

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Tuesday, January 17, 2017 @ 7:00 PM.

Present were Chairman Brian Barthelmes, Vice-Chairman Susan Setterland, Selectmen, Robert S. O'Rourke, David R. Delaney and John C. Tuzik. Also present: Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee.

At 7:00 PM Chairman Barthelmes opened the meeting and recognized the resident Jacqueline Porro and members of the Fire and Police Departments who saved the life resident John Flanagan on October 22, 2016 by implementing the "Chain of Survival" process. Deputy Fire Chief Jason Cavallaro provided details on the incident. The Board provided proclamations to all involved (list attached).

At 7:19 the Board recessed; the Board reconvened at 7:25 p.m.

At 7:25 PM Chairman Barthelmes opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

The Board met with Fire Chief Blanchard and Deputy Chief Cavallaro for a Department Update. The Chief and Deputy Chief provided a PowerPoint presentation (attached). Chief Blanchard explained the Ambulance Billing and Collection Policy to the Board. Chairman Barthelmes requested regular reports be provided to the Board. Chairman Barthelmes requested a section be added to the Ambulance Billing and Collection Policy *"The Town Manager will provide to the Board of Selectmen a monthly recap of reports including: a report on all collections/receipts, aging report reflecting the balances of open receivables, and a write off report."* The Board voted to approve the Ambulance Billing and Collection Policy as amended.

Chairman Barthelmes read a Public Hearing Notice: Notice is hereby given in accordance with Massachusetts General Law Chapter 39 §23B that the Hanover Board of Selectmen will hold a Public Hearing as required by Chapter 61A §14 on January 17, 2017 at 7:40 p.m. at Hanover Town Hall, Selectmen's Hearing Room, First Floor, 550 Hanover Street on the Notice of Intent to Sell for Other Use for the property located shown on Map 64, a portion (60,100 +/- square feet) of Lot 14 (7.5 +/- acres) and is owned by the Tracie A. Richardson Trust. Chairman Barthelmes noted there is no one present for Ms. Richardson. The TM noted the land protected by 61A is for agriculture use and it is required that a Public Hearing be held if the land is to be sold; Town Counsel has reviewed and approved the application; the lot as drawn is not buildable due to access and setbacks the lines should be redrawn and resubmitted; the Hearing should be continued to a date and time certain to give time to confer with the owner. The Board voted to continue the Hearing until a date and time certain on March 6th at 7:05 p.m.

Victor Diniak, Director of Public Works & Neal Merritt, Water Treatment Plant provided a report on the design progress for the improvements to the Water Treatment Plant. Chairman Barthelmes requested the schedule of upgrades be posted to the Town's website.

The Board reviewed/discussed the revisions to the Sponsorship/Donation Policy and agreed to vote the Policy at the Boards next meeting. The TM informed the Board of the recent donation of the chairs in the Hearing Room.

The Board voted to approve the 2016 Annual Report to the Alcoholic Beverages Control Commission.

The Board voted to approve the 2017 Special and Annual Town Meeting and Election Calendar as recommended by the Town Clerk.

The Board voted to approve a One-Day Wine & Malt License to David Crest, Family Crest Catering, Inc. for the Friends of Hanover Music on January 27 from 6:00 – 11:00 p.m. at 75 Mill Street; subject to the Board's policy.

The TM provided an update on the HYAA Memorandum of Understanding (MOU) noting they have meet and negotiated an equitable agreement; we are awaiting HYAA's approval of the MOU.

The TM provided an update on Medical Marijuana noting Mass Organics has received preliminary approval from the Planning Board to open a medical dispensary in Town. Mass Organics had been working with the Town of a Community Benefit Agreement; this agreement has been put on hold. Hanover may be able to opt out of recreational marijuana dispensaries as a result of Hanover as a community voted "no" on Question 4.

Chairman Barthelmes requested a Town Manager Act Review Committee be placed on the Board's next agenda as a discussion item. This Committee would be a group of citizens to review the Act since it has been in place for almost seven years.

Town Manager Report:

- The Board received the TM weekly update via the Cloud.
- The TM is finalizing the FY18 Budget; the GFOA budget is on schedule.
- The Aeronautica agreement has been provided to Tony Marino and Victor Diniak for review.
- A proposal has been received from residents for an outdoor hockey rink; they have received approval from Parks & Recreation for the use of a park on Main Street. If CPC approves the funding an Article will be placed on the Warrant if approved by the Selectmen.
- Records Access Officers (RAO) the Town is required to appoint, Department Heads are responsible for requests received in their Departments; the Town Clerk is also a RAO.

Chairman Barthelmes announced the Historical Commission will host a meeting at Town Hall on Wednesday, January 18th to discuss the Town Hall renovations/color.

At 8:49 p.m. Chairman Barthelmes requested a Roll Call Vote of the Board to go into Executive Session in accordance with MGL 30A, Section 21, Subsection 1, to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Subsection 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel (all Department Head Contracts) and Subsection 3 to discuss strategy with respect to collective bargaining or litigation that an open meeting may have a detrimental effect on the bargaining or negotiating position of the body (Police, Fire, AFSCME & HMEL). The Board will not return to Open Session. Roll Call Vote: Chairman B. Barthelmes, aye; Vice Chairman Setterland, aye; Robert O'Rourke, aye; David Delaney, aye; and John Tuzik, aye. Town Manager Troy B.G. Clarkson and Executive Assistant Ann Lee were also present.

Meeting ended and adjourned at 9:33 p.m.