



1. Public Forum

Enclosures: None

Guests: None

No Formal Action is Anticipated on June 17, 2019

2. Meeting Minutes – May 20, 2019

Enclosures: (1) May 20, 2019 Board of Selectmen Meeting Minutes

Guests: None

It is anticipated that the Board of Selectmen will make a motion to approve the Board of Selectmen minutes from May 20, 2019

3. Meeting Minutes – June 3, 2019 (Goal Setting Meeting)

Enclosures: (1) June 3, 2019 Board of Selectmen Meeting Minutes

Guests: None

It is anticipated that the Board of Selectmen will make a motion to approve the Board of Selectmen minutes from June 3, 2019

4. Meeting Minutes – June 3, 2019 (Regular Meeting)

Enclosures: (1) June 3, 2019 Board of Selectmen Meeting Minutes

Guests: None

It is anticipated that the Board of Selectmen will make a motion to approve the Board of Selectmen minutes from June 3, 2019

5. Carnival License for Hanover Day at B. Everett Hall Field, 495 Hanover Street, Friday, June 21, 2019 from 5pm – 10pm and Saturday, June 22, 2019 from 10am – 10pm

Enclosures: (1) [Carnival License Application with Departmental Review](#)

Guests: (1) Representatives of Hanover Day

It is anticipated that the Board of Selectmen will Approve the Carnival License for Hanover Day at B. Everett Hall Field, 495 Hanover Street, Friday, June 21, 2019 from 5pm – 10pm and Saturday, June 22, 2019 from 10am – 10pm



6. Talent Bank Application – Mahendra Patel

Enclosures: (1) [Application Materials from Mahendra Patel](#)

Guests: (1) Mahendra Patel

It is anticipated that the Board of Selectmen will consider appointing Mahendra Patel to either the MBTA Advisory Committee or the Master Plan Implementation Committee

7. Talent Bank Application – Rachel Hughes

Enclosures: (1) [Application Materials from Rachel Hughes](#)

Guests: (1) Rachel Hughes

It is anticipated that the Board of Selectmen will consider appointing Rachel Hughes to the Cultural Council

8. Talent Bank Application – Vanessa O'Connor

Enclosures: (1) Application Materials from Vanessa O'Connor

Guests: None

Vanessa has informed us that she is unavailable for the June 17th meeting; we will work to have her scheduled on July 14.

No Official Action is Anticipated on June 17, 2019.

9. Proposed Amendments to Board of Selectmen Policy for the Disposal of Nominally Valued Surplus Property [BOS Policy 7-15]

Enclosures: (1) [Proposed Amended BOS Policy 7-15](#)
(2) Current BOS Policy 7-15 (see page 200)

Guests: None

The impetus for this was our new Chief Procurement Officer reviewing applicable policies on hand and finding that our current policy is laughably out of date. Our current policy deals with items under \$25 but is silent on items above \$25. 30B has specific requirements on how to dispose of surplus property valued at \$10,000 and above but leaves items below \$10,000 to local policy.

No Official Action is Anticipated on June 17, 2019



10. Proposed Amendments to Board of Selectmen Policy Regarding Cellular Telephones, Tablets, Communication Devices [BOS Policy 5-15]

Enclosures: (1) [Proposed Updated BOS Policy 5-15](#)

Guests: None

The need for this policy came up when our auditors presented the FY2018 audit to the Board of Selectmen.

No Official Action is Anticipated on June 17, 2019

11. Employee Work Agreement – Deputy Fire Chief, Police Lieutenants (2), Director of Public Works

Enclosures: (1) [Deputy Fire Chief - Proposed New Contract](#)
(2) [Deputy Fire Chief - Current Contract](#)
(3) [Police Lieutenants - Proposed New Contract\(s\)](#)
(4) [Police Lieutenants - Current Contract](#)
(5) [Director of Public Works - Proposed New Contract](#)
(6) [Director of Public Works - Current Contract](#)

Guests: None

It is anticipated that the Board of Selectmen will pass a motion approving a new three (3) year contract for the Deputy Fire Chief

It is anticipated that the Board of Selectmen will pass a motion approving new three (3) year contracts for the two (2) Police Lieutenants

It is anticipated that the Board of Selectmen will pass a motion approving a new three (3) year contract for the Director of Public Works

12. Board of Selectmen Annual Goals

Enclosures: (1) [Goals Developed During June 3, 2019 Goal Setting Meeting](#)

Guests: None

It is anticipated that the Board of Selectmen will pass a motion adopting the goals as presented.



