

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, March 7, 2016 @ 7:00 PM.

Present were Chairman Brian Barthelmes, Vice-Chairman Susan Setterland, Selectmen: Joseph R. Salvucci, Robert S. O'Rourke and David R. Delaney. Also present: Assistant Town Manager Tony Marino & Executive Assistant Ann Lee. Town Manager Troy B.G. Clarkson was unable to attend.

At 7:00 PM Chairman Barthelmes opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board voted to approve a One-Day All Alcohol License to Father Christopher J. Hickey on March 12th from 7:00 p.m. – 11:00 p.m. for Irish Night at 392 Hanover Street subject to the Board's Policy.

The Board voted to approve the Hanover Chamber of Commerce/Hanover Cultural Council Road Race on Saturday, June 25th subject to the Board's Policy.

The Board voted to approve the Hanover High School Road Race for Colon Cancer on Saturday, April 30th subject to the Board's Policy.

Chairman Barthelmes read the following into the minutes:

The Fireworks Site Focus Committee is an advisory committee to the Board of Selectmen with a primary mission to advise the Board of Selectmen on potential post clean-up redevelopment and reuse scenarios for the property. The Fireworks Site Focus Committee will also develop a communications plan to be implemented by Town employees to keep residents and other Town Boards informed of the clean-up progress. The Committee will work closely with the Massachusetts DEP and Town Departments to fulfill its duties.

The Board of Selectmen is still seeking members with a legal or environmental background to serve on this committee. Letters of interest have been submitted from some residents. Chairman Barthelmes made a motion that the Board of Selectmen appoint: John Barry 61 Linden Lane, Stephen Carroll 91 King Street, Amy Walkey Hanover Conservation Agent; the term of the appointment to be effective immediately, through June 30, 2017. All subsequent appointments will be for a period of one year. Selectman Delaney seconded the motion; all were in favor.

At 7:05 p.m. Chairman Barthelmes read the Public Hearing notice (attached) regarding the Benevides Gravel Removal Permit; Selectman Delaney recused himself from this portion of the meeting due to the appearance of a conflict. Mr. Benevides informed the Board he was unaware that a permit was required to do the work and explained an area was regraded and leveled, materials were removed from the area; no work was done at 685 Washington Street. The area is not being used; esthetically it looks better, no cars are being stored in the area, and the area is now gravel; the "as built site plan" has not been filed with the Building Department. Chairman Barthelmes asked if any of the audience members had questions; none. At 7:12 p.m. Chairman Barthelmes closed the Public Hearing. Selectman Salvucci inquired on the by-laws relative to gravel removal; Mr. Marino noted that most people are not aware the work requires a permit; the work was completed by the time the Town was aware that the work was done; the by-law allows for fines to be imposed when a violation occurs. Chairman Barthelmes noted the by-laws need to be adhered to. The Board voted to approve a Gravel Removal Permit to Carlos, Eleanor & John Benevides 703 Washington Street, Assessor's Map 39, Lot 44; 697 Washington Street, Assessor's Map 39, Lot 6; 685 Washington Street, Assessor's Map 39, Lot 7; Assessor's Map 39, Lot 5 subject to the condition that the applicant submits a final "as built" to the Building Department and an additional \$50.00 fine for a first offense to the bylaw. At 7:16 p.m. Selectman Delaney returned to the meeting.

