

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, December 4, 2017 @ 7:00 PM.

Present were Chairman David R. Delaney, Vice-Chair John C. Tuzik, Selectmen: Brian Barthelmes, and Emmanuel Dockter. Also present: Acting Town Manager (ATM) Anthony Marino and Executive Assistant Ann Lee. Selectman Jocelyn Keegan was unable to attend.

At 7:00 p.m. Chairman Delaney opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board of Selectmen, Fire Chief Jeffrey Blanchard and Deputy Chief Cavallaro recognized Stephen Early, Emily Marciello and Rob Porter for their heroism in rapidly providing lifesaving assistance to the victims of a tragic motorcycle accident that occurred at the intersection of Hanover and Plain Streets on October 21, 2017.

At 7:10 p.m. Chairman Delaney read the Notice of Public Hearing “Notice is hereby given that the Hanover Board of Selectmen, acting as the Local Licensing Authority, will hold a Public Hearing at the Hanover Town Hall, Selectmen’s Hearing Room, 1st Floor, 550 Hanover Street on Monday, December 4, 2017 at 7:00 p.m. on the application for a new Section 12 All Alcohol Restaurant License at 778 Washington Street filed by Brothers B&G, Inc. dba Brothers Grill. The proposed Manager is Melsi Xhengo. The property location is shown on Map 39 Lot 18 of the Hanover Assessors Maps and is owned by 525-527 Pleasant St. Realty Trust. The Board met with Melsi Xhengo regarding a Section 12 All Alcohol Restaurant License at 778 Washington Street; Mr. Xhengo noted he expects to open the business by the end of January 2018. The Board voted to approve a Section 12 All Alcohol Restaurant License to Brothers B&G, Inc. dba Brothers Grill at 778 Washington Street; Melsi Xhengo as Manager.

The Board met with James Tedeschi to conduct an interview regarding an appointment to the Community Access & Media Committee. The Board noted Mr. Tedeschi’s background in video production will be a great asset to the Town. The ATM noted the Board also interviewed Michael O’Connor for this vacancy. The Board voted to appoint James Tedeschi to the Community Access & Media Committee and requested Mr. O’Connor is contacted to participate with the Committee.

The Board met with Attorney Gerard McAuliffe and Police Lieutenant Gregory Nihan regarding the Hanover Police Relief Association and the Firearms Range & Training Facility currently in use at 383 King Street. The ATM provided an overview on the land noting the land was deeded to the Conservation Commission and is under their purview; the Conservation Commission has regulations governing the use of the Facility in place; concerns with the use of the range should be addressed with the Conservation Commission. Prior to the meeting the Board notified abutters of the Facility of this meeting (list attached); the residents in the audience addressed their concerns with the Board. Attorney McAuliffe noted he will take this matter up with the Conservation Commission.

The Board met with Elizabeth Glynn, Senior Director and Mark Sylvia, Managing Director for External Affairs from BlueWave Solar. Ms. Glynn provided the Board with a handout of the PowerPoint presentation (attached) which she and Mr. Sylvia reviewed with the Board.

The Dog Park Committee postponed their meeting with the Board to discuss dog off-lead locations.

The ATM explained the compliance requirements for the renewal of Liquor Licenses.

The Board voted to approve the renewal of the **2018 All-Alcoholic Beverages Restaurant Licenses**, subject to the establishment being fully in compliance with all State and Town regulations as applicable, all fees and taxes being current with notification provided via U.S. Certified Mail to license holders if in arrears; the Board also delegates the submittal of the 2018 ABCC electronic renewal to Lorraine Burgio, Licensing Coordinator, as listed:

- 118 Restaurant, Inc. dba Imperial Garden Restaurant
- The Squires of Hanover, Inc. dba The Squires
- Outback Steakhouse of Florida, LLC dba Outback Steakhouse
- Tsang's Village, Inc. dba Tsang's Village Café
- Quan's Kitchen of Hanover, Inc. dba Quan's Kitchen
- Players Lounge, LLC dba The Draft on 53
- Blazin Wings, Inc. dba Buffalo Wild Wings

The Board voted to approve the renewal of the **2018 Wines & Malt Beverages Restaurant Licenses**, subject to the establishment being fully in compliance with all State and Town regulations as applicable, all fees and taxes being current with notification provided via U.S. Certified Mail to license holders if in arrears; the Board also delegates the submittal of the 2018 ABCC electronic renewal to Lorraine Burgio, Licensing Coordinator, as listed:

- S.&J. Hanover, Inc. dba Mamma Mia of Hanover
- Wong Enterprises, Inc. dba Siam Cuisine
- Hanover House of Pizza, LLC dba Hanover House of Pizza
- First Boston Tenpin, Inc. dba Boston Bowl
- Rocco's Italian Pizzeria, LLC dba Rocco's Italian Pizzeria

The Board voted to approve the renewal of the **2018 Club License for All Kinds of Alcoholic Beverages** to the Josselyn-Cummings Post #149, American Legion, subject to the establishment being fully in compliance with all State and Town regulations as applicable, all fees and taxes being current with notification provided via U.S. Certified Mail to the license holder if in arrears; the Board also delegates the submittal of the 2018 ABCC electronic renewal to Lorraine Burgio, Licensing Coordinator.

