



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

March 1, 2019
Monthly Update
Town of Hanover

Board of Selectmen – Some of the more noteworthy items before the Board of Selectmen included the following during the month of February:

- **Sylvester School** – The Board of Selectmen are close to having an agreement signed with Traggorth Companies regarding the proposed use of the Sylvester School building if Town Meeting voters provide the Board of Selectmen the authority to dispose of the property. On or before April 1st, the Board of Selectmen will have a document to share publicly outlining the terms of what will happen to that property if voters approve the concept of apartments. The reason to have this document signed on April 1st is so that voters have this information for a full month before they vote at Town Meeting.
- **Fiscal Year 2020 Budget** – The Fiscal Year 2020 budget was presented by the Town Manager on February 4th to the Board of Selectmen and the Advisory Committee. [Here it is.](#)
- **Annual Town Meeting** – The draft Annual Town Meeting Warrant is available for review [here](#).
- **Special Town Meeting** – The draft Special Town Meeting Warrant is available for review [here](#).

Public Works –

- As expected snow and ice activity picked up a bit in February with four plowable storms and one additional salting event. All of the plowable storms have been somewhat light but required scraping nevertheless. The ocean temperatures at the tail end of February are now 36 degrees in Nantucket Sound and approximately 39 degrees just off of Boston, slightly warmer than in January. So far the season has been rather light with 8 total events, five of which required plowing. A normal year is 28-35 salting events and 5-8 plowable storms.
- In addition to responding to winter weather and assisting other divisions, the Highway division performed minor repairs to catch basins and signs, patched potholes, and performed maintenance to snow and ice equipment.
- The public grounds division spent February assisting in the snow and ice efforts and removed numerous large hazardous town trees with the assistance of an outside contractor who provided a bucket truck and crane.
- The water distribution division installed 19 meters in February. 2,342 meters are now radio read meters which is 46.4% of the meter inventory. The new meter count for FY 19 is 286. The division also responded to and repaired one water break, down from eight in January.
- The water treatment division performed normal operations of the Town's three water treatment plants in February. In addition, the division continued to rehabilitate valves and controls in the Broadway and Beal water treatment plants. Physical construction activities to reduce disinfection byproducts continued. Most of the required underground work has been completed and demolition of existing tank systems and construction of temporary chemical feed systems has commenced. The division delivered 30.1 million gallons



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

of water in February. The amount pumped in February of 2018 was 33.9 million gallons. The total finished water pump for the year is 63.6 million gallons, down 7.2 million gallons from the same period last year.

Public Works Plans for March:

- Snow and ice activities tend to drop off in March, although 2018 was an anomaly. The angle of the sun is higher each day and hours of daylight increase daily throughout March. While it may seem insignificant, these two factors raise the temperature incrementally, causing many events to be rain rather than snow. The snow that we do get in March often melts on contact due to warmer surface temperatures. In addition to responding to weather events, the division will be patching potholes as necessary, repairing signs, and doing light maintenance to roads and drainage as well as preventive maintenance to snow and ice equipment.
- The grounds division will be heavily involved in snow and ice activities, but as time and weather permits will begin the process of preparing the Town's fields for spring play.
- The water distribution division will be stepping up its meter installations as well as performing leak detection and the testing of backflow prevention.
- The water treatment division expects to continue with preventive maintenance in treatment plants. In addition, construction of disinfection byproduct reduction systems is ongoing.

Buildings & Facilities –

Maintenance Division

- Center School - The maintenance Division continued training on HVAC and plumbing systems and resolved several clogged drain issues
- Town Hall - Painting has begun in the Selectmen's Office.
- Several repairs were performed on the 2001 F350 truck to keep it working for snow plowing and salting school lots. On 2/27, after several attempts, this vehicle was not operable for snow & ice work. The replacement of this vehicle will be proposed in the Facilities Department 2019 capital proposal.
- Responded to calls on February 18th as well as February 27th & 28th

Custodial Division

- Numerous requests for disinfecting schools with our Clorox disinfectant fogger were received and responded to.
- Snow calls on February 18th as well as February 27th & 28th were responded to.

Building and Facilities Plans for March:

- Project Manager plans for major components of Center School will be input into the SchoolDude Project Manager application

Building and Facilities Project Work

- Center School:
 - Continued to focus on resolving HVAC problems to insure contractor delivers a reliable system that conforms to specifications



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

- Alan Peterson has been on site most mornings checking performance and reporting deficiencies
 - Bob Murray and Alan Peterson conducted a rooftop inspection of HVAC units on Sunday, February 24th, noting performance of every unit during the scheduled “unoccupied” mode and noting any energy waste, (systems that were running but were supposed to be off).
 - A meeting at the Center School with the Contractor, Designer, Engineer, School Department, Facilities Department and Public Safety Chiefs was held on February 5th to discuss issues pertaining to the building’s security system.
- On February 19th, Bob Murray and Alan Peterson visited Dan Pallotta at the P-3 offices to discuss important issues; Dan then issued an email to contractor listing out those issues.
 - Alan Peterson continued installation of door locks and door hardware not included in GC’s contract.
- Green Communities 2018 Projects:
 - Middle School: Guardian Energy completed the boiler piping upgrade.
 - Salmond School: Guardian Energy’s sub-contractor completed insulation of steam system components in the Boiler Room.
 - Streetlights Project:
 - A pre-construction meeting was held on February 6th with Dagle the contractor, Tanko a consultant via telephone, Facilities Engineering Manager Bob Murray, the Police Department, DPW Deputy Director of Field Operations Kurt Kelly, and Arthur Ceurvels the Project Manager for the installation phase.
 - Dagle Electrical began LED streetlight retrofits on February 27th, and completed the first 20. The plan is to be finished by the end of March.
 - Bob Murray sent a press release and photos of the Streetlights Project to Adam Silva of the Mariner on February 27th and followed up with an interview with Adam on February 28th.
 - Town Hall Air Conditioning (Capital article):
 - The Automatic Temperature Controls (ATC) contract was signed on January 18th.
 - Facilities held a Pre-construction meeting on February 14th with ATC owner & Project Manager and McKinnell Project Manager; and issued Notice to Proceed to ATC. ATC will begin the process of sending Submittals to the Designer (McKinnell); we are expecting the construction schedule soon.
 - Cedar School Playground (Capital article; \$175,000)
 - Robert Murray had a meeting with Tom Raab, Mike Oates, Designer Nancy White, contractor Tim Pesko, and Kurt Kelly (DPW) on February 26th to plan construction of the playground this June.
 - Cedar School Capital Proposals:
 - Robert Murray spoke to the Advisory Committee on February 13th regarding security & bathroom proposals. The Advisory Committee indicated a favorable vote.
 - Cedar School Roof – submit MSBA Statement of Interest (SOI) for funding for roof repairs under Accelerated Repairs Program
 - On February 6th Robert Murray spoke to the School Committee to explain the SOI proposal for roof replacement & to obtain approval of a motion to approve SOI submission.