APPROVED
05/02/16

The Board met with Victor Diniak, Director of Public Works & Neal Merritt, Water Superintendent, Bill Nunnery & Barbara Cook from Weston & Sampson for a review of the 2016 Town Meeting Articles. Mr. Diniak provided the Board with a hand-out (attached) and explained the 1988 Master Plan and the costs of previous work caused some work to be put on hold. Mr. Diniak requested if the Town Meeting Warrant is re-opened that the Board considers adjusting the requested amount in Article 29 (Appropriate Funds – Water Treatment Plants) from \$1,401,000 to \$2,031,450. Barbara Cook explained the Chloramines process; costing approximately \$230,000, not including costs for the Pond Street, the Beal, and the Broadway plants, noting the cost of replacing the tanks, etc. was an oversight in the amount originally submitted, the project will take a couple of years to complete. Mr. Diniak discussed Article 30 (Appropriate Funds – Water Mains) this is the second part of a project from last year noting the standpipes need to be increased in size from 8 inch to 12 inch. Article 31 (Appropriate Funds – Union Street Standpipe) will likely be withdrawn; inspectors reported the project can be delayed. Article 27 (Appropriate Funds – Crane Utility Truck) the truck is used frequently and is 18-19 years old. Special Town Meeting Article 4 (Appropriate Funds – Water Master Plan) \$100,000 will finish the distribution planning and tie the three plants together. Article 5 (Appropriate Funds – Pond Street Water Treatment Plan) will replace the residuals withdrawal system with a fixed approved system as required by the Department of Environmental Protection; the amount requested in the Article is \$200,000; if the Warrant is opened the amount should be increased to \$510,000.

The Board met with Bill Hartigan, Director of Technology to review Town Meeting Article 40 – Technology Upgrades. Mr. Hartigan noted the \$100,000 request will aide with keeping technology updated and replacing antiquated equipment within the Town/Schools. Chairman Barthelmes noted concern with the request which is in addition to the \$70,000 line-item in the schools budget.

Tony Marino, Director of Community Services provided a review of the draft landscape plan for Town Hall (attached).

Chairman Barthelmes read the following into the minutes:

In 2014 Town meeting approved \$500k for a feasibility study for the Center and Sylvester Schools. Last October, , the Hanover School Committee unanimously voted to change the future grade level configuration of our two elementary schools with a tentative implementation date of September 2018. In December, the Hanover School Building Committee voted to adopt a design that would close the Sylvester School and build an addition on the Center School.

The Sylvester building has served Hanover for almost 90 years but it is no longer a suitable educational facility for many reasons. The townspeople will have the opportunity voice their opinion and vote on whether or not to support the project later this year. However, we must begin a thoughtful discussion on the future use of the Sylvester building now to ensure that we have plan ready to act on when the building is no longer needed as a school.

Tonight, the Board of Selectmen will be forming the Sylvester School Redevelopment Committee. Residents interested in serving on the Committee should contact the Selectmen's office.

Chairman Barthelmes made the motion that the Hanover Board of Selectmen create the Sylvester School Redevelopment Committee. The purpose of this committee is to study the need and feasibility of potential reuses of the Sylvester School, and recommend findings to the Board of Selectmen. The Committee will serve in an advisory capacity to the Board of Selectmen.

The Committee, at a minimum shall:

- Develop an understanding of the buildings current characteristics and other relevant issues related to its reuse.
- Develop and implement a process for input and communication with the public and local government bodies.
- Submit a final report to the Selectmen which includes: options and recommendations, cost estimates and/or revenue potential, funding sources, benefits to the Town, and recommended timeline.

The Committee shall consist of the following:

- Three (3) Town Residents -- One of which shall have a building/developer background.
- One (1) Representative of the Advisory Committee.
- One (1) Representative of the Board of Selectmen.
- One (1) Representative of the School Building Committee.
- Assistant Town Planner

The Board of Selectmen reserve the right to modify the responsibilities of the committee or modify the number or committee members as needed. Selectman Salvucci seconded the motion; the motion carried unanimously. The Board voted Selectman Delaney as the Board's representative to the Committee.

The Board received a draft of the Donation Policy; Chairman Barthelmes noted he will share the Policy with the Council on Aging and the Library. The Policy will be voted at the Board's next meeting.

The Board received the Special Town Meeting Warrant.

The Board voted to approve the 2014-2015 Board of Selectmen Annual Town Report.

The Board received the Town Manager's weekly highlights.

The Board requested the detailed employee salary report.

Chairman Barthelmes requested Board members provide dates they are available to meet to prepare for Town Meeting.

Chairman Barthelmes asked if any member of the audience had any comment or item for discussion for the Open Forum portion of the meeting; no response.

Meeting ended and adjourned at 8:29 PM.