

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Wednesday, December 9, 2015

Opening:

The meeting was opened at 7:08 p.m. by Chris Martin, Chairman.

Committee Attendees:

Chris Martin	Wayne Moores
Emmanuel Dockter	Helen Graves
Jerry O’Hearn	Sandra Hayes
Joan Port-Farwell	Angela Blanchard

Absent

Edward Hickey

Other Attendees:

Mr. Peter Matchak, Hanover Town Planner
Mr. William Scarpelli, Chairman-Community Preservation Committee

Approval of Minutes

Angela Blanchard made a motion to accept the minutes from *July 15, 2015*. This was seconded by Sandra Hayes. All were in favor and the motion passed.

Sandra Hayes made a motion to accept the minutes from *October 28, 2015*. This was seconded by Jerry O’Hearn. All were in favor and the motion passed.

Helen Graves Resignation

It was announced by Chris Martin that this meeting would be Helen Graves’ last. All Committee members thanked her for her enormous contribution to the Committee.

Discussion with Peter Matchak & William Scarpelli – CPC Applications

The Committee was given basic information regarding the upcoming Community Preservation Committee (CPC) applications below:

- **Open Space Plan Update:** \$20,000 to update Open Space plan which previously expired in 2014.
- **Expansion & creation of trails:** \$20,000 to build bog bridges over various wetlands.
- **Stetson House barn foundation repair:** \$75,000 to repair foundation wall of the barn that appears to be heading towards possible collapse. Helen Graves asked how much money the Hanover Historic Society could contribute to this project. That information will be looked into.
- **Town Hall air conditioning:** \$200,000 for the installation of air conditioning in the front portion of the town hall. The rear portion of the town hall already has air conditioning.
- **World War II Honor Roll restoration:** \$5,000 to restore 3 large wooden plaques with the names of Hanover residents who served in WWII. This piece was in storage at town hall.

- **Plow & Anchor Memorial restoration:** \$5,000 to restore/repair the plow & anchor on the town hall grounds. This was installed as a celebration of the town's 250 year anniversary. Weather has deteriorated the wood.

Chris Martin stated that the Committee is interested in the CPC starting a savings fund or stabilization fund. This fund would be used to save some of the CPC money from each fiscal year for large projects down the road that may be important to the town. William Scarpelli stated that he is open to discussing that idea with the other CPC members and the Board of Selectman. Mr. Scarpelli also stated that the CPC is working on compiling a list of all past CPC approved projects. Chris Martin stated that CPC funds are an excellent town resource that needs to be used thoughtfully. Joan Port-Farwell stated that approved projects should have a time frame for completion.

Center School Project

Chris Martin read an update regarding the Center School project from Libby Corbo. Documents showing the chosen design and schedule for the project were distributed to the Committee.

General Discussion

Joan Port-Farwell inquired regarding facilities maintenance figures from Robert Murray, Facilities Engineering Manager. The Committee has not received any figures yet. Joan Port-Farwell would also like the Committee to look further into the Park & Recreation Committee's accountability structure or lack of. Chris Martin stated that this topic would be discussed with the Town Manager and Board of Selectman.

Emmanuel Dockter suggested creating a basic, single page sheet to explain to taxpayer the breakdown of their tax bill. All Committee members agreed this was an excellent idea, and it will be discussed further.

Chris Martin stated that he would like the Committee to review the stipends that some town employees receive in addition to their salaries.

Next Meeting

The next meeting is scheduled for Wednesday, January 13th at 7 pm. Each Committee member will be assigned a liaison position to another town department/committee on January 13th. The Committee will also have a joint meeting with the Hanover Board of Selectman on Monday, February 1st at 7 pm.

Adjournment

Sandra Hayes made a motion to adjourn the meeting. The motion was seconded by Angela Blanchard. All were in favor and the meeting adjourned at 8:56 pm.