00	\$40,693.08	\$0.00
General Expenses	\$0.00	\$2,456.92	\$0.00
CENTER BEFORE\AFTER SCHOOL			
Salaries & Wages	\$0.00	\$55,427.98	\$0.00
General Expenses	\$0.00	\$16,316.57	\$0.00

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
CHRISTMAS DINNER			
General Expenses	\$0.00	\$2,000.00	\$0.00
MIDDLE SCHOOL EXTENDED DAY			
Salaries & Wages	\$0.00	\$23,987.85	\$0.00
General Expenses	\$0.00	\$5,408.50	\$0.00
STUDENT ASSISTANCE PROGRAM			
Salaries & Wages	\$0.00	\$500.00	\$0.00
SPED TRANSPORTATION			
General Expenses	\$0.00	\$2,385.00	\$0.00
CEDAR PRE-SCHOOL			
General Expenses	\$0.00	\$5,805.41	\$0.00
CENTER PRE-SCHOOL			
General Expenses	\$0.00	\$1,742.38	\$0.00
CEDAR SCHOOL PTA			
General Expenses	\$0.00	\$4,265.58	\$0.00
CENTER SCHOOL PTA			
General Expenses	\$0.00	\$2,155.07	\$0.00
SYLVESTER SCHOOL PTA			
General Expenses	\$0.00	\$2,452.72	\$0.00
MIDDLE SCHOOL PTA			
General Expenses	\$0.00	\$7,389.57	\$0.00
HIGH SCHOOL PTA			
General Expenses	\$0.00	\$6,251.08	\$0.00
CEDAR SCHOOL OTHER GRANTS			
General Expenses	\$0.00	\$0.00	\$0.00
CENTER SCHOOL OTHER GRANTS			
General Expenses	\$0.00	\$543.89	\$0.00
MIDDLE SCHOOL OTHER GRANTS			
General Expenses	\$0.00	\$2,006.64	\$0.00
HIGH SCHOOL OTHER GRANTS			
Salaries & Wages	\$0.00	\$1,850.00	\$0.00
General Expenses	\$0.00	\$3,140.61	\$0.00
SPED REVOLVING			
Salaries & Wages	\$0.00	\$221,652.46	\$0.00
General Expenses	\$0.00	\$55.45	\$0.00
HIGH SCHOOL STUDENT ACTIVITIES			
General Expenses	\$0.00	\$173,422.93	\$0.00
MIDDLE SCHOOL STUDENT ACTIVITIES			
Salaries & Wages	\$0.00	\$43.94	\$0.00
General Expenses	\$0.00	\$174,853.21	\$0.00

**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
CEDAR SCHOOL STUDENT ACTIVITIES			
Salaries & Wages	\$0.00	\$881.62	\$0.00
General Expenses	\$0.00	\$44,499.20	\$0.00
CENTER SCHOOL STUDENT ACTIVITIES			
Salaries & Wages	\$0.00	\$221.05	\$0.00
General Expenses	\$0.00	\$67,466.13	\$0.00
TRANSPORTATION REVOLVING			
General Expenses	\$0.00	\$20,000.00	\$0.00
STUDENT BODY REVOLVING			
Salaries & Wages	\$0.00	\$2,300.00	\$0.00
General Expenses	\$0.00	\$10,233.00	\$0.00
PARKS & RECREATION			
Salaries & Wages	\$0.00	\$18,173.97	\$0.00
General Expenses	\$0.00	\$89,258.51	\$0.00
INSURANCE PROCEEDS OVER \$20,000			
General Expenses	\$0.00	\$0.00	\$0.00
INSURANCE PROCEEDS UNDER \$20,000			
General Expenses	\$0.00	\$18,591.05	\$0.00
LOCAL EDUCATION FUND			
General Expenses	\$0.00	\$1,230.48	\$0.00
SENIOR TAX ASSISTANCE			
General Expenses	\$0.00	\$1,000.00	\$0.00
GIFTS:			
CONSERVATION/ LUDDAM'S FARM			
General Expenses	\$0.00	\$225.00	\$0.00
GREENWAYS PROJECT			
General Expenses	\$0.00	\$3,079.31	\$0.00
POLICE DREAM PROGRAM			
Salaries & Wages	\$0.00	\$6,203.30	\$0.00
General Expenses	\$0.00	\$4,413.81	\$0.00
FIRE PAD GIFT ACCOUNT			
General Expenses	\$0.00	\$6,682.95	\$0.00
VISITING NURSE			
Salaries & Wages	\$0.00	\$7,256.17	\$0.00
COUNCIL ON AGING			
General Expenses	\$0.00	\$962.42	\$0.00
LIBRARY BUILDING FUND			
General Expenses	\$0.00	\$1,079.00	\$0.00
JOHN CURTIS LIBRARY			
General Expenses	\$0.00	\$8,780.20	\$0.00



**SPECIAL REVENUE FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
DETAILS:			
HANOVER POLICE SALARIES			
Salaries & Wages	\$0.00	\$154,327.50	\$0.00
CONTRACT OFFICERS COMPENSATION			
General Expenses	\$0.00	\$10,169.00	\$0.00
HANOVER MALL			
Salaries & Wages	\$0.00	\$69,999.68	\$0.00
FIRE DETAILS SALARY			
Salaries & Wages	\$0.00	\$6,583.50	\$0.00
SCHOOL DETAILS			
Salaries & Wages	\$0.00	\$26,434.70	\$0.00
OTHER:			
OTHER CONTRACTED SERVICES- COMSTAR			
General Expenses	\$0.00	\$12,453.50	\$0.00
POLICE- FEDERAL FORFEITED FUND			
General Expenses	\$0.00	\$25,000.00	\$0.00
BANDSTAND CONCERTS TRUST			
General Expenses	\$0.00	\$5,707.75	\$0.00
CONSERVATION TRUST EXP			
General Expenses	\$0.00	\$76.00	\$0.00
TEDESCHI TRUST			
General Expenses	\$0.00	\$20,000.00	\$0.00
POLICE STATE FORFEITED FUND			
General Expenses	\$90,184.72	\$35,210.71	\$0.00
HANOVER AT PLAY			
General Expenses	<u>\$0.00</u>	<u>\$1,719.45</u>	<u>\$0.00</u>
 GRAND TOTAL	 <u>\$573,095.09</u>	 <u>\$3,855,590.12</u>	 <u>\$0.00</u>

**CAPITAL PROJECT FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
FIRE AIR PACKS ATM A40/03			
General Expenses	\$148,937.22	\$146,230.00	\$2,707.22
FIRE AMBULANCE ATM A67/00			
General Expenses	\$11.92	\$0.00	\$11.92
FIRE LADDER TRUCK ATM A60/04			
General Expenses	\$150,000.00	\$0.00	\$150,000.00
FIRE DEPT DRIVEWAYS ATM A25/04			
General Expenses	\$23,000.00	\$5,465.00	\$17,535.00
CONSTITUTION WAY ATM A36/03			
General Expenses	\$62,394.17	\$60,325.08	\$2,069.09
SCHOOL BLDG/FIELDS ATM A27/97			
General Expenses	\$0.00	\$0.00	\$0.00
SCHOOL BLDG RENOVATION ATM A31/98			
General Expenses	\$37,850.05	\$0.00	\$37,850.05
SCHOOL SEPTIC SYSTEM ATM A52/99			
General Expenses	\$3,284.05	\$0.00	\$3,284.05
H.S. TRACK ATM A39/96			
General Expenses	\$9,526.23	\$0.00	\$9,526.23
H.S. CHEMISTRY LAB ATM A39/98			
General Expenses	\$20,013.86	\$0.00	\$20,013.86
SBAB SCHOOL PROJECTS STM A2/99			
General Expenses	\$43,995.05	\$19,098.00	\$24,897.05
SYLVESTOR SCHOOL REPAIRS ATM A41/04			
General Expenses	\$47,000.00	\$46,491.00	\$509.00
HIGH SCHOOL REPAIRS			
General Expenses	\$195,750.00	\$14,350.00	\$181,400.00
DPW DUMP TRUCK ATM A27/04			
General Expenses	\$105,000.00	\$104,900.00	\$100.00
DPW LOADER ATM A28/04			
General Expenses	\$160,000.00	\$158,775.16	\$1,224.84
PAVEMENT MANAGEMENT YR#5 ATM A58/98			
General Expenses	\$3,457.75	\$3,457.75	\$0.00
PAVEMENT MANAGEMENT YR#8 ATM A22/01			
General Expenses	\$2,838.72	\$2,838.72	\$0.00

