

Town of Hanover – Department of Public Works
Specifications for Rental Equipment Services

I. Invitation to Bid

1. The Town of Hanover acting through its Director of Public Works is accepting sealed bids from responsible and responsive parties, for the furnishing of rental equipment with and or without operators to be provided at a fixed hourly rate during the period of July 1, 2022 through June 30, 2023.
2. Sealed bids marked on the outside of the envelope “Bid for Rental Equipment” shall be accepted at the office of the Hanover Department of Public Works, 40 Pond Street, Hanover MA 02339 on the approved bid forms until 2:00 pm local time on June 16, 2022 at which time they will be opened and read aloud. All bidders must complete and submit the attached Non-Collusion Statement, Bidder’s Certification Regarding Payment of Prevailing Wages, Tax Compliance Certificate, and the Bidder's Qualification Form. All bid forms must be either typewritten or written in ink. All signatures must be in ink.
3. Copies of this bid package may be viewed/downloaded from the Hanover DPW website at <https://www.hanover-ma.gov/public-works/pages/open-bids-and-bid-results>. Documents will be available after 12:00 PM on May 25, 2022. Hardcopies of bid packages can be made available at the Hanover Department Works with an advance request through 781-826-3189.
4. The Town of Hanover reserves the right to reject any or all bids should it be deemed in the best interest of the Town to do so.

II. Terms:

1. The Town of Hanover reserves the right to obtain competitive quotations or bids on any project regardless of estimated cost.
2. The Town of Hanover reserves the right to engage other contractor(s) when it seems in the best interest of the Department to do so.
3. All equipment operators shall contact the facility foreman immediately upon entering the premises and immediately prior to leaving the premises. Operators must hold current licenses for any equipment that they will operate.
4. The Town of Hanover reserves the right to issue multiple contracts for each class of equipment.

III. General Information to Bidders

1. The successful vendor(s) must furnish evidence of Workmen’s Compensation and Public Liability and Property Damage Insurance in the amount of \$1,000,000 and \$3,000,000 for each accident.
2. The Director of Public Works is the arbiter of whether proposed equipment is truly equal to the specified make and model. Where specifying equipment other than the proposed equipment, the bidder shall attach a letter identifying the make and model of the proposed equipment.
3. Quoted prices shall be an hourly rate, four-hour minimum, and shall include fuel charges, any delivery/pickup charges, and where applicable the cost of an operator.

VI. Prevailing Wages

1. The contractor must pay all personnel involved in activities covered by this agreement the prevailing local union wage for such activities. The prevailing wage rates as determined by the Commonwealth of Massachusetts, Department of Labor, Division of Occupational Safety are attached. The contractor must provide certified documentation of payroll to document such wages were paid.

VII. Rule For Award

1. A primary contract and a secondary contract will be awarded for each piece of equipment and each type of rental. The primary contract will go to the bidder offering the lowest hourly rate for the equipment and type of rental. The secondary contract will go to the second low bidder. The Town will first offer proposed rental work to the primary contract holder. If that bidder is unavailable, the work will be offered to the secondary contract holder.

VIII. Bid Form

The undersigned hereby proposes and agrees to furnish the Town of Hanover with rental equipment with operators to be provided at a fixed hourly rate, in accordance with the specifications listed above, during the period of July 1, 2022, through June 30, 2023. All rates shall include all fuel charges, delivery & pickup charges, and (where applicable) operator costs.

