

Town of Hanover Conservation Commission

Hanover Town Hall, 550 Hanover St.
2nd Floor Meeting Room



MINUTES for Wednesday, October 18, 2017

Approved 11/1/17

Those members and staff present:

Vice Chair Lisa Satterwhite, Hearing Officer Frank Brierley, Commissioners Robert Sennett and James Vaille, and Acting Conservation Agent Sandra MacFarlane

6:30 PM

I. ANNOUNCEMENTS & DATES TO REMEMBER: Vice Chair Satterwhite opened the meeting and made the following announcements:

1. Next Meetings: November 1¹ & 15², 2017³
2. Consideration of January 3 and 17, 2018 meeting schedule re: Dec 31/Jan 1 holidays
The Commission chose not to change the meeting schedule for January 2018.
3. Appointment of an Associate Member is pending.
4. One Associate Member position on the Conservation Commission are available.
Volunteer applications are available at the Selectmen's Office or online at the link:
http://www.hanover-ma.gov/sites/hanoverma/files/file/file/fy_14_talent_bank_application.pdf
5. Member needed for Open Space Committee and Community Preservation Committee (or Member's designee)- The Commission discussed possible designees for this position and will report at the next meeting on any persons that may be available.

6:45 PM

II. PUBLIC HEARINGS:

1. 78 North St.- SE 31-1022A, BL 10-38A- AOOC- *for change from gravel to paved portion of driveway*
PRESENT: Larry Maynard, Property Owner

DISCUSSION: Mr. Maynard gave a brief history of the project noting that an Amended Order of Conditions was issued in 2015 due to a change in Zoning Bylaws, and that a 1-year Extension to the project was recently issued by the Commission. Further, that the surface of the driveway was originally approved as paved in its entirety but at a subsequent hearing, a small portion out to the street was to be gravel. The current request for an amendment to the AOOC was in regard to that portion of the driveway which as per AOOC Condition C.3.ggg. was listed as "gravel". He pointed out that the small wetland areas (1.5' x 10' long and 5' x 8' long) located on either side of the driveway were getting untreated road/driveway stormwater runoff which adversely affected the health of the wetland vegetation in those areas. The Agent noted that upon recent inspection, the vegetation was significantly decreased in one and somewhat decreased in the larger of the two areas, as compared to 2015 inspections and prior. In addition, the revised plan detailed the installation of a berm and elevation changes to the paved driveway that resulted in directing stormwater along the length of the berm into the BVW buffer, thus increasing filtration prior to recharge to groundwater or the wetland on that side. Seeing no one in attendance than Mr. Maynard, there was no one present to either support or oppose the project.

As the request resulted in an improvement to the overall condition of the wetland areas, the Commission allowed the amendment to the plan dated 10/18/17 and to the 2015 AOOC.

¹ NOI, RDA, ANRAD applications are due no later than NOON on October 18 for November 1 meeting.

All other documents for Commission action are due no later than noon on October 25 for November 1 mtg.

² NOI, RDA, ANRAD applications are due no later than noon on November 1 for the November 15 meeting.

All other documents for Commission action are due no later than noon on November 8 for the November 15 mtg.

³ Future Meeting dates: December 6 & 20, 2017, January 3 and 17, 2018

VOTE: Upon a motion and second made by Commissioners Brierley and Sennett, it was voted 4-0-0 to close the hearing and approve the issuance of an Amended Order of Conditions- specifically, that Condition C.3.ggg. be amended to allow a paved driveway with the installation of a berm to direct stormwater to the inner BVW buffer on the left side of the driveway and that the 2015 AOOC be updated as necessary to reflect current administrative information, if any.

