

## TOWN OF HANOVER BOARD OF SELECTMEN 550 HANOVER STREET, SUITE 29 HANOVER, MASSACHUSETTS 02339 781-826-5000 ext. 1084

David Delaney, Chairman Rhonda Nyman, Vice Chair John Tuzik John Barry Vanessa O'Connor

## <u>MEMORANDUM</u>

TO: All Departments

FROM: David R. Delaney

Chairman

DATE: December 10, 2020

**RE:** Warrant Articles for the 2021 Special & Annual Town Meeting

At the December 7, 2020 meeting of the Board of Selectmen, the Board voted to accept articles for the 2021 Annual Town Meeting Warrant until Monday, January 25, 2021 at 12:00 noon. The Board also voted to accept articles for the Special Town Meeting Warrant until Monday, February 22, 2021 at 12:00 noon.

If the article you are submitting is from a Board or Committee, please be sure the Board or Committee's meeting minutes reflect the vote to support the article.

Articles must be submitted in <u>final form</u> using Times New Roman font size 12 without "headers or footers" in the document. Please submit articles to Janet Tierney at <u>janet.tierney@hanover-ma.gov</u>.

As always, please submit articles of genuine necessity, keeping budget limitations in mind.

Please note that any ballot questions (including Proposition 2½ overrides) should be submitted by the January 25, 2021 deadline date noted above.

Thank you.