



TOWN OF HANOVER
550 HANOVER STREET, SUITE 29
HANOVER, MASSACHUSETTS 02339
781-826-5000 ext. 1084

Joe Colangelo
Town Manager

February 1, 2019
Monthly Update
Town of Hanover

Town Manager – The Town Manager presented the Fiscal Year 2020 operating budget. The line-item budget is available [here](#). The presentation is available [here](#).

Board of Selectmen – Some of the more noteworthy items before the Board of Selectmen included the following during the month of January:

- Approved the content for the Annual Town Meeting Warrant (see attachment at the end of this report)

The Board of Selectmen will discuss the following items of interest in the near future...

- Review responses to the Request for Proposal issued by the Board of Selectmen for Town Attorney services;
- Develop a Memorandum of Understanding (MOU) with Traggoth Companies for the proposal to turn Sylvester School into apartments, contingent on Town Meeting approval;

Public Works – The snow and ice season was relatively slow in January with one plowable storm and 7 salting runs. The 1/19-1/20 storm was somewhat challenging due to early wet snow requiring plowing, followed by heavy rains and plunging temperatures at the end of the storm with lingering snow showers. The ocean temperatures at the tail end of January are now 34 degrees in Nantucket Sound and approximately 40 degrees just off of Boston, somewhat lower than in December. Air temperatures have been lower than normal for January with 25 days below freezing and 9 days in the teens or single digits. The drop in ocean temperature is likely to turn more storms from rain events to snow events as the season progresses which is typical for this time of year.

In addition to responding to winter weather and helping the Water Distribution division repair water main breaks, the Highway division performed minor repairs to catch basins and signs, patched potholes, and performed maintenance to snow and ice equipment.

The public grounds division spent January assisting in the snow and ice efforts and water break repairs and performing tree and roadside brush work around town.

The water distribution division installed 18 meters in January. 2,328 meters are now radio read meters which is 46% of the meter inventory. The new meter count for FY 19 is 266. The division also responded to and repaired seven water breaks which is slightly higher than normal for a January, but temperatures have been colder than normal this year and the lack of snow to insulate the ground has resulted in deeper than normal frost which is the likely cause of the increased activity. Colleagues in other communities have reported similar increases in water break activity. The division also continued with ongoing backflow testing and leak detection activities.

The water treatment division performed normal operations of the Town's three water treatment plants in January. In addition, the division continued to rehabilitate valves and controls in the Broadway and Beal water treatment plants. Physical construction activities to reduce disinfection byproducts have also commenced. The division delivered 34.1 million gallons of water in January. The amount pumped in January of 2018 was 38.1 million gallons.



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(DPW) Plans for February:

February is typically the busiest month for snow and ice activity and as such the highway division will be responding to these events. In addition, the division will be patching potholes as necessary, repairing signs, and doing light maintenance to roads and drainage as well as preventive maintenance to snow and ice equipment.

The grounds division will be heavily involved in snow and ice activities, will continue to trim problem spots around town that will interfere with snow and ice operations, and will continue with planned tree removals as weather permits.

The water distribution division will be continuing with the installation of meters, leak detection, and the testing of backflow prevention devices as well as assisting with snow and ice activities.

The water treatment division expects to continue with preventive maintenance in treatment plants. In addition, construction of disinfection byproduct reduction systems is ongoing.

Buildings & Facilities –

Maintenance Division

- Center School turnover:
 - Significant time drains involving HVAC problems and door hardware/lock problems
 - Several septic line blockages had to be cleared
 - Several training sessions for department
- Sat 1/19/19: overnight snow operation for maintenance & custodial
- 1/21: deep freeze issues
- Replaced water heater in Fire Station 3.

Custodial Division

- Center School: Implemented new custodial plan for completed school.

Project Work

- Center School:
 - 1/25/19 Contractor completes Auditorium (seating installed); entire building now substantially complete.
 - 1/29/19: Meeting with security system designers, contractors, Hanover public safety officials, school district, and Facilities to hash out design and concerns with building security systems.
- Green Communities 2018: Lighting retrofits to LED completed in corridor & stairs areas of Middle School and in Facilities Building garage.
- Streetlights Project:
 - Purchase of streetlights from NGRID completed. Streetlights now under purview of DPW (all service to be referred to town electrical contractor)
 - Completed contract with Dagle Electric to retrofit streetlights to LED streetlights.
 - NGRID transitions streetlight invoicing from S-1 to S-5
- CPC meeting 1/29/19: Discussion of tennis courts reconstruction application. Large residents turnout; CPC amends application to make project an 8-court replacement, using post-tensioned concrete construction (original Facilities application had reduced court size to 6 courts for budget concerns), and then voted to approve the application.