III. ADMINISTRATIVE:

1. Agent's Report- Reviewed without comment or questions- See attached report.
2. Conservation Finances Report- Reviewed with no comments.
3. General Review of Commission's Rules and Regulations- No action at this meeting.
4. Minutes- 10/04/17- Upon a motion and second made by Commissioners Brierley and Sennett, it was voted to approve the minutes.
5. Event/Minor Activities Permits: Reviewed without comment.
 - a. BL 17-64- 76 Brook Bend Rd.- *for septic upgrade*
 - b. BL 17-66- So Shore Middle School Invitational- 11/1/17
 - c. BL 17-65- 70 River Rd.- *site inspection post OOC resulted in permit to remove diseased trees*
6. Pending submissions: Reviewed without comment.
 - a. BL 17-62- 304 Cedar St.- *NOI for inground swimming pool*
 - b. BL 17-63- 860 Washington St.- *NOI for parking lot expansion*
7. Correspondence- Reviewed without comment
8. Other- *Those items not reasonably anticipated by the Chair within 48 hours of the meeting-* none.

7:15 PM Upon a motion and second made by Commissioners Sennett and Vaille, it was voted 4-0-0 to adjourn the meeting.

Minutes Respectfully submitted by
Sandra D. MacFarlane, Acting Conservation Agent
Dept. of Municipal Inspections, Conservation Office

Documents provided at meeting:

- 10/18/17 Agenda
- 2018 calendar
- AOOC application packet- 78 North St.
- 10/18/17 Agent's Report
- September Conservation Finance Report
- 10/04/17 draft minutes
- Event Permit for So Shore Middle School Invitational
- Minor Acts Permits for 70 River Rd. and 76 Brook Bend Rd.
- Site Inspection Rpt. for 304 Cedar St.
- Site Inspection Rpt. for 860 Washington St.
- OCPC Meeting Agenda

AGENT'S REPORT FOR 10/18/17 CONSERVATION MEETING

Prepared by Acting Conservation Agent, Sandra D. MacFarlane

The following are updates for on-going projects and new information for the Commission's review:

- **Fireworks Site**- Peter Dillon, Project Manager, Tetra Tech, met with the Town Manager, Fire Chief, and Police Chief to update them on the progress at the site yesterday, October 17, 2017. He submitted a Notice of Intent application for work done under the 2 Emergency Certificates issued by the Commission, the Immediate Response Actions, and additional cleanup work on this site. The NOI hearing will be on the November 1, 2017 agenda.
- **Fireworks Site Focus Committee**- Member John Barry and George Mallard have been in contact with me regarding the schedule for the next meeting. No date has been set as of 10/18/17.