**CAPITAL PROJECT FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
PAVEMENT MANAGEMENT YR#9 ATM A26/02			
General Expenses	\$122,532.81	\$10,232.89	\$112,299.92
DPW TRUCK SCALE ATM A31/04			
General Expenses	\$35,000.00	\$35,000.00	\$0.00
LANDFILL CAPPING ATM A41/00			
General Expenses	\$1,951.52	\$0.00	\$1,951.52
TRANSFER ST COMPACTOR ATM A43/03			
General Expenses	\$199,735.42	\$199,613.50	\$121.92
COA CENTER RENOVATIONS ATM A31/99			
General Expenses	\$910.08	\$0.00	\$910.08
LIBRARY CONSTRUCTION STM A3/97			
General Expenses	\$18,721.63	\$0.00	\$18,721.63
B. EVERETT HALL FIELD ATM A30/01			
General Expenses	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
 GRAND TOTAL	 <u>\$1,391,910.48</u>	 <u>\$806,777.10</u>	 <u>\$585,133.38</u>

**WATER ENTERPRISE FUND  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
<b>WATER TREATMENT DIVISION</b>			
Salaries & Wages	\$607,644.00	\$588,238.05	\$0.00
General Expenses	\$715,550.00	\$571,956.97	\$3,900.00
Prior Year Encumbrance	\$9,897.39	\$7,377.92	\$0.00
Water Sick Leave Buyback STM A4/03	\$0.00	\$0.00	\$0.00
Water Master Plan ATM A39/01	\$10,400.00	\$9,452.00	\$948.00
Details - Water Treatment Plant	\$6,689.50	\$6,689.50	\$0.00
Hanover/Broadway Well ATM A45/03	\$2,368,216.74	\$2,061,061.97	\$307,154.77
Water Treatment Equipment ATM A34/04	<u>\$60,000.00</u>	<u>\$0.00</u>	<u>\$60,000.00</u>
<b>WATER DISTRIBUTION DIVISION</b>			
Salaries & Wages	\$433,400.00	\$383,787.87	\$0.00
General Expenses	\$225,817.00	\$161,512.86	\$9,479.00
Prior Year Encumbrance	\$23,360.74	\$21,535.74	\$0.00
Water Tank Repairs ATM A45/99	\$168,825.00	\$0.00	\$168,825.00
Water Mains ATM A40/00	\$1,344.50	\$0.00	\$0.00
Water Mains ATM A40/01	\$9,387.38	\$0.00	\$9,387.38
Water Mains ATM A10/02	\$9,630.07	\$0.00	\$9,630.07
Stormwater Management ATM A10/02	\$34,422.67	\$32,930.87	\$1,491.80
Water Mains ATM A44/03	\$114,458.69	\$30,443.47	\$84,015.22
Water Main ATM A35/04	\$50,000.00	\$32,727.13	\$17,272.87
Water Mains ATM A36/04	\$250,000.00	\$137,716.90	\$112,283.10
Water Pickup ATM A37/04	\$28,400.00	\$28,312.50	\$0.00
Water Service Van ATM A33/04	<u>\$17,500.00</u>	<u>\$17,500.00</u>	<u>\$0.00</u>
<b>WATER DEBT SERVICE</b>			
Principal-Long Term Debt	\$277,872.00	\$277,829.57	\$0.00
Interest-Long Term Debt	\$75,306.00	\$64,634.89	\$0.00
Interest-Short Term Debt	\$196,950.00	\$122,212.38	\$0.00
Bond/Note Issuance Expenses	<u>\$65,650.00</u>	<u>\$38,974.74</u>	<u>\$4,250.00</u>
<b>GRAND TOTAL</b>	<u><b>\$5,760,721.68</b></u>	<u><b>\$4,594,895.33</b></u>	<u><b>\$788,637.21</b></u>

**TRUST AGENCY FUNDS  
FISCAL YEAR 2004 EXPENDITURES**

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>
FISH & GAME LICENSE			
General Expenses	\$0.00	\$5,350.25	\$0.00
WILLIAM DOWDEN SCHOOL PRIZE			
General Expenses	\$0.00	\$0.00	\$0.00
AHEARN SCHOLARSHIP TRUST			
General Expenses	\$0.00	\$1,800.00	\$0.00
JOHN CURTIS LIBRARY TRUST			
General Expenses	\$0.00	\$300.00	\$0.00
WASBURN SCHOLARSHIP TRUST			
General Expenses	\$0.00	\$1,000.00	\$0.00
WILDER CEMETERY TRUST			
General Expenses	\$0.00	\$248.40	\$0.00
GEORGE HIGGINSON MEMORIAL TRUST			
General Expenses	\$0.00	\$99.00	\$0.00
JENKINS MUSIC SCHOLARSHIP TRUST			
General Expenses	\$0.00	\$100.00	\$0.00
ROSWELL GARDNER TRUST			
General Expenses	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
GRAND TOTAL	<u>\$0.00</u>	<u>\$8,897.65</u>	<u>\$0.00</u>

**TOWN OF HANOVER**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**  
**YEAR ENDED JUNE 30, 2004**

	<u>GOVERNMENTAL FUND TYPES</u>			<u>PROPRIETARY FUND TYPES</u>	<u>FIDUCIARY FUND TYPES</u>
	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Water Enterprise</u>	<u>Trust Funds</u>
<b>ASSETS:</b>					
Cash	6,290,279	1,787,440	402,890	2,798,969	1,486,530
Investments					150,311
Receivables:					
Property Taxes	369,457				
Provisions for Abatements and Exemptions	(195,094)				
Motor Vehicle & Boat Excise	152,596				
Water Rates & Services				702,592	
Tax Liens and Foreclosures	538,246			31,484	
Departmental	51,101	928,464			
Amount to be Provided for Payment of Long-Term Obligations					
Fixed Assets				11,654,777	
Total Assets	<u>7,206,585</u>	<u>2,715,904</u>	<u>402,890</u>	<u>15,187,822</u>	<u>1,636,841</u>
<b>LIABILITIES AND FUND BALANCES:</b>					
Liabilities:					
Warrants & Accounts Payable	1,273,001	263,435	7,603	165,394	
Other Liabilities	390,166	184,927		50,085	
Accrued Compensated Absences				77,680	
Bond Anticipation Note Payable					
General Obligation Bonds Payable				7,143,886	
Capital Lease Obligations					
Deferred Revenue	843,676	928,464			
Total Liabilities	<u>2,506,843</u>	<u>1,376,826</u>	<u>7,603</u>	<u>7,437,045</u>	<u>0</u>
Fund Equity (Deficiency):					
Invested in General Fixed Assets				4,510,891	
Contributed Capital					
Retained Earnings - Unreserved				3,239,886	
Fund Balances:					
Reserved for Encumbrances	1,437,268				
Reserved for Expenditures	1,640,411	493,094			4,000
Reserved for Excess Debt Service	1,776				
Reserved for Rate Stabilization					
Reserved for Nonexpendable Trust					
Reserved - Other	850	13,050			
Unreserved: Designated		832,934	395,287		1,632,841
Undesignated	1,619,437				
Total Fund Balances	<u>4,699,742</u>	<u>1,339,078</u>	<u>395,287</u>	<u>7,750,777</u>	<u>1,636,841</u>
Total Liabilities & Fund Balances	<u>7,206,585</u>	<u>2,715,904</u>	<u>402,890</u>	<u>15,187,822</u>	<u>1,636,841</u>

