

Carnival License Checklist

This application will be returned if the following documentation is not submitted:

- ☐ Carnival License Application.
- ☐ Contact information of the individual who can be **contacted at any time** during the period the carnival will be on site and/or operating.
- ☐ The name of the business/organization operating and providing the carnival equipment/amusements.
- ☐ The name of the business/organization sponsoring the carnival.
- ☐ A copy of the carnival operator's current and valid "License to Operate Amusement Devices" issued by the MA Department of Public Safety.
- ☐ A list of the ride identification numbers, with a complete description of all State permitted amusements to be operated on the dates requested.
- ☐ A copy of your current CORI Policy as required by the MA Department of Public Safety.
- ☐ Proof of Workers Compensation Insurance
- ☐ Proof of Public Liability Insurance.
- ☐ Detailed plan or sketch drawn to scale showing the placement of the amusements, walking paths and vendors.
- ☐ A description of how electricity and water will be provided and where those sources are located.
- ☐ \$500 Fee paid by check made payable to the Town of Hanover.