

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Wednesday January 3, 2017 – 7:00 pm
Advisory Committee Hearing Room
Hanover Town Hall

Opening:

The meeting was opened at 7:00 pm by Edward Hickey, Chairman.

Committee Attendees:

Edward Hickey
Sandra Hayes
Steve Kmito
Jerry O’Hearn
Joan Port-Farwell
Nick Morwood
Gavin Little-Gill

Absent

Brandon Freeman
Wayne Moores

Other Attendees:

Lincoln Heineman, Finance Director
Anthony Marino, Acting Town Manager
Victor Diniak, DPW Director
Robert Murray, Facilities Director
Emmanuel Dockter, Board of Selectmen
Chelsea Stevens, Town Accountant

Review of Meeting Minutes

Sandra Hayes made a motion to accept the minutes December 12th as written. This was seconded by Jerry O’Hearn. All were in favor and the motion passed.

Review of Capital Items - DPW

DPW Director Victor Diniak went through his capital requests for FY19 with the committee. There was a discussion on DPW vehicles. Mr. Diniak explained that trucks are not going to last twenty plus years anymore. Committee member Nick Morwood asked what is done with DPW vehicles when it’s time to get rid of them. Mr. Diniak said that the vehicles go to auction but very little money is received. Committee member Gavin Little-Gill asked what we received for vehicles auctioned of last year. Mr. Diniak said very little, mostly scrap value. Chairman Edward Hickey asked if there are any vehicles that can be deferred. Mr. Diniak said that the Large Dump Truck is the most important vehicle needed for FY19, and that the Cemetery Van and Water Service Van could be deferred for another year if necessary. Mr. Diniak also discussed the request for money for a Water Mains project and said that this may not be needed in FY19, but he will know for sure by the Annual Town Meeting. Mr. Diniak also discussed his request for a generator. A new one is needed because it is difficult to get parts for the current one. The

original request was for \$500,000 but due to a change from natural gas to diesel, the current request is for \$200,000.

Review of Capital Items - Facilities

Facilities Director Robert Murray discussed prior projects and their status, then discussed his capital requests for FY19. There are three proposed capital projects from Facilities. The first is for Middle School and Cedar School Camera Security System. There are currently no cameras in these schools. There are cameras in the High School and in the new Center School. This is a priority of the Superintendent. Chairman Hickey brought up that this project should go before the Technology Committee to discuss how it will be run and how the footage from the cameras will be stored.

The second project is a new roof for the Cedar School. This project will be partially funded by MSBA money. Mr. Murray will get more information on this process.

The third project is for the Purchase of Street Lights and Conversion to LED. Chairman Hickey suggested that one member on the Committee be assigned to learn about this project and work with Mr. Murray and then report back to the Committee. Steve Kmito volunteered.

FY19 Draft Budget

Acting Town Manager Anthony Marino discussed the draft Fiscal Year 2019 budget. The GFOA Budget Document will be presented on February 5th at a joint meeting of the Board of Selectmen and Advisory Committee. Chairman Hickey suggested that Department Heads be asked to discuss with the Committee what a zero increase in the budget would mean for each department. Mr. Marino agreed to discuss this with Department Heads and get back to the Committee.

Selectmen Update

Selectmen Emmanuel Dockter spoke to the Committee regarding a possible policy regarding warrant articles. The policy would discuss when the warrant opens, when it closes, etc. He asked the Committee to consider this and give any feedback. Selectmen Dockter also asked the Committee to consider the possibility of a Fall Special Town Meeting this coming fall.

Next Meeting

The Committee's next meeting will be held on Thursday, January 18, 2018 at 7:00 pm.

Adjournment

Joan Port-Farwell made a motion to adjourn. This was seconded by Sandra Hayes. All were in favor, and the meeting adjourned at 8:59 pm.