



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Wednesday February 28, 2018 - 7:00 pm
Large First Floor Hearing Room
Hanover Town Hall

Committee Attendees

Edward Hickey
Steven Freedman
Gavin Little-Gill
Nick Morwood
Jerry O'Hearn
Joan Port-Farwell
Brandon Freeman
Steve Kmito

Absent

Sandra Hayes

Other Attendees

Lincoln Heineman, Finance Director
Anthony Marino, Acting Town Manager
Chelsea Stevens, Town Accountant
Roger Leslie, Town Resident, formerly of Hanover Fire Department
Doreen Zeller, Nurse Administrator, Hanover Visiting Nurses (HVN)
Josephine Koelsch, HVN
Jane Bear, HVN
Beth Laurie, HVN
Elaine Shea, Trustee, John Curtis Free Library
Jeanne Cianciola, Trustee, John Curtis Free Library
Tammy Murray, Director of Elder Services, Council on Aging
Dick Farwell, Council on Aging
Carol Mattes, Council on Aging

Opening

The meeting was opened at 7:00 pm by Edward Hickey, Chairman.

Review of Meeting Minutes

Edward Hickey made a motion to approve the meeting minutes with Joan Port-Farwell, from February 15th as written. This was seconded by Jerry O'Hearn. All were in favor and the motion passed.

Discussion to Appoint Sylvester School Redevelopment Committee Member

Both Hanover resident Roger Leslie and Joan Port-Farwell, Advisory Committee, expressed interest in becoming a member of the Sylvester School Redevelopment Committee. Mr. Leslie presented ideas to utilize the Sylvester's space for the Town, such as giving space to the Hanover Police and/or Fire Department rather than turn the school into a commercial building. Additionally, Joan Port-Farwell expressed how to better utilize Sylvester's space along with possibly appointing an Advisory Committee Member to the Redevelopment Committee. Possible senior housing units also discussed. Edward Hickey makes a motion to take up Committee Member vote at later date. All were in favor and vote may be determined at next meeting.

Review of Council on Aging FY 19 Budget

Council on Aging representatives presented an overview on budget projections involving cost of living increases for staff; strategic plan for additional senior housing units; increased transportation and activities for seniors and adding additional multi-generational programs. Additionally, having collaborative senior programs with the Library was also discussed. Former recycling costs have been moved to rubbish line item. Generator on warrant for May Town meeting.

Review of John Curtis Free Library FY 19 Budget

Library representatives gave an overview of projected FY19 budget costs. Increases discussed involved a 2% programming increase; a 16% increase on materials including reference books/periodicals; office supplies; new targeted programs for residents and overdrive services for downloading library programs. Cost comparisons discussed in conjunction with abutting towns of similar populations as a benchmark for increases.

Review of Hanover Visiting Nurses (HVN) FY 19 Budget

HVN representatives present projected budget to Committee. Budget of \$144,000 relatively the same as last year's budget with some line items moved around. All nurses are part time,

Board members are all volunteers. One additional part time nurse added. Focus of programs involve home visits, palliative care, and presentations. HVN stressed insurance companies are covering less, therefore there is an increased universal need for visiting nurses. Over 2,200 Hanover residents were seen during the past year for services, with no costs to residents. Grants and Fund Drive cover most costs.

Proposed Veteran's Services FY 19 Budget

A full time Veteran's Agent position was noted in the budget with an anticipated hire in June.

Review of Park & Rec FY 19 Budget

There is a projected 2% salary increase with the exception of part time hours anticipated being dropped. Costs include field maintenance, additional equipment and office supplies. Park & Rec employees report to Town Manager. Advisory Committee Chair requests listing of all additional items.

Review of Municipal Inspections Budget

Appropriations a little higher than last year due to new additional pensions and liability. Employees in Passport Office included. Town looking to expand to other online services to cut costs.

Review of Central Budget

FY 19 Budget includes \$150,000 salary for new Town Manager along with a 2% increase for clerical. This includes interns and greeters. Interns current pay at \$15.00/hour. Central office supplies remained the same. Legal costs held steady. However, increase for special legal counsel for Fireworks noted.

Chairman Hickey thanked Tony Marino for his time, transparency and clear and effective explanations.

Adjournment

Gavin Little made the motion to adjourn and was seconded by Joan Port-Farwell. All were in favor and the Committee adjourned at 8:15 pm.