



1. Call Regular Board of Selectmen Meeting to Order at 7:00pm

Guests: None Expected

Enclosures: None

Summary: N/A

Action: *Chairman Tuzik will call the meeting to order.*

2. Public Comment

Guests: None Expected

Enclosures: None

Summary: This is the opportunity for people to approach the Board of Selectmen for issues that are not on the agenda

Action: *Official action is not anticipated by the Board of Selectmen*

3. Meeting Minutes of January 21, 2020

Guests: None Expected

Enclosures: [\(1\) Draft Meeting Minutes of January 21, 2020](#)

Summary: N/A

Action: *It is anticipated that the Board of Selectmen will approve the meeting minutes of January 21, 2020*

4. DMO Hanover LLC dba Dan O'Brien Infiniti to DMO Hanover LLC dba Infiniti of Hanover – Class 1 Automobile License [BOS Policy 9-9]

Guests: (1) Janet Tierney, Licensing Coordinator

Enclosures: [\(1\) Letter from Dan O'Brien](#)

Summary: DMO Hanover LLC dba Dan O'Brien Infiniti is requesting that the Board of Selectmen allow a dba name change from DMO Hanover LLC dba Dan O'Brien Infiniti to DMO Hanover LLC dba Infiniti of Hanover on their Class I Auto License. If this request is granted, the License shall be held in the Board of Selectmen's Office until the Grubbs Automotive, MA, LLC dba Infiniti of Hanover Class I Auto License has been relinquished to the Board of Selectmen.



Action: *It is anticipated that the Board will vote to approve the requested Class I Auto License dba name change from DMO Hanover LLC dba Dan O'Brien Infiniti to DMO Hanover LLC dba Infiniti of Hanover. The amended license shall be subject to all the same conditions and restrictions as the original Class I Auto License granted to DMO Hanover LLC dba Dan O'Brien Infiniti on January 6, 2020, and the underlying entity, namely DMO Hanover LLC, shall remain the same.*

5. Fiscal Year 2021 Budget Presentation [Town Manager Act §4(C)(1)(a)]

Guests: (1) Lincoln Heineman, Finance Director

Enclosures: (1) [Fiscal Year 2021 Budget Materials](#)

Summary: The Town Manager will present the Town Manager's Fiscal Year 2021 budget.

Action: *Formal Action is Not Anticipated*

6. Annual & Special Town Meeting Warrants [BOS Policy 2-2]

Guests: (1) Lincoln Heineman, Finance Director

Enclosures: (1) Updated Warrants will be provided at the meeting.

Summary: The Board of Selectmen, as the Local Licensing Authority is required to file with the Commission, on or before February 15th of the following license year, a full report of their action during the license year including the number of licenses of each class granted, the revenue thereof and the established schedule of fees for all classes of licenses. The report must also contain a list of all violations of law by licensees which came to their attention, and their actions and findings with reference thereto.

Action: *It is anticipated the Board of Selectmen will vote to open the Annual and Special Town Meeting, consider motions to add articles to the warrants, and then close the warrants.*



7. Review (new) Senior Tax Work-Off Program Policy [BOS Policy 5-26]

Guests: (1) Lincoln Heineman, Finance Director

Enclosures: [\(1\) DRAFT Policy](#)

Summary: The major issue(s) I'd ask the BOS to consider are (i) will the Board limit the # of participants in anyway (ii) will the Board implement an income/asset ceiling.

(i) if the program is not limited in anyway there is the risk that too much revenue is lost so the Board needs to think about an annual cap to the number of participants in any given year (ii) would be very hard for staff to administer so I would be hesitant to include some sort of financial audit/verification requirement

Action: *Formal Action is Not Anticipated*

8. Adopt (new) Ambulance Rate Setting Process [BOS Policy 7-6]

Guests: (1) Lincoln Heineman, Finance Director

Enclosures: [\(1\) Proposed Amended Policy](#)

Summary: This is similar in nature – philosophically – with the Water Rate Setting Process policy (see agenda item #16).

Action: *It is anticipated that the Board of Selectmen will amend Board of Selectmen Policy 7-6 as presented on February 3, 2020.*

9. Appointments [Town Manager Act §2(C)(1)]

Guests: (1) Ann Lee, Assistant Town Manager/CDMI Director

Enclosures: (1) None

Summary: *It is anticipated that the Board of Selectmen will appoint Ann Lee, Assistant Town Manager/CDMI Director as Hanover's representative to the Metropolitan Area Planning Counsel*



10. Selectmen Forum

Guests: None

Enclosures: None

Summary: None.

Action: *Formal Action is Not Anticipated.*

11. Town Manager Report

Guests: None

Enclosures: None

Summary: None.

Action: *Formal Action is Not Anticipated.*

12. To Discuss Strategy with Respect to Collective Bargaining Agreement(s) Negotiations (MGL Chapter 39 §23B)

Guests: (1) Ann Lee, Assistant Town Manager
(2) Lincoln Heineman, Finance Director

Enclosures: (1) [Open Meeting Law Guide](#)

Summary: None

Action: *It is anticipated the Board of Selectmen, upon a roll-call vote and a determination by the Chairman that an open session discussion would have a detrimental impact on the negotiations, will enter executive session to conduct a strategy sessions related to the on-going negotiations being conducted between the Town Manager, Assistant Town Manager, and Finance Director who are representing the Town of Hanover/Board of Selectmen with the collective bargaining agreements with HMEL, AFSCME, Fire and Police unions.*



13. To Discuss Strategy with Respect to Collective Bargaining Agreement(s) Negotiations (MGL Chapter 39 §23B)

Guests: (1) Ann Lee, Assistant Town Manager
(2) Lincoln Heineman, Finance Director

Enclosures: (1) [Open Meeting Law Guide](#)

Summary: None

Action: *It is anticipated the Board of Selectmen, upon a roll-call vote and a determination by the Chairman that an open session discussion would have a detrimental impact on the Board of Selectmen's consideration of the purchase, exchange, lease or value of Real Property.*