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- Town Hall Air Conditioning (Capital article) – signed contract with Automatic Temperature Controls (ATC) to install air conditioning to front (historic) section of Town Hall. Construction to start late Feb.

Community Services Department

Council on Aging

- Steve Rollins our former Town Manager Performed it was great!
- We honored retiring members of the Friends of the Council on Aging on January 28th, these women have served tirelessly for anywhere from 7 to 30 years. We are very appreciative of the work they have done. Citations were given to all 4 from Congressman Keating's Office and Representative Decoste's Office with a special citation from Senator Brady for Dot Quinn. She has put in over 30 years of volunteerism at the Center. Other retiring members Elaine Crowley, Margaret Rooney, and Doreen Giodani.
- Monday Zumba Class at 4:30 started February 4th all are welcome, drop ins are fine, first 6 weeks are free to participants. This class will include toning.

Parks and Recreation

- The Ski Program is in full swing at Blue Hills with FACE.
- Planning is ongoing for the Summer Programming. Registration opened February 1st. Summer Programs will again be held at the Middle School, in a close partnership with the FACE program. Registration opens February 1.
- Field permit requests were collected on 10th. These requests will be reviewed and approved at the February Parks and Rec Committee Meeting.
- Working with DPW and Facilities to determine costs of field maintenance to assist with the renewal of the HYAA MOU. Gate responsibilities will be added to the MOU.

Veteran Services

- VSO Ben Quelle completed Annual Recertification for our Chapter 115 recipients.
- We are also working on ways to get the general population to understand the benefits available in hope of getting more people the services they need and deserve.
- The responsibilities for the Veteran's Memorial have been worked out between the VSO and DPW. There is an article going to Annual Town Meeting to finalize the name etc.



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Visiting Nurses

- The nurses are servicing approx. 207 residents per month with in-home visits, classes at housing sites, and other clinics around the town.
- We have added 2 additional Per Diem positions, which gives us access to 3 nurses to cover hours of the regular part time staff.
- Doreen is working with the Fire Department and other Departments within Community Services collecting information and data to assist the Fire Department in coming up with a proposal for Mobile Integrated Health Care. The objective of MIH is to provide the best services possible to our community by utilizing all department resources.

HCTV

- Both Verizon and Comcast contracts are finalized.
- We are still seeking innovative show ideas and stories.
- The Committee will be reviewing its charge and updating it for the future.
- The following 2 shows had been nominated for Mass Creator Awards in Boston on January 29th for Podcasts:
 - Drop the Light - Hanover Community Television
 - Destination Graduation - Hanover High School
- Destination Graduation brought home the Prize! Congrats to the HCTV crew and the students who participated in this podcast!

Finance Department– The FY19 Budget to Actual Revenue and FY19 Budget to Actual Expenditure Reports as of 12/31/18 are available at the end of this report.

Director of Finance/Treasurer Collector's Office

- The Advisory Committee is conducting its review of the Fiscal Year 2020 Operating Budget, on the following schedule:
 - February 13: Police Department
 - February 26: Fire Department and Library
 - March 6: School Department and Information Technology
 - March 13: Community Services, Community Development and Municipal Inspections, Facilities and Town Clerk
 - March 20: Department of Public Works and Finance
- The Treasurer Collector's Office experienced increased foot traffic at Town Hall, in addition to mail and internet payments and telephone inquiries, ahead of the Fiscal Year 2019 3rd Quarter real estate tax due date of February 4th.



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- On February 12th an interview committee consisting of representatives from the Board of Selectmen, Advisory Committee, and the public at large will be interviewing the four (4) financial services firms who are the finalists to be the Town's Other Post-Employment Benefits (OPEB) Trust Fund Investment Manager going forward.

Town Accountant's Office

- The Town Accountant and Director of Finance/Treasurer Collector are working over the next several weeks to update the many sections of the Town's 440 page submission to the Government Finance Officers Association's Distinguished Budget Presentation Awards program that must be updated for Fiscal Year 2020. On January 23rd the Town officially received news that it was awarded the Distinguished Budget Presentation Award for Fiscal Year 2019.
- The Town Accountant and Director of Finance/Treasurer Collector continue to work with the Town's audit firm on the FY2018 audit.

Assessing Office

- Abatement applications were due in the Assessing Office by February 1st from those taxpayers who believe their real estate was improperly assessed in Fiscal Year 2019. Senior citizen, veterans', legally blind, and Community Preservation Act exemption applications are due from taxpayers no later than April 1st.
- Through a partnership between the Taxation Aid Committee and the Affordable Housing Trust Fund, the existing \$1,000 tax exemption available to seniors with limited assets has been expanded. Single seniors making no more than \$30,000 annually, and married senior couples making no more than \$42,314 annually, are eligible for this tax exemption in Fiscal Year 2019.
- Joshua Adams was hired as the Town's new Assessing Technician, and begins work February 13.