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

- On February 12th Robert Murray spoke to Board of Selectmen regarding the SOI in order to obtain approval of a motion to approve the SOI submission.
- The Sylvester School “Closed School” submission to MSBA, a pre-requisite for the Cedar SOI application, was submitted on February 14th.
- The MSBA on-line SOI was submitted, and copies of the School Committee and Board of Selectmen motion approvals were mailed to MSBA on February 15th.

Community Services Department–

Council on Aging

- The Center kept the month light, but did have many interesting programs including Curaleaf and John Duke Logan presentations and a first time airing of “Exit 13”.
- The History Series with Stephen Puleo Author and Historian begins on March 6th.
- A Meeting with the Advisory Committee is being held at the Center on March 13th.
- The upcoming Author Series begins on March 14th. This is being promoted in many areas including on WATD.

Parks and Recreation

- Summer Programming Registration opened on February 1st. The Summer Programs will again be held at the Middle School, in close partnership with the FACE program.
- Field permit requests were collected on the 10th. These requests will be reviewed and approved at the March Parks and Rec Committee Meeting.
- Work continues on a new lawyer’s draft of the HYAA MOU. It is expected in the first week of March.

Veteran Services

- The responsibilities for the Veteran’s Memorial have been worked out between the VSO and DPW. We will be using a Senior Tax Work off person to maintain the garden. There is an article going to Annual Town Meeting to among other things finalize the name.

Visiting Nurses

- The nurses are servicing approximately 207 residents per month with in-home visits, classes at housing sites, and other clinics around the town.
- Doreen is working with the Fire Department and other Departments within Community Services collecting information and data to assist the Fire Department in coming up with a proposal for Mobile Integrated Health Care. The objective of MIH is to provide the best services possible to our community by utilizing all department resources.



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

HCTV

- We are still seeking innovative show ideas and stories.
- The Committee will be reviewing its charge and updating it for the future.

John Curtis Free Library -

- The relocation of the Large Print collection will begin next week, after a thorough review of the titles for condition and circulation statistics. They will be placed in a much brighter area with easier access.
- The Young Adult collection will also be moving, to create a "Teen Zone," a space where young adults can come and play a board game, watch a DVD, play a video game, or do some 'downtime' crafts. The Director will be working closely with the high school librarian in gathering a group of interested teens to serve as an advisory board, both for this space and for future programming.
- The Library is pleased to have purchased "WebDewey," a tool that allows for accurate cataloging of non-fiction items within the Dewey Decimal system. This tool, which will streamline Library processes, is licensed for up to nine users, allowing a variety of staff to have access.
- We are sad to announce the retirement of former Trustee, member of the Building Committee, and currently a part-time member of our staff, Patricia Pervane. We will be posting the position of part-time Library Assistant in the coming weeks.
- March is currently open for Gallery Shows.
- "Wooden Spoons" by Sandra Moll will be featured in the Display Cases from Mid-February through March.
- The Library hosted the following Adult Programs in the month of February:
 - Knitting Group - which continues to have a small cadre of dedicated knitters with anywhere from 3-7 knitters, depending on the week.
 - Shake Your Soul - which has had good attendance, in spite of the weather! They met three times in February, and had, respectively, 15 and 13, and 12 attendees.
 - Real Estate Workshop – held on Thursday, February 7 had 24 attendees.
 - Smoothing Transitions Job search workshop – was held on Tuesday, February 19
- The Library has the following upcoming Adult Programs:
 - Tuesday, March 5 -- Ann Barrett as *Belva Lockwood for President!*, 7 pm, Meeting Room
 - Thursday, March 7 -- Knitting Group, 3 pm, Foyer
 - Thursday, March 14 -- Knitting Group, 3 pm, Foyer
 - Thursday, March 14 -- Author Talk: Kate Clifford Larson, author of *Rosemary: The Hidden Kennedy Daughter*, 6:30 pm, to be held at the Council on Aging
 - Thursday, March 21 -- Knitting Group, 3 pm, Foyer
 - Thursday, March 21 -- Author Talk: Ted Reinstein, author of *New England's General Stores*, 6:30 pm, to be held at the Council on Aging
 - Thursday, March 28 -- Knitting Group, 3 pm, Foyer
 - Thursday, March 28 -- Author Talk: John Gallagher, author of *Arsenic in Assinippi*, 6:30 pm, to be held at the Council on Aging



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

- The Director has taken part in webinars on cosplay and escape rooms, both of which are extremely popular right now. She is hoping to incorporate both of in the young adult programming this spring.

Finance Department– The FY19 Budget to Actual Revenue and FY19 Budget to Actual Expenditure Reports as of 1/31/18 are available at the end of this report.

Director of Finance/Treasurer Collector's Office

- The Advisory Committee has been conducting its review of the Fiscal Year 2020 Operating Budget, on the following schedule:

February 13, 7:00 pm – location: Cedar School
Police Department

February 26 (Tuesday), 7:00 pm – location: Fire Department Headquarters
Fire Department
Library

March 6, 7:00 pm – location: High School
School Department
Information Technology

March 13, 7:00 pm – location: Council on Aging
Community Services
Community Development & Municipal Inspections
Facilities
Town Clerk

March 20, 7:00 pm – location: Ames Way DPW Facility
Department of Public Works
Finance

- Motor vehicle excise tax bills were issued on February 27, and payment is due no later than March 28.
- The Treasurer Collector's Office experienced increased foot traffic at Town Hall, in addition to mail and internet payments and telephone inquiries, ahead of the Fiscal Year 2019 3rd Quarter real estate tax due date February 4.
- On February 12 an interview committee with representatives from the Board of Selectmen, Advisory Committee, and the public at large interviewed the four (4) financial services firms who are finalists to be the Town's Other Post-Employment Benefits (OPEB) Trust Fund Investment Manager.

Town Accountant's Office

- The Town Accountant and Director of Finance/Treasurer Collector are working to update the many sections of the Town's 440-page submission to the Government Finance Officers Association's Distinguished Budget Presentation Awards program that must be refreshed for Fiscal Year 2020.



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

- The Town Accountant and Director of Finance/Treasurer Collector continue to work with the Town's audit firm on the FY2018 audit.

Assessing Office

- Josh Adams began work as the Town's new Assessing Technician on February 13th.
- Abatement applications were due in the Assessing Office by February 1st from those taxpayers who believe their real estate was improperly assessed in Fiscal Year 2019. The Staff is currently conducting site visits to evaluate the applications that were received.
- Senior citizen, veterans', legally blind, and Community Preservation Act exemption applications are due from taxpayers no later than April 1st.
 - Through a partnership between the Taxation Aid Committee and the Affordable Housing Trust Fund, the existing \$1,000 tax exemption available to seniors with limited assets has been expanded, so that single seniors making no more than \$30,000 annually, and married senior couples making no more than \$42,314 annually, are eligible for this tax exemption in Fiscal Year 2019. Applications should be received by March 15th.

