

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, November 20, 2017 @ 7:00 PM.

Present were Chairman David R. Delaney, Vice-Chair John C. Tuzik, Selectmen: Brian Barthelmes, Jocelyn Keegan and Emmanuel Dockter. Also present: Acting Town Manager (ATM) Anthony Marino and Executive Assistant Ann Lee.

At 7:00 p.m. Chairman Delaney opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board met with Kate Sharry, LIA (President) Group Benefits Strategies. Ms. Sharry provided and reviewed a handout (attached) to the Board titled Group Benefits Strategies.

The Board met with Police Chief Walter Sweeney for a Department Update.

- Officers Patrick Connors and Evan Reilly graduated from the Plymouth Police Academy; field training has begun, March 2018 they will be on their own.
- One other candidate has been given a conditional offer of employment upon passing the PAT test.
- Hanover Mall Officer appointment of 19 hour per week Officer consistent with the Hanover Mall contract for police services; contract was extended until 12/2019.
- ECC there are currently two employees in training. It is anticipated that one will be part-time and a full-time replacement job will be posted and appointed from within.
- Annual 40 hour in-service training has been completed by about 2/3 of the Department. There was an increase of eight hours to the required firearms training. This necessitates an additional eight hours of overtime per Officer as mandated by the Commonwealth of Massachusetts. The Mandate was implemented in August after the Town's budget had been voted.
- The Department continues to provide community related programs on a regular basis.
- This year there is a pilot program at HHS which includes School Resource Officer Voelkel, Lt. Nihan, Sgt. Smith, Officers Metivier and Hill. Over the summer several HHS teachers were sponsored in a RAD instructor class; the Department will present the program to every high school senior female student.
- The D.A.R.E. program is in progress with Officer McKeever.
- At the Senior Center, Triad and potential ALICE Training; Detective Moar has conducted a class in identify theft.
- Project Outreach now includes all of Plymouth County including EB Hope which is a first of its kind program responding to opioid overdoses. Hanover was invited upon completion of the pilot program. The outreach includes follow-up visits, recovery coaches with access to in-patient services and tracking of overdoses and outcomes. Chief Sweeney is on the Board of Directors.
- Traffic safety and traffic control continues for the major construction of Columbia Gas pipeline from Columbia Road to River Street in Norwell.
- The traffic safety studies are completed on Pleasant and Whiting Streets. Improvements to Woodland Drive have been done. A study of Broadway, West of Water Street including the

intersection of Cross Street and Broadway this will include potential for a crosswalk across Broadway in the area of Myettes.

- The department has qualified for the annual Governor's Highway Safety Grant. Successful completion of those grant periods will qualify the Department for safety equipment (hand held radar units, spike system, etc.).
- The purchase of cruisers for FY18 is underway.
- The Department worked jointly with the Fire Department and ECC for the completion of Public Safety microwave system, a tower has been erected in south west Hanover.

The Board inquired about the cost to the Department of the additional eight hours of overtime per Officer; Chief Sweeney noted it would be the cost for 27 Officers with hourly rates ranging from \$35 - \$65 per hour for the additional eight hours.

The Board met with Paul Nimeskern and Bob Melone from the Multi-Use Recreational Facility Study Committee for an update. Mr. Melone provided and discussed the PowerPoint presentation (attached). Selectman Dockter requested the Committee submit the process they followed from start to finish as a guide for others for future projects. The Committee noted they have put a deposit on the equipment. The Selectmen will have to approve the use of the property; the property is under the control of the Parks and Recreation Committee which have approved the use. The Committee noted the long term maintenance will be by Parks and Recreation; HYAA fees will go into a separate fund for maintenance. The Committee noted they have applied for CPC funds. The Board inquired about the deposit on the equipment in the amount of \$47,029; the Committee noted they are working with the ATM on this. The ATM noted those funds were authorized out of the Town Manager's office in October and the transaction is being researched. The Committee noted if there isn't proper documentation they will return the funds. The Board informed the Committee that donations require the approval of the Selectmen and the Committee will need to review the Donation Policy.