Payroll and Benefits Office

- State Ethics Commission Conflict of Interest Certificates are required from every Town of Hanover employee (including volunteer board members) every two years; these are being collected now by the Payroll and Benefits Office from those employees who are currently on the two-year cycle.
- Calendar Year 2018 W-2 tax forms were mailed to all employees' homes on January 16.



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Board of Registrars of Voters

- The Registrars are in the midst of conducting the annual Town census. Residents are encouraged to return their census forms as soon as possible if they have not already done so.

Town Clerk's Office

- The Town Clerk, Assistant Town Clerk, and Election Workers are preparing for the Annual Town Meeting and Town Election. The May 11 Town Election ballot will have nine open seats as follows, for which nomination signatures are due in the Town Clerk's Office no later than March 22:

Town Clerk for a three-year term

Moderator for a one-year term

One member of the Board of Selectmen for a three-year term

One member of the School Committee for a three-year term

One member of the Board of Assessors for a three-year term

One member of the Board of Assessors for a two-year term

One member of the Planning Board for a five-year term

One Board of Health member for a three-year term

One Trustee of the Public Library for a three-year term

Advisory Committee

- The Advisory Committee is considering its recommendations on the Fiscal Year 2020 Operating Budget, subsequent to the Town Manager's proposed budget presentation at a joint meeting with the Board of Selectmen February 4.

Hanover Police Department –

- HPD responded to 1051 incidents which were generated as a result of 971 calls for service. The call types and volumes were typical to this time of the year and there was no increase in any particular type of call for service.
- The ECC was affected by the nationwide outage and technical difficulties that were experienced by the E911 system nationwide. This outage and sporadic technical difficulty was experienced in over 37 states including MA. It occurred from about 0230-1900 hours on 12/28/18. Upon learning of the outage Hanover Police-Fire-EMS units were notified. A CODE Red reverse message was placed early morning and over 5000 contacts were made alerting residents that in the event a 911 call did not go through, 781-826-2335 could be utilized to reach emergency services in Hanover. Police and Fire-EMS actively managed the ECC during this time period. The department is not aware of any calls for assistance which went unanswered. Nationally, the FCC is investigating the technical reason for the issue which is reported to be a defective network card.



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- A meeting was held with the administration of the CCS and partners in the Bethany House located at 369 Washington Street. Under the direction of Town Manager Colangelo, all the involved stakeholders were present. The number of calls for service, types of calls for service and the parking lot (private) issue was discussed. As a result of this meeting a police department liaison has been appointed and will meet on a regular basis with staff from the management company. Sgt. Derek Richards will serve in that capacity.
- A meeting was held along with HFD and CCS staff to address the issues faced by the emergency responders when faced with some students who have been causing disturbances and other non-social behavior which have required police/fire/ems intervention. Moving forward there will be a better means of communication between the school and emergency services regarding the potential for interaction with specific students. The goal will be for the CCS staff to provide some training to emergency responders staff regarding some of the issues faced when responding. These meetings are consistent with the departments problem solving community policing philosophy.
- The department continues participation in the traffic safety committee, coffee with a cop at the senior center and meetings regarding commercial and residential development in the community. Safety Officer Sgt. Kane worked on traffic related issues at the University Club on Washington Street regarding specific event requirements for traffic and safety. Work on the FY2020 budget and capital items continues.
- Members of the department instructed staff in ALICE active shooter training at the newly occupied Center School. The training involved staff recently transferred from the Sylvester School. The department continues to work on the safety systems in place at the newly renovated Center School.
- The ECC successfully applied for a grant from the state 911 Commission for Training of dispatchers and a support incentive grant for the operation of the ECC.

Hanover Fire Department – The Fire Department responded to 254 calls during the month of January. 64.7% of in Town calls were reached in 6 minutes or less.

There were 6 structure fires during the month.

- On January 7th a house under construction had a serious fire caused by spontaneous combustion. Rags that had been used to apply stain ignited and caused significant damage. Firefighters were able to confine the fire to the first floor.
- On January 14th there was a chimney fire at 152 Center Street and
- On January 15th there was a minor electrical fire at 579 Washington Street.
- On January 16th there was a minor stovetop fire at 405 Washington Street.
- On January 29th there was a chimney fire at 20 Sharon Drive.



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- On January 30th the department responded to a fire in a restaurant kitchen at 1415 Hanover St. The owner received minor burns while trying to extinguish the fire and was transported to the hospital for treatment.

Deputy Chief Cavallaro graduated from the Chief Fire Officer program on January 31st.

