

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, February 26, 2018 @ 7:00 PM.**

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Present were Chairman David R. Delaney, Vice-Chair John C. Tuzik, Selectmen: Brian Barthelmes, Jocelyn Keegan and Emmanuel Dockter. Also present: Acting Town Manager (ATM) Anthony Marino and Executive Assistant Ann Lee.

At 7:00 p.m. Chairman Delaney opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

Chairman Delaney moved the Veterans' Services Officer discussion to the beginning of the meeting to accommodate the Veterans' present for the discussion. Selectman Dockter noted he had been contacted by numerous Veterans' in Town who would prefer to have a full-time Agent vs. a shared district. Syd Elliott provided a handout (attached) to the Board which he received from Jeff Chunglo, President of the Massachusetts Veterans' Service Officers Association, Inc. Mr. Elliott outlined services that are available to Veterans' which are currently not being provided; and requested the Board review the Registrar's census to ensure MGL Ch. 115 (Veterans' Benefits) information appears on the next census mailed to residents. The Board voted to support a full-time Veterans' Services Officer.

The Board met with Lisa Berardinelli from Prep Property Group, Hanover Mall regarding their application for an Entertainment License. The Board noted the list of events the license is being approved for; the ATM noted any event the outside of what appears on the license will require approval from the Board. The Board voted to approve an Entertainment License to PREP Hanover Real Estate, LLC at 1775 Washington Street for Food Trucks, Classic Car Exhibits, D.J.'s, Touch-a-Truck, Mall Exhibits, Music and the Use of Amplification Systems; license to expire on 12-31-18.

The Board voted to approve the Meeting Minutes from 12-11-17, 12-18-17, 1-11-18 and 2-12-18.

The Board met with Giuseppe Fornaro and conducted an interview for the vacant Associate Member position with the Planning Board. Mr. Fornaro noted he is a life-long resident and would like to give back to the Town. The Board voted to appoint Giuseppe Fornaro as an Associate Member to the Planning Board; term to expire on June 30, 2018.

The Board met with Robert Murray, Director of Facilities for a Department Update. Mr. Murray provided and reviewed the attached PowerPoint presentation with the Board.

The Board met with Bill Hartigan, Director of Technology who provided an update on the Town's website redesign including a PowerPoint presentation on how the website will look. The Board requested that Mr. Hartigan report back with a timeline and proposal with a focus on all Town Departments on one website Mr. Hartigan will forward the Board the link to the Town that currently uses VTS and visigov.

The Board met with Vishnubhai Patel and Attorney John Mooradian (DeMakis Law Offices, P.C.) regarding the request for a Stock Transfer and the Change of Manager. Chairman Delaney read the Public Hearing Notice published in the Patriot Ledger on February 2<sup>nd</sup>.

Notice is hereby given that the Hanover Board of Selectmen, acting as the Local Licensing Authority, will hold a Public Hearing at the Hanover Town Hall, Selectmen's Hearing Room, 1<sup>st</sup> Floor, 550 Hanover Street on Monday, February 26, 2018 at 7:40 pm on the application for a Transfer of Stock for the All Alcoholic Beverages License held by Mahi Corp. dba Home Spirits. The current Manager is Vipul Patel. This property location is shown on Map 57 Lot 85 of the Hanover Assessors Maps and is owned by Damini Realty Trust, Vipul Patel TT.

Attorney Mooradian noted Mr. Patel has two other stores one located in Duxbury, since 2011 and one in North Brookfield, since 2015. The Board inquired if there have been any violations; Attorney Mooradian noted there had not. The Board voted to approve the Mahi Corp dba Home Spirits, Stock Transfer, as presented. The Board voted to approve the Change of Manager for Mahi Corp. dba Home Spirits from Vipul Patel to Vishnubhai Patel.

The Board voted to approve a One-Day Malt Only License to Stephen O'Neill on April 28th from 4:00 p.m. to 8:00 p.m. for the Hanover Historical Society Tavern Night Fundraiser at 514 Hanover Street. The Board voted to approve the request to waive \$40.00 License Fee. The Board voted to approve the request to serve alcohol on Town property. Maura Longueil was present for the discussion and noted the Hanover Historical Society will be converting the barn behind the Stetson House into a historical tavern with adult beverages being served from Burke's Alewerks.