Chairman Delaney recused himself from this portion of the meeting. The Board met with Richard Budd regarding the application for a Class I Auto License for Grubbs Automotive, MA, LLC. dba Infinity of Hanover. The Board discussed compliance and inquired if the license is in compliance; the ATM noted it has been vetted through the licensing department; further noting the Police Department visited all the dealership sites and verified car counts. The Board noted the approval of Grubbs Automotive by Nissan Infinity as an approved dealer and their approved registration with the Secretary of State and voted approve a Class I Auto License to Grubbs Automotive, MA, LLC. DBA Infinity of Hanover – George R. Grubbs, Owner - effective 11-27-17 thru 01-01-19. Chairman Delaney returned to the meeting.

The Board confirmed with the ATM that the Articles as they appear in the Warrant were prepared by Town Counsel; the ATM confirmed and also noted the Town Clerk and Town Moderator are prepared to use the overflow room it needed. The Board voted to approve the December 18, 2017 Special Town Meeting Warrant.

The ATM noted the auditors requested the Board implement the Federal Awards Policy as provided to the Board. The Board voted to approve the Federal Awards Policy; Selectman Keegan abstained from the vote.

Chairman Delaney recused himself from all of the Automobile License votes.

The Board inquired if inspections on the dealerships were conducted throughout the year; the ATM noted there were some minor violations found throughout the year but once the dealership was notified of a violation it was rectified immediately. The Board inquired on compliance for the sites; the ATM noted the sites are checked randomly with safety inspections and site protections. The Board discussed Conservation and Planning conducting site visits. The Board discussed holding the licenses until confirmation of compliance is made; the ATM noted the Board can vote the licenses and we can hold them until the Board reviews the confirmation.

The Board voted to approve the renewal of the 2018 Class I Automobile Licenses subject to the license being in compliance and all fees and taxes being current to go into effect upon confirmation from the Acting Town Manager that the licensee is in compliance:

- AMR Auto Holdings – BG, LLC dba Prime Buick GMC
- Jannell Motors, Inc. dba Jannell Ford
- McGee Motorcars, Inc. dba McGee Toyota, McGee Scion
- Hanover Automotive Group, Inc. dba Land Rover of Hanover
- Planet Subaru, Inc.
- T.R. Motors, Inc. dba Coastal Volkswagen
- AMR Auto Holdings-MH, LLC dba Mercedes-Benz of Hanover

The Board voted to approve the renewal of the 2018 Class II Automobile Licenses subject to the license being in compliance and all fees and taxes being current to go into effect upon confirmation from the Town Manager's Office that the licensee is in compliance:

- Charles E. Laubenstein, President dba Colonial Auto Body, Inc.
- J.B. Hanover Corp. dba Hanover Autoworks
- John L. Benevides, President dba Hanover Auto Body
- Robert C. Brugnoli, President dba The Auto Mart Corporation
- Eleanor A. Benevides, President dba C.J.E. Corp.
- Hilltop Appliance, Inc. dba Hilltop Auto
- Game 7 Enterprises, LLC dba Dave Delaney's Columbia
- Derek Rent & John Goncalves dba The Auto Hospital

The Board voted to approve the renewal of the 2018 Class III Automobile Licenses subject to the license being in compliance and all fees and taxes being current to go into effect upon confirmation from the Town Manager's Office that the licensee is in compliance:

- Albert E. Spinosa, President dba ACS Racing, Inc.
- Jeffrey A. Randall, President dba Jeff's Removal and Recycling Co

The Board voted to approve the renewal of the 2018 Automobile Lease Licenses subject to the license being in compliance and all fees and taxes being current:

- McGee Motorcars, Inc. dba McGee Toyota, McGee Scion
- Amerco dba U-Haul Co. of Rhode Island
- Capeway, Inc. dba Capeway Sunoco
- Enterprise Rent-A-Car of Boston, LLC.
- John Morrill, President, Planet Subaru, Inc.
- T.R. Motors, Inc. dba Coastal Volkswagen
- The Hertz Corporation

The ATM provided the Board with compliance requirements on the following licenses.