Training for the month of January included CPR recertification, LUCAS device review, glucometer in-service, N95 respiratory mask fit testing and stair/chair review for career firefighters. Call firefighters had a general orientation and familiarization with the ambulances.

Career firefighters also began completing required OSHA training on blood borne pathogens, hazard communications, heat stress, electrical safety and fall prevention.

Hanover Emergency Management worked on completing the FEMA storm reimbursement application for the March 2-3, 2018 Nor' Easter. The completed application must be filed by the end of February. The Town may receive 75% reimbursement for qualifying costs associated with the storm. It is estimated that Hanover's qualifying costs will be around \$30,000.

Department of Community Development & Municipal Inspections – On January 7, Justin DeBruin began his employment with the Town of Hanover as the Director of Community Development & Municipal Inspections.

Planning Board

Over the next 30 Days the Planning Board will review and discuss the following applications:

- **Case ID: TPL-18-23**, the applicant, 385 King Street, Buckley Associates, Inc. c/o Robert Buckley has applied for Special Permit and Limited Site Plan approval for the proposed redevelopment of the entrances to the building. The public hearing was closed on January 14, 2019. The Board approved the application on January 28, 2019.
- **Case ID: TPL-19-01**, the applicant, 1835 Washington Street, Chick-fil-A Inc., c/o Bohler Engineering has applied for Site Plan and Special Permit for the proposed demolition of the existing building and construction of a 4,900 SF restaurant. The Planning Board opened the public hearing on January 28, 2019. The applicant asked for a continuance to February 25, 2019 to receive comments from CEI.
- **Case ID: TPL-19-02**, the applicant, 999 Main Street, Orlando Marlave, applied for approval to remove and replace a stone wall on his property located along Main Street, a designated Scenic Road. The Planning Board opened the public hearing on January 28, 2019. The applicant asked for a continuance to February 25, 2019.
- **ANR: TPL-19-05**, the applicant is seeking an ANR for property at 1456 Hanover Street. The Planning Board will review this application on February 11, 2019.



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- The Cottage Cluster Zoning consultant, MAPC, presented cottage cluster zoning to the Planning Board and the public on January 14th. The Board and public had some questions regarding the proposal. MAPC was planning on incorporating those comments into the proposal and hosting another meeting with the subcommittee and then going back before the Planning Board at a later date.

Zoning Board of Appeals

Listed below are recent and upcoming cases that will be discussed and decided upon by the Zoning Board of Appeals:

- Case ID Z-18-10: the applicant I.D. Sign Group Inc. applied requesting a variance under section 7.2.C of the Hanover Sign Bylaws, from the allowed 15' to construct an 18' sign. The ZBA opened this hearing on 10/25/2018. The applicant and the ZBA agreed they would conduct a site visit. The applicant requested a continuance from the 12/12/2018 meeting and the 1/9/2019 meeting. The applicant has requested to withdraw their application without prejudice.
- Case ID Z-18-13: the applicant Richard Flanagan c/o Walter B. Sullivan, Sullivan & Comerford, P.C. is appealing a decision of the Building Inspector in which he denied a project at the referenced property needed a building permit. The project included construction of a tennis court and wall structure. The petition is requesting review of Section 2.100 and 12.000 of the Hanover Zoning Bylaws. This appeal is pursuant to Section 12.300 of the Hanover Zoning Bylaws. The ZBA opened the case on 1/9/2019. The ZBA conducted a site visit on January 29th and continued the meeting to February 25th.
- Case ID Z-19-1: the applicant PREP Hanover Real Estate, LLC applied requesting a variance from Hanover Zoning Bylaws Section 6.11.20.H from the thirty-five-foot (35') height and Section 7.110 three story height to allow for a fifty-three feet (53 ft.) four story multi-unit residential building. The applicant is also requesting a variance for the rate of development from 1.5% per year to build all 297 units as a single comprehensive development. The Board opened the public hearing on January 30, 2019. The applicant and the ZBA agreed they would conduct a site visit on February 7th, 2019 followed by a public hearing on Monday, February 11th, 2019.
- Case ID Z-19-02, the applicant, 1835 Washington Street, Chick-fil-A Inc., c/o Bohler Engineering has applied for variances for the proposed demolition of the existing building and construction of a 4,900 SF restaurant. The Zoning Board of Appeals opened the public hearing on January 28, 2019. The applicant asked for a continuance to February 25, 2019.



