

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, April 24, 2017 @ 7:00 PM.**

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Present were Chairman Brian Barthelmes, Vice-Chairman Susan Setterland, Selectmen, Robert S. O'Rourke, David R. Delaney and John C. Tuzik. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee.

At 7:04 PM Chairman Barthelmes opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

Firefighter Chris Azizian, Hanover Fire Department met with the Board to donate funds raised from the 2015 Touch-a-Truck event. The Board voted to accept, in accordance with the Board's policy and MGL Ch. 44 §53A, and with gratitude, a donation in the amount of \$8,000 from the Professional Firefighters of Hanover, Local 2726 from the 2015 Touch-A-Truck event of which \$2,690.70 was applied to improvements at the B. Everett Hall playground and the remaining \$5,309.30 be provided to Parks and Recreation and used for future playground improvements.

At 7:09 p.m. Chairman Barthelmes requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel (Police Chief and Fire Chief Contracts and Town Manager Evaluation and Compensation) and Subsection 3 to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body (Police, Fire, AFSCME & HMEL Contracts). The Board WILL return to Open Session. Roll Call Vote: Chairman B. Barthelmes, aye; Vice Chairman Setterland, aye; Robert O'Rourke, aye; David Delaney, aye; and John Tuzik, aye. Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee were also present.

At 8:54 p.m. the Board returned to Open Session.

The Board voted to approve the 2017/2018 Junk Dealers Licenses subject to all fees and taxes being current. (Hanover Coin & Jewelry; NASR Jewelers; Avitabile Fine Jewelers; and ecoATM, Inc. list attached.)

The Board voted to approve the 2017/2018 Bowling Alley License to First Boston Tenpin, Inc. dba Boston Bowl subject to all fees and taxes being current.

The Board voted to set the Special Town Meeting date for June 19, 2017 at 7:00 p.m. The TM reviewed the Hanover Mall TIF Negotiations and Approval – Proposed Schedule of Events (attached) with the Board.

The Board voted that the Town, in accordance with Section 2(C)(4) of the Town Manager Act, engage the services of the law firm of Hinckley, Allen and Snyder, to perform work related to the National Fireworks Site. Said work shall have a not-to-exceed limit of \$30,000 and shall be conducted under the direction of the Town Manager. Vice-Chair Setterland abstained from the vote and Selectman Delaney recused himself from the vote.

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The Board received a memo from the Conservation Commission Chairman regarding the Department of Community Services reorganization. The TM noted the feedback on this topic suggests we continue to study combining the positions of Town Planner and the Conservation Agent. The TM requested the Board defer the vote to allow that the request be withdrawn. Chairman Barthelmes noted the Board has also received feedback and would like the Board to take a position on the plan proposed; if another re-organization plan is developed that would also be considered. The Board voted to not approve the proposed consolidation combining the Conservation Agent/Planner roles.

Chairman Barthelmes requested the Travel & Expense Policy be deferred to the next meeting; the wording on the hotel expenses appears high and should be reviewed.

Investment Management Services - Selectman John Tuzik recused himself from this topic. Vice-Chairman Setterland recommended this be deferred to the first meeting in May for more clarification. The TM noted there is approximately \$1.6 million in the OPEB Fund, not an irrevocable trust; the auditors would like to see the monies in a protected trust. The TM provided a brief review of the services offered by Rockland Trust and Plymouth County. The TM would like to have this completed by June 30<sup>th</sup>; fiscal year end. The Board requested a rate of return analysis from PCOT vs. Rockland Trust.

The Board voted to approve Chelsea Stevens as a Member of the Taxation Aid Committee.

The Board agreed to defer the Police Chief Work Agreement to the next meeting.

The Board agreed to defer the Fire Chief Work Agreement to the next meeting.

The Board voted a 3% increase to salary \$4,038.24; \$7,500 bonus and \$5,400 re-imburement for expenses as in his contract will stay in effect, for a total of \$151,546.24. Vice-Chair Setterland read the following into the record:

“Troy does his job well in overseeing the operations for the Town of Hanover as our Town Manager. He is conscientious and works with the best interests of the Town in mind. In public, Troy is a very polished public speaker and represents the town in a professional manner. His presentation skills are obviously one of Troy’s greatest strengths. He is upbeat, personable and welcoming. Troy has the knowledge and is well educated in Municipal government and he possesses the skills to be an outstanding Town Manager. Troy is very strong with budgeting, communication, and professionalism. It is evident that he is very dedicated to his position.

One area that has and is still a concern evolves around personnel. It seems that many times Troy is in react mode due to actions of department heads or employees. At times, Troy’s loyalty to individuals appears to cloud his judgement and it can be perceived that he’s quick to criticize people he disagrees with and overlook faults of people he’s close with. More interaction with the “rank in file” employees needs to continue. Troy works well with the

school department \* see attached letter from Matt Ferron, Superintendent. There seems to be an on-going issue working with Ad-Com and this is one area the Board would like to see worked on. He must continue, as he has, in expressing more open communication.

He is committed to working with his department heads and holds weekly staff meetings.

More delegation will allow Troy to better focus on the goals as we move ahead. He tends to do a better job on goals related to his daily job responsibilities, like the budget. He could also do a better job of providing updates on goal progress throughout the year and also highlight areas where he needs additional support.

Troy takes his responsibilities seriously and this is clearly evident in the job he performs. He represents the Town of Hanover well with enthusiasm and positive energy. He is welcoming to the business community and works well with the Hanover and South Shore Chamber of Commerce. He is dedicated to building a strong financial community for Hanover.”

The Board voted to officially accept the Town Manager evaluation.

Chairman Barthelmes noted the Town Meeting Warrant motions and commentary are in final format.

The Board discussed the Plymouth County FY18 Proposed Budget and the TM provided and voted to oppose the salary increases for the Plymouth County Commissioners as outlined in the proposed FY18 Budget but to support the remaining budget as prepared. Selectman O'Rourke recused himself from the vote.

**Town Manager Report:**

- The Board received the TM weekly update via the Cloud.
- The Board received the 2016 Annual Town Report.
- The TM thanked the Board for positive feedback in the Board's evaluation

Vice-Chair Setterland thanked the Board for the last seven years serving on the Board.

Chairman Barthelmes asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; no response.

Meeting ended and adjourned at 9:24 PM.