



1. Public Forum

Enclosures: (1) [Board of Selectmen Policy on Donations \(see Policy 7-7\)](#)

Guests: (1) Josephine Koelsch, Visiting Nurse Association
(2) Maureen Cooke, Visiting Nurse Association

The Visiting Nurses Association plans to present the Board of Selectmen a donation to the recreation program. Since the donation is \$5,000, the Town Manager is authorized to accept without Board approval. Certainly during the meeting on Monday night, a ceremony of sorts is in order. According to our Recreation Director, last year's donation of \$5,000 supported 24 kids for camp – some attended multiple sessions.

No Formal Action is Anticipated on May 20, 2019

2. [Board of Selectmen Reorganization](#)

Enclosures: (1) [Board of Selectmen Policy 2-1](#)

Guests: None

The following actions are anticipated...

It is anticipated that the Board of Selectmen will make a motion appointing one of the five members to serve as Chair for the year, in accordance to Board of Selectmen Policy 2-1;

It is anticipated that the Board of Selectmen will make a motion appointing one of the five members to serve as Vice-Chair for the year, in accordance to Board of Selectmen Policy 2-1;

It is anticipated that the Board of Selectmen will make a motion setting the date, time, location for the annual goal setting activity, in accordance to Board of Selectmen Policy 2-1

3. Public Hearing Boston Bowl – Change of License Category from Beer & Wine to All Alcohol

Enclosures: (1) [Application Documents](#)

Guests: (1) Matthew Sammartino, Manager

The Chairman should open the Public Hearing

It is anticipated that the Board of Selectmen will make a motion approving the requested change of license category from beer & wine to all alcohol, as indicated on the application.



4. Public Hearing Boston Bowl – Change of Corporate Structure

Enclosures: (1) [Application Documents](#)

Guests: (1) Matthew Sammartino, Manager

It is anticipated that the Board of Selectmen will approve the change of corporate structure as indicated on the application.

5. Public Hearing Boston Bowl – Change of Corporate Name/DBA and Manager

Enclosures: (1) [Application Documents](#)

Guests: (1) Matthew Sammartino, Manager

It is anticipated that the Board of Selectmen will make a motion approving the proposed change of corporate structure from First Boston Tenpin, Inc. to Boston Bowl Hanover, Inc., as indicated on the application.

6. Public Hearing Buffalo Wild Wings – Change of Stock Interest

Enclosures: (1) [Application Documents](#)

Guests: (1) Colin D. Ahern, (new) manager
(2) Joseph Devlin, Attorney

The Chairman should open the public hearing

It is anticipated that the Board of Selectmen will pass a motion approving the Change of Stock Interest for the applicant Blazin Wings, Inc. dba Buffalo Wild Wings, as indicated on the Change of Officers, Stock or Ownership application.

7. Public Hearing Buffalo Wild Wings – Change of Officers, Directors, and Manager

Enclosures: (1) [Application Documents](#)

Guests: (1) Colin D. Ahern, (new) manager
(2) Joseph Devlin, Attorney

It is anticipated that the Board of Selectmen will pass a motion approving the Change of Officers, Directors, and Manager for the applicant Blazin Wings, Inc. dba Buffalo Wild Wings located at 1799 Washington Street, as indicated on the Change of Manager application.



8. Meeting Minutes of May 6, 2019

Enclosures: (1) [Draft Meeting Minutes from May 6, 2019](#)

Guests: None

It is anticipated that the Board of Selectmen will make a motion to approve the Board of Selectmen minutes from May 6, 2019

9. Presentation of the Fiscal Year 2018 Audit

Enclosures: (1) [Audit information is available online](#)

Guests: (1) Lincoln Heineman, Finance Director
(2) Erica Lussier, CPA, Melanson Heath

The Town's independent auditors will be present to review the FY2018 audit. If the Board of Selectmen/public has questions many of them might get answered on the spot; some questions may need further research and the answer will therefore be provided at a later date.

No Official Action is Anticipated.

10. Permit for Hanover Day 2019

Enclosures: (1) [Hanover Day Request](#)
(2) [Permit Fee Request](#)
(3) Town Bylaws (see 6-4(1))

Guests: (1) Christopher Haraden, Hanover Cultural Council

It is anticipated that the Board of Selectmen will authorize the Cultural Council's request to host Hanover Day 2019 on Friday, June 21 and Saturday, June 22 at Sylvester/B. Everett Hall Field/Hanover Center, Pursuant to the Town of Hanover General Bylaws §6-4(1) (Public Gatherings)

It is anticipated that the Board of Selectmen will waive the permit fee for Hanover Day 2019

11. Permit for Tecumseh Drive Block Party

Enclosures: (1) [Request from Rhonda Nyman](#)

Guests: (1) Rhonda Nyman

It is anticipated that the Board of Selectmen will authorize Rhonda Nyman's request to host the Tecumseh Drive Block Party from Noon – 6pm on Saturday, August 17th, Pursuant to the Town of Hanover General Bylaws §6-4(1) (Public Gatherings)



12. Appointment – Tammy Murray to Old Colony Elder Services

Enclosures: (1) [Letter from Old Colony Elder Services](#)

Guests: None

It is anticipated that the Board of Selectmen will pass a motion appointing Tammy Murray, Director of Community Services, to Old Colony Elder Services Board as Hanover's representative

13. Receive Board and Committee Appointment List for Review

Enclosures: (1) [List of Board and Committee Appointments](#)

Guests: (1) None

The Board of Selectmen will receive the list for action at a later date.