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Board of Health/Health Agent

The following are pertinent statistics from January:

- Phone calls: 150
- Walk-ins: 80
- Perc Tests: 5
- DW Permits: 8 new plans and 3 component repairs
- Septic Inspections: 25
- Food Inspections: 20
 - o One (1) new opening – Bon jour Café in Charles David
 - o One (1) emergency – West Hanover Pizzeria – Fryolater Fire

Additional information:

- Complaints: Cardinal Cushing Senior Housing – Beetle Bug issue – unfounded on-going complaint – 2 inspectors investigated and found nothing. Maintenance complaint – ceiling water mark. Broadway tenant complaint – Electrical bill and hook up of electricity to home.
- Rockland calls: Honey Bees, CBD Oil, and Fryolater for youth sports
- Camp: Nancy – report form completed and forwarded to DPH as required
- 4AB: Purchase reporting to Region 4ab prepared and sent
- Flu Shots: Still available
- Surveillance and Reporting: moderate case load for Nancy
- Tobacco Program: Kathleen held a luncheon meeting with all five (5) towns on the tobacco regulations and expectations for the Health Agents. Hanover serves as lead.
- Training: Housing – Prerequisites

Community Preservation Committee

- The Community Preservation Committee (CPC) met on January 16th to review applications. The Committee discussed the following three applications: High School Tennis Courts, North River Shipyard Marker Restoration, and the Town Wide Historic Survey.
- CPC voted to approve the North River Shipyard Marker Restorations and the Town Wide Historic Survey Phase III.
- CPC asked to continue the meeting regarding the application of the High School Tennis Courts to the following Wednesday January 23rd to allow the applicant to be present at the meeting to discuss the application. The Committee met on the 23rd and approved a revised application to allow for 8 courts rather than 6 to be built.

Conservation

- Fireworks Site Project- Strict security protocols remain in place for inland and water access, as well as entry from the bridge. In regard to continued work, Tetra Tech, Inc. notified the Conservation Office on 1/15/19 that the exploration of the waterbodies revealed metal and similar objects that require removal. The current Order of Conditions covers work to remove items that can be reached with equipment from above the bank. Additional permitting will be required for underwater removal.



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- Merchants Row- Work continues to be monitored at this site especially for clearance in the 35 ft. no-disturbance zone.
- 1775 Washington St.- National Grid Bridge replacement project- As per a title search provided by TRC, Inc., National Grid's engineering representative, their Notice of Intent plan locates the Hanover/Norwell town line in the original stream bed of the Third Herring Brook. As a result of a 1/10/19 site inspection, a Request for Determination of Applicability is pending for siting a temporary access way for a crane for delivery of the bridge pieces. All work to assemble and seat the bridge will take place in Norwell.
- 965 Washington St.- A Restoration Plan was received from ECR, Inc. for this site and is under review.
- 259 Main St. - A Notice of Intent application was filed and approved for the demolition and replacement of a single family dwelling with a shed and garage proposed at +100ft. from the BVW.
- 413 Whiting St. – Certificate of Compliance issuance.
- 766 Main St. – Certificate of Compliance issuance.
- 152 Mann's Dr. – A Request for Determination of Applicability for Minor Activities for the installation of a fence on a lawn up to the edge of a Bordering Vegetated Wetland.
- 163 River Rd.- A Request for Determination of Applicability for Minor Activities for the removal of 1 diseased Oak w/in 40 ft., and 6 storm damaged white pines that pose a hazard to the dwelling, 2 leaning at a 45 degree angle onto a third, which they have damaged. No stumping of trees near BVW and IVW is allowed.
- Off Webster St (adj. to #875).- A Request for Determination of Applicability for Minor Activities for general trail maintenance and the removal of hazardous trees in buffer to Bordering Vegetated Wetland with removal of root systems prohibited.
- 189 Mann's Dr. - As per a recent Enforcement Order, a plan is pending for the restoration of wetlands and buffer areas.
- 110 Brook Circle. – A Notice of Intent application was filed and approved for the demolition of a failed septic system. Work includes the installation of a new Tittle 5 rated residential septic disposal system with site work and erosion control materials within 25 ft. from an on-site Bordering Vegetated Wetland.
- 179 Deerfield Ln.- A Request for Determination of Applicability was filed and approved for the demolition of an attached residential wooden deck and the installation of a concrete knee-wall for a residential room addition proposed at 58 ft. from an on-site BVW with erosion control materials and limit of work proposed at 50 ft. from the BVW.
- 385 King St.- A Request for Determination of Applicability was filed and approved for the redesign of entrances and parking areas on this commercial site in compliance with ADA requirements. Erosion control materials and limit of work is proposed at 0 to 28 ft. from an on-site BVW.



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- 16 Stone Meadow Lane & 20 Ancestor Ave. - An Abbreviated Notice of Resource Area Delineation was filed and approved to determine and delineate resource areas on the associated wetlands.

