

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, June 6, 2016 @ 7:00 PM.**

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Present were Chairman Brian Barthelmes, Vice-Chairman Susan Setterland, Selectmen, Robert S. O'Rourke, David R. Delaney and John C. Tuzik. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee.

At 7:04 PM Chairman Barthelmes opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board voted to approve the meeting minutes of 5-16-16.

The Board met with Peter Matchak, Town Planner; Jim McKinnell and Gail Trachtenberg from McKinnell McKinnell & Taylor, Inc.; Peter Johnson and John Goldthwait, Historical Commission; Bruce Nordstrom, Design Review Board and Rich Deluca, Planning Board for a Town Hall Committee Update. Mr. McKinnell provided and reviewed a PowerPoint presentation titled Hanover Town Hall Restorations - 30% Submission (attached).

The Board met with Alex Bartholomew, Michelle Newcomb & Chuck Patterson from Bartholomew & Company for the 2016 Annual Review of Investments; they provided and reviewed the attached hand-out with the Board.

The Board met with Tom Hayes, David Zemotel, Gary Young and John Ferraro to review the Boys Club Lease. Section 6. in the lease was amended and language was added to read "use shall be subject to approval of the Boys Club Board of Directors approval, use shall not be unreasonably withheld". The Board voted to approve and signed the Lease Agreement between the Town of Hanover and the Hanover Police Boys Club, Inc. as amended.

The Board voted to approve the Access & Utility Easement for FMNV Hanover Villages, as presented.

The Board voted to approve a Block Party request from Ruthie & Chris Lydon on Spruce Way-Howland Park on Saturday for August 20<sup>th</sup>.

The Board met with Katie Duff regarding the Hanover Day Carnival request. Mrs. Duff inquired if the Board would consider waiving the \$500 Carnival License fee. The Board voted to waive the license fee of \$500 for the Carnival License. The Board voted to approve the Hanover Day Carnival for Friday, June 24<sup>th</sup> 5:00 p.m. – 10:00 p.m.; Saturday, June 25<sup>th</sup> 10:00 a.m. – 10:00 p.m. and Sunday, June 26<sup>th</sup> noon – 6:00 p.m.

The Board received the 2016-2017 Board/Committee Re-Appointment List (attached) and Board/Committee Vacancy List (attached).

The Board discussed the draft Policy on Vehicle Markings (attached); Chief Blanchard and Chief Sweeney were also present for the discussion. The Board discussed marking the Command Staff vehicles at the Fire Department; Chief Blanchard noted that historically the Command Staff vehicle

has been un-marked; the vehicle is equipped with emergency lights for responding to calls; and the vehicle is used for under-cover investigative work. Chief Sweeney noted the Department has six unmarked vehicles and they do not belong to any one person in the Department and noted concern with being required to seek out an exemption every year from the Board as noted in #6. The Board agreed to strike #2 b.:

- b. ~~For all non-police vehicles, "For Official Use Only" decals shall be placed on the rear of the vehicle on the passenger side. Decals shall be placed where most practical and in line with the vehicle/equipment number if possible. Decals will be 1 to 2 inches (1" - 2") in height.~~

Town Manager Report:

- Participated in the Lion Golf Tournament with Vice-Chair Setterland and Selectman O'Rourke today.
- The planned road work for Broadway will start this week.
- The School Building Committee sent the schematic design to MSBA; anticipating an October Special Town Meeting; met with Superintendent Ferron regarding relocating the staff at the Salmond Building if that building is included in a "re-use" option.
- The WWII sign boards are on display outside of the Collector's Office; we have received many comments on the boards. We will plan a cable show that will include residents to highlight the boards.

The Board inquired if Rtes. 139, 53 and 123 are scheduled for road paving; the TM will reach out to Mass Highway.

Chairman Barthelmes requested that the Board be provided with the process of filling the Administrative Assistant position in the Finance Department; that a Department update from Finance is provided and job descriptions be provided for Finance Department employees.

Chairman Barthelmes asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; no response.

At 9:14 p.m. Chairman Barthelmes requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and Subsection 3 to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body. The Board will not reconvene in Open Session. Roll Call Vote: Chairman B. Barthelmes, aye; Vice Chairman Setterland, aye; Robert O'Rourke, aye; David Delaney, aye; and John Tuzik, aye. Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee were also present.

Meeting ended and adjourned at 9:48 p.m.