13. Land Donation Request from Kathleen Murray

Enclosures: (1) [Relevant Correspondences from Kathleen Murray](#)

Guests: (1) Kathleen Murray

The purpose of this agenda item is for the Board to be introduced to the offer from Kathleen Murray and then provide staff with some direction as to how the Board would best like to proceed.

No Official Action is Anticipated During the June 17, 2019 Meeting.

14. Liaison Reports

Enclosures: None

Guests: None

This is the opportunity during the meeting for Board members to update fellow members and the public regarding interaction(s) they have had with the various boards, committees, commissions, trusts

No Official Action is Anticipated During the June 17, 2019 Meeting

15. Town Manager's Report

Enclosures: (1) Report is Embedded Below

Guests: None

Town Planner – Our new Town Planner starts on June 17th.

July 10, 2019 Special BOS Meeting – I need confirmation from three (3) BOS members that they can make this meeting which will be held concurrently with the Advisory Committee in order to take action on the three (3) proposed municipal relief transfer requests from the Finance Director

Monthly Report for May 2019 –

Community Services Department–

Council on Aging

- The Council on Aging is updating their Strategic Plan with the Director of Elder Services.

Parks and Recreation

- The Parks and Recreation Committee received Deb Sullivan's resignation. She will be missed.
- There are currently 2 open seats on the Committee. The next meeting is scheduled for June 13th at 7:00 p.m. at the Council on Aging.



Visiting Nurse Association

- The Parks and Recreation Department is most grateful to have received a generous donation from the Visiting Nurse Association to be used for Summer Program financial assistance.

Advisory Committee

- Throughout the autumn, winter, and spring the Advisory Committee conducted a thorough review of the Town's Fiscal Year 2020 Operating Budget and Capital Improvement Plan. The Committee held final meetings prior to the Town Meetings on May 6th and 13th to complete all remaining business.

Board of Assessors

- In May the Assessing Office finished its work valuing all commercial real estate in Town, in preparation for the issuance of Fiscal Year 2020 tax bills. Residential real estate property valuations are ongoing.
- The Office has been informing taxpayers of the process to apply for Fiscal Year 2020 real estate tax exemptions.
- The software that supports the assessment of all real estate in Town will be undergoing a necessary major upgrade in August.

Board of Registrars of Voters

- The Board of Registrars of Voters prepared final voter registration lists to be used at the May 11th Town Election and May 6 and 13 sessions of Town Meeting.
- Staff has been sending out reminders to those residents who did not return their Annual Town Census forms. Any resident who has not returned their census and does not wish to become inactive on the voter rolls must respond to this second mailing
- Copies of the Town's 2019 Resident Street Listing book may be purchased at Town Hall for \$10.

Department of Community Development & Municipal Inspections

Planning Board

Over the next 30 Days the Planning Board will review and discuss the following applications:

- **Case ID: TPL-19-07**, the applicant, 936 Washington Street, applied for the proposed the alteration of an existing building which exceeds five thousand square feet of gross floor area and for the expansion of off-street parking. The Planning Board opened the public hearing on April 8, 2019 and continued the meeting to April 24th. The Board reviewed the revised plans on May 6th and approved the application.
- **Case ID: TPL-19-9**, the applicant, 1987 Washington Street, applied for Site Plan and Special Permit Approval for the proposed construction of a new 4,384 sq.ft. Cumberland Farms convenience store as well as a 4,703 sq.ft. canopy for 6 dual-sided fuel dispensing pumps. The Board will open the public hearing on June 10th.
- The Cottage Cluster Zoning Group held a public meeting on May 22nd and presented the draft bylaws to the public and received public feedback and input.