The Board voted to approve the renewal of the **2018 All Alcoholic Beverages Retail Package Goods Store Licenses**, subject to the establishment being fully in compliance with all State and Town regulations as applicable, all fees and taxes being current with notification provided via U.S. Certified Mail to license holders in arrears; the Board also delegates the submittal of the 2018 ABCC electronic renewal to Lorraine Burgio, Licensing Coordinator, as listed:

- MAHI Corporation dba Home Spirits
- AR Package, Inc. dba Hanover Liquors
- Kanudo, LLC dba Vintage Wine & Spirits

The Board voted to approve the renewal of the *2018 Wines & Malt Beverages Retail Package Goods Store Licenses*, subject to the establishment being fully in compliance with all State and Town regulations as applicable, all fees and taxes being current with notification provided via U.S. Certified Mail to license holders in arrears; the Board also delegates the submittal of the 2018 ABCC electronic renewal to Lorraine Burgio, Licensing Coordinator, as listed:

- 7-Eleven of Massachusetts, Inc. dba 7-Eleven Store #37416 (Columbia Road)
- MyCost, Inc. dba Myette's Country Store
- 7-Eleven of Massachusetts, Inc. dba 7-Eleven Store #37403 (Washington Street)
- HSK, Corporation dba Twin's Convenience Store
- On The Way General Store, Inc. dba Lindy's General Store
- Janet I. Eaton dba Grampy's General Store and Coffee Shop

The ATM referenced a memo from the ABCC (attached) regarding extended hours for Section 15 Packaged Goods Stores on Christmas Eve and New Year's Eve where these dates fall on a Sunday. The Board noted the request received from Vintage Wine & Spirits. The ATM referenced a memo submitted from the Licensing Coordinator (attached) which references all of the licensed Section 15 Packaged Goods Stores and suggested the Board include all businesses listed upon written request being submitted to the Board for extended the hours. The Board voted to approve extended hours of operation on Sunday, December 24th and Sunday, December 31st from a 6:00 p.m. closing to at 11:00 p.m. for the business entities as listed (Home Spirits, Hanover Liquors, Vintage Wine & Spirits, 7-Eleven Store #37146, Myette's Country Store, 7-Eleven Store #37403, Twin's Convenience Store, Lindy's General Store and Grampy's General Store).

The Board voted to approve a One-Day Wine Only License to Elaine Shea, Trustee, Chairperson, John Curtis Library for a Holiday Thank-You Gathering on Friday, December 8th from 6:00 p.m. – 9:00 p.m. at 534 Hanover Street. The Board voted to approve the request to waive the \$40.00 application fee, as requested.

The Board received and discussed the information received from the Licensing Coordinator regarding a Farmer Brewery Series Pouring Series Fee (attached). The Board voted to set the fee for the Farmer Brewers License at \$500.00.

The ATM explained a General License to the Board; noting that it encompasses the outdoor activities at Starland. The Board inquired about inspections for this license; the ATM noted the State Building Inspector's conduct inspections. The Board voted to renew the 2018 General License to Starland Partners, LLC dba The University Sports Complex at Starland.

The Board requested the appointment to the Town Manager Act Review Committee be on the next agenda. The ATM informed the Board the Committee requested that the Board attend their January 11th meeting.

The Board discussed and voted to approve the Acting Town Manager Agreement, as presented and to include the additional compensation retro-active to November 6th. Chairman Delaney read the Acting Town Manager Agreement (attached).

The Board agreed to review the Warrant Articles Policy at a meeting in January.

The Board agreed to review the Town-Wide Update Policy at a future meeting.

The Board voted to open the 2018 Annual Town Meeting Warrant until Friday, January 19th at 12:00 noon.

Town Manager Report:

- The ATM reported the RFP for the Albert White Barn is going to be posted; minimum bid is \$5.00.
- The ATM noted the joint meeting on December 5th with the Affordable Housing Trust/ Planning Board /Mass Housing Partnership regarding housing in Town. The ATM inquired on the Board's interest with a "friendly 40B" LIP on Washington Street for 220 units. The Board noted it may be premature to visit the site of an existing LIP, the Board needs to discuss what the procedure/policy is on this type of project and what is beneficial for the Town; there should be consistency for developers with these types of projects. The Board requested the Planning Office do some research on how other communities' process approving this type of project.
- The Board discussed updating the website; the ATM noted he will schedule the Director of Technology, Bill Hartigan to attend a future meeting.
- Selectman Dockter noted the Budget and Financial Management Policy notes that "on or before October 1 of each year, the Town Manager will submit to the Board of Selectmen and Advisory Board a budget overview and calendar for the next fiscal year". The ATM agreed the meeting should happen sooner than later. Selectman Dockter requested the Board direct the ATM to prepare a budget without the use of free cash. The ATM noted the budget will probably require free cash.
- The Board requested additional information on BlueWave; the ATM will provide the information at a future meeting.
- The Board requested an update Build the Boards; the ATM summarized the issue noting the purchase was done correctly and a request has been made for the funds to be returned.
- The Board inquired on the Town's Revolving Accounts and the process for setting further restrictions; the ATM will look into and report back.

Selectman Barthelmes provided an update on the Town Manager search including a schedule of meeting dates/times when Alan Gould, Municipal Resources, Inc. (MRI) will be on site. The ATM noted since he plans to be an applicant for Town Manager he will delegate his signing authority to the Finance Director on the MRI contract. Selectman Barthelmes requested the Town Manager search topic be on every agenda going forward.

Selectman Barthelmes provided the Board with an updated Fraud Risk Assessment Policy and requested the Board review the policy and provide comment at a future meeting.

Meeting ended and adjourned at 9:00 PM.