**TOWN OF HANOVER**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**  
**YEAR ENDED JUNE 30, 2004**

	FIDUCIARY FUND TYPES	ACCOUNT GROUP	ACCOUNT GROUP	Combined Totals
	<u>Agency</u> <u>Funds</u>	General Long-Term <u>Obligations Group</u>	General Fixed <u>Assets</u>	(Memorandum Only)
<b>ASSETS:</b>				
Cash	1,024,717			13,790,825
Investments				150,311
Receivables:				
Property Taxes				369,457
Provisions for Abatements and Exemptions				(195,094)
Motor Vehicle & Boat Excise				152,596
Water Rates & Services				702,592
Tax Liens and Foreclosures				569,730
Departmental				979,565
Amount to be Provided for				
Payment of Long-Term Obligations		25,699,379		25,699,379
Fixed Assets			42,027,654	53,682,431
Total Assets	<u>1,024,717</u>	<u>25,699,379</u>	<u>42,027,654</u>	<u>95,901,792</u>
<b>LIABILITIES AND FUND BALANCES:</b>				
Liabilities:				
Warrants & Accounts Payable	17,398			1,726,831
Other Liabilities	1,007,319			1,632,497
Accrued Compensated Absences		3,478,319		3,555,999
Bond Anticipation Note Payable				0
General Obligation Bonds Payable		22,221,060		29,364,946
Capital Lease Obligations				0
Deferred Revenue				1,772,140
Total Liabilities	<u>1,024,717</u>	<u>25,699,379</u>	<u>0</u>	<u>38,052,413</u>
Fund Equity (Deficiency):				
Invested in General Fixed Assets			42,027,654	46,538,545
Contributed Capital				0
Retained Earnings - Unreserved				3,239,886
Fund Balances:				
Reserved for Encumbrances				1,437,268
Reserved for Expenditures				2,137,505
Reserved for Excess Debt Service				1,776
Reserved for Rate Stabilization				0
Reserved for Nonexpendable Trust				0
Reserved - Other				13,900
Unreserved: Designated				2,861,062
Undesignated				1,619,437
Total Fund Balances	<u>0</u>	<u>0</u>	<u>42,027,654</u>	<u>57,849,379</u>
Total Liabilities & Fund Balances	<u>1,024,717</u>	<u>25,699,379</u>	<u>42,027,654</u>	<u>95,901,792</u>

**TOWN OF HANOVER**  
**BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
<b><u>GENERAL FUND</u></b>		
PETTY CASH	850.00	
CASH - UNRESTRICTED CHECKING	<u>6,289,428.86</u>	
<b>CASH AND INVESTMENTS subtotal</b>	<b>6,290,278.86</b>	
PERSONAL PROPERTY TAX RECEIVABLE - 2004	4,921.79	
REAL ESTATE TAXES RECEIVABLE - 2003	644.22	
REAL ESTATE TAXES RECEIVABLE - 2004	150,705.25	
ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2002		291.30
ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2003		154,690.14
ALLOWANCE FOR ABATEMENTS & EXEMPTIONS - 2004		40,112.15
TAX LIENS RECEIVABLE	246,624.22	
DEFERRED REAL ESTATE TAXES RECEIVABLE	213,185.63	
MOTOR VEHICLE EXCISE RECEIVABLE - 2002	21,622.39	
MOTOR VEHICLE EXCISE RECEIVABLE - 2003	129,853.21	
BOAT EXCISE RECEIVABLE - 2002	279.00	
BOAT EXCISE RECEIVABLE - 2003	289.00	
BOAT EXCISE RECEIVABLE - 2004	552.00	
DUE FROM COMMONWEALTH OF MASSACHUSETTS	51,101.33	
TAX FORECLOSURES	<u>291,621.72</u>	
<b>RECEIVABLES subtotal</b>	<b>916,306.17</b>	
<b>TOTAL ASSETS</b>	<b><u>7,206,585.03</u></b>	
WARRANTS PAYABLE		1,027,968.95
ACCOUNTS PAYABLE		199,772.07
ACCOUNTS PAYABLE - COLLECTOR		44,815.41
ACCOUNTS PAYABLE - COLLECTOR		145.00
ACCOUNTS PAYABLE - PRIOR YEAR REFUNDS PAYABLE		<u>300.00</u>
<b>WARRANTS AND ACCOUNTS PAYABLE subtotal</b>		<b>1,273,001.43</b>
FEDERAL INCOME TAX WITHHOLDING PAYABLE		0.06
STATE INCOME TAX WITHHOLDINGS PAYABLE	17.26	
COUNTY RETIREMENT WITHHOLDINGS PAYABLE		13,511.06
COUNTY RETIREMENT +70 WITHHOLDINGS PAYABLE		33.67
COUNTY RETIREMENT -EMPLOYEE BUYBACKS		75.84
MASS TEACHERS RETIREMENT WITHHOLDINGS PAYABLE		5,529.71
MTA RETIREMENT BUYBACK		90.98
GROUP LIFE - ACTIVE BASIC CONTRIBUTIONS PAYABLE		1,019.77
GROUP LIFE - ACTIVE VOLUNTARY CONTRIBUTIONS PAYABLE		2,175.79
GROUP LIFE - RETIRED BASIC CONTRIBUTIONS PAYABLE		1.30
GROUP LIFE - POLICE/FIRE AD&D CONTRIBUTIONS		190.87
GROUP HEALTH INSURANCE WITHHOLDINGS PAYABLE		0.00
BC/BS MEDEX - EMPLOYEE CONTRIBUTIONS PAYABLE		3,054.36
HEALTH - BC/BS		24,119.85
HEALTH - BC/BS HMO BLUE		26,149.46
HEALTH - HARVARD/PILGRIM HMO		30,680.63



**TOWN OF HANOVER**  
**BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
BC/BS MASTER MEDICAL WITHHOLDINGS		29,661.00
BC/BS NETWORK BLUE WITHHOLDINGS		97,330.23
BC/BS BLUE CARE WITHHOLDINGS		9,812.43
HARVARD PILGRIM WITHHOLDINGS		106,386.02
DELTA DENTAL WITHHOLDINGS		15,946.75
FICA (MEDICARE) WITHHOLDINGS PAYABLE		888.72
DUES - TEACHERS WITHHOLDINGS PAYABLE		75.44
ANNUITY WITHHOLDINGS PAYABLE		2,014.63
DEFERRED COMPENSATION-VOLUNTARY WITHHOLDINGS		1,784.61
DEFERRED COMPENSATION-MANDATORY WITHHOLDINGS PAYABLE		482.91
COURT ORDERED WITHHOLDINGS PAYABLE		0.00
HANOVER TAX LEVY		200.00
UNCLAIMED ITEMS		<u>18,966.67</u>
<b>OTHER LIABILITY subtotal</b>		<b>390,165.50</b>
DEFERRED REVENUE-REAL & PERSONAL PROPERTY TAXE:	111,452.05	
DEFERRED REVENUE-DEFERRED REAL ESTATE TAXES RECEIVABLE		213,185.63
DEFERRED REVENUE - TAX LIENS		246,624.22
DEFERRED REVENUE - TAX FORECLOSURES		291,621.72
DEFERRED REVENUE - MOTOR VEHICLE EXCISE		151,475.60
DEFERRED REVENUE - BOAT EXCISE		1,120.00
DEFERRED REVENUE - DEPARTMENTAL		<u>51,101.33</u>
<b>DEFERRED REVENUE subtotal</b>		<b>843,676.45</b>
<b>TOTAL LIABILITIES</b>		<b>2,506,843.38</b>
FUND BALANCE-RESERVED FOR ENCUMBRANCES		1,437,267.92
FUND BALANCE-RESERVED FOR DEBT EXCLUSION EXCESS DEBT SERVICE		1,775.50
FUND BALANCE-RESERVED FOR EXPENDITURES		1,640,411.00
FUND BALANCE-RESERVED FOR PETTY CASH		850.00
UNDESIGNATED FUND BALANCE		<u>1,619,437.23</u>
<b>FUND BALANCE subtotal</b>		<b>4,699,741.65</b>
<b>TOTAL FUND BALANCE</b>		<b>4,699,741.65</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b><u>7,206,585.03</u></b>

