

**DRAFT – January 22, 2024**

Commonwealth of Massachusetts

## Town of Hanover

### Warrant for **Annual** Town Meeting

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the HANOVER HIGH SCHOOL, 287 Cedar Street

**MONDAY THE 6<sup>th</sup> DAY OF MAY, 2024 AT 7:30 P.M.**

**Special Town Meeting at 7:00pm**

**Annual Town Meeting at 7:30pm**



*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Hanover Select Board's Office at (781) 826-5000 ext. 1084.*

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3	Authorize Treasurer to Accept Trust Funds	Director of Finance
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22	Appropriate Funds – Cobbler's Shop	CPC
23	Appropriate Funds – Digital Preservation	CPC
24	Appropriate Funds – Rail Trail	CPC
25	Appropriate Funds – Stetson House Interior	CPC
26	Affordable Housing Trust Transfer	CPC
27	Special Education Reserve Fund Transfer (\$750,000 Free Cash)	School Superintendent/School Committee
28	Amend General Bylaws – Addition of Eligibility of Elected Town Officers Bylaw	Petition
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35	Appropriate Funds – 72' Mower Replacement (\$20,000 Free Cash)	DPW Director/Town Manager
36	Appropriate Funds – Transfer Station Scale Replace (borrow)	DPW Director/Town Manager
37	Appropriate Funds – Trash Trailer Replacement (\$50,000 Free Cash)	DPW Director/Town Manager
38	Appropriate Funds – Replace 4x4 Pickup (\$75,000 Retained Earnings)	DPW Director/Town Manager
39	Appropriate Funds – Water Service Van (\$60,000 Retained Earnings)	DPW Director/Town Manager
40	Appropriate Funds – Self-Contained Breathing Apparatus (\$20,000 Free Cash)	Fire Chief/Town Manager
41	Appropriate Funds – Ambulance (borrow)	Fire Chief/Town Manager
42	Appropriate Funds – Police Cruisers (\$190,000 Free Cash)	Police Chief/Town Manager
43	Appropriate Funds – Police Portable & Cruiser Radios (\$140,000 Free Cash)	Police Chief/Town Manager
44	Addition of New Dog License Fees	Town Clerk

## ARTICLES FOR ANNUAL TOWN MEETING WARRANT

Monday, May 6<sup>th</sup>, 2024

### **ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT**

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

### **ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS**

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

### **ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS**

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2024, or take any other action relative thereto.

Director of Finance

### **ARTICLE 4. ASSUME LIABILITY TO ALLOW STATE DEP WORK**

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Hanover Select Board

### **ARTICLE 5. SET PAY FOR ELECTED OFFICIAL – TOWN MODERATOR**

To see if the Town will vote to fix the pay of its elective officer as required by law as follows, or take any other action relative thereto.

Moderator:        \$100 for Annual Town Meeting  
                         \$100 for Special Town Meeting

Advisory Committee

### **ARTICLE 6. SET PAY FOR ELECTED OFFICIAL – TOWN CLERK**

To see if the Town will vote to fix the pay of its elective officer as required by law as follows, or take any other action relative thereto.

Town Clerk:        \$\_\_\_\_\_ annually

Advisory Committee

## ARTICLE 7. APPROPRIATE FUNDS – COMMUNITY PRESERVATION REVENUES

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2024 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing;
- IV. 5% of the said revenues to be set aside for administrative expenses; and
- V. The remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B.

Said funds are to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

## ARTICLE 8. GENERAL FUND BASE OPERATING BUDGET

To see if the Town will vote to appropriate \$\_\_\_\_\_ for a General Fund Operating Budget, to provide for a reserve fund, and to defray the expenses of the Town, and to meet said appropriation transfer the sum of \$\_\_\_\_\_ from Certified Free Cash, transfer the sum of \$\_\_\_\_\_ from the Cemetery Graves & Foundations account, transfer the sum of \$\_\_\_\_\_ from the Sale of Cemetery Lots account, transfer the sum of \$\_\_\_\_\_ from the Title V Receipts Reserved account, transfer the sum of \$\_\_\_\_\_ from the Ambulance Receipts Reserved account, transfer the sum of \$\_\_\_\_\_ from the Wetlands Receipts Reserved account, and raise \$\_\_\_\_\_ from the Fiscal Year 2025 Tax Levy and other sources, or take any other action relative thereto.

