

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, December 5, 2016 @ 7:00 PM.

Present were Vice-Chairman Susan Setterland, Selectmen, Robert S. O'Rourke, and John C. Tuzik. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee. Chairman Brian Barthelmes and Selectman David R. Delaney were unable to attend.

At 7:00 PM Vice-Chair Setterland opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board voted to approve the open session meeting minutes of 11-21-16 and 11-21-16 Executive Session minutes not to be released at this time.

The Board voted to open the Warrant for Annual Town Meeting until January 25th at 12:00 p.m.

The Board voted to open the Warrant for Special Town Meeting until February 27th at 12:00 p.m.

The Board voted to approve the renewal of the **2017 Class I Automobile Licenses** subject to all fees and taxes being current:

- Prime Infiniti, Inc. dba Prime Infiniti of Hanover
- AMR Auto Holdings – BG, LLC dba Prime Buick GMC
- Jannell Motors, Inc. dba Jannell Ford
- McGee Motorcars, Inc. dba McGee Toyota, McGee Scion
- Hanover Automotive Group, Inc. dba Land Rover of Hanover
- Planet Subaru, Inc.
- T.R. Motors, Inc. dba Coastal Volkswagen
- AMR Auto Holdings-MH, LLC dba Mercedes-Benz of Hanover

The Board voted to approve the renewal of the **2017 Class II Automobile Licenses** subject to all fees and taxes being current:

- Charles E. Laubenstein, President dba Colonial Auto Body, Inc.
- J.B. Hanover Corp. dba Hanover Autoworks
- John L. Benevides, President dba Hanover Auto Body
- Robert C. Brugnoli, President dba The Auto Mart Corporation
- John L. Benevides, President dba C.J.E. Corp.
- Hilltop Appliance, Inc. dba Hilltop Auto
- Game 7 Enterprises, LLC dba Dave Delaney's Columbia
- Derek Rent & John Goncalves dba The Auto Hospital

The Board voted to approve the renewal of the **2017 Class III Automobile Licenses** subject to all fees and taxes being current:

- Albert E. Spinosa, President dba ACS Racing, Inc.
- Jeffrey A. Randall, President dba Jeff's Removal and Recycling Co

APPROVED
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The Board voted to approve the renewal of the **2017 Automobile Lease Licenses** subject to all fees and taxes being current:

- McGee Motorcars, Inc. dba McGee Toyota, McGee Scion
- Amerco dba U-Haul Co. of Rhode Island
- Capeway, Inc. dba Capeway Sunoco
- Enterprise Rent-A-Car of Boston, LLC.
- John Morrill, President & Jeffrey Morrill, Vice President, Planet Subaru, Inc.
- T.R. Motors, Inc. dba Coastal Volkswagen
- The Hertz Corporation

The Board voted to approve the renewal of the **2017 Entertainment Licenses** subject to all fees and taxes being current to:

- The Squires of Hanover dba The Squires
- Josselyn-Cummings Post #149 American Legion
- Tsang's Village, Inc. dba Tsang's Village Café
- Starland Partners, LLC dba The University Sports Complex at Starland
- Quan's Kitchen of Hanover, Inc. dba Quan's Kitchen of Hanover, Inc.
- 118 Restaurant, Inc. dba Imperial Garden
- 1775 Washington Street Holdings, LLC dba Hanover Mall
- Blazin Wings, Inc. dba Buffalo Wild Wings
- Players Lounge, LLC dba The Draft on 53
- The Patriot Cinemas, Inc. dba The Patriot Cinemas

The Board voted to approve the renewal of the **2017 Sunday Entertainment Licenses** subject to all fees and taxes being current to:

- Starland Partners, LLC dba The University Sports Complex at Starland
- Quan's Kitchen of Hanover, Inc. dba Quan's Kitchen
- Blazin Wings, Inc. dba Buffalo Wild Wings
- 1775 Washington Street Holdings, LLC dba Hanover Mall

The Board voted to approve the renewal of the **2017 Automatic Amusement Licenses**, subject to all fees and taxes being current to:

- First Boston Tenpin, Inc. dba Boston Bowl
- Theisen Vending Company
- The Squires of Hanover, Inc. dba The Squires
- Josselyn-Cummings Post #149 dba American Legion
- Big Top Playland of Hanover, LLC
- Papa Ginos, Inc.
- Starland Partners LLC dba The University Sports Complex at Starland
- Blazin Wings, LLC dba Buffalo Wild Wings

The Board voted to approve the renewal of the **2017 General License** to Starland Partners, LLC dba The University Sports Complex at Starland subject to all fees and taxes being current.

The Board met with Police Chief Walter Sweeney for a Department update:

- Two Officers completed training; the department still has two vacancies, meeting with the TM this week to call for the Civil Service list
- Field Training Officer program is successful
- The State has mandated additional unfunded training which requires eight hours of overtime per employee. The current spending will not meet the line item, may need an emergency transfer. The TM's office provided MIIA Grant Funds for ALICE training.
- Training for the E911 is almost complete and expected to go live on December 13th
- Partnering with other police, hospitals and outreach centers on opiate programs
- Traffic Safety Committee has been formed; the Old Colony Planning Council completed a traffic study of the Pleasant/Whiting Streets area. A local study solved a Mill Street problem. Partnered with Hanson to purchase a Speed Trailer; Hanover's share is being donated by a local business.
- Local special events take considerable resources to plan and execute and impact the Departments budget.

The Board met with Catherine Harder-Bernier, Town Clerk regarding office procedures/staffing. The Clerk provided a PowerPoint presentation on accomplishments and milestones (attached). The Clerk noted the work in the office has grown significantly and exceeds what can be done by two people. The Board noted concerns with residents not being provided services in the Clerks absence and that additional staffing is not the solution, if appointed, an Assistant Town Clerk could perform the duties in the Clerk's absence. The TM noted office coverage, vital records and the appointment of an Assistant Town Clerk will require further discussion; the holidays are coming and it is vital to provide accessibility that currently doesn't exist; there needs to be someone in the office that can issue records in the Clerk's absence. The Board noted there should be someone in the office who can issue vital records in the Clerk's absence.

Resident, Libby Corbo spoke regarding the presentations made by the Police Chief and the Town Clerk.

The TM discussed the 90 day requirement regarding the Town Manager Budget presentation. The Board voted to waive the 90 day requirement in Section (C)(1)(a) of the Town Manager Act.

The TM discussed moving some of the offices located in Town Hall; noting the required modifications could be done by in-house employees for a cost of \$25,000-\$30,000. The TM updated the Board on the plans for remodeling the large hearing room. Funding for both projects could be appropriated by Town Meeting.

The Board recognized Coach Landolfi and the Hanover Football team for their win against Grafton (21-0) in the Division III State Championship Game this past weekend.

Town Manager Report:

- Board received weekly correspondence on the Cloud.
- The TM will meet with the new owners of the Hanover Mall next week (PECO) and explained some possible tax incentives. Possibly place a placeholder on the Warrant for a Tax Increment Financing Program (TIF) agreement.
- The TM is meeting with the owners of the Interchange parcel tomorrow to possibly revisit the consensus article from a few years ago to try to move that forward.
- The HYAA Memorandum of Understanding will be reviewed by HYAA next week and then be brought to the Board for approval.

Vice-Chair Setterland asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; the Town Clerk cautioned the Board that renovations for the hearing room should be flexible for election purposes.

Meeting ended and adjourned at 9:06 p.m.