**TOWN OF HANOVER  
BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
<b><u>SPECIAL REVENUE FUND</u></b>		
PETTY CASH	13,050.00	
CASH - UNRESTRICTED CHECKING	<u>1,774,389.96</u>	
<b>CASH AND INVESTMENTS subtotal</b>	<b>1,787,439.96</b>	
SEPTIC BETTERMENTS RECEIVABLE	81,898.30	
AMBULANCE CHARGES RECEIVABLE	262,990.27	
DEPARTMENTAL RECEIVABLES	42,603.58	
DUE FROM FEDERAL GOVERNMENT	1,793.43	
DUE FROM COMMONWEALTH OF MASSACHUSETTS	<u>539,178.47</u>	
<b>RECEIVABLES subtotal</b>	<b>928,464.05</b>	
<b><u>TOTAL ASSETS</u></b>	<b><u>2,715,904.01</u></b>	
WARRANTS PAYABLE		253,958.73
WARRANTS PAYABLE		1,044.00
WARRANTS PAYABLE		7,342.21
ACCOUNTS PAYABLE		<u>1,090.00</u>
<b>WARRANTS AND ACCOUNTS PAYABLE subtotal</b>		<b>263,434.94</b>
DEPOSITS - PLANNING BOARD		38,517.29
DEPOSITS - CONSERVATION COMMISSION		47,251.09
DEPOSITS - BOARD OF HEALTH		3,672.10
DEPOSITS - DPW INSPECTIONS		12,834.64
DEPOSITS - FIRE DEPARTMENT		6,200.00
DEPOSITS - FORFEITS		76,451.65
<b>OTHER LIABILITY subtotal</b>		<b>184,926.77</b>
DEFERRED REVENUE-DEPARTMENTAL		42,603.58
DEFERRED REVENUE-AMBULANCE CHARGES RECEIVABLE		262,990.27
DEFERRED REVENUE-FEDERAL GRANTS		1,793.43
DEFERRED REVENUE-STATE GRANTS		539,178.47
DEFERRED REVENUE-SEPTIC BETTERMENTS		81,898.30
<b>DEFERRED REVENUE subtotal</b>		<b>928,464.05</b>
<b>TOTAL LIABILITIES</b>		<b>1,376,825.76</b>

**TOWN OF HANOVER**  
**BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
FUND BALANCE - RESERVED FOR EXPENDITURES		493,094.00
FUND BALANCE - RESERVED FOR PETTY CASH		13,050.00
FUND BALANCE - CEMETERY CAPITAL IMPROVEMENT		67,843.25
FUND BALANCE - GRAVES & FOUNDATION		34,554.75
FUND BALANCE - INSURANCE PROCEEDS OVER \$20,000		1,320.87
FUND BALANCE - AMBULANCE RECEIPTS		74,593.04
FUND BALANCE - WPAT LOAN REPAYMENT		61,026.69
FUND BALANCE - LOCAL EDUCATION FUND		22.05
FUND BALANCE - SENIOR TAX ASSISTANCE		1,154.57
FUND BALANCE - SCHOOL LUNCH PROGRAM		78,431.86
FUND BALANCE - #140 TITLE II IMPROVING EDUCATOR QUALITY		2,498.00
FUND BALANCE - #160 TITLE II ENHANCING EDUCATION		3,376.00
FUND BALANCE - #240 FEDERAL SPED ENTITLEMENT		13,887.32
FUND BALANCE - #274 SPED PROGRAM IMPROVEMENT		435.59
FUND BALANCE - #302 TITLE V INNOVATIVE PROGRAMS		3,380.20
FUND BALANCE - #305 TITLE I FY04 AWARD		1,287.00
FUND BALANCE - #331 DRUG FREE SCHOOLS FY04 AWARD		703.55
FUND BALANCE - #262 EARLY CHILDHOOD FY04 AWARD		431.77
FUND BALANCE - SCHOOL LIBRARY INCENTIVE FY04 AWARD		2,304.86
FUND BALANCE - #303 EISENHOWER FY99 AWARD		184.80
FUND BALANCE - FEDERAL VEST REIMBURSEMENT PROGI	1,285.50	
FUND BALANCE - EMA CERT GRANT	507.93	
FUND BALANCE - BD OF HEALTH/EMERGENCY PREPAREDNESS		1,474.62
FUND BALANCE - WETLANDS PROTECTION MGL131-40		7,565.88
FUND BALANCE - COA FORMULA GRANT		1,166.18
FUND BALANCE - ARTS LOTTERY GRANT		4,742.44
FUND BALANCE - POLICE PUBLIC SAFETY GRANT		0.14
FUND BALANCE - POLICE/CHILD SAFETY SEAT GRANT FY0	1,483.73	
FUND BALANCE - FIRE PUBLIC SAFETY GRANT		0.10
FUND BALANCE - FIRE FY03 SAFE GRANT		950.56
FUND BALANCE - GHSB SEATBELT FY04 GRANT	1,254.44	
FUND BALANCE - LIBRARY MEG GRANT		24,615.03
FUND BALANCE - FIRE FY04 SAFE GRANT		1,350.00
FUND BALANCE - MRIP GRANT		12,373.44
FUND BALANCE - CH90 WINTER ST PROJECT	296,447.23	
FUND BALANCE - CH90 VARIOUS STREETS	76,009.15	
FUND BALANCE - CH90 PROJECTS FY97		1,279.88
FUND BALANCE - COA SERVICE INCENTIVE GRANT		53.65
FUND BALANCE - SEPTIC MANAGEMENT GRANT		18,345.42
FUND BALANCE - SEPTIC MANAGEMENT INTEREST		35,948.52
FUND BALANCE - SCHOOL TECHNOLOGY GRANT FY98		38.46
FUND BALANCE - SPED 50/50 FY04	52,444.32	
FUND BALANCE - CH90 CENTER ST	87,175.92	
FUND BALANCE - LAW ENFORCEMENT PARTNERSHIP GRA		46.81
FUND BALANCE - FY04 COMMUNITY POLICING GRANT		13,288.97
FUND BALANCE - COASTAL POLLUTION REMEDIATION GR		0.00
FUND BALANCE - FY01 FIRE SAFE GRANT		1.98
FUND BALANCE - ES HEALTH SERVICE GRANT		2,745.40