The Board voted to approve the renewal of the 2018 Entertainment Licenses subject to the license being in compliance and all fees and taxes being current:

- The Squires of Hanover dba The Squires
- Josselyn-Cummings Post #149 American Legion
- Tsang's Village, Inc. dba Tsang's Village Café
- Starland Partners, LLC dba The University Sports Complex at Starland
- Quan's Kitchen of Hanover, Inc. dba Quan's Kitchen of Hanover, Inc.
- 118 Restaurant, Inc. dba Imperial Garden
- Blazin Wings, Inc. dba Buffalo Wild Wings
- Players Lounge, LLC dba The Draft on 53
- The Patriot Cinemas, Inc. dba The Patriot Cinemas

The Board voted to approve the renewal of the 2018 Sunday Entertainment Licenses subject to the license being in compliance and all fees and taxes being current:

- Starland Partners, LLC dba The University Sports Complex at Starland
- Quan's Kitchen of Hanover, Inc. dba Quan's Kitchen
- Blazin Wings, Inc. dba Buffalo Wild Wings

The Board voted to approve the renewal of the 2018 Automatic Amusement Licenses subject to the license being in compliance and all fees and taxes being current:

- First Boston Tenpin, Inc. dba Boston Bowl
- Theisen Vending Company
- The Squires of Hanover, Inc. dba The Squires
- Josselyn-Cummings Post #149 dba American Legion
- Big Top Playland of Hanover, LLC
- Papa Ginos, Inc.
- Starland Partners LLC dba The University Sports Complex at Starland
- Blazin Wings, LLC dba Buffalo Wild Wings

The Board requested additional information on the renewal of the 2018 General License to Starland Partners, LLC dba The University Sports Complex at Starland.

The Board voted to ratify the Moderator's appointment of Debbie Sullivan and Steven Geddes to the Parks and Recreation Committee; term to expire October 31, 2020.

The Board discussed the Consultant for the Town Manager Search noting the closing date is tomorrow; the Board requested the vote on the Consultant be taken at the next meeting.

The Board agreed to post a meeting for Monday, November 27th.

The Board discussed the reserve fund transfer and voted to approve a Reserve Fund Transfer Request to the Town Manager Budget in the amount of \$18,000 to fund the Town Manager Search and \$30,000 for Town Manager Contract Expenses.

Acting Town Manager Report: Follow up on weekly correspondence

- The Board requested a communication draft plan be included on the December 4th agenda.
- The ATM reported there a quite a few names missing from the Veterans' Memorial plaque and we are working to rectify that.
- Hanson will continue with a part-time Veterans' Agent; the ATM will look to the Board on how to proceed. We can fund a full-time Agent in the next budget. The Board discussed options for the Agent.
- The ATM requested the Board sign an addition form from the Department of Revenue; the Board agreed.
- The ATM informed the Board of three positions that need to be filled within the Town; a part-time Police Officer for the Hanover Mall; a Senior Clerk in the Assessor's Office and a Volunteer Coordinator at the Senior Center. The Board voted to authorize Anthony Marino to hire a part-time Police Officer for the Hanover Mall; a Senior Clerk in the Assessor's Office and a Volunteer Coordinator at the Senior Center.
- The Board will be meeting with members from the Gun Range on December 4th; the Board requested the abutters of the property be notified.
- Lloyd Sova (Hanover Mall) will be in Town next week and would like to meet with the Planning Board and two members of the Selectmen to discuss a residential component at the Mall. The Board agreed this meeting should be a public meeting and requested a meeting be posted for December 11th.

At 9:33 p.m. Chairman Delaney requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 1, to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual (Police). Subsection 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel (Acting Town Manager Agreement). Subsection 3 to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body (Zoning Issues). Subsection 6, to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (207 Broadway). The Board will not reconvene in Open Session. Roll Call Vote: Chairman Delaney, aye; Vice Chairman Tuzik, aye; Selectman Barthelmes, aye; Selectman Dockter, aye and Selectman Keegan, aye. Acting Town Manager (ATM) Anthony Marino, Police Chief Walter Sweeney and Executive Assistant Ann Lee were also present.

Meeting ended and adjourned at 11:15 PM.