Building Division

- Building has issued 52 permits to date for a total of \$13,662.48 and 62 inspections
- Plumbing has issued 27 permits to date for a total \$1825.00 and 44 inspections
- Gas has issued 20 permits to date for a total of \$1040.00 and 18 inspections
- Electrical has issued 32 permits to date for a total of \$2490.00 and 39 inspections
- The office received a total of 83 people at the counter
- The office received a total of 251 phone calls
- The project at Merchant Row is moving along and appears to be on schedule, the inspectors are making regular inspections as required. The project at the Center School is nearing completion. We are in the process of collecting all final sign offs and engineers field reports. Sconset Village is moving along and appears to be on schedule and have been issued 53 certificates of occupancy to date.

Affordable Housing Trust

Upcoming discussions and decisions from Affordable Housing Trust are listed below:

- The Affordable Housing Trust met on January 2nd. The Committee had previously discussed with Finance Director, Lincoln Heineman, possible ways the Affordable Housing Trust could help senior residents with housing matters. As such the Trust members made a motion to prefund \$50,000 to accept the taxation aid committee senior exemption under 41C &17D.
- The Trust will continue to further discuss the needs of the town regarding the upcoming 2020 census, so the town can proactively stay above the 10%. The Trust will continue to discuss large projects currently before or coming before the Town such as the mall and the Sylvester School. As well as discussing the RFP the Cardinal Cushing Center has released for 200 acres of land and the potential land behind the McGee property.

Passports

- In spite of the U.S. Government shut down the Passport Office continued to accept Passport applications through the month of January without interruption of service. As of January 31, 2019 routine turnaround time remains 4 – 6 weeks and expedited turnaround time 2 – 3 weeks.
- January is always an exceptionally busy Passport month due to February and April vacations and upcoming High School trips. As of January 31, 2019, the Passport Office handled approximately 747 contacts for the month of January. Contacts include applications filed, telephone calls and walk-in inquiries.



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- Operation of the Passport Office remains by appointment only and continues to provide the Passport Office staff with the flexibility it needs to control the flow of applicants and subsequently to reduce applicant waiting time greatly.

Licensing

- At their January 7, 2019 meeting, the BoS approved an amended Automatic Amusement License for Big Top Amusement reflecting a change in their inventory.
- In accordance with M.G.L. c. 138, § 10A, the Annual Report to the ABCC was submitted to the BoS on January 22nd for their approval and signature. The report was approved, signed and subsequently forwarded to the ABCC as required.
- The Auto Mart, Inc., a Class II Automobile Dealership, has filed an application for a Change of Ownership from Robert Brugnoli to Samuel Rizzitano. The application is currently in the Department Review process.
- Blazin Wings, Inc. dba Buffalo Wild Wings has filed a Multiple Transaction Application for their All Alcoholic Beverages Restaurant license. They are asking for a Change of Manager from Vadim Matveev to Christina Crocker, Change of Beneficial Interest and Change of Officer. The application is currently being reviewed by the Licensing Coordinator for completion.
- On January 29th, the ABCC approved the application for Transfer of an Alcoholic Beverages License (Packaged Goods Store) and Change of Location from 7-Eleven, 228 Columbia Rd. to MarketPlace Fine Wines & Brew (Previte's), 283 Columbia Rd previously approved by the BoS. The license will remain in the custody of the Licensing Coordinator until a Certificate of Occupancy is issued and all conditions have been satisfactorily met.
- On January 14th, an application was processed for The Family Crest Catering for a One-Day Special Alcoholic Beverages License for an event being held by the Friends of Hanover Music at the YMCA for an event being held on January 25th. The BoS approved the application on January 22nd.



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Year to Date Revenues (Through December 31, 2018)