	<i><b>FY2024 Appropriated</b></i>	<i><b>FY2025 Requested</b></i>	<i><b>\$ Change</b></i>	<i><b>% Change</b></i>
<b>General Government:</b>				
Salaries				
Expenses				
<b>Finance Department:</b>				
Salaries				
Expenses				
<b>Community Development and Municipal inspections:</b>				
Salaries				
Expenses				
<b>Community Services:</b>				
Salaries				
Expenses				

<b>Library:</b>				
Salaries				
Expenses				
<b>Police:</b>				
Salaries				
Expenses				
<b>Fire:</b>				
Salaries				
Expenses				
<b>Hanover Public Schools</b>				
<b>South Shore Vocational High School</b>				
<b>Public Works:</b>				
Salaries				
Expenses				
<b>Snow &amp; Ice</b>				
<b>Debt</b>				
<b>Town Wide Expenses</b>				
<b>Transfers</b>				
<b>Total General Fund Operating Budget</b>				
Certified Free Cash				
Cemetery Graves & Foundations				
Sale of Cemetery Lots				
Title V Receipts Reserved Account				
Ambulance Receipts Reserved Account				
Wetlands Receipts Reserved Accounts				
Less Total Transfers				
<b>To be raised by the Fiscal Year 2025 Tax Levy and other sources</b>				

Town Manager  
Director of Finance

## ARTICLE 9. GENERAL FUND OVERRIDE OPERATING BUDGET

To see if the Town will vote to appropriate \$\_\_\_\_\_ for a General Fund Operating Budget, to provide for a reserve fund, and to defray the expenses of the Town, and to meet said appropriation transfer the sum of \$\_\_\_\_\_ from Certified Free Cash, transfer the sum of \$\_\_\_\_\_ from the Cemetery Graves & Foundations account, transfer the sum of \$\_\_\_\_\_ from the Sale of Cemetery Lots account, transfer the sum of \$\_\_\_\_\_ from the Title V Receipts Reserved account, transfer the sum of \$\_\_\_\_\_ from the Ambulance Receipts Reserved account, transfer the sum of \$\_\_\_\_\_ from the Wetlands Receipts Reserved account, and raise \$\_\_\_\_\_ from the Fiscal Year 2025 Tax Levy and other sources, or take any other action relative thereto.

	<i><b>FY2024 Appropriated</b></i>	<i><b>FY2025 Requested</b></i>	<i><b>\$ Change</b></i>	<i><b>% Change</b></i>
<b>General Government:</b>				
Salaries				
Expenses				
<b>Finance Department:</b>				
Salaries				
Expenses				
<b>Community Development and Municipal inspections:</b>				
Salaries				
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Expenses				
<b>Hanover Public Schools</b>				
<b>South Shore Vocational High School</b>				
<b>Public Works:</b>				
Salaries				
Expenses				

<b>Snow &amp; Ice</b>				
<b>Debt</b>				
<b>Town Wide Expenses</b>				
<b>Transfers</b>				
<b>Total General Fund Operating Budget</b>				
Certified Free Cash				
Cemetery Graves & Foundations				
Sale of Cemetery Lots				
Title V Receipts Reserved Account				
Ambulance Receipts Reserved Account				
Wetlands Receipts Reserved Accounts				
Less Total Transfers				
<b>To be raised by the Fiscal Year 2025 Tax Levy and other sources</b>				

Town Manager  
Director of Finance

**ARTICLE 10. PROPOSITION 2 ½ OPERATING BUDGET LEVY LIMIT INCREASE  
(BALLOT) \$6,002,330**

Hanover Select Board



### **ARTICLE 11. WATER ENTERPRISE BUDGET**

To see if the Town will vote to appropriate \$\_\_\_\_\_ from Water Enterprise receipts to defray Water Enterprise direct costs and that \$\_\_\_\_\_ as appropriated in the General Fund Operating Budget be used for Water indirect costs, all to fund the total cost of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personnel Services	
Other Expenses	
Debt Service	
<b>Appropriate for Direct Costs</b>	
Indirect - Reimburse General Fund for Shared Expenses	
<b>Total Cost - Water Enterprise</b>	

Town Manager  
Hanover Select Board

### **ARTICLE 12. PEG ACCESS & CABLE RELATED FUND**

To see if the Town will vote to appropriate the sum of \$\_\_\_\_\_ to the PEG Access & Cable Related Fund for the purpose of monitoring compliance of the Town's cable operator with the franchise agreement, preparing for renewal of the franchise license, and providing local cable access services and programming for the Town of Hanover in Fiscal Year 2025, or take any other action relative thereto.