Payroll and Benefits Office

- The Payroll and Benefits Office is preparing for the Town's annual benefits fair on April 2nd. This well-attended event open to all employees kicks off the Town's annual open enrollment for all employee benefits.

Board of Registrars of Voters

- The Registrars are in the midst of conducting the annual Town census. Residents are encouraged to return their census forms as soon as possible if they have not already done so.

Town Clerk's Office

- The Town Clerk, Assistant Town Clerk, and Election Workers are preparing for the Annual Town Meeting and Town Election. An agreement to purchase a new optical scan voting system, replacing the Town's existing 18 year-old machines, was finalized on February 28.
- The May 11 Town Election ballot will have nine open seats as follows, for which nomination signatures are due in the Town Clerk's Office no later than March 22:

Town Clerk for a three-year term

Moderator for a one-year term

One member of the Board of Selectmen for a three-year term

One member of the School Committee for a three-year term

One member of the Board of Assessors for a three-year term

One member of the Board of Assessors for a two-year term

One member of the Planning Board for a five-year term

One Board of Health member for a three-year term

One Trustee of the Public Library for a three-year term



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

Advisory Committee

- The Advisory Committee is reviewing Departments' proposed Fiscal Year 2020 Operating Budgets with Department Heads on the schedule above.

Hanover Police Department –

- HPD responded to 876 incidents which were generated as a result of 786 calls for service (through 02-24-2019). The call types and volumes were typical to this time of the year and there was no increase in any particular type of call for service.
- The department participated in a meeting with staff from the Bethany House apartments located at 369 Washington Street. Sergeant Derek Richards has been appointed to serve as a liaison with management at the location. Participants included Jessica Guardia, and members of her staff. Sergeant Richards will be the point of contact going forward for management meetings and special events. The department is eager to meet residents and have some proactive involvement in special events with residents.
- The department participated in a Hanover Emergency Management table-top drill, involving all aspects of the local emergency planning stakeholders.
- Work continued on finalizing safety systems and public safety responses to the newly occupied renovations of Center Elementary School. This has been a cooperative effort involving public safety, Hanover Public Schools, Facilities and IT departments. School Resource Officer John Voelkel has been a tremendous resource during these meetings.
- Work was completed with the Town Manager and Finance Director on the department's FY2020 operating budget and capital requests. The items were presented to the Advisory Committee at their hearing on February 13, 2019. The department is awaiting the recommendation of the Advisory Committee and action to be taken at the Annual Town Meeting.
- The department participated in a meeting to determine in-kind contributions made to the cleanup of the fireworks property which is ongoing. The information provided will allow the Town of Hanover to make a complete accounting of the local efforts toward the cleanup operation. Information was provided for the February conference call on progress at the site.
- Department members participated in MIIA led driver training simulator exercises. This training is beneficial to the participants as well as the community as incentive credits are earned for the town which appears as a reduction in premiums if the level of participation is sufficient.
- The department continues participation in the traffic safety committee, coffee with a cop at the senior center and meetings regarding commercial and residential development in the community.
- The police department was awarded a pedestrian safety grant by the Governor's Highway Safety Bureau. This competitive grant will allow the department to provide increased pedestrian safety throughout the community beginning this spring.



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

Hanover Fire Department -

- The Fire Department responded to 208 calls during the month of February. 63.2% of the in Town calls were reached in 6 minutes or less.
- Significant calls during the month of February included:
 - On February 2nd there was a brush fire across from 128 Washington Street. An unattended campfire spread to the wooded area beside the marsh grass along the Third Herring Brook. The fire burned approximately ¼ of an acre.
 - On February 13th Hanover Engine 7 and Chief Blanchard provided mutual aid assistance to the Town of Whitman for a 5 alarm fire on Commercial Street.
 - On February 25th high winds kept the department busy answering calls for downed trees and powerlines. Frequent gusts over 40 mph and a high wind gust of 50 mph were recorded at Fire Headquarters. Several power outages occurred throughout the Town. National Grid crews did an excellent job restoring power to all affected within 24 hours.
- Training for February focused on Ice Rescue. Members also completed mandatory conflict of interest training. Call Firefighters drilled with Tower 1 during the month. Included were CPR recertification, LUCAS device review, glucometer in-service, N95 respiratory mask fit testing and stair/chair review for career firefighters. Call firefighters had a general orientation and familiarization with the ambulances.
- Hanover Fire gave a presentation on Mobile Integrated Healthcare (MIH) to area fire departments on February 5th. South Shore Hospital will be submitting their application to provide MIH the Department of Public Health for approval. Hanover Fire will be able to operate as an arm of South Shore Hospital once approved.
- Hanover Fire will be submitting an application for a Community Paramedicine program. An approved program will provide better coordination between all the different agencies that provide healthcare in Hanover.
- The Hanover Emergency Management Agency conducted a tabletop exercise for department heads. The exercise tested the Town's ability to handle a major blizzard with a long duration power outage. A large amount of time was spent discussing how to rotate staff to prevent fatigue.
- HEMA was prepared to open the Emergency Operations Center and Shelter during the February 25th wind event. Thankfully the Town was not badly impacted and those measures were not called for. HEMA is fortunate to have a great group of volunteers who are willing to serve the community when severe weather or other types of critical events happen.



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

Department of Community Development & Municipal Inspections

Planning Board

Over the next 30 Days the Planning Board will review and discuss the following applications:

- **Case ID: TPL-19-01**, the applicant, 1835 Washington Street, Chick-fil-A Inc., c/o Bohler Engineering has applied for Site Plan and Special Permit for the proposed demolition of the existing building and construction of a 4,900 SF restaurant. The Planning Board opened the public hearing on January 28, 2019. The Board approved the application on February 25, 2019.
- **Case ID: TPL-19-02**, the applicant, 999 Main Street, Orlando Marlave, applied for approval to remove and replace a stone wall on his property located along Main Street, a designated Scenic Road. The Planning Board opened the public hearing on January 28, 2019. The applicant asked to withdraw his application without prejudice. The Board approved the request on February 25, 2019.
- **ANR: TPL-19-03**, the applicant is seeking an ANR for property at 420 Winter Street and 1465 Broadway. The Planning Board approved this application on February 11, 2019.
- **Case ID: TPL-19-04**, the applicant, 285 Circuit Street, applied for the proposed expansion and redevelopment of the site including the construction of a new 16,800 +/- square foot building and the addition of 35 parking spaces. The Planning Board will open the public hearing on March 4, 2019.
- **ANR: TPL-19-05**, the applicant is seeking an ANR for property at 1456 Hanover Street. The Planning Board approved this application on February 11, 2019.
- **Case ID: TPL-19-06**, the applicant, 183 Columbia Road, applied for the proposed construction of a expansion and redevelopment of the site including the construction of a new 16,800 +/- square foot building and the addition of 35 parking spaces. The Planning Board will open the public hearing on March 4, 2019.
- The Cottage Cluster Zoning Group will meet March 6, 2019 to review the updated and amended draft bylaws. The updated bylaws have incorporated the comments from the Group as well as from the Planning Board meeting.

