

Town of Hanover Conservation Commission

Hanover Town Hall, 550 Hanover St.,
2nd Floor Meeting Room



MINUTES for MAY 6, 2015

Approved 5/20/15

Those Members and Staff present: Chairman Lou Paradis; Vice Chairman Lisa Satterwhite; Hearing Officer Frank Brierley; Commissioner Justin Shepard; William Woodward, Commissioner; Conservation Agent Amy Walkey; Asst. Conservation Agent Sandra MacFarlane.

Those Members not present: Associate Commissioner Brian McLoone

Others Present: as per sign-in sheet

6:30 PM Chair Paradis opened the meeting and made the following announcements:

I. ANNOUNCEMENTS & DATES TO REMEMBER:

1. Next Meetings: May 20 & June 3, 2015 in 2nd Flr Meeting Rm, 6:30 PM at Town Hall
2. Any person audio or videotaping this meeting shall inform the Chairman at this time.

(Note: this item was taken out of order at 6:35 pm.)

IV. ADMINISTRATIVE:

1. Agent's Report- The Agent reported on the following:

- **Target-** A site inspection resulted in the finding that the wetland replication areas on this site did not survive. A revised plan is required with installation of new wetland soils and plantings expected in Spring '16.
- **1504 Hanover St.-** Wetland replication project has been completed at this site and will be inspected for the next 2 growing seasons.
- **Webster Village-** The pre-construction meeting was held today. Hiring an Environmental Monitor for the project is required with notification to the Commission regarding contact information.
- **Agency Fund Project-** The Asst. Agent has been working on finalizing an Accounting Project during which she assisted the Finance Dept. in updating their information on all Guarantee Deposit and Escrow/Performance Accounts.
- **Starland-** Verbal notification that this project will be withdrawn was received.
- **Hackett's Pond Trails Appeal-** DEP held a recent site inspection, but has not sent their findings as of yet.
- **Eagle Scout Projects-** The Office has been contacted by several potential Eagle Scout Candidates for conservation projects.
- **Fire Station Study-** A study is being done on a Webster St. site for a potential new Fire Station, but site has wetlands. Information is pending on this proposed site.
- **Education and Outreach-** Work on community outreach for conservation and environmental issues has begun and will be a topic at future meetings.
- **Open Space-** Members have begun their Nature Walks which have been very well attended. Collaboration on these events with the Conservation Office is valuable for education and community outreach.

II. ACTION ITEMS:

1. **#78 North St.-** Request to Review Revised Plan (6:50 pm to 7:20 pm)

Commissioner Brierley arrived at 7:00 pm.

VOTE: Upon a motion and second made by Commissioners Woodward and Satterwhite, it was voted 4-0-1 to not accept the revised plan dated 4-22-15 as presented.

VOTE: Upon a motion and second made by Commissioners Woodward and Satterwhite, it was voted 5-0-0 to require a new Notice of Intent application for work as presented on the 4-22-15 plan.

7:20 PM

III. PUBLIC HEARINGS:

Commissioner Woodward, an abutter to the project, recused himself from this hearing and left the meeting room.

1. **BL 15-12, SE 31-1104, #271 Plain St.-** NOI *for septic system upgrade in BZ to BVW*

PRESENT: Peter Lyons, Collins Engineering, Applicant's Representative

DISCUSSION: Mr. Lyons presented a plan showing abandonment (pump, crush, fill with clean sand) of a failed septic system and the installation of a new residential septic system with erosion control and limit of work proposed at 25 ft. from a Bordering Vegetated Wetland (BVW). He pointed out five (5) permanent setback markers proposed at 1 ft. to 25 ft. from the BVW. As this is an improvement to the site, the Commission voted to issue the permit.

VOTE: Upon a motion and second made by Commissioners Shepard and Satterwhite, it was voted 5-0-0 to close the hearing and issue a standard Order of Conditions.

Commissioner Woodward returned to the meeting.

2. **BL 15-08, SE 31-1103, #54 Old Shipyard Ln.-** NOI *for sfd- cont'd from April 1 mtg.*

VOTE: As per the Applicant's request, upon a motion and second made by Commissioners Brierley and Shepard, it was voted 5-0-0 to continue the hearing to June 3, 2015 at 7:00 PM.

3. **BL 15-11, #705 Whiting St.-** RDA *for septic system upgrade in BZ to BVW and RFA*

PRESENT: none

VOTE: As per the Applicant's request, upon a motion and second made by Commissioners Brierley and Shepard, it was voted 5-0-0 to continue the hearing to May 20, 2015 at 7:00 PM.

IV. ADMINISTRATIVE:

2. Update Commission's Abutter Notification Policy for Applications- The Asst. Agent reported that due to changes at DEP, the use of unaltered DEP forms is required. These include the *Notification to Abutters* and *Affidavit of Service* forms. As per current WPA Regulations, these forms must be used for abutter notification and sent to abutters on the date the applications are submitted to DEP and the Commission. The Commission's public hearing notice prepared by the staff will no longer be used for this purpose. However, it will continue to be used for legal ad notification in a local newspaper. In addition, a combined State/Town OOC will no longer be issued. Instead, a separate OOC will be issued on the State form, and the Bylaw OOC will be issued on a separate form.

3. Conservation Land Event Permit: BL 15-10, Luddams Ford- Community Fishing Derby. - Reviewed without comment.

4. Minutes- 4/01/15 (*4-15-15 Meeting was cancelled*) No action taken.

5. Correspondence- reviewed without comment.

6. Other: *Those items not reasonably anticipated by the Chair within 48 hours of the meeting.*

8:10 PM

Upon a motion and second made by Commissioners Brierley and Shepard, it was voted to adjourn the meeting.

Minutes Respectfully Submitted by
Sandra D. MacFarlane, DMI, Asst. Conservation Agent
Conservation Office

Documents Provided for the meeting:

- May 6, 2015 agenda
- April 1, 2015 draft minutes
- NOI application packet for 271 Plain St.
- Revised plan dated 4/22/15 and file for 78 North St.
- BL 15-10 Conservation Land Use application
- DEP *Notification to Abutters* Form
- DEP *Affidavit of Service* Form