

**Town of Hanover**  
**Advisory Committee**  
**550 Hanover Street**  
**Hanover, MA 02339**

Meeting Minutes

Monday February 3, 2014

**Opening:**

The Advisory Committee attended the Board of Selectman Hearing which was called to order at 7:00PM in the large first floor hearing room. The Committee then reconvened in the Advisory Committee Hearing Room at the Hanover Town Hall at 8:30PM.

**Committee Attendees:**

John O'Leary, Helen Graves, Donald White, Angela Blanchard, Jim Van Arsdale, Jerry O'Hearn, Wayne Moores, Chris Martin

**Absent:**

Nicole Duhamel

**Reserve Fund Transfer Request:**

The Committee reviewed a transfer of funds request from the Facilities Engineer Manager Robert Murray. Town Meeting article 27/12 had appropriated \$25,000 for the Fire Station HQ insulation project. Mr. Murray was submitting a transfer request for an additional \$20,000 to meet the contractor's bid price of \$45,000. Mr. Murray noted that the DRA study originally budgeted \$45,000 for the project.

Mr. Murray was asked by the Committee members to present the reasoning behind the request for extra funds. He stated that the construction of a support system was necessary to the insulation process. The project is being partially funded by the Green Community initiative and they will contribute

\$45,000 toward the completion of this project. If this transfer of funds is not approved in a timely manner that funding could be lost.

The Committee notes the urgency of approving this transfer to avoid the loss of Green Community funds. However it is noted that the project is now totaling \$90,000 not the \$20,000 originally approved. It is due to this urgency that the article will not go back to Town Meeting. However on future projects the Committee notes that all projects follow the recommended procedure of having 3 bids.

Jim Van Arsedale made a motion to approve the transfer of funds. Helen Graves Seconded the motion and it was voted unanimously.

**Meeting Minutes:**

Jerry O'Hearn made a motion to accept the Advisory Committee meeting minutes of January 15, 2014 as written. Jim Van Arsedale seconded the motion, and it was so voted.

**Adjournment:**

Jim Van Arsedale made a motion to adjourn the meeting at 8:55pm. Chris Martin seconded the motion, and it was so voted.

*Prepared by: Jamie Noonan Advisory Committee Secretary*