The Board voted to waive all Permit Fees relative to the Fireworks Site for Mass DEP and Tetra Tech.

The Board voted to approve the U-Haul Auto Lease Rental License name change, as presented.

The Board discussed the Town Manager Interview Panel which is charged with conducting confidential interviews for the Town Manager position. The Board voted to appoint Alicia Arnold, Joshua Donovan, Kim Howard, Jeffrey Longueil, Matthew Tocchio and Dave Tragorth as members of the Town Manager Interview Panel. The Board voted to appoint James Hoyes as the seventh member of the Panel; Chairman Delaney and Vice Chairman Tuzik refrained from the vote. The Board voted to appoint Rhonda Nyman as an alternate panelist; Selectman Keegan refrained from the vote. Mr. Hoyes was present and provided his a brief on experience to sit on the Panel. The Board voted to conduct the Panel interviews on Saturday, March 10<sup>th</sup> and the Board to meet on Monday, March 12<sup>th</sup> at 6:00 p.m. to conduct interviews with the finalists for the Town Manager position.

The Board discussed a proposed Safety Zone on Pleasant and Whiting Street and setting speed limits on other various roads. The ATM provided the Board with a map of the Pleasant/Whiting Street area (attached). The Board discussed options for thickly settled areas in Town with a speed limit being 25 m.p.h. which would be reviewed on a case by case basis. The Board discussed implementing a policy that will outline the steps for setting the speed limit and agreed a sign study should be conducted. Resident Dick MacKenzie was present for the discussion and noted his

concerns with the speed limit and signage. Police Chief Sweeney noted with the traffic in the area the Board should implement a policy and suggested the Streetlight Policy be reviewed; further noting the challenges are addressed in the Municipal Modernization Act. Chief Sweeney recommended getting the criteria to the Board; the Board voting and getting the signage posted. The ATM offered to draft a policy for the Board's next meeting and agreed an engineering firm should be hired to conduct a sign study.

The Board met with Lincoln Heineman, Finance Director regarding conducting an audit. The Board voted to authorize the ATM to hire our auditor to conduct a cash balance audit from July 1, 2017 until the Finance Director's effective start date (12-4-17). The Board discussed a purchase/procurement review. The Board voted to direct the Finance Director to complete a detailed audit on rink boards and report the findings back to the Board.

Selectman Barthelmes presented proposed changes to the Financial Management Policy regarding the capital stabilization fund and the use of Curaleaf community benefit funds being put into the Other Post Employee Benefits (OPEB) noting it would be better suited if these were merged into the Financial Management Policy. Selectmen Barthelmes requested the Board review the Financial Management Policy sent to the Board via email; noting the changes are highlighted in red.

**Acting Town Manager Report:** Follow up on weekly correspondence

- The Compensation Study is moving forward, the comparison Town list has been finalized.
- The ATM provided the Board with the DPW fuel log; a meeting has been scheduled with National Grid and P.A. Landers on the electric being brought onsite.
- The breakdown on union contracts, old vs. new is almost complete.
- February's Town-Wide Update will be posted online this Friday,
- PREP (the new owners of the Mall) will be meeting with the Planning Board on March 12 and the Zoning Board of Appeals on March 28 regarding a proposal for adding residential housing to the Mall property. The ATM explained the 10% State law regarding affordable housing.
- The Complete Streets Policy will be voted in the next couple of weeks.

At 9:41p.m. Chairman Delaney requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 3 to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body Fireworks Site. The Board will not reconvene in Open Session. Roll Call Vote: Chairman Delaney, aye; Vice Chairman Tuzik, aye; Selectman Barthelmes, aye; Selectman Dockter, aye and Selectman Keegan, aye. Acting Town Manager (ATM) Anthony Marino and Executive Assistant Ann Lee were also present.

Meeting ended and adjourned at 10:15 PM.