Zoning Board of Appeals

Listed below are recent and upcoming cases that will be discussed and decided upon by the Zoning Board of Appeals:

- **Case ID Z-19-05**, the applicant, 48 Maple Avenue, has applied for a variance from Section 7.360, Lot Frontages. The applicant is requesting to use the frontage located on Cedar Street for the property and use the access off Maple Avenue for the driveway. The ZBA opened the public hearing on March 20, 2019. The Board approved the application on 5/8.
- **Case ID Z-19-06**, the applicant, 1456 Hanover Street, has applied for Special Permit from Zoning Bylaw Section 4.100 Pre-Existing Non-Conforming Uses. The petitioner is proposing to re-construct four residential units to be in compliance with our current Zoning regulations. The Board approved the plan on 4/24.
- **Case ID Z-19-07**, the applicant, 1464 Hanover Street, has applied for a Variance from Zoning Bylaw Section 4.220.b.i and Special Permit from Section 4.220.b.ii Pre-Existing Non-Conforming Structures. The petitioner is proposing to re-construct two residential units under pre-existing non-conforming uses. The Board approved the plan on 4/24.
- **Case ID Z-19-08**, the applicant, 936 Washington Street, has applied for a Variance from Zoning Bylaw Section 7.540.B. Maximum lot coverage from 65.9% to 69.7% to expand the current parking. The petitioner is proposing to add additional parking lot and redevelop the existing site. The Board approved the application on 5/29.

Community Preservation

- The Community Preservation Committee had all three of the applications they approved voted in at Town Meeting: Tennis courts at Hanover High School, Shipyard Markers, and Phase III of the Historical Inventory.
- The Committee will be meeting over the summer to continue to discuss budgets and review any money still out there for completed, stalled, or incomplete projects.
- The Committee plans to review the amount of money that has been earmarked for each of the revenue groups under CPC and how much has been paid out to each one.

Affordable Housing Trust

Listed below are and upcoming discussions and decisions from Affordable Housing Trust:

- The Affordable Housing Trust met on May 6th prior to Town Meeting and discussed the Hanover Production Plan (HPP). The Trust has decided to move forward with Karen Sunnarborg as the Consultant who will help assist the Trust with the HPP.
- The Trust will continue to discuss plans to work with the developer of the Sylvester School.



Conservation Commission

- Fireworks Site Project- Strict security protocols remain in place for inland and water access, as well as entry from the bridge. A meeting was held with the Conservation Agent and Tetra Tech personnel to discuss additional activities within the Western Wetland Impact Area (WWIA) due to the finding of additional steel target plates and munitions deeper within the wetland. It was determined that the work was covered under the existing Order of Conditions SE 31- 1182.
- Indian Head River Spill- An Emergency Certificate for work within the river near Luddams Ford Park was issued to River Hawk Environmental for containment and cleanup of the fuel oil that traveled downstream for 2.5 miles and included bank restoration if found necessary. However, upon inspection by River Hawk, the Conservation Agent and Commission Member Jim Vaille during this month, no evidence was found that required such measures.
- South Shore Regional Voc Tech School- A Notice of Intent is pending for work proposed within 100 ft. of wetlands that will include site preparation and installation of a large garden for horticultural and agriculture students.
- 1969 & 1987 Washington St.- The May 15 public hearing for this project to build a new Cumberland Farms building and gas station was continued until the June 19, 2019 meeting pending reports from the Planning Board's and Conservation Commission's consulting engineer.
- Hanover Mall Project- Similar to the April meeting regarding stormwater treatment that was held by the Conservation Agent at the Hanover Town Hall, a meeting was held on May 23 at the Norwell Conservation Office to discuss existing conditions and further protections of the Third Herring Brook. As both the Norwell and Hanover Conservation Commissions will be issuing Orders of Conditions, it is imperative that all parties are cognizant of what is required for this project.
- 965 Washington St.- The community garden project planned for this parcel is currently on hold, however, all parties understand that the wetland and buffer restoration and cleanup activities required under the Enforcement Order must continue to full completion.
- 1775 Washington St.-Peterson Pond Dam- The project start date is still delayed due to documents required by the State Historical Commission.
- 189 Mann's Dr. EO and NOI- An Order of Conditions was issued at the May 1 Conservation meeting for buffer restoration and related work at this site.
- 61 Stone Meadow Dr. EO and NOI- The hearing held at the May 15 Conservation meeting was continued to an indefinite date due to pending wetland peer review reports.
- Conservation Restriction Agreements- Wildlands Trust continues to work with both the Conservation and Planning Offices to finalize several conservation agreements and possible donations of land to the Town.
- Gray's Place- Wetland delineation was confirmed with the issuance of an Order of Resource Delineation for this parcel. Test pits are planned for early June.