Zoning Board of Appeals

Listed below are recent and upcoming cases that will be discussed and decided upon by the Zoning Board of Appeals:

- **Case ID Z-18-13:** the applicant Richard Flanagan c/o Walter B. Sullivan, Sullivan & Comerford, P.C. is appealing a decision of the Building Inspector in which he denied a project at the referenced property needed a building permit. The project included construction of a tennis court and wall structure. The petition is requesting review of Section 2.100 and 12.000 of the Hanover Zoning Bylaws. This appeal is pursuant to



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

Section 12.300 of the Hanover Zoning Bylaws. The ZBA opened the case on 1/9/2019. The ZBA conducted a site visit on January 29th. The Board denied the appeal on February 27, 2019.

- **Case ID Z-19-1:** the applicant PREP Hanover Real Estate, LLC applied requesting a variance from Hanover Zoning Bylaws Section 6.11.20.H from the thirty-five-foot (35') height and Section 7.110 three story height to allow for a fifty-three feet (53 ft.) four story multi-unit residential building. The applicant is also requesting a variance for the rate of development from 1.5% per year to build all 297 units as a single comprehensive development. The Board opened the public hearing on January 30, 2019. The applicant and the ZBA agreed they would conduct a site visit on February 7th, 2019. The ZBA approved the application on February 11th and the decision was filed on February 25th.
- **Case ID Z-19-02,** the applicant, 1835 Washington Street, Chick-fil-A Inc., c/o Bohler Engineering has applied for variances for the proposed demolition of the existing building and construction of a 4,900 SF restaurant. The Zoning Board of Appeals opened the public hearing on January 28, 2019. The ZBA approved the application on February 25, 2019.
- **Case ID Z-19-03,** the applicant, 285 Circuit Street, has applied for a variance from Section 7.540B maximum lot coverage from the allowed 60% to 74% proposed from the Hanover Zoning Bylaws. The identified lot's existing coverage is 65.7%. The ZBA opened the public hearing on February 27, 2019 and the applicant requested to withdraw without prejudice which the ZBA granted.
- **Case ID Z-19-04,** the applicant, 47 Fair Acres Drive, has applied for a variance of three (3') feet from Zoning Bylaw Section 7.400, Front, Side and Rear Setbacks, Table 7-1 Dimensional Regulations, for the proposed installation of an attached garage. The ZBA approved the application on February 27, 2019.
- **Case ID Z-19-05,** the applicant, 48 Maple Avenue, has applied for a variance from Section 7.360, Lot Frontages. The applicant is requesting to use the frontage located on Cedar Street for the property and use the access off Maple Avenue for the driveway. The ZBA will open the public hearing on March 20, 2019.
- **Case ID Z-19-06,** the applicant, 1456 Hanover Street, has applied for Special Permit from Zoning Bylaw Section 4.100 Pre-Existing Non-Conforming Uses. The petitioner is proposing to re-construct four residential units to be in compliance with our current Zoning regulations. The ZBA will open the public hearing on March 20, 2019.
- **Case ID Z-19-07,** the applicant, 1464 Hanover Street, has applied for a Variance from Zoning Bylaw Section 4.220.b.i and Special Permit from Section 4.220.b.ii Pre-Existing Non-Conforming Structures. The petitioner is proposing to re-construct two residential units under pre-existing non-conforming uses.

Board of Health/Health Agent

The following are pertinent statistics from February:

- Phone calls: 152
- Walk-ins: 82
- Perc Tests: 8
- DW Permits: 6 new plans and 1 component repairs
- Septic Inspections: 15
- Food Inspections: 21
- Pool Inspections: 3
- Tobacco Inspections: 2



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

Additional information:

- Rockland: Rockland has hired Delshaune Flipp as Health Agent
- Camp: PHN filed the report form completed and forwarded to DPH as required
- 4AB: Medical Reserve Corps. Recruitment event February 26th
- Flu Shots: Still available
- Surveillance and Reporting: heavy case load for Nancy
- Tobacco Program: Coordinator held a luncheon meeting with all five towns on the Tobacco regulations and expectations for the Health Agents. Hanover will be taking the lead.
- Training: Attended Title 5 – NEIWPC 1 Day training

Community Preservation Committee

- The Community Preservation Committee met on January 16th to review and discuss the following three (3) applications: High School Tennis Courts, North River Shipyard Marker Restoration, and the Town Wide Historic Survey.
- CPC voted to approve the North River Shipyard Marker Restorations and the Town Wide Historic Survey Phase III. CPC asked to continue the meeting regarding the application of the High School Tennis Courts to the following Wednesday January 23rd to allow the applicant to be present at the meeting to discuss the application. The Committee met and approved a revised application to allow for eight (8) tennis courts to be built rather than proposed six (6).
- CPC will be meeting again at an unconfirmed date to discuss budgets as well evaluate this past years application process.

Conservation

- Fireworks Site Project- Strict security protocols remain in place for inland and water access, as well as entry from the bridge. The Commission received a *Scope of Work and IRA Change Order 3 for the Munitions-Related Response Activities at the Fireworks Site in Relation to IRA Plan Modification 2, Conditional Approval* from DEP dated 2/20/19. This conditional approval, subject to the conditions listed therein, allows Tetra Tech to implement and continue the munitions related activities at the site under existing Orders of Conditions issued by the Conservation Commission, and is the basis for their pending Notice of Intent application for additional work. Upon receipt of the Notice of Intent, a public hearing will be scheduled.
- Merchants Row- Work continues to be monitored at this site especially for clearance in the 35 ft. no-disturbance zone.
- 965 Washington St.- Work conducted under the approved Restoration Plan received from ECR, Inc. in January will begin mid-April for buffer and resource areas at this site.
- 1775 Washington St., Hanover Mall rear- National Grid Bridge replacement project- a Request for Determination of Applicability is pending for siting a temporary access way for a crane for delivery of the bridge pieces. All work to assemble and seat the bridge will be permitted through the Town of Norwell.
- 1775 Washington St., Hanover Mall rear- Peterson Pond Dam- an Expanded Environmental Notification Form (EENF) was received for the removal of Peterson Pond Dam located at the rear of the Hanover Mall



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

property. Additionally, a Notice of Intent for Ecological Restoration was received and will be reviewed by the Conservation Commission at their March 6th meeting.

