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## **NOTICE**

As a measure to prevent and mitigate the spread of potential Covid-19 exposure and in the interest of the health and well-being of our employees and residents of the Town of Hanover, the Town will be temporarily adjusting some operational procedures at the Transfer Station. These adjustments are being made in an effort to enhance social distancing practices at the Transfer Station.

Effective April 3, 2020, **the recycling of paper, cardboard, plastic, glass, and cans will be temporarily suspended.** The traditional recycling areas for these items will be closed off and residents are asked to dispose of these items in the main pit at the Transfer Station.

**The process for recycling/disposal of fee-based items (furniture, mattresses, air conditioners, refrigerators, tires, etc.) will remain largely unchanged at this time.** The Transfer Station Office will be closed to the Public, but a service table has been set up outside the office to allow residents to declare disposal of these types of items or ask any questions. Once declared, residents will be fully responsible to unload and neatly place these fee-based items in areas designated by Transfer Station Staff. To speed up the processing of these items, and to limit person-to-person interactions, collection of fees for these items have been temporarily suspended.

**Construction & Demolition (C&D) Materials and scrap metal disposal/recycling will continue at this time.** Residents wishing to dispose of C&D Materials must weigh-in using the scale, unload/dispose of their materials, weigh-out using the scale, and then report to the information/service table outside of the Transfer Station Office for payment.

**Until further notice the Swap Shop will remain closed.** Please do not leave items outside of the shop or on the ground near the Goodwill/Salvation Army donation boxes.

In order to accommodate these temporary changes, traffic patterns at Transfer Station will be temporarily reorganized in hopes of streamlining traffic flow and allowing for enhanced social distancing practices. It is recommended that you familiarize yourself with the planned new traffic patterns prior to your next visit to the Transfer Station by visiting the sketch available here: [https://www.hanover-ma.gov/sites/hanoverma/files/uploads/ts-temporary\\_traffic\\_plan.pdf](https://www.hanover-ma.gov/sites/hanoverma/files/uploads/ts-temporary_traffic_plan.pdf)

DPW Staff will maintain six to ten feet of separation from other individuals and all users of the Transfer Station are strongly urged to follow similar distancing guidelines. Traffic patterns may be adjusted to ensure proper separation of vehicles and individuals at the pit. Residents may experience some delays.

Due to the fluidity of the overall Covid-19 crisis, this plan is subject to change. Please be sure to check the Town website regularly for updated news and information. We ask you to drive safely within the Transfer Station and thank you for your understanding & cooperation with staff and/or volunteers as we work through this serious situation.