Board of Health

- Mosquito spraying list for Town residents will be established in early June.



- Pre-camp inspections conducted in May for the SSYMCA.
- Tobacco regulations being reviewed by Board of Health.
- CBD Oil and Bodywork Regulations being researched.

Building and Municipal Inspections

- Building has issued 53 permits to date for a total \$ 51,952.30 and 43 inspections
- Building has issued 115 permits to date for a total \$ 72,577.32 and 68 inspections
- Plumbing has issued 52 permits for a total of \$ 4925.00 and 26 inspections
- Gas has issued 19 permits for a total of \$ 975.00 and 18 inspections
- Mechanical has issued 0 permits to date for a total of \$ 0.00 and 6 inspections
- Electrical has issued 64 permits to date for a total of \$ 7532.00 and 49 inspections
- Weights & Measures has performed 11 inspections this month
- The office has received a total of 280 phone calls and 160 people at the counter.
- The project at Merchant's Row is still progressing smoothly. One build-out permit has been released thus far.
- Sconset Village is moving along smoothly and performing site work on the next phase.
- The condemned home at 434 Whiting St has been razed and is being rebuilt.

Licensing

- Bowling Alley License - Annual Renewal of the Boston Bowl Bowling Alley License has been approved by the Board of Selectmen and their license has been mailed to them.
- Junk Dealer Licenses - Annual Renewal of the Junk Dealer Licenses have been completed, approved by the Board of Selectmen and licenses have been mailed to license holders.
- The Licensing Coordinator working with Assistant Treasurer Gayle Lowry collected approximately \$15,000 in delinquent taxes from a Class I Automobile Dealer License Holder this month.
- Blazin Wings Inc. dba Buffalo Wild Wings' request for a Change of Manager from Vadim Matveev to Christina Crocker was amended to reflect the new proposed Manager Colin D. Ahern, while the Change of Beneficial Interest and Change of Officer remained unchanged. The application successfully completed Departmental Review and the hearing was held on Monday, May 20, 2019 before the Board of Selectmen. The Board approved these requests and the application packet was forwarded to the ABCC as required for their subsequent review and approval.



- First Boston Tenpin, Inc. dba Boston Bowl filed a multiple transaction request for amendments to their current Beer & Wine Alcoholic Beverage License. They requested approval of a Change of Category from a Beer & Wine Restaurant License to an All Alcohol Restaurant License, a Change of Corporate Structure, a Change of Corporate Name from First Boston Tenpin, Inc. dba Boston Bowl to Boston Bowl Hanover, Inc., and a Change of Manager from Philip A. Strazzula, III to Matthew J. Sammartino. This request successfully completed Department Review and was heard by the Board of Selectmen on Monday, May 20, 2019. The Board approved these requests and the application packet was forwarded to the ABCC as required for their subsequent review and approval.
- Karen Cass of the Hanover Cultural Council filed for a One-Day Liquor License for their Fourth Annual Hanover Day Juried Art Exhibit to be held at the Frame Center on Thursday, June 20, 2019. The application has been approved and issued to the applicant.
- Lindsey Jevne Flaherty filed for a One-Day Liquor License on behalf of Bill Stanton and the North & South River Watershed Associations Great River Race reception to be held on Saturday, July 13, 2019 at Luddam's Ford Park. The application is currently undergoing Department Review.
- Rockwell Amusements filed its request for a License to hold a Carnival in connection with the Annual Hanover Days event being held on June 21st and 22nd this year. The application is currently undergoing Department Review.