- 1775 Washington St., Hanover Mall complex- A request from Kelly Engineering Co., Inc. was received for an informal discussion with the Conservation Commission regarding the proposed redevelopment project at the Hanover Mall site. The discussion has been scheduled for the March 6th meeting.
- 1775 Washington St., Hanover Mall Electric Sign- A site inspection was conducted on 2/25/19 to observe the vegetation at the base of the electronic sign located at the rear of the Hanover Mall. An Extension Permit and a letter of support from the Commission to MA Highway will be prepared for review at the March 6th Conservation meeting in regard to wetland and top of bank delineation for the vegetation maintenance project and proposed pruning of the tree canopy.
- Shingle Mill Brook Conservation Parcel- A Certificate of Appreciation has been issued to Eagle Scout Alex Jasie, Troop #1, Hanover, for completion of his boardwalk construction and trail maintenance project.
- 1810 Washington St.- The projects at this site included demolition of existing retail structures, the construction of a new retail building, and stormwater management improvements, which have been completed. Certificate of Compliance requests are scheduled for review at the March 6th Conservation meeting.
- 466 Broadway- The Commission Members and Conservation Agent have conducted several inspections at this site due to the filing of a complaint regarding the addition of drainage pipes. It was observed that the additional 8" drainage pipe was added to the design to improve an unforeseen issue with stormwater management on the parcel. There were no violations observed at the site.
- 283 Columbia Rd.- As a result of a site inspection conducted on 2/7/19, storm damaged trees and invasive plants were approved for removal. To enhance the area, which is buffer to the existing Isolated Vegetated Wetland (IVW), the area will be replanted with appropriate native New England IVW buffer plants and trees.
- 700 Broadway- A site inspection conducted on 2/19/19 resulted in the submission of a Notice of Intent for proposed construction of a residential room addition on paved driveway within buffer to a Bordering Vegetated Wetland.

Building Division

- Building has issued 60 permits for a total of \$ 16,508.24 and 42 inspections.
- Plumbing has issued 26 permits for a total of \$2,275 and 23 inspections.
- Gas has issued 26 permits for a total of \$1,470 and 18 inspections.
- Electric has issued 29 permits for a total of \$2,280 and 34 inspections.
- The office has received 301 phone calls.
- The office has received 93 people at the counter.
- The project at Merchant Row appears to be on schedule. We are performing all required and requested inspections. Still waiting on a few last minute items for the Center School Project. Sconset Village is moving



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

along and has been issued 57 certificates of occupancy. Foundation Plan application was recently received for the new Previte's Market and they appear to be gearing up for a spring start. Previte's has recently been issued a demolition permit for the house behind them and it has been razed.

Affordable Housing Trust

Upcoming discussions and decisions from Affordable Housing Trust are listed below:

- The Affordable Housing Trust will meet next on March 6th. The Committee will discuss the Hanover Housing Production Plan (HPP) as well as discuss the Hanover Mall in regards to the residential apartments.
- The Committee previously discussed with Finance Director, Lincoln Heineman, possible ways the Affordable Housing Trust could help senior residents with housing matters. In response, the Trust members made a motion to prefund \$50,000 to accept the taxation aid committee senior exemption under 41C & 17D.
- The Trust will continue to further discuss the needs of the town regarding the upcoming 2020 census, so the town can proactively stay above the 10% threshold. The Trust will continue to discuss large projects currently before or coming before the Town such as the mall and the Sylvester School. As well as discussing the RFP the Cardinal Cushing Center has released for 200-acres of land and the potential land behind the McGee property.

Passports

- As of February 28, 2019 routine turnaround time for delivery of Passports from application to delivery to applicants is 4 – 6 weeks and expedited turnaround time 2 – 3 weeks.
- The January rush is over and traffic has stabilized relative to February and April vacations. As of February 28, 2019, the Passport Office handled approximately 501 contacts for the month of January, down from 747 contacts in January 2019. Contacts include applications filed, telephone calls and walk-in inquiries.
- Operation of the Passport Office remains by appointment only and continues to provide the Passport Office staff with the flexibility it needs to control the flow of applicants and subsequently to greatly reduce applicant waiting time.

Licensing

- The Auto Mart, Inc., a Class II Automobile Dealership, has successfully completed the Departmental and CORI review processes and their request for a transfer of ownership is scheduled to be heard by the Board of Selectmen on March 4, 2019. A public hearing is not required on this matter.
- Blazin Wings Inc. dba Buffalo Wild Wings' request for a Change of Manager from Vadim Matveev to Christina Crocker, Change of Beneficial Interest and Change of Officer is still undergoing Departmental Review but has successfully completed the CORI review process. The matter is scheduled for a public hearing on Monday, March 18, 2019 before the Board of Selectmen.
- St. Mary's of the Sacred Heart of Hanover has filed a request for a One-Day Liquor License for their annual "Irish Night" to be held on March 16, 2019. The request has successfully completed Department Review and has been scheduled to be heard by the Board of Selectmen on Monday, March 4, 2019. A public hearing is not required on this matter.



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

- Currently researching BYOB policies in other municipalities; according to the ABCC BYOB is at the discretion of the Local Licensing Authority.

