

**Meeting Minutes of the Master Plan Implementation Committee held at Town Hall in the Select Board Room, and remotely via Zoom videoconference on Thursday, December 9, 2021 @ 7:00pm.**

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**Call Meeting to order**

At 7:00pm the meeting was called to order by the meeting organizer Selectman Steve Louko. Present were members of the committee Steve Louko (Select Board), Mary Dunn (Open Space Committee), Joe Polsinello (Conservation Commission), Diane Sawin (Board of Health), Carol Mattes (Member at Large), Karen Cass (Cultural Council), and Ken Greene (Council on Aging). Eric Grund (Bylaw Review Committee) joined shortly after the meeting began. John Geary joined via Zoom videoconference.

**Introductions**

Committee members introduced themselves and talked about their relationship to the town and their interest in the Master Plan. Members remarked how they were impressed at the scope of the Master Plan and were interested in the status of its implementation.

**Open Forum / Committee News and Updates**

During the Open Forum committee members discussed some of the projects that have advanced recently and how they represent some progress in implementing the Master Plan. Committee member Ken Greene expressed frustration about not understanding what this committee can do to implement the Plan. In response to that concern committee members agreed that the reason for meeting was to determine ways we can pursue implementation, and that our discussions will lead to a strategy for getting important parts of the plan implemented. Committee member Carol Mattes remarked that the Town Planner should be involved in this process as she is listed as a responsible party for many of the Action items recommended in the Plan. Everyone agreed that having the Town Planner involved would be very helpful, and that we should make sure she can make it to the next meeting. Selectman Louko agreed to talk to the Planner about a next meeting date that would work with her part-time schedule. During the Open Forum members also remarked that a 2018 plan may have recommendations that have since become outdated and that we should review the recommendations for their current status and applicability. Members agreed that in next meetings we should review the all of plan recommendations to become more familiar with them and develop our strategy for implementation.

**Reorganization**

The committee discussed choosing a chair, vice-chair, and secretary. It was suggested that Steve Louko be the Chair since he is the person who organized this meeting to revive the committee after not meeting in almost two years. Committee Member Carol Mattes made a motion to nominate Steve Louko as Chair of the committee. It was seconded by Mary Dunn and confirmed by a unanimous vote. For Vice-Chair and secretary it was suggested that we wait until a future meeting to ask new members if they are interested in the positions.

**Hanover 300 Discussion 2027 / 5 Year Goals**

The Committee discussed Hanover's 300<sup>th</sup> Anniversary and agreed that it is desirable to accomplish some of the action items in the Master Plan before this important event. There was brief discussion about where an Anniversary Celebration would be held. There was agreement among members that the committee should focus on Action Items that provide a positive impact to the community and contribute to making the 300<sup>th</sup> Anniversary celebration a success.

**Capital Budget Review**

The Committee briefly discussed the Capital Budget. It was agreed that the Capital Budget should reflect priorities in the Plan.

**Next Steps**

The Committee discussed that going forward they would like to meet every other month to gain some momentum in implementing important parts of the plan. Committee members expressed a desire to review the Action Items in the plan more thoroughly and develop a follow-up plan for monitoring the status of each recommendation.

**Schedule Next Meeting - Proposed Date: March 24, 2022**

After some discussion about schedules and hearing a desire to meet more frequently a tentative meeting date was scheduled for February 17, 2022.

**Adjourn**

A motion to adjourn was made by Carol Mattes, seconded by Ken Greene, and supported unanimously.