**TOWN OF HANOVER**  
**BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
FUND BALANCE - WHITING ST CH90 #38421		3,417.20
FUND BALANCE - FY02 SAFE GRANT		210.39
FUND BALANCE - MTC GREEN SCHOOLS GRANT		5,000.00
FUND BALANCE - HIGHWAY SEATBELT ENFORCEMENT		0.02
FUND BALANCE - SUMMER SCHOOL TUITION		16,482.47
FUND BALANCE - EXTENDED OPPORTUNITIES		9,144.21
FUND BALANCE - SCHOOL ATHLETIC REVOLVING		20,958.37
FUND BALANCE - SCHOOL LOST BOOK REIMBURSEMENT		14,532.91
FUND BALANCE - RESTITUTION/TOWN		125.00
FUND BALANCE - RESTITUTION/POLICE		70.00
FUND BALANCE - INSURANCE PROCEEDS UNDER \$20,000		3,949.31
FUND BALANCE - SCHOOL BUILDING RENTAL REVOLVING		8,017.85
FUND BALANCE - RECREATION REVOLVING		12,084.77
FUND BALANCE - INDIANS TEPEE		47,538.04
FUND BALANCE - HIGH SCHOOL STUDENT ACTIVITIES		79,320.90
FUND BALANCE - MIDDLE SCHOOL STUDENT ACTIVITIES		59,262.75
FUND BALANCE - CEDAR SCHOOL STUDENT ACTIVITIES		18,712.78
FUND BALANCE - CENTER SCHOOL STUDENT ACTIVITIES		23,163.58
FUND BALANCE - MIDDLE SCH ENRICHMENT REVOLVING		11,311.16
FUND BALANCE - CEDAR BEFORE/AFTER REVOLVING		24,750.77
FUND BALANCE - CENTER/SLY BEFORE/AFTER REVOLVING		22,159.14
FUND BALANCE - SENIOR CHRISTMAS DINNER REVOLVING		2,438.88
FUND BALANCE - SALMOND SCH STUDENT ACTIVITIES		0.05
FUND BALANCE - STUDENT ASSISTANCE PROGRAM		2,114.50
FUND BALANCE - SPED TRANSPORTATION REVOLVING		2,617.75
FUND BALANCE - SALMOND PRE-SCHOOL REVOLVING		2,393.24
FUND BALANCE - CEDAR PRE-SCHOOL REVOLVING		25,496.01
FUND BALANCE - CENTER PRE-SCHOOL REVOLVING		6,717.06
FUND BALANCE - CEDAR SCHOOL PTA GRANTS		3,987.08
FUND BALANCE - CENTER SCHOOL PTA GRANTS		5,682.02
FUND BALANCE - SYLVESTER SCHOOL PTA GRANTS		3,508.32
FUND BALANCE - MIDDLE SCHOOL PTA GRANTS		5,398.30
FUND BALANCE - HIGH SCHOOL PTA GRANTS		5,756.19
FUND BALANCE - CEDAR SCHOOL OTHER GRANTS/GIFTS		29.62
FUND BALANCE - CENTER SCHOOL OTHER GRANTS/GIFTS		2,437.46
FUND BALANCE - SYLVESTER SCHOOL OTHER GRANTS/GIFTS		51.76
FUND BALANCE - HIGH SCHOOL OTHER GRANTS/GIFTS		1,108.77
FUND BALANCE - SPED REVOLVING		8,967.09
FUND BALANCE - SCHOOL TRANSPORTATION REVOLVING		7,147.50
FUND BALANCE - STUDENT BODY REVOLVING		2,759.41
FUND BALANCE - MTA GRANT/ANNE WASS	41,114.96	
FUND BALANCE - GIFTS/VISITING NURSE	1,488.62	
FUND BALANCE - GIFTS/COUNCIL ON AGING		15,418.33
FUND BALANCE - GIFTS/JOHN CURTIS LIBRARY		20,528.94
FUND BALANCE - GIFTS/SCHOOL BALLFIELDS		329.16
FUND BALANCE - CONSERVATION ORDER PENALTY		5,224.10
FUND BALANCE - PUBLIC FIRE SAFETY EDUCATION GIFTS		1,148.00

**TOWN OF HANOVER  
BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
FUND BALANCE - GIFTS/FIRE PAD		5,033.71
FUND BALANCE - PLANNING BD MITIGATION FUND		66,100.00
FUND BALANCE - ROUTE 53 MITIGATION FUND		0.00
FUND BALANCE - GIFTS/CONSERVATION/LUDDAM'S FARM		3,573.51
FUND BALANCE - GIFT TO POLICE DREAM PROGRAM		15,550.16
FUND BALANCE - LIBRARY ADDITION FUND		146.00
FUND BALANCE - GIFTS/AFFINITY CARD PROGRAM		757.23
FUND BALANCE - GIFTS/DEP COMPOST BIN PROGRAM		968.00
FUND BALANCE - MEDIAONE GRANT/HIGH SCHOOL AV		13.78
FUND BALANCE - HPD TRAINING PROGRAMS		109.40
FUND BALANCE - GIFTS/GREENWAY PROJECT		14,478.34
FUND BALANCE - NORTH RIVER GIFT		121.00
FUND BALANCE - DPW HAZARDOUS MATERIAL		3,318.84
FUND BALANCE - JOAN FREY AMBULANCE TRUST		3,548.87
FUND BALANCE - POLICE FEDERAL FORFEITED FUNDS		95,374.96
FUND BALANCE - POLICE REWARD TRUST		108.25
FUND BALANCE - ROUTE 53 TRUST		1,906.68
FUND BALANCE - BANDSTAND CONCERTS TRUST		12,150.37
FUND BALANCE - BANDSTAND PERMANENT TRUST		9,423.91
FUND BALANCE - CONSERVATION TRUST		55,371.81
FUND BALANCE - 300TH ANNIVERSARY TRUST		361.58
FUND BALANCE - TEDESCHI RECREATION TRUST		55,348.38
FUND BALANCE - LAST RESORT TRUST		1,404.89
FUND BALANCE - HANOVER AT PLAY TRUST		6,399.82
FUND BALANCE - POLICE STATE FORFEITED FUNDS		54,974.01
FUND BALANCE - COA/OLD COLONY GRANT		707.74
<b>FUND BALANCE subtotal</b>		<b>1,339,078.25</b>
<b>TOTAL FUND BALANCE</b>		<b>1,339,078.25</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b><u>2,715,904.01</u></b>
 <b><u>CAPITAL PROJECTS FUND</u></b>		
CASH - UNRESTRICTED CHECKING	<u>402,889.92</u>	
<b>CASH AND INVESTMENTS subtotal</b>	<b>402,889.92</b>	
<b>TOTAL ASSETS</b>	<b><u>402,889.92</u></b>	
WARRANTS PAYABLE		<u>7,603.00</u>
<b>WARRANTS AND ACCOUNTS PAYABLE subtotal</b>		<b>7,603.00</b>
<b>TOTAL LIABILITIES</b>		<b>7,603.00</b>

**TOWN OF HANOVER  
BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
<b><u>CAPITAL PROJECTS FUND</u></b>		
FUND BALANCE - ALL PROJECTS		<u>395,286.92</u>
FUND BALANCE subtotal		395,286.92
TOTAL FUND BALANCE		395,286.92
TOTAL LIABILITIES AND FUND BALANCE		<u>402,889.92</u>
<b><u>WATER ENTERPRISE FUND</u></b>		
CASH - UNRESTRICTED CHECKING	<u>2,798,968.91</u>	
CASH AND INVESTMENTS subtotal	2,798,968.91	
FIXED ASSETS, NET	<u>11,654,777.00</u>	
FIXED ASSETS subtotal	11,654,777.00	
USER CHARGES RECEIVABLE	698,544.98	
OTHER SERVICES RECEIVABLE	4,047.04	
UTILITY LIENS ADDED TO TAXES	<u>31,484.23</u>	
RECEIVABLES subtotal	734,076.25	
TOTAL ASSETS	<u>15,187,822.16</u>	
WARRANTS PAYABLE		150,697.95
INTEREST PAYABLE		<u>14,695.78</u>
WARRANTS AND ACCOUNTS PAYABLE subtotal		165,393.73
DEPOSIT - SOUTH SHORE YMCA WATER QUALITY CERTIFICATE		50,000.00
WATER INSPECTIONS-YMCA		<u>85.00</u>
OTHER LIABILITY subtotal		50,085.00
BONDS PAYABLE, OUTSIDE LIMIT		<u>7,143,886.00</u>
BONDS PAYABLE subtotal		7,143,886.00
COMPENSATED ABSENCES		<u>77,680.12</u>
OTHER LONG-TERM OBLIGATIONS PAYABLE subtotal		77,680.12