1/31/19

Description	FY19 Estimated per Budget	Monthly Receipts			Quarter Ended 9/30/18	Quarter Ended 12/31/18	Quarter Ended 3/31/19	TOTAL REVENUE TO DATE	% Collected
		Nov	Dec	Jan					
Property Taxes:									
PERSONAL PROPERTY TAXES	1,363,070	12,391	1,979	266,190	261,783	197,760	266,190	725,732	53.24%
REAL ESTATE TAXES	44,072,610	1,436,126	331,150	9,248,416	10,868,591	10,182,841	9,248,416	30,299,848	68.75%
TAX LIENS REDEEMED		-	1,229	-	72,792	13,593	-	86,385	
DEFERRED LIENS REDEEMED					-	-	-	-	-
ROLL BACK TAXES					-	-	-	-	-
PRO RATA TAXES					-	-	-	-	-
SALE OF FORECLOSURES		-	-	-	-	-	-	-	-
SUBTOTAL	45,435,680	1,448,516	334,358	9,514,606	11,203,166	10,394,194	9,514,606	31,111,965	68.47%
Local Receipts:									
MOTOR VEHICLE EXCISE	2,357,658	82,027	32,851	32,049	231,128	197,740	32,049	460,917	19.55%
BOAT EXCISE TAXES	750	20	13	13	431	45	13	488	65.07%
SUBTOTAL	2,358,408	82,047	32,863	32,062	231,559	197,785	32,062	461,405	19.56%
P&I - PROPERTY TAXES		4,329	4,601	10,128	17,865	14,410	10,128	42,403	
P&I - MVE		1,358	554	1,181	4,507	3,939	1,181	9,627	
P&I - BOAT EXCISE		1	1	2	3	3	2	8	
P&I - TAX LIENS		-	3,192	-	24,404	7,032	-	31,436	
SUBTOTAL	120,000	5,689	8,348	11,310	46,779	25,383	11,310	83,473	69.56%
PAYMENTS IN LIEU OF TAXES	-	-	-		-	-	-	-	
TOWN CLERK FEES	1,063	124	90	20	154	299	20	472	44.43%
MLC FEES	23,715	1,950	1,000	1,000	5,050	4,500	1,000	10,550	44.49%
TREASURER DEMANDS & FEES	35,131	1,990	1,585	2,615	10,255	7,241	2,615	20,111	57.24%
PAYROLL - COBRA FEES	-	2,355	2,355	2,355	4,611	7,066	2,355	14,032	0.00%
SEALER OF WEIGHTS FEES	7,782	3,100	835	150	2,065	6,335	150	8,550	109.87%
TRANSFER STATION FEES	94,400	6,091	8,499	6,127	28,447	26,023	6,127	60,597	64.19%
BOARD OF HEALTH FEES	26,504	1,200	900	900	6,900	3,000	900	10,800	40.75%
DEPUTY TAX COLLECTOR FEES	-	-	-	-	17	-	-	17	0.00%
STREET OPENINGS	3,868	-	-	50	600	300	50	950	24.56%
OFF DUTY DETAIL ADMIN FEES	31,939	6,489	3,277	10,776	21,653	18,625	10,776	51,054	159.85%
PASSPORT FEES	38,735	3,735	1,790	5,330	10,815	7,965	5,330	24,110	62.24%
SELECTMEN FEES	-	30,650	(30,650)	-	100	-	-	100	0.00%
TREASURER/COLLECTOR FEES	-	75	50	25	250	175	25	450	0.00%
BOARD OF ASSESSOR FEES	-	-	-	-	-	-	-	-	0.00%
CONSERVATION FEES	13,139	244	570	-	3,413	4,131	-	7,544	57.41%
PLANNING BOARD FEES	21,632	530	-	4,250	16,828	530	4,250	21,608	99.89%
ZONING BOARD OF APPEALS FEES	4,446	839	-	794	537	839	794	2,169	48.80%
POLICE DEPARTMENT FEES	-	525	465	360	1,285	1,455	360	3,100	0.00%
ANIMAL CONTROL FEES	-	40	-	-	80	40	-	120	0.00%
SCHOOL DEPARTMENT FEES	-	25	-	25	55	25	25	105	0.00%
FIRE DEPARTMENT FEES	-	-	-	-	-	-	-	-	0.00%
DPW FEES	-	-	-	-	-	-	-	-	0.00%
LIBRARY FEES	-	130	-	-	550	130	-	680	0.00%
BUILDING DEPARTMENT FEES	3,568	600	200	200	700	1,000	200	1,900	53.25%
SUBTOTAL	305,922	60,692	(9,035)	34,976	114,365	89,678	34,976	239,019	78.13%
RENTAL/LEASE RECEIPTS	36,150	-	3,308	3,308	9,730	6,615	3,308	19,653	54.37%
ALCOHOLIC BEVERAGE LICENSES	42,000	20,200	27,000	75	750	47,240	75	48,065	114.44%
SELECTMEN LICENSES	13,260	4,800	7,400	1,100	200	12,200	1,100	13,500	101.81%
DOG LICENSES	8,518	155	120	3,840	405	470	3,840	4,715	55.35%
BOARD OF HEALTH LICENSES	3,740	1,575	825	200	-	2,475	200	2,675	71.52%
TOWN CLERK LICENSES	15,343	2,550	1,160	1,500	4,030	4,220	1,500	9,750	63.55%
CLERK GAS STATION PERMITS	-	-	-	-	-	-	-	-	0.00%
POLICE PERMITS	3,719	263	588	663	1,663	1,300	663	3,625	97.47%
FIRE PERMITS	17,621	2,220	1,020	500	4,820	4,870	500	10,190	57.83%
BUILDING PERMITS	285,202	12,147	15,034	12,907	103,274	39,655	12,907	155,835	54.64%
PLUMBING PERMITS	30,278	1,890	2,585	1,835	8,925	7,865	1,835	18,625	61.51%
GAS PERMITS	11,820	1,540	975	805	3,830	4,620	805	9,255	78.30%
WIRING PERMITS	48,462	3,720	3,720	2,160	14,115	13,488	2,160	29,763	61.42%
BOARD OF SELECTMEN PERMITS	-	-	-	-	-	-	-	-	0.00%
BOARD OF HEALTH PERMITS	50,712	13,785	8,910	4,225	5,095	28,885	4,225	38,205	75.34%
SUBTOTAL	530,675	64,844	69,336	29,809	147,106	167,288	29,809	344,203	64.86%
DISTRICT COURT	8,326	385	250	530	1,025	990	530	2,545	30.57%
PARKING CLERK	166	-	-	30	165	-	30	195	117.47%
SURCHARGE RMV	10,081	1,240	540	1,620	2,900	4,040	1,620	8,560	84.91%
DOG FINES	-	-	-	-	-	-	-	-	0.00%

Town of Hanover
FY19 Budget to Actual Revenues
1/31/19

Description	FY19 Estimated per Budget	Monthly Receipts			Quarter Ended 9/30/18	Quarter Ended 12/31/18	Quarter Ended 3/31/19	TOTAL REVENUE TO DATE	% Collected
		Nov	Dec	Jan					
LIBRARY FINES	-	-	-	-	583	-	-	583	0.00%
MOTOR VEHICLE FINES	62,102	7,366	5,381	3,240	23,175	21,737	3,240	48,151	77.54%
MV LEASE SURCHARGE	-	737	638	586	2,167	2,008	586	4,762	0.00%
MARIJUANA FINES	500	-	-	-	-	-	-	-	0.00%
BY LAW VIOLATIONS	-	-	-	-	100	-	-	100	0.00%
FALSE ALARMS - PUBLIC SAFETY	5,988	105	-	595	2,315	310	595	3,220	53.77%
SUBTOTAL	87,163	9,833	6,809	6,601	32,430	29,085	6,601	68,116	78.15%
EARNINGS ON INVESTMENTS	60,000	29,498	21,753	27,331	63,052	72,830	27,331	163,213	272.02%
MISCELLANEOUS REVENUE	125,000	-	-	-	-	-	-	-	-
SOLAR ENERGY CREDITS	-	3,967	-	-	1,817	3,967	-	5,784	-
MISC REV - DEBT REFUNDING	-	-	-	-	-	-	-	-	-
REFUND PRIOR YEAR EXPENSE	-	-	-	-	714	-	-	714	-
MISC RECURRING - MEDICAID REIMB	-	-	11,951	-	12,101	11,951	-	24,053	-
MISC NON-RECURRING	-	1,110	55	-	85	1,217	-	1,303	-
SUBTOTAL	125,000	5,077	12,006	-	14,717	17,136	-	31,853	-
Estimated State Receipts:									
SCHOOL AID CH 70	6,871,449	578,953	578,953	578,953	1,736,859	1,736,859	578,953	4,052,671	58.98%
SCHOOL AID TRANSPORTATION	-	-	-	-	-	-	-	-	-
CHARTER SCHOOL REIMBURSEMENT	68,292	1,872	2,206	2,206	11,869	5,950	2,206	20,025	29.32%
LOTTERY, BEANO, ETC CH29 S2D	2,116,228	182,524	182,524	182,524	547,572	547,572	182,524	1,277,668	60.37%
VETERANS BENEFITS CH115 S6	88,978	22,473	-	-	20,764	44,522	-	65,286	73.37%
ABATE TO VETS, BLIND & SURV SP	77,917	-	-	-	71,551	-	-	71,551	91.83%
ELD PERSONS CH967 ACTS OF 77	-	1,171	1,171	1,171	2,342	4,684	1,171	8,197	0.00%
ELECTION REIMBURSEMENT	-	-	-	-	4,100	-	-	4,100	0.00%
STATE OWNED LAND	6,846	631	631	631	1,893	1,893	631	4,417	64.52%
SUBTOTAL	9,229,710	787,624	765,485	765,485	2,396,950	2,341,480	765,485	5,503,915	59.63%
CONSTR OF SCHOOL PROJ CH 645	888,582	-	-	-	888,582	-	-	888,582	100.00%
Other Financing Sources:									
FREE CASH	650,000	-	-	-	650,000	-	-	650,000	100.00%
TRANS FROM SPECIAL REVENUE	1,313,947	-	-	-	1,313,947	-	-	1,313,947	100.00%
TRANS FROM CAPITAL PROJECT	-	-	-	-	-	-	-	-	0.00%
TRANS FROM ENTERPRISE	463,395	-	-	-	463,395	-	-	463,395	100.00%
TRANS FROM TRUST FUND	-	-	-	-	-	-	-	-	0.00%
TRANS FROM AGENCY FUND	-	-	-	-	-	-	-	-	0.00%
SUBTOTAL	2,427,342	-	-	-	2,427,342	-	-	2,427,342	100.00%
Total Revenue & OFS	61,604,632	2,493,820	1,245,231	10,425,488	17,575,778	13,341,473	10,425,488	41,342,740	67.11%

