

Entertainment License Checklist

This application will be returned if the following documentation is not submitted:

- ☐ Entertainment License Application.
- ☐ Business Structure Documents
 - If Sole Proprietor, Business Certificate
 - If partnership, Partnership Agreement
 - If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth
- ☐ Federal Certification and State Tax Certificates completed, dated and signed
- ☐ Detailed plan or sketch drawn to scale showing the interior and exterior of the site including interior & exterior of the building.
- ☐ Workers Compensation Affidavit completed, dated and signed
- ☐ \$200 Fee paid by check made payable to the Town of Hanover.