**TOWN OF HANOVER  
BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
BONDS AUTHORIZED (MEMORANDUM)	1,442,000.00	
BONDS AUTHORIZED AND UNISSUED (MEMORANDUM)		<u>1,442,000.00</u>
<b>BUDGETARY ACCOUNTS subtotal</b>		<b>0.00</b>
<b>TOTAL LIABILITIES</b>		<b>7,437,044.85</b>
INVESTED IN FIXED ASSETS		4,510,891.00
RETAINED EARNINGS - UNRESERVED		<u>3,239,886.31</u>
<b>FUND BALANCE subtotal</b>		<b>7,750,777.31</b>
<b>TOTAL FUND BALANCE</b>		<b>7,750,777.31</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b><u>15,187,822.16</u></b>
<b><u>TRUST FUNDS</u></b>		
CASH - UNRESTRICTED CHECKING	1,486,529.84	
INVESTMENTS - JOHN CURTIS LIBRARY	<u>150,311.00</u>	
<b>CASH AND INVESTMENTS subtotal</b>	<b>1,636,840.84</b>	
<b>TOTAL ASSETS</b>	<b><u>1,636,840.84</u></b>	
FUND BALANCE - RESERVED FOR EXPENDITURES		4,000.00
FUND BALANCE - STABILIZATION FUND		1,070,331.59
FUND BALANCE - FLORENCE GOSS SCHOOL PRIZE TRUST		3,566.40
FUND BALANCE - WILLIAM DOWDEN SCHOOL PRIZE TRUST		2,757.56
FUND BALANCE - AHEARN SCHOLARSHIP TRUST		44,119.23
FUND BALANCE - SYLVESTER SCHOOL REPAIR TRUST		7,466.55
FUND BALANCE - SALMOND SCHOOL TRUST		33,329.54
FUND BALANCE - WASHBURN SCHOLARSHIP TRUST		16,863.58
FUND BALANCE - ELLIS PLAYGROUND TRUST		23,758.87
FUND BALANCE - WILDER CEMETERY TRUST		4,187.55
FUND BALANCE - JOHN CURTIS LIBRARY TRUST		210,662.98
FUND BALANCE - HALL PLAYGROUND TRUST		10,914.42
FUND BALANCE - CEMETERY PERPETUAL CARE INCOME		42,922.97
FUND BALANCE - CEMETERY PERPETUAL CARE PRINCIPAL		137,744.59
FUND BALANCE - GEORGE HIGGINSON MEMORIAL AWARD		3,113.28
FUND BALANCE - JENKINS MUSIC SCHOLARSHIP TRUST		6,591.05
FUND BALANCE - ROSWELL GARDNER TRUST FUND		<u>14,510.68</u>
<b>FUND BALANCE subtotal</b>		<b>1,636,840.84</b>

**TOWN OF HANOVER  
BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
<b><u>TRUST FUNDS</u></b>		
TOTAL FUND BALANCE		1,636,840.84
TOTAL LIABILITIES AND FUND BALANCE		<u>1,636,840.84</u>
<b><u>AGENCY FUNDS</u></b>		
CASH - UNRESTRICTED CHECKING	<u>1,024,716.77</u>	
CASH AND INVESTMENTS subtotal	1,024,716.77	
TOTAL ASSETS	<u>1,024,716.77</u>	
WARRANTS PAYABLE		<u>17,397.40</u>
WARRANTS AND ACCOUNTS PAYABLE subtotal		17,397.40
GUARANTEE DEPOSITS		946,071.11
OTHER LIABILITY - POLICE OFF DUTY WORK DETAILS		1,079.00
OTHER LIABILITY - FIRE OFF DUTY WORK DETAILS		2,080.16
OTHER LIABILITY		<u>58,089.10</u>
OTHER LIABILITY subtotal		1,007,319.37
<b><u>AGENCY FUNDS</u></b>		
TOTAL LIABILITIES		1,007,319.37
TOTAL FUND BALANCE		0.00
TOTAL LIABILITIES AND FUND BALANCE		<u>1,024,716.77</u>
<b><u>GENERAL LONG-TERM DEBT GROUP</u></b>		
AMOUNT PROVIDED FOR PAYMENT OF BONDS	22,221,060.00	
AMOUNT PROVIDED FOR COMPENSATED ABSENCES	<u>3,478,318.63</u>	
AMOUNTS TO BE PROVIDED	25,699,378.63	
TOTAL ASSETS	<u>25,699,378.63</u>	



**TOWN OF HANOVER  
BALANCE SHEET ENDING JUNE 30, 2004**

<u>ACCOUNT TITLE</u>	<u>DEBIT BALANCE</u>	<u>CREDIT BALANCE</u>
<b><u>GENERAL LONG-TERM DEBT GROUP</u></b>		
BONDS PAYABLE, INSIDE DEBT LIMIT		<u>22,221,060.00</u>
BONDS PAYABLE subtotal		22,221,060.00
COMPENSATED ABSENCES		<u>3,478,318.63</u>
OTHER LONG-TERM OBLIGATIONS PAYABLE subtotal		3,478,318.63
BONDS AUTHORIZED (MEMORANDUM)	2,613,750.00	
BONDS AUTHORIZED & UNISSUED (MEMORANDUM)		<u>2,613,750.00</u>
BUDGETARY ACCOUNTS subtotal		0.00
TOTAL LIABILITIES		25,699,378.63
TOTAL FUND BALANCE		0.00
TOTAL LIABILITIES AND FUND BALANCE		<u>25,699,378.63</u>
<b><u>GENERAL FIXED ASSETS</u></b>		
FIXED ASSETS, NET	<u>42,027,654.00</u>	
TOTAL ASSETS	<u>42,027,654.00</u>	
INVESTMENT IN GENERAL FIXED ASSETS		<u>42,027,654.00</u>
FUND BALANCE subtotal		42,027,654.00
TOTAL FUND BALANCE		42,027,654.00
TOTAL LIABILITIES AND FUND BALANCE		<u>42,027,654.00</u>

**TOWN OF HANOVER**  
**BONDS PAYABLE - JUNE 30, 2004**

	<u>Date of Issue</u>	<u>Fiscal Year of Maturity</u>	<u>Original Principal Amount</u>	<u>Interest Rate</u>	<u>Amount Outstanding June 30, 2004</u>
<u>Inside Debt Limit:</u>					
Road Construction	5/15/1996	2006	\$315,000	4.50-5.10	\$55,000
Fire Engine	5/15/1996	2006	\$231,000	4.50-5.10	\$71,000
Fire Station	5/15/1996	2006	\$120,000	4.50-5.10	\$54,000
High School Track	5/15/1996	2006	\$252,000	4.50-5.10	\$90,000
Town Hall Elevator	5/15/1996	2006	\$137,000	4.50-5.10	\$45,000
Underground Tanks	5/15/1996	2006	\$375,000	4.50-5.10	\$103,000
<b>Subtotal - 1996 General Purpose Bond</b>			<b>\$1,430,000</b>		<b>\$418,000</b>
H.S. Chemistry Lab #1	5/15/1998	2009	\$68,000	4.50-4.75	\$35,000
Road Construction	5/15/1998	2007	\$375,000	4.50-4.75	\$120,000
School Remodeling	5/15/1998	2007	\$150,000	4.50-4.75	\$45,000
Fire Engine	5/15/1998	2009	\$250,000	4.50-4.75	\$130,000
School Remodeling	5/15/1998	2009	\$420,000	4.50-4.75	\$225,000
School Septic	5/15/1998	2017	\$105,000	4.50-4.90	\$75,000
H.S. Chemistry Lab #2	5/15/1998	2014	\$80,000	4.50-4.85	\$50,000
Forest Fire Truck	5/15/1998	2010	\$60,000	4.50-4.75	\$30,000
DPW Equipment	5/15/1998	2012	\$80,000	4.50-4.75	\$40,000
Road Construction	5/15/1998	2007	\$375,000	4.50-4.75	\$120,000
<b>Subtotal - 1998 General Purpose Bond</b>			<b>\$1,963,000</b>		<b>\$870,000</b>
Police Station	5/15/1998	2017	\$3,150,000	4.50-4.90	\$2,190,000
<b>Subtotal - 1998 Police Station Construction Bond</b>			<b>\$3,150,000</b>		<b>\$2,190,000</b>
Stetson House	5/15/2000	2006	\$30,000	5.30-7.80	\$10,000
Fire Engine	5/15/2000	2012	\$300,000	5.30-7.80	\$200,000
COA Center	5/15/2000	2009	\$45,000	5.30-7.80	\$25,000
DPW Equipment	5/15/2000	2013	\$85,000	5.30-7.80	\$45,000
Road Construction	5/15/2000	2008	\$150,000	5.30-7.80	\$70,000
School Remodeling	5/15/2000	2018	\$507,000	5.30-7.80	\$385,000
School Septic	5/15/2000	2012	\$60,000	5.30-7.80	\$40,000
Road Reconstruction	5/15/2000	2009	\$150,000	5.30-7.80	\$75,000
<b>Subtotal - 2000 General Purpose Bond</b>			<b>\$1,327,000</b>		<b>\$850,000</b>
<u>Inside Debt Limit:</u>					
School Reconstruction	6/15/2001	2021	\$14,850,000	4.00-5.00	\$13,435,000
<b>Subtotal - 2001 School Construction Bond</b>			<b>\$14,850,000</b>		<b>\$13,435,000</b>