No Official Action Anticipated on May 20, 2019

14. Proposal from the Town Manager to Reorganize Town Department(s)

Enclosures: (1) [Proposed \(New\) Org-Chart for the Department of Public Works](#)

Guests: None

This proposed (re)organization actually brings the world back to where it was 5-6 years ago. All major parties have been briefed about this proposed change and support the change. Those parties include: the union, impacted personnel, the School Superintendent, etc. It is anticipated that this change will improve operations while providing short-term and long-term budget relief. An important point to note: no one is losing a job due to this reorganization.

It is anticipated that the Board of Selectmen will approve the Town Manager's proposed (re)organization, which makes the Department of Buildings & Facilities a Division of the Department of Public Works, Effective June 1, 2019, pursuant to §4(B)(3) of the Act Establishing a Town Manager Form of Government for the Town of Hanover.



15. Debt Issuance – Review and Approve Bond and Note Sale Results

Enclosures: (1) [Moody's Credit Opinion for Hanover](#)
(2) Documents Requiring BOS Signatures

Guests: (1) Lincoln Heineman, Director of Finance

This is approving \$19,300,000 of long-term borrowing and \$5,200,000 in short-term borrowing, pursuant to the approved plan proposed by the Town Manager and accepted by the Board of Selectmen during the budget season.

It is anticipated the Board of Selectmen will approve the bond and note sale results. (Precise, legally required motion language will be provided to the Board on Monday night)

16. Cancel Request for Proposal Issued April 18, 2018 for Sylvester Reuse

Enclosures: (1) [Original Request for Proposal](#)

Guests: (1) Members of the public are likely

It is anticipated that the Board of Selectmen will make a motion to cancel the Request for Proposal Dated April 18, 2018 for the Edmond Q. Sylvester School, in accordance with the Board of Selectmen's Statement Provided at Town Meeting on May 13, 2019.

17. Sylvester Reuse Pursuant to Articles 35 & 36 from Annual Town Meeting

Enclosures: None

Guests: (1) Members of the Public are likely

The Town Manager's Office has already started the process to obtain an appraisal. Currently, as a reminder, the Sylvester School building is being used for document storage as we push forward with our plans to digitize files and clean-up the basement of Town Hall. It's also being used from time to time as a training facility for area police and fire departments.

In the Town Manager's opinion reissuing an RFP for the reuse of the Sylvester School is a lower priority relative to a number of other more pressing matters such as (i) water quality (ii) Cedar School upgrades (iii) Tennis Courts project (iv) Hanover Crossing (v) etc. In other words, there is time to ensure that the reissuance of an RFP is done properly, and it's important that we keep our workload somewhat in check so that we do not spread our resources so thin that quality starts to erode.

It's anticipated that the Board of Selectmen will make a motion to reissue a Request for Proposal for the Edmond Q. Sylvester School, in accordance with the Board of Selectmen's Statement provided at Town Meeting on May 13, 2019, and said Request for Proposal will not be issued until the Board of Selectmen, by majority vote, authorize its issuance in final form



18. Update – Community Development & Municipal Inspections

Enclosures: (1) [See CDMI website](#)

Guests: (1) Justin DeBruin, CDMI Director

This will be Justin's first update to the Board of Selectmen since he started at the beginning of the year.

No Formal Action Anticipated on May 20, 2019.

19. Update – Liaison Reports

Enclosures: None

Guests: None

This is an opportunity for Board of Selectmen liaisons to provide applicable updates.

No Formal Action is Anticipated on May 20, 2019

20. Town Manager's Report

Enclosures: (1) Report is Embedded Below

Guests: None

Town Hall AC Improvements – The air conditioning project is moving along at Town Hall.

Town Hall Elevator – It appears that the problem that has been causing the recent breakdowns has been fixed, with replacement of the main control board. We're still testing the elevator a few more times before opening it back up to the public.

Memorial Day – Reminder about the Memorial Day Parade.

Hanover Clean-Up Day – On Saturday, June 1st a local resident – Mike Butler – has organized a town-wide clean-up project. My understanding is ≈200 people have signed up to help. Hanover Police, Fire, and DPW have been involved with the planning. Here in Hanover if someone has a good idea to make things better we do all we can to facilitate such efforts.

Open Space Residential Cluster Development – Wednesday, May 22 at 6pm. Hanover Town Hall. More information is available [here](#).

Town Records – Now that Town Meeting is over we plan to put more energy to digitizing and weeding through the town records now stored at Sylvster.

No Formal Action is Anticipated on May 20, 2019



21. Selectmen Forum

Enclosures: None

Guests: None

During this part of the meeting Board members can discuss pretty much anything they would like.

No Formal Action is Anticipated on May 20, 2019.