Equipment	Hourly Rate with Operator	Hourly Rate without Operator
Cat 416 or 426 Backhoe or equal		
Cat 315 Excavator or equal		
Cat 330 Excavator		
Cat 330 Excavator with hammer or equal		
Cat 308 Mini Excavator or equal		
Cat 140H Grader or equal		
Cat 950 Loader or equal		
Cat 972-980 Loader or equal		
Cat D8 Bulldozer		
Tracked Skid Steer (50-75 HP) with bucket		
Wheeled Skid Steer (50-75 HP) with bucket		
Skid Steer with 15" minimum cold planer attachment		
Skid Steer with Soil Conditioner/Power Rake Attachment		
Cat 322 Rubber Tire Excavator (or equal) with digging & cleanup bucket		
Cat 322 Rubber Tire Excavator (or equal) with hammer attachment		
5100 Gradall Rubber Tire or equal		
5200 Gradall Tracked or equal		
Dump Trailer w/ minimum 28-yard body		
10-wheel dump truck w/ 20-yd body		
Bucket Truck 30'-45' Working Height		
Vactor 2100 Truck (or equal) with Jet Rodding Capability		

Name of Company: _____

Address: _____

City/Town: _____

Telephone: _____

Signature of Authorized Official of Company: _____

All bidders must complete the attached Certificate of Non-Collusion, Bidder's Certification Regarding Payment of Prevailing Wages, Tax Compliance Certificate and a Bidder's Qualification Form.

The Town of Hanover reserves the right to reject any or all bids should it be deemed in the best interest of the Town to do so.

Hanover Annual Bids Item 6: Rental Equipment

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CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

(Signature of Individual signing/submitting the bid)

(Name of person signing bid)

(Name of business)

TAX COMPLIANCE CERTIFICATE

Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State tax returns and paid all State taxes required under law.

Social Security Number
or Federal Identification
Number

Signature of Individual or
Corporation

Corporate Officer
(If Applicable)

Date: _____

BIDDER'S QUALIFICATION FORM

1. Name of Bidder:
2. Permanent Main Office Address:
3. When Incorporated (If Applicable):
4. Where Incorporated (If Applicable):
5. How many years have you been engaged in the contracting business under your present firm name:
6. Contracts on Hand: (Type of project, client, gross amount, estimated completion date):
7. General character of work performed by your company:
8. Have you ever failed to complete any work awarded to you?
Yes _____ No _____
If yes, where, when and why:
9. Have you ever defaulted on a contract?
Yes _____ No _____
If yes, where, when and why:
10. List the more important projects, similar to the work of this contract, recently completed by your company, stating the name, address and telephone number of the owner, name and location of similar project, approximate cost for each, and time period of contract performance (month and year started/month and year completed).
11. List your major equipment available for this contract.
12. With what banks do you do business?

13. Do you grant the Awarding Authority permission to contact this (these) institution(s)?

Yes _____ No _____

Dated at _____ this _____ day of _____

Name of Bidder

By

Title

COMMONWEALTH OF MASSACHUSETTS

_____ being duly sworn, deposes and says that he is

_____ of _____ and that the
Title Name of Organization

answers to the foregoing questions and all statements contained therein are true and correct.

Sworn to me this _____ day of _____, 20____

Notary

My commission expires _____

BIDDER'S CERTIFICATION REGARDING

PAYMENT OF PREVAILING WAGES

The undersigned bidder hereby certifies, under the pains and penalties of perjury, the foregoing bid is based upon the payment to laborers to be employed on the project of wages in an amount no less than the applicable prevailing wage rates established for the project by the Massachusetts Department of Labor and Industries. The undersigned bidder agrees to indemnify the awarding authority for, from and against any loss, expense, damages, action or claims, including any expense incurred in connection with any delay or stoppage of the project work, arising out of or as a result of (1) the failure of the said bid to be based upon the payment of the said applicable prevailing wage rates or (2) the failure of the bidder, if selected as the contractor, to pay laborers employed on the project the said applicable prevailing wage rates.

Date

Name of Bidder

By (Signature)

By (Printed)

Title

Bidder's Courtesy Checklist:

This list does not need to be submitted with the bid. However, the following items **MUST** be submitted, typed or filled in and signed (where applicable) in ink, in order for a bid to be considered responsive.

_____ Bid Sheet

_____ Certificate of non-collusion

_____ Tax compliance certificate

_____ Bidder's qualification form (notarized and filled in completely)

_____ Bidder's certification regarding payment of prevailing wage