

TOWN OF HANOVER

550 HANOVER STREET, SUITE 29 HANOVER, MASSACHUSETTS 02339 781-826-5000 ext. 1084

Board of Selectmen

<u>MEMORANDUM</u>

TO:

All Departments

FROM: Troy B.G. Clarkson

Town Manager

DATE:

January 21, 2015

RE:

Warrant for Annual & Special Town Meeting, Monday, May 4, 2015

The Board of Selectmen has voted to accept articles for the Annual Town Meeting Warrant until Friday, February 13, 2015 at 12:00 p.m. The Board of Selectmen has also voted to accept articles for the Special Town Meeting warrant until Monday, March 2, 2015 at 12:00 p.m.

Please submit each original article on letterhead. If the article you are submitting is from a Board or Committee, please make sure that the Board or Committee's meeting minutes reflect the vote to support the article. Please e-mail a copy of each article to Ann Lee at ann.lee@hanover-ma.gov.

Please note that any ballot questions (including Proposition 2 ½ overrides) should be submitted by the February 13, 2015 deadline date noted above.

As always, please submit articles of genuine necessity, keeping budget limitations in mind.

Thank you.