Description	FY19 Estimated per Budget	Monthly Receipts			Quarter Ended 9/30/18	Quarter Ended 12/31/18	TOTAL REVENUE TO DATE	% Collected
		Oct	Nov	Dec				
Property Taxes:								
PERSONAL PROPERTY TAXES	1,363,070	183,390	12,391	1,979	261,783	197,760	459,542	33.71%
REAL ESTATE TAXES	44,072,610	8,415,565	1,436,126	331,150	10,868,591	10,182,841	21,051,432	47.77%
TAX LIENS REDEEMED		12,365	-	1,229	72,792	13,593	86,385	
DEFERRED LIENS REDEEMED					-	-	-	
ROLL BACK TAXES					-	-	-	
PRO RATA TAXES					-	-	-	
SALE OF FORECLOSURES		-	-	-	-	-	-	
SUBTOTAL	45,435,680	8,611,320	1,448,516	334,358	11,203,166	10,394,194	21,597,360	47.53%
Local Receipts:								
MOTOR VEHICLE EXCISE	2,357,658	82,862	82,027	32,851	231,128	197,740	428,868	18.19%
BOAT EXCISE TAXES	750	13	20	13	431	45	476	63.40%
SUBTOTAL	2,358,408	82,874	82,047	32,863	231,559	197,785	429,344	18.20%
P&I - PROPERTY TAXES		5,479	4,329	4,601	17,865	14,410	32,275	
P&I - MVE		2,026	1,358	554	4,507	3,939	8,446	
P&I - BOAT EXCISE		1	1	1	3	3	6	
P&I - TAX LIENS		3,840	-	3,192	24,404	7,032	31,436	
SUBTOTAL	120,000	11,346	5,689	8,348	46,779	25,383	72,163	60.14%
PAYMENTS IN LIEU OF TAXES	-	-	-	-	-	-	-	
TOWN CLERK FEES	1,063	85	124	90	154	299	452	42.55%
MLC FEES	23,715	1,550	1,950	1,000	5,050	4,500	9,550	40.27%
TREASURER DEMANDS & FEES	35,131	3,666	1,990	1,585	10,255	7,241	17,496	49.80%
PAYROLL - COBRA FEES	-	2,355	2,355	2,355	4,611	7,066	11,677	0.00%
SEALER OF WEIGHTS FEES	7,782	2,400	3,100	835	2,065	6,335	8,400	107.94%
TRANSFER STATION FEES	94,400	11,433	6,091	8,499	28,447	26,023	54,470	57.70%



TOWN OF HANOVER
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 781-826-5000 ext. 1084

Joe Colangelo
 Town Manager

BOARD OF HEALTH FEES		26,504	900	1,200	900	6,900	3,000	9,900	37.35%
DEPUTY TAX COLLECTOR FEES	-	-	-	-	-	17	-	17	0.00%
STREET OPENINGS	3,868	300	-	-	-	600	300	900	23.27%
OFF DUTY DETAIL ADMIN FEES		31,939	8,859	6,489	3,277	21,653	18,625	40,278	126.11%
PASSPORT FEES		38,735	2,440	3,735	1,790	10,815	7,965	18,780	48.48%
SELECTMEN FEES	-	-	-	30,650	(30,650)	100	-	100	0.00%
TREASURER/COLLECTOR FEES	-	50	75	50	250	-	175	425	0.00%
BOARD OF ASSESSOR FEES	-	-	-	-	-	-	-	-	0.00%
CONSERVATION FEES		13,139	3,318	244	570	3,413	4,131	7,544	57.41%
PLANNING BOARD FEES		21,632	-	530	-	16,828	530	17,358	80.24%
ZONING BOARD OF APPEALS FEES	4,446	-	839	-	537	-	839	1,376	30.95%
POLICE DEPARTMENT FEES	-	465	525	465	1,285	-	1,455	2,740	0.00%
ANIMAL CONTROL FEES	-	-	40	-	80	-	40	120	0.00%
SCHOOL DEPARTMENT FEES	-	-	25	-	55	-	25	80	0.00%
FIRE DEPARTMENT FEES	-	-	-	-	-	-	-	-	0.00%
DPW FEES	-	-	-	-	-	-	-	-	0.00%
LIBRARY FEES	-	-	130	-	550	-	130	680	0.00%
BUILDING DEPARTMENT FEES	3,568	200	600	200	700	-	1,000	1,700	47.65%
SUBTOTAL		305,922	38,021	60,692	(9,035)	114,365	89,678	204,043	66.70%
RENTAL/LEASE RECEIPTS		36,150	3,308	-	3,308	9,730	6,615	16,346	45.22%
ALCOHOLIC BEVERAGE LICENSES		42,000	40	20,200	27,000	750	47,240	47,990	114.26%
SELECTMEN LICENSES		13,260	-	4,800	7,400	200	12,200	12,400	93.51%
DOG LICENSES	8,518	195	155	120	405	-	470	875	10.27%
BOARD OF HEALTH LICENSES	3,740	75	1,575	825	-	-	2,475	2,475	66.18%
TOWN CLERK LICENSES		15,343	510	2,550	1,160	4,030	4,220	8,250	53.77%
CLERK GAS STATION PERMITS	-	-	-	-	-	-	-	-	0.00%
POLICE PERMITS	3,719	450	263	588	1,663	-	1,300	2,963	79.66%
FIRE PERMITS		17,621	1,630	2,220	1,020	4,820	4,870	9,690	54.99%
BUILDING PERMITS		285,202	12,474	12,147	15,034	103,274	39,655	142,928	50.11%
PLUMBING PERMITS		30,278	3,390	1,890	2,585	8,925	7,865	16,790	55.45%
GAS PERMITS		11,820	2,105	1,540	975	3,830	4,620	8,450	71.49%
WIRING PERMITS		48,462	6,048	3,720	3,720	14,115	13,488	27,603	56.96%
BOARD OF SELECTMEN PERMITS	-	-	-	-	-	-	-	-	0.00%



