



**Community Preservation Committee  
May 17th, 2017 – 7 PM  
Town of Hanover**

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The following minutes are from the meeting of the Hanover Community Preservation Committee held on Wednesday, May 17<sup>th</sup>, 2017, in Hanover Town Hall.

The following committee members were present: William Scarpelli, Mary Dunn, and Richard Deluca  
The following committee members were absent: James Coulter, James Goldthwait, Jonathan Chu  
Others: Peter Matchak, Town Planner and Michaela Shoemaker, Associate Planner

The Chairman William Scarpelli opened the meeting at 7PM.

The Board discussed the possibility and the need of having other town committee members on the CPC Board and stated they would like to see a member from Park and Recreation, Conservation, Affordable Housing Trust. These Boards need to have a member on CPC by the next meeting or potential future projects may be jeopardized.

William Scarpelli asked if the Board should consider moving the application deadline, possibly to August 31<sup>st</sup> so the Board will have more time to discuss prior to January. Mary Dunn stated it might be better to move it back in steps. The warrants need to be in by January 25<sup>th</sup> and expecting applicant to appear before the Board twice would be two months so working back from January would be November so having the applications in by the beginning of October would mean the Board could review them. William Scarpelli asked how we would get the word out about the changed date of October 2<sup>nd</sup>. Peter Matchak stated we could put it on the website and write a press release. Richard Deluca asked whether the CPC can have an applicant not presented through the town. Peter Matchak responded the application would have to go through Park and Recreation, Conversation, or Affordable Housing Trust. Richard Deluca stated that when the applicant comes in whichever department they go to that committee needs to create a presentation and support it. Mary Dunn said it seems that many groups just write letters in support but don't work through the entire proposal. The Board agreed the point of moving the application deadline to October is so they can work with applicants for longer periods of time. William Scarpelli said October the Board could hear from applicants and November the Board could hear from the public. The Board agreed the new submittal date is October 2<sup>nd</sup> and that all the needed Boards need to have members on this committee.

**The meeting was adjourned at 8:30 p.m.**

Respectfully submitted by:

Michaela Shoemaker  
Associate Planner