

To be completed by Planning Office

Town Clerk's Stamp

Application No.:

Fee Paid:

Date Completed and Filed:



TOWN OF HANOVER

2022 OCT 26 PM 2:57

TOWN CLERK

Planning Board  
Town of  
HANOVER

550 Hanover Street, HANOVER, MA 02339

Tel: 781-826-5000x1016



## Application for Site Plan Review

This is an application for Site Plan Approval as provided for in Section 10 of the Zoning Bylaws of the Town of Hanover

Please file completed form with Planning Department. The following materials are also required:

- Fees as determined in Appendix "A" (current Planning Board Fee Schedule).
- An abutter list and map from the Property Assessor's Office.
- An electronic copy of all plans and materials.
- 7 Copies of all Site Plan materials. Four sets shall include full size plans (approx 2' x 3'). All other plans may be 11 x 17. Additional copies may be requested.

All plans, surveys and other materials must be prepared consistent with requirements as listed in the Planning Board Rules and Regulations. Failure to provide may result in delay of application processing.

Date: \_\_\_\_\_

Applicant (print): Hanover Washington Limited Partnership Applicant (sign): \_\_\_\_\_

Applicant address: 625 Mt. Auburn St. Suite 210 Cambridge, MA 02138

Applicant phone/e-mail: 978-741-4740 joshkatzen@gmail.com

Property Owner (print): Same as Applicant Owner (sign): \_\_\_\_\_

Property Owner address: \_\_\_\_\_

Property Owner phone/e-mail: \_\_\_\_\_

Plan prepared by (Engineer/Architect): Kelly Engineering Group, Inc.

Dated: September 12, 2022 License #: 37942

Address: 0 Campanelli Drive Braintree, MA 02184

Phone/e-mail: 781-843-4333 bli@kellyengineeringgroup.com

Location of Site: 1167-1207 Washington Street

Assessor's Map 24 Lot 16-CM

Present use of site: Commercial

Zoning District: Commercial

Give size of existing buildings, if applicable: 228,000+ \- s.f.

Give extent of proposed application, if applicable: 2,550+ \- s.f.

**Site Plan Approval Application  
(continuation)**

Deed of property recorded in Plymouth County Registry Book <sup>36147</sup>\_\_\_\_\_, Page <sup>7</sup>\_\_\_\_\_ or Property Court Certificate of Title No.\_\_\_\_\_,  
registered in \_\_\_\_\_ District, Book \_\_\_\_\_, Page \_\_\_\_\_, and Town of Hanover

The undersigned hereby certifies that he/she has read and the application and that the proposed project is accurately  
represented in the statement made in this application

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Owner,  
(If different than Applicant): \_\_\_\_\_ Date: \_\_\_\_\_



Town Clerk Stamp:

TOWN OF HANOVER  
2022 OCT 26 PM 2:57  
TOWN CLERK

**Hanover Planning Board**  
**APPLICATION FOR SPECIAL PERMIT**

Address of Property: 1167-1207 Washington Street

Assessors' Info: Map 24 Plot(s) 16-CM

Registry of Deeds Book 36147 Page 7 Certificate#

**Current Property Owner:** Hanover Washington Limited Partnership  
Address: 625 Mt. Auburn St. Suite 210 Cambridge, MA 02138 Daytime Phone # 978-741-4740  
Email Address: joshkatzen@gmail.com

**Applicant:** Same as Owner  
Address: \_\_\_\_\_ Daytime Phone # \_\_\_\_\_  
Email Address: \_\_\_\_\_

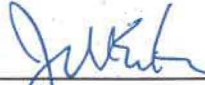
Brief description of what your Special Permit Request is for (Additional sheet(s) can be attached):

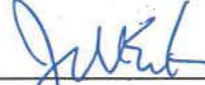
1. (Section 6.220.N.) - to allow Drive-thru restaurant. See attached letter for additional information.
2. (Section 6.860.B.1.) - to allow uses in the Aquifer Protection Zone permitted in the underlying zoning district.
3. (Section 9.300) - to allow reduction in parking requirements.

**Previous Permit(s) Issued:**

☒ Special Permit ☒ Site Plan Review ☐ Waivers ☐ Variance ☒ Order of Conditions

SP & SPR - PB08-10SP OOC - SE 31-964, BL 08-03  
(Provide issuing authority - File # - Year etc. if information is available)

  
Applicant Signature (Date)

  
Property Owner Signature (Date)

(Staple the application checklist with this application form)

(8/1/21)

## **SPECIAL PERMIT APPLICATION REQUIREMENTS**

All of the following items shall be included in a Special Permit Submission Package in order to be accepted, processed and be heard before the Hanover, Planning Board – Special Permit Granting Authority. Use this checklist to prepare your submission.

---

### **ALL MATERIALS LISTED BELOW SHALL BE SUBMITTED IN ELECTRONIC FORM TO THE PLANNING DEPARTMENT AT TIME OF SUBMISSION**

- ☒ Two (2) originally signed Special Permit Application along with (5) five paper copies of signed application.
- ☒ Minimum of one page narrative explaining the project – (6) six paper copies
- ☒ **Two (2)** full size (2'x 3') paper Site Plans with all contents identified in ZBL Section 10.100 "Contents" and stamped by the following professionals depending scope of project:
  - \*MA Register Land Surveyor (PLS):** if locating new building or addition on a lot, establishing easements, delineating floodplains boundaries, modified lot lines, show setback lines proposed grades/elevations and proposed monuments/ property bounds.
  - \*MA Register Professional Engineer (RPE):** if providing specifications & design with any Public Private utilities, **structures**, buildings, machines, equipment, processes, works or **projects**.
- \*Note there will be projects that will require both professionals' stamps on site plan sheets.*
- ☒ **Five (5)** - (10" x 17") paper copies of site plans
- ☒ If reports (Drainage, Traffic, Hydrology or Fiscal etc.) – **2 paper copies**
- ☒ Certified abutters list (certified within 6 months of application submission) from Assessors Office.
- ☒ Application Fee payable to the Town of Hanover (See fee Schedule)

---

Applicants will receive an invoice from the Planning Department for the **cost of mailing and legal advertisement in newspaper** which must be paid prior to the initial hearing before the Planning Board.