



TOWN OF HANOVER DEPARTMENT OF MUNICIPAL INSPECTIONS CONSERVATION OFFICE

TOWN HALL, 550 HANOVER STREET, HANOVER, MA 02339 • (T) 781-826-6505 •
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REQUEST FOR MINOR ACTIVITIES PERMIT

This request is intended to help residents who may have a minor safety issue that needs immediate attention, or who have small projects to complete that meet the necessary requirements of this permit¹. A site inspection is required prior to issuance but does not require a formal public hearing with the Conservation Commission.

This application may be used only if the proposed work eliminates a immediate safety issue or, for non-safety issues, is 50 ft. or greater from a wetland resource area, is 75 ft. or greater from the depression of a potential or certified vernal pool², is 150 ft. or greater from the annual mean high water line of a perennial stream, and is not within the 300 ft. North River Corridor (or has been permitted through the NRCommission). The proposed work must be minor in nature, such as vista pruning, removal of invasive species, installation of an above ground swimming pool where no grading will take place, or where the majority of the project is outside of the Commission's jurisdiction and a very small portion falls within the 100 ft jurisdiction, but not closer than 50 ft.³

All requests using this form require a site inspection and a site inspection fee. All proposed work must meet the above setback requirements. If it is determined that a Request for Determination or a Notice of Intent application is necessary, this fee will be applied to those application fees.

For residential projects, a **\$50.00** Site Inspection fee is due and payable with this application to the Town of Hanover. For non-residential projects, please call the Conservation Office at 781-826-6505 for fees pertaining to minor work on commercial and/or industrial properties.

Please attach your check to this request, enter check information below and submit all to the Conservation Office at least one week prior to the proposed work. **An email address is required:** _____

Cash \$ _____ Check amount: \$ _____ Check #: _____ Check date: _____, 2020

Street Address / Location: _____ Contact Phone #: _____

Property Owners Signature: _____
Please Print Name

Description of Project: _____

Type of wetland _____ Distance of work from wetland(s) _____ Feet (distance to be verified by Cons Agent)
Leave blank for Agent if unknown

To the Hanover Conservation Office:

Please accept this as a request for approval to conduct work on my property within the Commission's jurisdiction that is minor in nature or a safety/health issue that needs immediate attention. I understand that this work must meet the setback requirements for all resource areas as listed above (or be a safety issue). Further that a site inspection will be conducted to confirm wetland lines, distances of work area from wetland boundaries, and any other area or equipment pertinent to the project. I further agree that I will install erosion control materials or take similar steps as required, if deemed necessary by the Conservation Agent. I understand that only the work listed on this application and the subsequent permit is allowed and that any further work conducted within the Commission's jurisdiction without a permit will result in enforcement actions and possible fines. Further that if this application is denied by the Conservation Office, I will not undertake any work until such time that the appropriate applications have been submitted, public hearings have taken place, and permits have been issued by the Conservation Commission for said work.

For Office Use: _____ Signature
Type of resource area(s): _____ Actual Distance- work to w/l _____ ft.

Comments: _____

¹ This permit *does not* replace an emergency permit that requires post-application of an NOI.

² Unless otherwise allowed by the Conservation Agent or his/her designee.

³ This does not include any work that would qualify for an RDA or NOI application, such as but not limited to foundations, inground swimming pools, work resulting in more than 120 sf of impervious coverage, septic work, or removal of mature tree root systems.