Town of Hanover
FY19 Budget to Actual Comparison
As of 1/31/19

		Original Budget	Monthly Expenditures			Quarter Ending 9/30/18	Quarter Ending 12/31/18	Quarter Ending 3/31/19	YTD Expenditures	Available Balance	% Used
			Nov	Dec	Jan						
General Government											
	Salaries										
	Town Manager	279,550	26,529	21,223	27,023	63,418	68,976	27,023	159,417	120,133	57.03%
	Total Salaries	279,550	26,529	21,223	27,023	63,418	68,976	27,023	159,417	120,133	57.03%
	Other Expenses										
	Town Manager	63,900	11,302	2,279	1,059	7,505	15,906	1,059	24,470	39,430	38.29%
	Legal Services	155,000	255	1,690	15,323	10,764	10,733	15,323	36,820	118,180	23.75%
	Central Office Supply	30,000	1,363	2,809	2,963	4,495	7,332	2,963	14,790	15,210	49.30%
	Total Other Expenses	248,900	12,921	6,777	19,345	22,763	33,972	19,345	76,080	172,820	30.57%
Finance											
	Salaries										
	Finance/Accounting	152,134	14,042	12,734	14,270	33,701	38,009	14,270	85,980	66,154	56.52%
	Assessors	137,092	11,253	5,884	7,586	27,398	26,269	7,586	61,253	75,839	44.68%
	Treasurer/Collector	268,004	26,058	22,846	26,551	62,538	69,750	26,551	158,839	109,166	59.27%
	Advisory Committee	2,500	-	-	-	-	-	-	-	2,500	0.00%
	Payroll/Benefits	102,733	9,508	7,606	10,005	22,818	24,720	10,005	57,543	45,190	56.01%
	Town Clerk	123,043	12,594	9,784	12,246	28,295	31,727	12,246	72,268	50,775	58.73%
	Elections & Town Meeting	25,000	16,215	380	36	9,544	16,806	36	26,386	(1,386)	105.54%
	Registrars	36,000	5,418	2,720	3,743	6,786	10,897	3,743	21,426	14,574	59.52%
	Total Salaries	846,506	95,087	61,953	74,436	191,079	218,179	74,436	483,694	362,812	57.14%
	Other Expenses										
	Finance/Accounting	10,400	565	515	1,210	1,444	1,550	1,210	4,203	6,197	40.42%
	Assessors	38,870	6,462	1,006	7	15,700	18,408	7	34,115	4,755	87.77%
	Treasurer/Collector	48,770	2,654	2,136	5,389	5,962	9,728	5,389	21,079	27,691	43.22%
	Advisory Committee	705	-	-	-	-	-	-	-	705	0.00%
	Payroll/Benefits	65,500	6,004	3,489	7,044	9,564	12,698	7,044	29,307	36,193	44.74%
	Town Clerk	7,780	413	3	875	776	428	875	2,078	5,702	26.71%
	Elections & Town Meeting	27,817	5,755	556	99	3,765	8,038	99	11,902	15,915	42.79%
	Registrars	6,700	108	664	2,988	187	929	2,988	4,104	2,596	61.25%
	Total Other Expenses	206,542	21,960	8,368	17,611	37,397	51,779	17,611	106,787	99,755	51.70%
Police Department											
	Salaries										
	Police	3,203,233	395,981	252,564	252,383	648,665	864,664	252,383	1,765,711	1,437,522	55.12%
	Communications	633,587	67,762	54,228	59,049	145,546	169,976	59,049	374,571	259,016	59.12%
	Total Salaries	3,836,820	463,742	306,792	311,431	794,212	1,034,639	311,431	2,140,282	1,696,538	55.78%
	Other Expenses										
	Police	199,998	10,000	7,952	9,399	32,687	40,522	9,399	82,607	117,391	41.30%
	Animal Control	4,761	151	536	65	332	716	65	1,114	3,647	23.39%
	Communications	68,392	1,809	1,391	1,075	11,138	8,300	1,075	20,513	47,879	29.99%
	Total Other Expenses	273,151	11,959	9,878	10,540	44,157	49,537	10,540	104,234	168,917	38.16%
Fire Rescue & EMS											
	Salaries										
	Fire	2,963,914	263,007	205,665	262,460	677,916	677,735	262,460	1,618,111	1,345,803	54.59%
	Total Salaries	2,963,914	263,007	205,665	262,460	677,916	677,735	262,460	1,618,111	1,345,803	54.59%