- **Hanover Mall @ Dick's Sporting Goods-** An arborist was on site to review the condition and plan for removal of up to 5 diseased 60 ft. to 80 ft. white pines that jeopardize the parking lot and cars parked therein. Work is planned for the end of October 2017.
- **212 Brook Circle Violation-** A wetland specialist was contacted by Mr. Bryan O'Brien, father of the occupant, but application for NOI for violations on site still is pending. An e-mail response to Mr. O'Brien's third correspondence reiterated the necessity to hire professionals to handle this issue.
- **1 Saturn Dr., Coastal Volkswagen-** The initial erosion control inspection pre-construction meeting took place on 10/05/17. All materials staked in approved location. Some areas have slight variation due to minor construction adjustments. Initial work and prep adheres to items discussed at 9/25/17 pre-construction meeting.
- **70 River Rd.-** In cooperation with the North River Commission, Property Owner and Builder Robert Gosselin will be issued a Minor Activities Permit for removal of up to 7 mature trees that are diseased, damaged, or a safety issue. Also included will be invasive species removal. Mr. Gosselin has generously offered to remove 2 damaged trees from the adjacent canoe launch at no expense to the town.
- **DCR Dam Registration Forms-** Dam Registration Forms for Curtis Crossing Dam, Forge Pond Dam, and Factory Pond Dam have been received and sent to DPW Supt. Victor Diniak for his review. Once completed, we will be copied on the submission back to DCR.
- **250 Larchmont Ln.-** As per a request received on Friday, October 13 from an Attorney's Office, research was completed on the files for the Order of Conditions DEP File #SE 31-44 which permitted the Larchmont Lane Subdivision in 1984. The request involved issuing a *Release of Lot from Subdivision* which is issued from the Office after due diligence. Due to a closing on Monday, October 16th, the release of lot letter was hand delivered to the Attorney in Cedarville, MA by the Conservation Agent.
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- **82 Buttercup Ln.-** Originally a single family dwelling project with a +1000 ft. driveway in BVW buffer, this lot has been sold and may be combined with an adjacent parcel to increase the amount of upland.
- **577-579 Washington St.- Dairy Queen-** COC request- Additional site inspections to this site have shown a marked improvement to the 5 Bio-retention areas at this site. As per a site inspection on October 13, 2017, it was found that 4 areas were restored to required conditions, and that the large bio-retention area within the center of the parking lot is 85% complete. A change to the design of this area was allowed on site by the Agent and included a change from 3 ft. grassed lined slopes around the rain garden to 3 ft. rock lined slopes (3" to 5" stones), to allow for reasonable maintenance, as grassed slopes would require labor intensive maintenance with increased growth of grass and other related weeds into the rain garden.
- **926 Broadway-** A proposed 1st floor bedroom and garage addition for a couple aged +70 years was reviewed in the office during several site inspections, including one with the Building Inspector. As originally proposed the garage addition did not meet the 35 ft. no structure setback to an on-site BVW. With 100 sq. ft. of wetland rep mitigation for bedroom addition on sono tubes at 26 ft. from BVW, and revised plan with unattached garage on other side of lawn 40 ft. from BVW, project will be submitted as an NOI for the Nov. 15, 2017 meeting.
- **21 Saddle Ln.-** Work has begun for this single family dwelling house project with a passing erosion control inspection.
- **Midas Muffler site-** Work is scheduled to begin at this site to comply with the Immediate Response Action issued by DEP. An erosion control inspection will be scheduled next week with Project Manager James Luker, PE.
- **1236 Hanover St.-** A site inspection is scheduled for Thursday, October 19th at 9:30 am at this site regarding a pending Notice of Intent to be submitted for this site.
- **139 Myrtle St.-** A Minor Activities Permit was issued for this septic system installation 68 ft. from an off-site BVW, as the roadway layout for Myrtle St. creates a significant barrier to any erosion or other impacts that might affect the BVW.

- **625 Cedar St.- Cedar School and HS-** The Animal Control Officer reported that he found 2 healthy Spotted Salamanders while removing rotted boards from near the Javelin Track. These salamanders were within 200 ft. of Clayton's Pool, which is a vernal pool certified by Eagle Scout Clayton Parfurse several years ago. The amphibians were relocated toward the vernal pool.
- It was confirmed at the Board of Selectmen's meeting held on 10/02/17, that the Conservation Agent's appointment is permanent.
- A meeting took place at the behest of Selectman Keagan with the Conservation Agent on 10/10/17. The meeting was an introduction and general discussion regarding the current staffing and budget situation for the Conservation Office. It was confirmed that the office will be staffed by 2 part-time persons for 31 hours per week through December 2017 and that the full-time Sr. Admin position will be budgeted in the FY'18 budget. Upon Intern Azra Tukic returning to college, arrangements will be made for a replacement for her 20 hours/week. Also discussed was my long term project regarding invasive species education for as many sites as we can reach. As it turns out, this is a goal of Selectman Keagan as well.
- Public hearings for upcoming 11/1/17 meeting: Fireworks Site
- Annual Town Reports are due on October 23, 2017 at noon. Azra, Derek and I are continuing work on the statistical report regarding applications and permitting. I have started the narrative and am currently working on the financial report.
- Otis McGoun Volunteer for Associate Member- interview was scheduled for today.
- Two projects ongoing in the Conservation Office include letters to new homeowners of lots where a Conservation Permit has been issued and letters to FY'17 applicants who received Conservation Permits and require additional site inspections.
- Office Guidelines- Office procedure guidelines notebook has been added to as training for the new Admin support increases. This notebook is available in the outer office for the Commission's review.
- Hunting dates- October 16 through November 25- Office has received 2 calls this year so far.