

Town of Hanover Conservation Commission

Hanover Town Hall, 550 Hanover St.
2nd Floor Meeting Room

MINUTES for Wednesday, October 4, 2017

Approved 10/18/17



Those members and staff present:

Vice Chair Lisa Satterwhite, Commissioners Robert Sennett and James Vaille,
Acting Conservation Agent Sandra MacFarlane

6:30 PM

- I. ANNOUNCEMENTS & DATES TO REMEMBER: Vice Chair Satterwhite opened the meeting and made the following announcements:
1. Next Meetings: October 18¹ & November 1², 2017³
 2. Appointment of an Associate Member is pending.
 3. One Associate Member position on the Conservation Commission are available. Volunteer applications are available at the Selectmen's Office or online at the link: http://www.hanover-ma.gov/sites/hanoverma/files/file/file/fy_14_talent_bank_application.pdf
 4. Member needed for Open Space Committee and Community Preservation Committee (or Member's designee)

6:45 PM

II. PUBLIC HEARINGS: none

III. ACTION ITEMS:

1. 25 Washington St.- Certificate of Compliance SE 31-510, BL 97-84
VOTE: Upon a motion and second made by Commissioners Sennett and Vaille, it was voted 3-0-0 to issue a Certificate of Compliance.
2. 78 North St.- AOOC request SE 31-1022A, BL 10-38A
The Commission reviewed a request for a revision to the approved plan of record for this single family dwelling project. Specifically if a portion of the driveway approved as gravel under the OOC can be paved. The Commission determined that the revision required an amendment to the Order, specifically condition C.3.ggg.
VOTE: Upon a motion and second made by Commissioners Sennett and Vaille, it was voted to schedule a public hearing for an Amended Order of Conditions upon the receipt of a revised plan and AOOC application.

IV. ADMINISTRATIVE:

1. Agent's Report- see attached
2. Conservation Finances Report- The FY '18 Revenue Report was reviewed without comment.
3. General Review of Commission's Rules and Regulations- The Agent explained that the Commission's Regulations are in need of revisions and updates to more closely meet the current Bylaw #6-14. This item will be on future

¹ **NOI, RDA, ANRAD applications are due no later than NOON on October 4 for October 18 meeting. All other documents for Commission action are due no later than noon on October 11 for October 18 mtg.**

² **NOI, RDA, ANRAD applications are due no later than noon on October 18 for November 1 meeting. All other documents for Commission action are due no later than noon on October 25 for the November 1 mtg.**

³ **Future Meeting dates: November 1 & 8 and December 6 & 20, 2017**

agendas as a working administrative item resulting in a public hearing for the Commission to vote to finalize revisions.

4. Minutes- 9/20/17- Upon a motion and second made by Commissioners Sennett and Brierley, it was voted 3-0-0 to approve the minutes.
5. Correspondence- reviewed without comment.
6. Other- *Those items not reasonably anticipated by the Chair within 48 hours of the meeting*

8:15 PM Upon a motion and second made by Commissioners Vaille and Sennett, it was voted 3-0-0 to adjourn the meeting.

Minutes Respectfully Submitted by
Sandra D. MacFarlane, Acting Conservation Agent
Dept. of Municipal Inspections, Conservation Office

Documents available at the meeting:

- 10/4/17 Agenda
- Request for COC for 25 Washington St.
- Request for AOOC for 78 North St.
- Agent's Report
- FY '18 Revenue Report
- Conservation Rules and Regulations
- 9/20/17 draft Minutes
- 10/02/17 DCR Dam Registration Form- Forge Pond Dam
- 10/02/17 DCR Dam Registration Form- Curtis Crossing Dam

AGENT'S REPORT FOR 10/04/17 CONSERVATION MEETING

Prepared by Acting Conservation Agent, Sandra D. MacFarlane

The following are updates for on-going projects and new information for the Commission's review:

- Fireworks Site- I conducted a site inspection at the Fireworks Site today with Peter Dillon, Project Manager, Tetra Tech for the issuance of a 2nd DEP Emergency Certificate for current work related to an additional Immediate Response Action required at the site. More munitions are being found on a daily basis, some requiring detonation, some blanks, some just metal jackets. Wetland C - an Isolated Vegetated Wetland, that is not in a healthy conditions, most likely because of metal contamination- it consists of rotted, dead trees, with very little vegetation that is unhealthy, and was created from migrating w/l seeds. It was originally a hole made by detonating munitions underwater in a small man ponded area. The sides are quite mounded from the collection of exploding soils from the many detonations. Wetland E, in healthy condition, is most likely the source of growth for Wetland C. A NOI will be submitted in the near future. The project will not be complete in the near future.
- Otis McGoun Volunteer for Associate Member- interview with Troy for appoint pending
- Hunting dates- October 16 through November 25- Office has received very few calls this year.
- 78 North St.- Site visit conducted 9/21/17 for pre-Amended Order request for change to driveway surface with additional stormwater management away from BVW; Minor Acts permit issued for removal of dead and/or diseased trees in buffer and BVW for safety reasons, and use of rain barrel system for roof runoff in lieu of drywells (ground water level too high for proper function of drywells).
- 962 Washington St.- Site inspection test pits (approved by Commission on 9/6/17 during their Informal Discussion) are done and were located within proposed parking spaces at rear of property to ascertain ground water level. This work and results will be covered in their pending NOI application.
- 65 Silver St.- Site inspection conducted for post-permit removal of old cisterns w/i habitat of CVP. Work has been conducted within limit of work as required.

- 212 Brook Circle- A wetland specialist has been contacted as of 9/21/17 by Mr. Bryan O'Brien, father of the occupant. GIS plans sent to Mr. O'Brien via e-mail including a thank you for helping to begin a resolution to this matter. An e-mail response to Mr. O'Brien's second correspondence was sent on 10/2/17 with answers to his questions regarding dates of wetland lines.
- Office Guidelines- An official office procedure guidelines notebook has been established and is available in the outer office for review.
- A pre-construction meeting took place on 9/25/17 at Town Hall for the Coastal Volkswagen, Saturn Dr. parking lot expansion project which is to begin this month.
- As announced at our last meeting, an Employee Appreciation Day took place today at Town Hall which will included a community cook out and ribbon cutting for newly renovated Town Hall. Conservation had a booth this year with handouts for backyard conservation, etc. and was very successful
- There were no applications that require public hearings submitted for the October 20 meeting
- 926 Broadway- proposed 1st floor bedroom and garage addition for couple +70. As originally proposed the garage addition did not meet the 35 ft. no structure setback to an on-site BVW. With 100 sq. ft. of wetland rep mitigation for bedroom addition on sono tubes at 26 ft. from BVW, and revised plan with unattached garage on other side of lawn 40 ft. from BVW, project will be submitted as an NOI for the Nov. 1 meeting.
- Fireworks Site Focus Committee- I received a letter on 9/7/17 regarding my appointment to this committee by the Board of Selectmen.
- Annual Town Reports are due on October 23, 2017 at noon. Azra and I have started working on the statistical report regarding applications and permitting. I have started the narrative and am currently working on the financial report.
- MACC Membership cards have arrived and are available at the 10/4/17 meeting.
- 1168 Broadway- Office inquiry for possible addition in FEMA flood plain or BVW buffer.
- Rosa Farms Project- removal of trees next to the building is in upland, not within Cons. Jurisdiction.
- 82 Buttercup- originally a SFD project with driveway in BVW buffer. Parcel was sold, and may come back as a subdivision.
- Starland- COC request- not on agenda due to lack of maintenance in 5 Bio-retention areas.
- Saturn – Coastal Volkswagen- 10/5/17 site inspection planned for 10/5/17 at 9 am for ec