

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, November 6, 2017 @ 7:00 PM.

Present were Chairman David R. Delaney, Vice-Chair John C. Tuzik, Selectmen: Brian Barthelmes, and Emmanuel Dockter. Selectman Jocelyn Keegan was unable to attend. Also present: Acting Town Manager Anthony Marino and Executive Assistant Ann Lee.

At 7:00 p.m. Chairman Delaney opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

Selectman Barthelmes made a motion to approve the 9-5-17 Meeting Minutes and the Executive Session Minutes from 8-7-17 not for release at this time; Selectman Dockter second the motion. Chairman Delaney and Vice Chairman Tuzik abstained from the vote. Selectman Barthelmes withdrew the motion. Selectman Barthelmes made a motion to approve the Meeting Minutes of 9-5-17; Selectman Dockter second the motion. Chairman Delaney and Vice Chairman Tuzik abstained from the vote; Selectman Barthelmes and Selectman Dockter voted to approve. Selectman Barthelmes made a motion to approve the Executive Session Meeting Minutes from 8-7-17 not for release at this time; Selectman Dockter second the motion; Chairman Delaney, Selectman Barthelmes and Selectman Dockter voted to approve; Vice Chairman Tuzik abstained.

The Board met with Rick Bureau for an interview regarding an appointment to Sustainable South Shore; the Board voted to appoint Richard Bureau to represent the Town of Hanover with Sustainable South Shore.

James Tedeschi was unable to attend this meeting regarding an appointment to the Community Access and Media Committee; the Board requested Mr. Tedeschi be re-scheduled.

7:09 p.m. The Board met with the Board of Assessors, Nancy Lyons and Frank Greco and the Director of Assessing, Elaine Boidi to conduct the Classification Hearing. Chairman Delaney read the following Notice of Public Hearing: In accordance with Massachusetts General Laws, Chapter 40, Section 56, as amended, notice is hereby given that the Board of Selectmen will hold a Public Hearing at 7:05 p.m. on Monday, November 6, 2017 at Hanover Town Hall, 550 Hanover Street, Hanover, MA 02339 to discuss the taxing of real and personal property according to its classifications or use. Citizens are invited to comment as to whether or not the Board of Selectmen should authorize the Board of Assessors to set one or more tax rates for Fiscal Year 2018, pursuant to this statute. This notice was posted in the Patriot Ledger on October 27th. The Director of Assessing, Elaine Boidi provided and reviewed a PowerPoint presentation (attached) with the Board. The Board of Assessors recommended a Residential factor of 1.04 be adopted for the FY18 Tax Rate Computation; that no discount be granted to Open Space for FY18; that no residential exemption be adopted for FY18 and that no small business exemption be granted for FY18. Selectman Dockter inquired as to what split is needed to keep the tax bills the same/flat as last year? Mrs. Boidi noted she will need time provide that information to the Board; prior to the end of the Board's meeting Mrs. Boidi provided the attached. Chairman Delaney asked the audience for questions: none. The Board voted that a selected Residential factor of 1.04 be adopted for the FY18 Tax Rate Computation; that no discount be granted to Open Space for FY18; that no residential

exemption be adopted for FY18 and that no small business exemption be granted for FY18. The Board voted to authorize the Town Manager/Assistant-Acting Town Manager of the Town of Hanover full authority to sign all Department of Revenue forms in the Board's stead. At 7:21 p.m. Chairman Delaney closed the Hearing.

The Board voted to appoint Anthony Marino as Acting Town Manager in accordance with Section 5 of the Town Manager Act.

The Board discussed holding a Special Town Meeting on recreational marijuana; the ATM noted the public hearings have been posted as required and the Moderator is available. The Board voted to hold a Special Town Meeting on December 18th at 7:00 p.m. and to open the Special Town Meeting Warrant until Friday, November 17th at 12:00 noon. Selectman Dockter explained the process and reason for having the Special Town Meeting on recreational marijuana; noting the Special Town Meeting will not affect medical marijuana.

The Board voted to ratify the appointment of Otis Magoun as an Associate Member of the Conservation Commission.

The Board met with Lincoln Heineman regarding an appointment as the Town's Finance Director; the Board noted Mr. Heineman's appointment is pending the Board's review of Mr. Heineman's employment agreement. Mr. Heineman reviewed his resume with the Board. The Board requested a vote to affirm the appointment of Mr. Heineman's agreement be on the next agenda.

The Board agreed to move the Federal Awards Policy to the next agenda.

Selectman Dockter provided and explained two proposed policies to the Board; a Town Wide Update Policy and a Warrant Articles Policy. Selectman Barthelmes noted language should be included on the Warrant Policy on the "draft form" of the Warrant noting in the past some articles get omitted from the Warrant.

The Board discussed the Town Manager search; at the direction of Chairman Delaney Selectman Barthelmes noted he reached out to four firms: Groux White, Municipal Resources, Inc., Community Paradigm Associates and the Collins Center and asked that they provide an overview of the services they would provide the Town; the documents have been posted to "Connections" for the Board's review. The range of the cost is \$8,500 – \$15,000 depending on the level of services. The Board discussed some of the options provided by the firms. The Board agreed to meet on November 13th to conduct interviews with the search firms; pending the availability of Selectman Keegan.

Acting Town Manager Report: Follow up on TM weekly correspondence

- The ATM provided a memo (attached) from the Facilities Director regarding an electricity contract with Tradition Energy for FY19-22; noting distribution costs are not included and 0.09447 is the lock in price for the next four years our current rate is 0.0903/kWh. MGL 30B allows for a four year agreement. The ATM noted this was the rate on Friday; the current rate will be confirmed with the Board. This action does not require a vote of the Board.
- New hires: two part-time positions at the Library and a vacancy in the Assessor's Office.
- The Fire Department requested the Board recognize the citizens who recently stepped up at the Plain Street accident at the November 20th meeting.
- Selectman Dockter inquired on the TM weekly report;
 - November 3rd notation regarding a substance abuse meeting; the ATM will reach out to Chief Sweeney and report back,
 - November 2nd notation on the gun range discussion; the ATM noted this is scheduled to be on the Board's next agenda to meet and discuss an MOU, members of the Police Department will also attend,
 - October 30th notation regarding a solid waste agreement; the ATM will look into,
 - October 30th notation regarding a site visit and traffic; the ATM noted that was Woodland Drive at a site of a recent accident regarding installation of signage; the ATM noted additional alternatives have also been discussed, Chairman Delaney noted the increased number of STOP signs, the ATM noted there is a Road Safety meeting tomorrow at 3:00 p.m. at Town Hall.
 - October 25th notation regarding Hanson Veteran's issue; the ATM will have an update at the next meeting.
 - October 25th notation regarding 1070 Washington Street; the ATM noted Mike McSherry brought this forward for offices for Callahan Construction, the property behind is considered business and the buffers differ; clearing was done in compliance; trees will be re-planted to increase the buffer.
- Veteran's breakfast at the Senior Center tomorrow; Veteran's Memorial dedication this weekend. Chairman Delaney thanked Harry Dunn for all of the concrete work he provided.

At 8:15 p.m. Chairman Delaney requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel (Facilities Manager Contract, Assistant Town Manager Contract. The Board will not reconvene in Open Session. Roll Call Vote: Chairman Delaney, aye; Vice Chairman Tuzik, aye; Selectman Barthelmes, aye; and Selectman Dockter, aye. Selectman Keegan was unable to attend. Acting Town Manager Anthony Marino and Executive Assistant Ann Lee were also present.

Meeting ended and adjourned at 10:30 PM.