**TOWN OF HANOVER**  
**BONDS PAYABLE - JUNE 30, 2004**

	<u>Date of Issue</u>	<u>Fiscal Year of Maturity</u>	<u>Original Principal Amount</u>	<u>Interest Rate</u>	<u>Amount Outstanding June 30, 2004</u>
Library Reconstruction	6/15/2001	2021	\$2,390,000	4.00-5.00	\$2,015,000
<b>Subtotal - 2001 Library Construction Bond</b>			<b>\$2,390,000</b>		<b>\$2,015,000</b>
School Renovation	6/15/2002	2011	\$140,000	3.00-3.75	\$105,000
Road Construction	6/15/2002	2010	\$300,000	3.00-3.625	\$220,000
Recreation	6/15/2002	2012	\$80,000	3.00-3.875	\$60,000
Road Construction	6/15/2002	2011	\$300,000	3.00-3.750	\$230,000
Fire Airpacks	6/15/2002	2012	\$150,000	3.00-3.875	\$120,000
Constitution Way Building	6/15/2002	2012	\$70,000	3.00-3.875	\$55,000
Transfer Station Compactor	6/15/2002	2012	\$175,000	3.00-3.875	\$145,000
<b>Subtotal - 2002 General Purpose Bond</b>			<b>\$1,215,000</b>		<b>\$935,000</b>
Stormwater Management	11/26/2002	2023	\$189,825	3.00	\$181,886
<b>Subtotal - 2002 Stormwater Management Bond</b>			<b>\$189,825</b>		<b>\$181,886</b>
Transfer Station Compactor	6/15/2004	2009	\$25,000	3.25-4.50	\$25,000
Fire Headquarters Driveway	6/15/2004	2008	\$23,000	3.25-4.50	\$23,000
Fire Ladder Truck Rehab	6/15/2004	2009	\$150,000	3.25-4.50	\$150,000
DPW Equipment	6/15/2004	2019	\$105,000	3.25-4.50	\$105,000
DPW Equipment	6/15/2004	2019	\$80,000	3.25-4.50	\$80,000
Transfer Station Truck Scale	6/15/2004	2011	\$35,000	3.25-4.50	\$35,000
Sylvester School Repairs	6/15/2004	2013	\$47,000	3.25-4.50	\$47,000
<b>Subtotal - 2004 General Purpose Bond</b>			<b>\$465,000</b>		<b>\$465,000</b>
<b>Total Inside Debt Limit</b>			<b><u>\$26,985,676</u></b>		<b><u>\$21,359,886</u></b>
<u>Outside Debt Limit:</u>					
Bedrock Well	5/15/1996	2006	\$100,000	4.50-5.10	\$52,000
Bedrock Well	5/15/1996	2006	\$180,000	4.50-5.10	\$20,000
Water Meters	5/15/1996	2005	\$60,000	4.50-5.00	\$4,000
Water Zone II	5/15/1996	2006	\$30,000	4.50-5.10	\$6,000
<b>Subtotal - 1996 Well &amp; Mains Bond</b>			<b>\$370,000</b>		<b>\$82,000</b>
<u>Outside Debt Limit:</u>					
Water Tank	5/15/1998	2009	\$104,500	4.50-4.75	\$45,000
Water Mains	5/15/1998	2015	\$240,000	4.50-4.75	\$150,000
Water Mains	5/15/1998	2014	\$160,000	4.50-4.85	\$100,000
Water Tank	5/15/1998	2007	\$240,000	4.50-4.75	\$70,000
<b>Subtotal - 1998 Well &amp; Mains Bond</b>			<b>\$744,500</b>		<b>\$365,000</b>

**TOWN OF HANOVER**  
**BONDS PAYABLE - JUNE 30, 2004**

	<u>Date of Issue</u>	<u>Fiscal Year of Maturity</u>	<u>Original Principal Amount</u>	<u>Interest Rate</u>	<u>Amount Outstanding June 30, 2004</u>
Landfill Closure #3	5/15/2000	2018	\$1,060,000	5.30-7.80	\$880,000
<b>Subtotal - 2000 Landfill Closure Bond</b>			<b>\$1,060,000</b>		<b>\$880,000</b>
Title V Septic Bond	10/25/2000	2018	\$195,676	0.00	\$163,060
<b>Subtotal - 2000 Septic Betterment Bond</b>			<b>\$195,676</b>		<b>\$163,060</b>
Water Mains	6/15/2002	2012	\$600,000	3.00-3.875	\$480,000
Water Plant Design	6/15/2002	2012	\$500,000	3.00-3.875	\$400,000
<b>Subtotal - 2002 Water Plant Design &amp; Mains Bond</b>			<b>\$1,100,000</b>		<b>\$880,000</b>
Water Treatment Plant	6/15/2004	2024	\$5,200,000	3.25-4.80	\$5,200,000
Water Mains	6/15/2004	2024	\$285,000	3.25-4.80	\$285,000
Water Mains	6/15/2004	2024	\$35,000	3.25-4.80	\$35,000
Water Mains	6/15/2004	2024	\$115,000	3.25-4.80	\$115,000
<b>btotal - 2004 Water Plant Construction &amp; Mains Bond</b>			<b>\$5,635,000</b>		<b>\$5,635,000</b>
<b>Total Outside Debt Limit</b>			<b><u>\$8,039,325</u></b>		<b><u>\$8,005,060</u></b>
<b>Total Debt</b>			<b><u>\$35,025,001</u></b>		<b><u>\$29,364,946</u></b>

Debt Service to maturity consists of the following:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
For the year ending			
June 30, 2005	\$2,088,886	\$1,316,887	\$3,405,773
June 30, 2006	\$2,103,965	\$1,228,980	\$3,332,945
June 30, 2007	\$1,879,046	\$1,138,446	\$3,017,492
June 30, 2008	\$1,809,128	\$1,064,167	\$2,873,295
June 30, 2009	\$1,794,252	\$992,080	\$2,786,332
June 30, 2010	\$1,679,464	\$920,206	\$2,599,670
Thereafter	<u>\$18,010,205</u>	<u>\$5,381,240</u>	<u>\$23,391,445</u>
<b>Total</b>	<b>\$29,364,946</b>	<b>\$12,042,006</b>	<b>\$41,406,952</b>

