



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Wednesday, March 14, 2018 - 7:00 pm
Large First Floor Hearing Room
Hanover Town Hall

Committee Attendees

Ted Hickey
Sandra Hayes
Joan Port-Farwell
Jerry O'Hearn
Steve Kmito
Steven Freedman
Brandon Freeman

Absent

Nick Morwood
Gavin Little-Gill

Other Attendees

Lincoln Heineman, Finance Director
Anthony Marino, Acting Town Manager
Jeffrey Blanchard, Hanover Fire Chief
Jason Cavallaro, Hanover Deputy Fire Chief

Opening

The meeting was opened at 7:00 p.m. by Chairman, Ted Hickey.

Review of Meeting Minutes

Sandra Hayes and Joan Port-Farwell made a motion to accept the minutes from March 5th as written. This was seconded by Jerry O'Hearn. All were in favor and the motion passed.

Discussion of Filling Mid-Term Vacancy on Advisory Committee

Brandon Freeman made the motion to appoint Steven Freedman on filling the mid-term vacancy on the Advisory Committee. As Mr. Freeman specifically stated, "I move that the Advisory Committee, pursuant to the authority set forth in subpart 5 of Section 4-1 of the Hanover By-Laws hereby affirm and appoint Steven Freedman to fill the mid-term vacancy created by the death of Wayne Moores." Joan Port-Farwell seconded the motion. All were unanimous and the motion was passed.

Presentation and Review of Hanover Fire Department's FY 19 Budget

Fire Department Chief, Blanchard and Deputy Fire Chief, Cavallaro presented the Proposed FY 19 Budget. The following items presented and reviewed were:

- Goals and Objectives:
 - To aggressively pursue grant opportunities to help defray department's costs;
 - To improve delivery service to meet national response time standards;
 - Continue to develop and create training opportunities for department.

- Accomplishments:
 - Reduced cost of aerial tower with Federal Aid to Firefighters Grant;
 - Awarded Federal Grant (SAFER) in the amount of \$712,427;
 - Acquired new software;
 - Prioritized training opportunities for department with funding provided by the Public Safety Training Account;
 - Strengthened ability to open and adequately staff the Town's emergency shelter.

- Significant Budget Changes or Initiatives:
 - There were four new firefighters hired with assistance from a Federal SAFER Grant.

- Performance Measures, including the number of emergency calls answered and the percentage of calls answered in less than 6 minutes.

- Town Manager Recommended Budget and FY 19 Operating Budget with review of line items.

Questions were addressed throughout the meeting by the Committee and were answered by Chief Blanchard and Deputy Fire Chief, Cavallaro. Additionally, recent storm update information with new Town generator and estimated cost was presented by Anthony Marino, Acting Town Manager.

Chairman Ted Hickey thanked Fire Chief, Jeffrey Blanchard and Deputy Fire Chief, Jason Cavallaro for their time and clear and thoughtful presentation. Mr. Marino was also thanked for his continued efforts and dedicated service to the Town.

Adjournment

Joan Port-Farwell made the motion to adjourn. This was seconded by Sandra Hayes. All were in favor and the Committee adjourned at 8:15 pm.