Passports

- As of May 24, 2019 routine turnaround time for delivery of Passports from application to delivery to applicants remains at 4 – 6 weeks and expedited turnaround time 2 – 3 weeks.
- As of May 24, 2019, the Passport Office has handled approximately 377 contacts. Contacts include applications filed, telephone contacts and walk-in inquiries.
- Operation of the Passport Office remains by appointment only and continues to provide the Passport Office staff with the flexibility it needs to control the flow of applicants and subsequently greatly reduce applicant waiting time.

Hanover Public Schools –

Class of 2019

- The HHS Class of 2019 celebrated their graduation on Friday, May 31st. It was a beautiful evening that showcased the student's talents and their many accomplishments. We are very proud of the 214 graduates of the Class of 2019 with an astounding 95% of graduates having committed to post-secondary education or enlisted in a branch of the United States Armed Forces. One hundred twenty-nine students received over 125 scholarships for more than \$205,000. This year, graduates began a new tradition of walking the halls of their elementary schools fully dressed in their caps and gowns. It was a wonderful experience for our graduates and elementary students and teachers who lined the halls to cheer on the Class of 2019.

Elementary School Consolidation

- This is a very exciting time of year as we plan for the merge of our elementary schools next September. Parents were invited to information nights to learn more about their child's school



and to tour the buildings. Additionally, students all had a chance to visit their school for next year to become familiar with the building. Open houses for students are also planned at each elementary school the day before school begins in September. At the open house, students will have an opportunity to meet their teacher and classmates. Teachers are finalizing packing their classrooms, which will be moved to their new school or classroom by Sitterly Movers the last week of June.

Spring Athletics

- Six varsity teams qualified for the Spring MIAA Tournament: baseball, softball, boys and girls lacrosse, rugby, and boys tennis. Four of these teams (approximately 90 student athletes) are still competing for a state title: boys tennis, boys and girls lacrosse and rugby. Additionally, HHS spring athletic teams have witnessed some record setting events. Notable examples are sophomore Gillian Kenny setting the school record in the Mile with a time of 5:01.91, senior Nick Ginter earning the #1 seed in the Boys Tennis Individual Tournament, senior Steven Simon recording his 100th career hit, seniors Michael Simon and Jackson Butler pitching a combined No-hitter, senior Caroline Zielinski pitching a No-hitter, and senior Maegan Amsler recording her 150th career hit. We are very proud of all of the accomplishments of our student athletes both on and off the field.

Dangers of Vaping Parent Presentation

- On Tuesday, May 21st the Hanover Public Schools, along with the Hanover Police Department and the Greater Boston Tobacco-Free Partnership, hosted a parent presentation and discussion, "The Dangers of Vaping: What You Need to Know." Parents had the chance to learn more about what e-cigarette and vape products are, why they are harmful, how the tobacco and vaping industry are targeting our kids, and how to protect our kids from this latest trend. This program included a presentation by Mary Cole of the Greater Boston Tobacco-Free Community Partnership, followed by a panel discussion with HHS Principal Paquette, HMS Principal Birolini, HPS school nurses, and Officer John Voelkel. Also participating in the panel were Hanover parent and Director of Office Based Addiction Treatment Training and Technical Assistance Program for Massachusetts, Colleen Labelle and South Shore Tobacco Coordinator, Kathleen Mahoney. The panel talked about what we are doing in our schools to address e-cigarette and vape use by our students and shared ways parents can talk to their children about the dangers of vaping.