

## **HANOVER COUNCIL ON AGING**

### **Minutes of the Regular COA Board Meeting, August 13, 2018**

The Regular Meeting of the Hanover C.O.A. Advisory Board was held on Monday August 13, 2018, at the Hanover Senior Center. The meeting was called to order by Chairman, Dick Farwell at 9:00 AM. Five members were present: Dick Farwell, Claire Flynn, Ellie Kimball, Roger Leslie, and Les Molyneaux. Don Buckley and Carol Mattes arrived late. Additional attendees were Director Tammy Murray, Katie O'Brien, Nancy Lester, Jennifer Dunn and Marilyn Goldstein the centers consultant for programming.

The minutes from the July 9, 2018 regular meeting were accepted.

Tammy passed out and reviewed her July report. She also passed out and reviewed the FY19 Operating Budget. She will email the monthly statistics to Carol and Carol will email or send to the board.

There was discussion relating to issues with the septic system and why it has issues and they resolved. A bird bath was put on top of one of the septic tank covers and that particular tank has not been emptied. Everything appears to working normal!

The board was informed about the upcoming Open House on September 13<sup>th</sup> from 5-7 PM.

Marilyn Greenstein talked about programming and specifically the author series.

Marilyn also shared that on Monday, September 10<sup>th</sup> at 6:45 PM, Tammy would be on WATD talking about activities at the Senior Center and promoting upcoming events.

Marilyn also discussed our volunteer program. There is a new group that has been formed who are willing to support evening events. "The fun has been in watching the team work together."

There was a discussion about the Friends organization and making sure that their non-profit status is reviewed. The board discussed what the new Friends Board would be concentrating on. The discussion focused on fund-raising. During this discussion the board had questions relating to grants or utilizing donations from the Friends. Tammy and Marilyn both chimed in to share that Grants have very specific areas and funds from the Friends can then be used to support other activities. Tammy is looking at grants from Blue Cross/Blue Shield and Tufts relating to health and wellness and nutrition. It is very important that the Friends maintain their non-profit status. Tammy is investigating with the Friends about their status.

There was also a discussion relating to having business sponsors. This was a limited discussion and need further discussion.

There was discussion about the foliage over-growth at the Center St. entrance. Tammy will talk to Jason our facilities maintenance person.

There were no requests for use of Newcomb Hall.

There was discussion relating to the generator. The RFP is out and it is anticipated it will be completed by the end of October.

Carol passed out the 2 documents that were shared at the Board of Selectmen's meeting on Monday, August 6, 2018. Members were concerned that they all had not been notified of the meeting. There will have to be discussion at the September meeting to decide how communication will be communicated to each member in a timely way.

The board reviewed briefly the documents that were distributed from the state COA Board training. Carol made a motion that there should be a 3 member committee established to review whether we should continue with the board being a one-year renewable or to move to a revolving 3 year commitment with a possible 9 year maximum. The motion was not seconded. Don Buckley made a motion that we continue as a 1 year renewable board. The motion was seconded. It passed by majority!

There were no public comments.

The meeting adjourned at 10:15 A.M.

The next regular meeting will be on Monday, September 10, 2018 at 9:00 AM.

Respectfully submitted,

*Carol Mattes*  
Carol Mattes  
Secretary

CC: Hanover Council on Aging Advisory Board Members  
Tammy Murray, Hanover Elder Services Director