

# Town of Hanover Conservation Commission

Hanover Town Hall, 550 Hanover St.  
2<sup>nd</sup> Floor Meeting Room



## **MINUTES for Thursday, November 16, 2017**

**APPROVED 12/06/17**

Those Members and Staff present: Chairman Brian McLoone, Vice Chair Lisa Satterwhite, Hearing Officer Frank Brierley, Commissioners Robert Sennett and James Vaille, Associate Member Duke (Otis) Magoun, and Acting Conservation Agent Sandra MacFarlane

### **6:00 PM**

#### **I. PUBLIC HEARING:**

1. **926 Broadway- SE 31-1164, BL 17-73-** NOI- *for residential 2-story addition & septic upgrade*

PRESENT: Steven Wry, PE, Land Planning, Applicant's Representative, Robert and Carolyn Frattalone, Applicant/Property Owners

DISCUSSION: Mr. Wry presented a plan dated 11/1/17 for a bedroom addition with garage/RV port under, installation of a new (Board of Health approved) septic disposal system, irrigation well, and associated site work. He pointed out that an RV port was added to the plan which resulted in a distance of 32 ft. from the Bordering Vegetated Wetland (BVW) at flags 5 and 6, with erosion control materials and limit of work proposed at 25 ft. from the BVW. The Conservation Agent reported that the current plan was not one of many that were reviewed in the Conservation Office and in the field. She expressed concern (as did Commission Members) that although the applicant was fully aware of the setback, a revised plan was now being submitted that did not meet the setback to BVW. Mr. Frattalone explained that the pre-fab RV port was added at his request to accommodate his vehicles, and to make the property more saleable in the future. Chair McLoone explained the purpose of the 35 ft. setback and the interests of the Wetlands Protection Act and Bylaws that need to be upheld. The Commission required a revised plan showing all structures out of the 35 ft. setback.

The Conservation Agent also noted that DEP commented on an area at the left rear property line designated on their maps as "wetlands loss" for this site and the adjacent lot. In reviewing the matter, both Mr. Wry and the Conservation Agent presented various aerial photos and documentation showing that the disturbance took place prior to 1990 and had been continuously mowed by both owners since at least that time. The Agent added that there are no files within the Conservation Office regarding permits for said area. Mr. Wry will notify DEP of such.

VOTE: Upon a motion and second made by Commissioners Brierley and Sennett, it was voted 5-0-0 to continue the hearing to December 20 at 6:45 PM.

#### **II. ACTION ITEMS:**

1. Certificates of Compliance- Upon a motion and second made by Commissioners Brierley and Vaille, it was voted 5-0-0 to issue Certificates of Compliance for the projects listed below, a. through e.

- a. **5 Tolman Rd.- SE 31-1144, BL 16-79**
- b. **579 Washington St.- SE 31-1099A, BL 16-48A**
- c. **1099 Broadway- SE 31-1145, BL 16-82**
- d. **1131, et al Washington St.- SE 31-964 (Target)**
- e. **6 & 12 Industrial Way- SE 31-1122, BL 16-07**

III. ANNOUNCEMENTS & DATES TO REMEMBER: Chairman McLoone made the following announcements:

1. Next Meetings: December 6<sup>1</sup> & December 20<sup>2</sup>, 2017<sup>3</sup>
2. One Associate Member position on the Conservation Commission are available. Volunteer applications are available at the Selectmen's Office or online at the link: [http://www.hanover-ma.gov/sites/hanoverma/files/file/file/fy\\_14\\_talent\\_bank\\_application.pdf](http://www.hanover-ma.gov/sites/hanoverma/files/file/file/fy_14_talent_bank_application.pdf)
3. Member needed for Open Space Committee and Community Preservation Committee (or Member's designee)

IV. ADMINISTRATIVE:

1. Agent's Report- Reviewed without comment. (*see attached*)
2. Minutes- 11/01/17 Upon a motion and second made by Commissioners Brierley and Satterwhite, it was voted 5-0-0 to approve the minutes.
3. Minor Activities Permits/ General Site Inspections: Reviewed without comment.
  - a. BL 17-71- 972 Washington St.- *for removal of invasive and commercial site cleanup*
  - b. BL 17-72- 70 River Rd.- *for removal of storm damaged/diseased trees and invasive removal*
4. Correspondence- Reviewed without comment.
5. Other- *Those items not reasonably anticipated by the Chair within 48 hours of the meeting-* none.

**7:55 PM** Upon a motion and second made by Commissioners Brierley and Vaille it was voted 5-0-0 to adjourn the meeting.

Minutes Respectfully submitted by  
Sandra D. MacFarlane, DMI,  
Acting Conservation Agent

Documents Provided at the meeting:

- 11/19/17 Agenda
- NOI application packet for 926 Broadway
- Request for Certificate of Compliance for project a-e, as listed above.
- 11/19/17 Agent's Report
- 11/01/17 draft Minutes
- Minor Acts permit- 972 Washington St.
- Minor Acts permit- 70 River Rd.

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<sup>1</sup> **NOI, RDA, ANRAD applications are due no later than NOON on November 22 for December 6 meeting. All other documents for Commission action are due no later than noon on November 29 for the December 6 mtg.**

<sup>2</sup> **NOI, RDA, ANRAD applications are due no later than noon on December 6 for the December 20 meeting. All other documents for Commission action are due no later than noon on December 13 for the December 20 mtg.**

<sup>3</sup> **Future Meeting dates: December 6 & 20, 2017, January 3 and 17, 2018**

## AGENT'S REPORT FOR 11/16/17 CONSERVATION MEETING

Prepared by Acting Conservation Agent, Sandra D. MacFarlane

The following are updates for on-going projects and new information for the Commission's review:

- **Fireworks Site**- The Order of Conditions was completed this week, was vetted by Tetra Tech personnel, Asst. Town Manager Marino, and is with Town Counsel for their review. In addition, I have updated the Access Agreement to reflect current parties, documents, etc.- it is also with Town Counsel for their review. I attended the Fireworks Site Public Forum last night at the High School. It was quite informative with presentations from DEP, Tetra Tech, and the State Bomb Squad. Chairman McLoone spoke very well regarding our role in the process, as well as the high quality of workmanship displayed by Tetra Tech.
- **Fireworks Site Focus Committee**- Member John Barry and George Mallard have been in contact with me regarding the schedule for the next meeting. No date has been set for the next meeting, but most likely will be December 13.
- **212 Brook Circle Violation**- The Commission will be asked to review and approve an Enforcement Order for this site at the Dec. 6 meeting.
- **70 River Rd.**- I returned several calls over the weekend from home, regarding the removal of the trees at the rear and side of this house. I assured all that the work was fully approved and that only those trees marked by myself and Judy Grecco, North River Comm., were removed. Upon a site inspection on Monday morning, I found the site to be in good condition with removal of only those trees approved removed.
- **577-579 Washington St.- Dairy Queen**- COC request- A site inspection conducted yesterday found the site in order and complete as per the OOC, however, a letter will be added to the COC to require removal of the extensive amount of debris within the outer bio-retention areas.
- **16 Ellis Ave.**- After working with the contractor and the engineer, the proposed addition will be relocated forward toward the street to move it out of the 35' no-structure setback. This will require a special permit from ZBA. Therefore the NOI application is on hold until then.
- **New Acting Town Manager**- It has been confirmed to the employees that Anthony Marino has been appointed as the Acting Town Manager and that Joseph Stack has been appointed as the Building Commissioner (possible Acting Director of DMI).