Town Manager  
Director of Finance  
Director of Community Services

### **ARTICLE 13. ACCEPT CHAPTER 90 ROAD GRANT MONIES**

To see if the Town will vote to authorize the Hanover Select Board and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Hanover Select Board  
Town Manager  
Director of Public Works

#### **ARTICLE 14. SET LIMITS ON REVOLVING FUNDS**

To see if the Town will vote to set limits on the Revolving Funds set forth in Section 6-31 of the Town of Hanover General By-Laws in accordance with Massachusetts General Laws Chapter 44, §53E1/2 as follows, or take any other action relative thereto.

<b>Revolving Fund</b>	<b>Limit on Spending</b>
Library	
Recreation Fund	
GATRA	
Forge Pond Park	
Council on Aging	
Public Health Clinic	
Public Safety Vehicles	

Town Manager  
Director of Finance

#### **ARTICLE 15. APPROPRIATE FUNDS – TOWN EVENT FUNDING – WINTERFEST AND HANOVER DAY**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$50,000, or another sum, to fund Town of Hanover costs required to run Winterfest and Hanover Day, or take any other action relative thereto.

Town Manager

#### **ARTICLE 16. INCREASE INCOME-BASED SENIOR CITIZEN REAL ESTATE TAX EXEMPTION**

To see if the Town will vote, in accordance with Massachusetts General Laws Chapter 59 Section 5 Clause 41C and Massachusetts General Laws Chapter 59 Section 5 Clause 41A, to increase the Gross Receipts Limit to \$25,000 for a single person and \$35,000 for a married, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2024, or take any other action relative thereto.

Director of Finance

#### **ARTICLE 17. AMEND GENERAL BYLAWS 6-10 ANIMAL CONTROL BYLAWS**

Animal Control Bylaw, 6-10 (B) (5).

##### **Section 5**

If any person shall make a complaint to the Animal Control Officer, concerning any violation of the By-Law, the Animal Control Officer shall investigate such complaint, and make such order concerning the restraint or disposal of the dog as may be deemed necessary. Any person aggrieved by an order of the Animal Control Officer may make a complaint in writing about the dog, within

10 days of said order, to the Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover” who shall act thereon, in accordance with the procedures set forth in Massachusetts General Laws Chapter 140, Section 157. Any person aggrieved by an order of the Town Manager issued pursuant to Massachusetts General Laws, shall have a right to first appeal to the Selectmen and then to the District Court as provided for in Massachusetts General Laws, Chapter 140, Section 157.

Hanover Select Board  
Town Manager

#### **ARTICLE 18. AMEND ZONING BYLAWS – MBTA**

Planning Board

#### **ARTICLE 19. AMEND ZONING BYLAWS – ACCESSORY DWELLING UNIT**

Planning Board  
Building Commissioner

#### **ARTICLE 20. APPROPRIATE FUNDS – KING STREET WATERLINE (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$2,000,000, or another sum, for the replacement of the water main, and related work on King Street from West Hanover Square to King Street and on King Street from Circuit Street to School Street, or take any other action relative thereto.

Director of Public Works

#### **ARTICLE 21. APPROPRIATE FUNDS – PFAS UPGRADES (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$500,000, or another sum, for the design of upgrades to the Town’s three water treatment plants to remove PFAS in the Town’s drinking water to levels compliant with levels that are required by the proposed regulations of the Environmental Protection Agency, or take any other action relative thereto.

Director of Public Works

#### **ARTICLE 22. APPROPRIATE FUNDS – COBBLER’S SHOP**

Community Preservation Committee

**ARTICLE 23. APPROPRIATE FUNDS – DIGITAL PRESERVATION**

Community Preservation Committee

**ARTICLE 24. APPROPRIATE FUNDS – RAIL TRAIL**

Community Preservation Committee

**ARTICLE 25. APPROPRIATE FUNDS – STETSON HOUSE INTERIOR**

Community Preservation Committee

**ARTICLE 26. AFFORDABLE HOUSING TRUST TRANSFER**

Community Preservation Committee

**ARTICLE 27. SPECIAL EDUCATION RESERVED FUND TRANSFER (Free Cash)**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of up to \$750,000 or another sum for the Special Education Reserve Fund, or take any other action relative thereto.

School Superintendent  
School Committee

**ARTICLE 28. AMEND GENERAL BYLAWS – ADDITION OF ELIGIBILITY OF ELECTED TOWN OFFICERS BYLAW**

To see if the Town will vote to add the following Eligibility of Elected Town Officers Bylaw to the General Bylaws:

Any registered Hanover voter shall be eligible to hold any elective town office, provided however, no person shall simultaneously hold more than one elective town office. Any registered Hanover voter shall be eligible to run for any elective town office, even if currently holding elective town office, provided their current term expires with the election itself, or they resign from their current unexpired elective office term upon election to a new elective office.