Town of Hanover
FY19 Budget to Actual Comparison
As of 1/31/19

	Original Budget	Monthly Expenditures			Quarter Ending 9/30/18	Quarter Ending 12/31/18	Quarter Ending 3/31/19	YTD Expenditures	Available Balance	% Used
		Nov	Dec	Jan						
Other Expenses										
Fire	276,791	33,945	18,036	11,916	66,939	73,823	11,916	152,677	124,114	55.16%
EMS	3,000	20	20	35	2,351	385	35	2,771	229	92.36%
Total Other Expenses	279,791	33,965	18,056	11,951	69,290	74,208	11,951	155,448	124,343	55.56%
Community Services										
Salaries										
Municipal Inspections	709,645	68,512	54,563	71,192	154,745	176,827	71,192	402,765	306,880	56.76%
Visiting Nurse Association	142,466	9,971	8,245	10,195	23,294	26,062	10,195	59,551	82,915	41.80%
Council on Aging	175,731	16,802	17,442	16,802	40,617	47,685	16,802	105,104	70,627	59.81%
Veterans Services	44,762	4,519	3,615	4,519	10,519	11,748	4,519	26,786	17,976	59.84%
John Curtis Library	429,638	37,831	33,830	38,958	86,375	101,444	38,958	226,777	202,861	52.78%
Parks & Recreation	76,706	7,336	4,962	6,310	22,503	17,534	6,310	46,347	30,359	60.42%
Total Salaries	1,578,948	144,970	122,656	147,975	338,054	381,300	147,975	867,330	711,618	54.93%
Other Expenses										
Municipal Inspections	43,500	5,439	2,966	3,980	5,662	12,341	3,980	21,982	21,518	50.53%
Visiting Nurse Association	1,500	-	100	-	-	100	-	100	1,400	6.67%
Council on Aging	49,686	4,562	3,419	3,945	7,347	13,432	3,945	24,724	24,962	49.76%
Veterans Services	129,750	11,778	12,303	10,254	32,030	34,083	10,254	76,367	53,383	58.86%
John Curtis Library	179,172	9,296	7,951	10,005	51,110	28,118	10,005	89,233	89,939	49.80%
Parks & Recreation	3,400	-	-	-	124	-	-	124	3,276	3.64%
Total Other Expenses	407,008	31,074	26,740	28,184	96,272	88,074	28,184	212,530	194,478	52.22%
Education										
Salaries & Expense	28,082,846	3,416,158	2,206,964	2,265,557	3,372,725	7,890,388	2,265,557	13,528,670	14,554,176	48.17%
SS Regional School Assessment	763,328	190,832	-	-	190,832	190,832	-	381,664	381,664	50.00%
Facilities										
Salaries										
Public Buildings	2,030,967	191,525	150,839	180,400	459,940	494,900	180,400	1,135,240	895,727	55.90%
Other Expenses										
Public Buildings	1,586,151	160,299	201,565	174,721	300,523	500,665	174,721	975,909	610,242	61.53%
DPW										
Salaries										
Administration	223,500	13,878	12,472	22,998	24,929	32,747	22,998	80,674	142,826	36.10%
Highway	444,210	44,646	37,815	42,770	105,488	117,916	42,770	266,174	178,036	59.92%
Public Grounds	411,407	38,007	28,850	35,908	94,328	99,010	35,908	229,246	182,161	55.72%
Transfer Station	247,745	22,920	16,497	22,887	58,854	57,937	22,887	139,678	108,067	56.38%
Total Salaries	1,326,862	119,452	95,633	124,563	283,599	307,609	124,563	715,771	611,091	53.94%
Other Expenses										
Administration	49,100	1,273	4,399	5,517	7,317	6,381	5,517	19,215	29,885	39.13%
Highway	282,685	20,169	29,367	19,003	20,753	64,317	19,003	104,073	178,612	36.82%
Street Lighting	64,000	5,286	5,222	5,582	9,100	15,891	5,582	30,573	33,427	47.77%
Public Grounds	90,171	23,769	6,484	10,398	34,204	34,642	10,398	79,244	10,927	87.88%
Transfer Station	782,660	91,322	69,974	62,425	123,399	220,628	62,425	406,451	376,209	51.93%

Town of Hanover
FY19 Budget to Actual Comparison
As of 1/31/19

	Original Budget	Monthly Expenditures			Quarter Ending 9/30/18	Quarter Ending 12/31/18	Quarter Ending 3/31/19	YTD Expenditures	Available Balance	% Used
		Nov	Dec	Jan						
Town Gas Pump	192,500	25,352	21,124	20,273	40,348	72,099	20,273	132,720	59,780	68.95%
Total Other Expenses	1,461,116	167,170	136,570	123,197	235,121	413,959	123,197	772,276	688,840	52.86%
Snow & Ice										
Salaries & Expenses										
Snow & Ice	550,000	47,454	23,714	65,089	590	171,504	65,089	237,183	312,817	43.12%
Townwide Expenses										
Workers Compensation Insurance	228,000	-	-	-	292,100	-	-	292,100	(64,100)	128.11%
Pension/Retirement	3,650,375	48,861	44,257	48,397	3,375,892	136,526	48,397	3,560,815	89,560	97.55%
Unemployment Insurance	85,000	-	2,530	575	9,622	2,891	575	13,088	71,912	15.40%
Health Insurance	3,857,022	288,699	286,877	300,832	1,151,163	866,274	300,832	2,318,269	1,538,753	60.11%
Life Insurance	10,000	1,012	-	848	1,107	1,526	848	3,481	6,519	34.81%
Education Benefits	6,500	-	-	-	-	-	-	-	6,500	0.00%
Medical	25,000	2,199	-	5,230	5,004	6,883	5,230	17,117	7,883	68.47%
Risk Management	259,900	1,531	13,422	-	240,757	20,863	-	261,620	(1,720)	100.66%
Town Audit	54,100	-	7,500	2,500	13,500	8,500	2,500	24,500	29,600	45.29%
Court Judgements	-	-	-	-	-	-	-	-	-	0.00%
	8,175,897	342,302	354,586	358,382	5,089,145	1,043,464	358,382	6,490,991	1,684,906	79.39%
Reserve Fund										
Reserve Fund	177,700	-	-	-	-	-	-	-	177,700	0.00%
Transfers										
Transfer to Town SLBB	50,000	-	-	-	50,000	-	-	50,000	-	100.00%
Transfer to School SLBB	50,000	-	-	-	50,000	-	-	50,000	-	100.00%
	100,000	-	-	-	100,000	-	-	100,000	-	100.00%
Debt Expense										
Bond Issuance Cost	10,000	-	-	-	-	-	-	-	10,000	0.00%
Principal	3,643,449	-	-	14,700	658,213	-	14,700	672,913	2,970,536	18.47%
Interest	1,244,518	441,048	-	416	187,888	441,048	416	629,352	615,166	50.57%
Other Interest	-	-	-	-	-	-	-	-	-	0.00%
Short term interest	464,233	-	-	-	-	-	-	-	464,233	0.00%
	5,362,200	441,048	-	15,116	846,101	441,048	15,116	1,302,265	4,059,935	24.29%
Total Operating Budget	60,438,197	6,181,454	3,957,979	4,217,983	13,113,132	14,132,768	4,217,983	31,463,883	28,974,314	52.06%