**TOWN OF HANOVER**  
**DEBT AUTHORIZED AND UNISSUED JUNE 30, 2004**

**Inside Debt Limit:**

<b>Town Meeting</b>	<b>Article</b>	<b>Purpose</b>	<b>Appropriation</b>	<b>Raise</b>	<b>Funding Other</b>	<b>Borrow</b>	<b>Debt Issued</b>	<b>Rescinds</b>	<b>Debt Unissued</b>
A3 Feb 1996	Library Addition (\$2,823,428) (Est. State Grant - \$1,432,500)	3,930,053.00	0.00	1,539,125.00	2,390,928.00	2,390,000.00	928.00	0.00	
A27 May 1996	School Building/Fields Renovation	315,000.00	22,484.00	0.00	292,516.00	290,000.00	2,516.00	0.00	
A42 May 1999	Chapter 90 Road Improvements (Est. State Reimbursement - \$351,310)	351,310.00	0.00	0.00	351,310.00	0.00	351,310.00	0.00	
A19 May 2000	Land Purchase	430,000.00	0.00	0.00	430,000.00	0.00	0.00	430,000.00	
A20 May 2000	Land Purchase	950,000.00	0.00	0.00	950,000.00	0.00	0.00	950,000.00	
A21 May 2000	Chapter 90 Road Improvements (Est. State Reimbursement - \$351,310)	351,310.00	0.00	0.00	351,310.00	0.00	351,310.00	0.00	
A22 May 2000	Pavement Management Program Yr#8	300,000.00	0.00	0.00	300,000.00	300,000.00	0.00	0.00	
A30 May 2000	B. Everett Hall Field Renovations	100,000.00	0.00	20,000.00	80,000.00	80,000.00	0.00	0.00	
A26 May 2001	Pavement Management Program Yr#9	300,000.00	0.00	0.00	300,000.00	300,000.00	0.00	0.00	
A36 May 2002	Constitution Way	70,000.00	0.00	0.00	70,000.00	70,000.00	0.00	0.00	
A40 May 2002	Fire Department Airparks	150,000.00	0.00	0.00	150,000.00	150,000.00	0.00	0.00	
A43 May 2002	Transfer Station Compactor	175,000.00	0.00	0.00	175,000.00	175,000.00	0.00	0.00	
A6 Oct 2002	Transfer Station Compactor	25,000.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00	
A23 May 2003	Fire Driveways	23,000.00	0.00	0.00	23,000.00	23,000.00	0.00	0.00	
A26 May 2003	Fire Aerial Ladder Truck	150,000.00	0.00	0.00	150,000.00	150,000.00	0.00	0.00	
A27 May 2003	DPW Dump Truck	105,000.00	0.00	0.00	105,000.00	105,000.00	0.00	0.00	
A28 May 2003	DPW Front End Loader	160,000.00	0.00	80,000.00	80,000.00	80,000.00	0.00	0.00	
A31 May 2003	DPW Truck Scale	35,000.00	0.00	0.00	35,000.00	35,000.00	0.00	0.00	
A41 May 2003	Sylvester School Repairs	47,000.00	0.00	0.00	47,000.00	47,000.00	0.00	0.00	

**TOWN OF HANOVER  
DEBT AUTHORIZED AND UNISSUED JUNE 30, 2004**

**Inside Debt Limit:**

<u>Town Meeting</u> <u>Article</u>	<u>Purpose</u>	<u>Appropriation</u>	<u>Raise</u>	<u>Funding</u> <u>Other</u>	<u>Borrow</u>	<u>Debt Issued</u>	<u>Rescinds</u>	<u>Debt</u> <u>Unissued</u>
A42 May 2003	High School Repairs	195,750.00	0.00	0.00	195,750.00	0.00	0.00	195,750.00
A23 May 2004	School Remodeling	150,000.00	0.00	0.00	150,000.00	0.00	0.00	150,000.00
A24 May 2004	Sylvester Boiler	405,000.00	0.00	0.00	405,000.00	0.00	0.00	405,000.00
A40 May 2004	Fire Ambulance	160,000.00	0.00	0.00	160,000.00	0.00	0.00	160,000.00
A41 May 2004	Fire Headquarters Roof	50,000.00	0.00	0.00	50,000.00	0.00	0.00	50,000.00
A48 May 2004	DPW Street Sweeper	148,000.00	0.00	0.00	148,000.00	0.00	0.00	148,000.00
A49 May 2004	DPW Pavement Management YR #10	125,000.00	0.00	0.00	125,000.00	0.00	0.00	125,000.00
Total - Inside Limit		<u>9,201,423.00</u>	<u>22,484.00</u>	<u>1,639,125.00</u>	<u>7,539,814.00</u>	<u>4,220,000.00</u>	<u>706,064.00</u>	<u>2,613,750.00</u>

**Outside Debt Limit:**

A10 May 2001	Water Mains/Treatment Plant Design/Stormwater Management	1,300,000.00	0.00	0.00	1,300,000.00	1,289,825.00	10,175.00	0.00
A44 May 2002	Water Mains (Cedar St.)	377,000.00	0.00	0.00	377,000.00	285,000.00	0.00	92,000.00
A45 May 2002	Broadway Water Treatment Plant	5,200,000.00	0.00	0.00	5,200,000.00	5,200,000.00	0.00	0.00
A35 May 2003	Water Main	50,000.00	0.00	0.00	50,000.00	35,000.00	0.00	15,000.00
A36 May 2003	Water Main	250,000.00	0.00	0.00	250,000.00	115,000.00	0.00	135,000.00
A32 May 2004	Water Main	75,000.00	0.00	0.00	75,000.00	0.00	0.00	75,000.00
A33 May 2004	Water Main	300,000.00	0.00	0.00	300,000.00	0.00	0.00	300,000.00
A42 May 2004	Water Garage	975,000.00	0.00	150,000.00	825,000.00	0.00	0.00	825,000.00
Total - Outside Limit		<u>8,527,000.00</u>	<u>0.00</u>	<u>150,000.00</u>	<u>8,377,000.00</u>	<u>6,924,825.00</u>	<u>10,175.00</u>	<u>1,442,000.00</u>
Grand Total		<u>#####</u>	<u>22,484.00</u>	<u>1,789,125.00</u>	<u>#####</u>	<u>11,144,825.00</u>	<u>716,239.00</u>	<u>4,055,750.00</u>

## HANOVER TALENT BANK

The Board of Selectmen has set up a Talent Bank of names of Citizens of Hanover willing to serve on boards, commissions and committees. Volunteer citizen boards and committees (elected & appointed) conduct much of the Town's business with a staff of employees to carry out the day-to-day operation of the Town. Names in this file will be available for use by all Town departments.

If you think you might be interested, please complete the questions, indicate your areas of interest, and return to:

**Board of Selectmen  
Talent Bank  
550 Hanover Street  
Hanover, MA 02339**

To enter your information on-line fast and easy, go to [www.hanovermass.com](http://www.hanovermass.com) and under From Town Hall click on ...more.

### ***YOU CAN MAKE A DIFFERENCE!***

NAME \_\_\_\_\_ Home Telephone \_\_\_\_\_  
Work Telephone \_\_\_\_\_ E-mail \_\_\_\_\_  
Address \_\_\_\_\_  
Occupation \_\_\_\_\_

#### BACKGROUND EXPERIENCE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### LIST ORDER OF PREFERENCE:

<input type="checkbox"/> Appraisal	<input type="checkbox"/> Medicine
<input type="checkbox"/> Bylaw and Town Organization	<input type="checkbox"/> Planning
<input type="checkbox"/> Conservation	<input type="checkbox"/> Public Works
<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Recreation
<input type="checkbox"/> Education	<input type="checkbox"/> School
<input type="checkbox"/> Emergency Communications	<input type="checkbox"/> Senior Citizen Activities
<input type="checkbox"/> Finances	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Government	<input type="checkbox"/> Youth Activities
<input type="checkbox"/> Health	<input type="checkbox"/> Zoning
<input type="checkbox"/> Historical	<input type="checkbox"/> Other _____

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