Or take any other action relative thereto.

By Petition: John K. Sargent  
Andrew Noiles  
Mary E. Monahan  
Francis Greg Satterwhite  
Brian May

**ARTICLE 29. APPROPRIATE FUNDS – RADIO INFRASTRUCTURE (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, for improvements to the public safety radio infrastructure, or take any other action relative thereto.

Fire Chief  
Town Manager

**ARTICLE 30. APPROPRIATE FUNDS – BASKETBALL COURT RENOVATIONS (Free Cash)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$100,000, or another sum, for the renovations of various basketball courts in Town, or take any other action relative thereto.

Town Manager

**ARTICLE 31. APPROPRIATE FUNDS – TOWN HALL ELEVATOR DESIGN (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$100,000, or another sum, for the design of a replacement elevator at Town Hall, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 32. APPROPRIATE FUNDS – FUEL CANOPY IMPROVEMENTS (Free Cash)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$50,000, or another sum, for improvements to the fuel canopy and fire suppression system, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 33. APPROPRIATE FUNDS – LARGE AREA MOWER (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$100,000, or another sum, to purchase and equip a large area mower, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 34. APPROPRIATE FUNDS – WOOD CHIPPER REPLACEMENT (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$90,000, or another sum, to purchase and equip a wood chipper, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 35. APPROPRIATE FUNDS – 72’ MOWER REPLACEMENT (Free Cash)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$20,000, or another sum, to purchase and equip a 72’ mower, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 36. APPROPRIATE FUNDS – TRANSFER STATION SCALE REPLACEMENT (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$185,000, or another sum, to replace the vehicle scale at the Transfer Station, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 37. APPROPRIATE FUNDS – TRASH TRAILER REPLACEMENT (Free Cash)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$50,000, or another sum, to purchase and equip a trash trailer at the Transfer Station, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 38. APPROPRIATE FUNDS – REPLACE 4X4 PICKUP WITH PLOW (Retained Earnings)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$75,000, or another sum, to purchase and equip a 4x4 pickup truck with a plow, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 39. APPROPRIATE FUNDS – WATER SERVICE VAN (Retained Earnings)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$60,000, or another sum, to purchase and equip a water service van, or take any other action relative thereto.

DPW Director  
Town Manager

**ARTICLE 40. APPROPRIATE FUNDS – SELF-CONTAINED BREATHING APPARATUS (Free Cash)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$20,000, or another sum, to purchase and equip self-contained breathing apparatus for the Fire Department, or take any other action relative thereto.

Fire Chief  
Town Manager

**ARTICLE 41. APPROPRIATE FUNDS – AMBULANCE (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$475,000, or another sum, to purchase and equip an ambulance, or take any other action relative thereto.

Fire Chief  
Town Manager

**ARTICLE 42. APPROPRIATE FUNDS – POLICE CRUISERS (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$190,000, or another sum, to purchase and equip police cruisers, or take any other action relative thereto.

Police Chief  
Town Manager

**ARTICLE 43. APPROPRIATE FUNDS – POLICE PORTABLE & CRUISER RADIOS (Debt)**

To see if the Town will vote to raise and appropriate, appropriate from available funds, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$140,000, or another sum, to purchase and equip portable radios for the Police Department, or take any other action relative thereto.

Police Chief  
Town Manager

#### **ARTICLE 44. ADDITION OF NEW DOG LICENSING FEES**

To see if the Town will vote to approve new dog license fees, as follows:

- Spayed and neutered dogs                      \$20 per dog for a three-year license
- Intact dogs    \$35 per dog for a three-year license,

Said fees to take effect on January 1, 2025, or take any other action relative thereto.

Town Clerk

DRAFT



NOTICE FOR THE ELECTION OF OFFICERS  
Hanover High School, 287 Cedar Street  
On **SATURDAY, THE 18<sup>th</sup> of May, 2024**  
Then and there to act on the following:

To bring in their votes for each of the following:

For a term of five years:

For a term of three years:

For a term of one year:

Polls open from \_\_\_\_\_, unless otherwise ordered by the Town.

And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this \_\_\_\_ day of APRIL, 2024.

**HANOVER SELECT BOARD**

Vanessa A. O'Connor, Chair

\_\_\_\_\_

Rhonda L. Nyman, Vice-Chair

\_\_\_\_\_

David R. Delaney

\_\_\_\_\_

John C. Tuzik

\_\_\_\_\_

Steven R. Louko, Jr.

\_\_\_\_\_

\_\_\_\_\_, Constable

Posted this \_\_\_\_ day of \_\_\_\_\_, 2024