



[Posted October 4, 2021]

Remote Meeting Access

- Webinar address: <https://hanover-ma-gov.zoom.us/j/81751055758>
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- **Webinar ID: 817 5105 5758**

Call meeting to order (6:30 pm)

1. Call to order at 6:30 pm in Board of Selectmen meeting room at Hanover Town Hall [facilitated and participated via zoom meeting – instructions above]
2. Public Comments

Minutes

3. Executive Session Meeting Minutes of July 19, 2021
4. Executive Session Meeting Minutes of August 4, 2021
5. Executive Session Meeting Minutes of September 13, 2021
6. [Selectboard Meeting Minutes of September 20, 2021](#)

It is anticipated that the Board will vote to approve the Executive Session Minutes of July, 19th, August 4th and September 13th, 2021 not yet for public release.

It is anticipated that the Board will vote to approve the Meeting Minutes of September 20, 2021.

Proclamation

7. Proclamation for the Visiting Nurses Association (VNA)

Enclosures: (1) Proclamation

Guests: (1) Maureen Cooke, VNA President

It is anticipated that in conjunction with the Hanover VNA Community Foundation's Annual Fund Drive, the Board will proclaim October 3rd – October 9th, 2021 Hanover Visiting Nurse Week.

Licenses & Permitting

8. Consider Approval of Request from Country Ski & Sport

Enclosures: (1) [Policies and Procedures Manual \(Special License Policy 9-2\)](#)
(2) [Policies and Procedures Manual \(Licensing Policy 9-9\)](#)

Guests: (1) Janet Tierney, Town of Hanover Director of Licensing and Insurances
(2) Jay Stenson, Marketing Director, Country Sport & Ski

It is anticipated that this will be a discussion item, with a vote taking place at a later date. The Board has received a Special One Day Wine only Alcohol License application for the Country Ski Expo running from November 11th – 14th, 2021, with an additional One Day Beer only application pending. Although it is within the Town Manager's purview to approve One Day applications, this request is for 4 consecutive days, and therefore the Board shall be discussing the application prior to voting on the approval.

No Official Action Anticipated.

9. Consider Approving Public Assemblage Permit for Winterfest [General Bylaws 6-4]

Enclosures: None

Guests: (1) Janet Tierney, Town of Hanover Director of Licensing and Insurances
(2) Maura Longueil

We planning to host Winterfest on December 3, 2021, from 5:30 pm – 8 pm at Four Corners. Preliminary meetings have been held with all applicable staff members. Tonight's discussion will be introductory in nature; we will plan to ask the Selectboard to take an official vote at a later date when more details have been ironed out.

No Official Action Anticipated.

Budgeting & Finance

10. Review and Discuss First Draft FY2023 + 5yr Capital Budget and Plan [Selectboard Policy 7-1]

Enclosures: (1) [DRAFT Fiscal Year 2023 + 5Yr Capital Budget and Plan](#)
(2) [Selectboard Policies & Procedures \(See 7-1\)](#)

Guests: None

I will try to provide a brief overview of the first DRAFT (key word) capital budget/plan. This document is not a proposal. It's anticipated the Selectboard will adopt the plan the second meeting of October or the first of November. The capital budget/plan is a planning document; it is not a regulatory document. This is a good opportunity for the Selectboard to understand and make comments, take a position on potential projects in the works. By and large, in order for capital budget items to receive funding they must be placed on the Town Meeting Warrant for voter approval. .

No Official Action is Anticipated.



11. Discuss Budget Process Moving Forward [Selectboard Policy 7-1]

Enclosures: [\(1\) Selectboard Polices & Procedures \(See 7-1\)](#)

Guests: None

Here is the anticipated budget schedule we will follow moving forward (for the Selectboard)

<u>Activity</u>	<u>Date</u>
First Draft Capital Budget / Plan	October 4, 2021
Second Draft Capital Budget / Plan	October 18, 2021
Adopt Capital Budget / Plan	November 1, 2021
Committee, Board, Commission, Input on Operating Budget	November
Department Head Submit Initial Budget Proposal to Town Manager/Finance Director	Early-Mid December
Town Manager/Finance Director Present Initial Budget Highlighting Options	January 3, 2022
Selectboard Provide Input on Operating Budget	January 2022
Town Manager Submits Budget Proposal	January 31, 2022
Town Manager Presents Budget	February 7, 2022
Selectboard Finalizes Annual Town Meeting Warrant	February 22, 2022
Annual Town Meeting	May 3, 2022

No Official Action is Anticipated.

Annual Town Meeting

12. Review First Draft of the 2022 Annual Town Meeting Warrant Articles [Selectboard Policy 2-2]

Enclosures: [\(1\) First DRAFT Annual Town Meeting Warrant](#)
[\(2\) Selectboard Policy 2-2](#)

Guests: None

This is an early look at potential/probably Town Meeting Warrants.

No Official Action is Anticipated.

Policies

13. Consider Adopting Land Disposition Policy [Special Town Meeting 2021]

Enclosures: [\(1\) Proposed Policy](#)

Guests: None

This was a request of May 2022 Special Town Meeting.

Consider a Motion Approving the Land Disposition Policy, Selectboard Policy 7-18

14. Continued Discussion of Sidewalk and Curbing Reconstruction Policy [Selectboard Policy 10-5]

Enclosures: [\(1\) Selectboard Policy 10-5](#)

Guests: None

This was a request of a Selectboard member for further discussion after Victor Diniak's presentation last week. I think the issue at hand is whether the Town should or shouldn't replace granite curbing with Cape Cod berms. If the Board would like to consider an amendment to the current policy it could be placed on a future agenda as an action item.

No Official Action is Anticipated.



Other

15. Consider Taking a Formal Position in Support of the Continuation of Virtual/Hybrid Public Meetings

Enclosures: None

Guests: (1) Ken Greene

Certain COVID protocols have been extended – such as the ability to hold public meetings remotely and/or using the hybrid option. My sense is that the ability for the public to participate via ZOOM during open meetings has been a benefit for Hanover. In addition we have invested in the infrastructure necessary to equip our meeting rooms with the technology necessary. Maybe it makes sense for the Hanover Selectboard to voice its support to Rep. DeCoste and Sen. Brady of its desire to have these open meeting options continue indefinitely.

Ken Greene, local resident, asked for this to be on the agenda and hopefully he will speak to it and offer his input.

If this is something the Selectboard would like to take a stance on we can include it as an action item at a future meeting.

No Official Action is Anticipated.

16. Consider Modifying the Membership of the Transfer Station Study Committee

Enclosures: (1) [Transfer Station Study Committee section of website](#)

Guests: None

Selectwoman O'Connor has been pretty involved with this group. Originally 12 members we appointed; two have dropped off officially. However, of the remaining 10 I think three (3) have indicated their difficulty/inability to make meetings. It would make sense to reduce the membership to seven (7).

Consider a Motion to Reduce the Membership of the Transfer Station Study Committee 7.

17. Town Manager Report

18. Selectmen Forum

19. Adjourn