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BOARD OF HEALTH PERMITS	50,712	6,190	13,785	8,910	5,095	28,885	33,980	67.00%
SUBTOTAL	530,675	33,108	64,844	69,336	147,106	167,288	314,394	59.24%
DISTRICT COURT	8,326	355	385	250	1,025	990	2,015	24.20%
PARKING CLERK	166	-	-	-	165	-	165	99.40%
SURCHARGE RMV	10,081	2,260	1,240	540	2,900	4,040	6,940	68.84%
DOG FINES	-	-	-	-	-	-	-	0.00%
LIBRARY FINES	-	-	-	-	583	-	583	0.00%
MOTOR VEHICLE FINES	62,102	8,990	7,366	5,381	23,175	21,737	44,911	72.32%
MV LEASE SURCHARGE	-	634	737	638	2,167	2,008	4,175	0.00%
MARIJUANA FINES	500	-	-	-	-	-	-	0.00%
BY LAW VIOLATIONS	-	-	-	-	100	-	100	0.00%
FALSE ALARMS - PUBLIC SAFETY	5,988	205	105	-	2,315	310	2,625	43.84%
SUBTOTAL	87,163	12,444	9,833	6,809	32,430	29,085	61,515	70.57%
EARNINGS ON INVESTMENTS	60,000	21,579	29,498	21,753	63,052	72,830	135,882	226.47%
MISCELLANEOUS REVENUE	125,000	-	-	-	-	-	-	-
SOLAR ENERGY CREDITS	-	-	3,967	-	1,817	3,967	5,784	-
MISC REV - DEBT REFUNDING	-	-	-	-	-	-	-	-
REFUND PRIOR YEAR EXPENSE	-	-	-	-	714	-	714	-
MISC RECURRING - MEDICAID REIMB	-	-	-	11,951	12,101	11,951	24,053	-
MISC NON-RECURRING	-	52	1,110	55	85	1,217	1,303	-
SUBTOTAL	125,000	52	5,077	12,006	14,717	17,136	31,853	-
Estimated State Receipts:								
SCHOOL AID CH 70	6,871,449	578,953	578,953	578,953	1,736,859	1,736,859	3,473,718	50.55%
SCHOOL AID TRANSPORTATION	-	-	-	-	-	-	-	-
CHARTER SCHOOL REIMBURSEMENT	68,292	1,872	1,872	2,206	11,869	5,950	17,819	26.09%
LOTTERY, BEANO, ETC	2,116,228	182,524	182,524	182,524	547,572	547,572	1,095,144	51.75%
CH29 S2D VETERANS BENEFITS	88,978	22,049	22,473	-	20,764	44,522	65,286	73.37%
CH115 S6 ABATE TO VETS, BLIND & SURV SP	77,917	-	-	-	71,551	-	71,551	91.83%
ELD PERSONS CH967 ACTS OF 77	-	2,342	1,171	1,171	2,342	4,684	7,026	0.00%
ELECTION REIMBURSEMENT	-	-	-	-	4,100	-	4,100	0.00%
STATE OWNED LAND	6,846	631	631	631	1,893	1,893	3,786	55.30%



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SUBTOTAL	9,229,710	788,371	787,624	765,485	2,396,950	2,341,480	4,738,430	51.34%
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CONSTR OF SCHOOL PROJ CH 645	888,582	-	-	-	888,582	-	888,582	100.00%
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Other Financing Sources:								
FREE CASH	650,000				650,000	-	650,000	100.00%
TRANS FROM SPECIAL REVENUE	1,313,947				1,313,947	-	1,313,947	100.00%
TRANS FROM CAPITAL PROJECT	-			-		-	-	0.00%
TRANS FROM ENTERPRISE	463,395				463,395	-	463,395	100.00%
TRANS FROM TRUST FUND	-			-		-	-	0.00%
TRANS FROM AGENCY FUND	-			-		-	-	0.00%
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SUBTOTAL	2,427,342	-	-	-	2,427,342	-	2,427,342	100.00%
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Total Revenue & OFS	61,604,632	9,602,422	2,493,820	1,245,231	17,575,778	13,341,473	30,917,252	50.19%



TOWN OF HANOVER
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 Town Manager

Year to Date Expenditures (Through December 31, 2018)

	Original Budget	Monthly Expenditures			Quarter Ending 9/30/18	Quarter Ending 12/31/18	YTD Expenditures	Available Balance	% Used
		Oct	Nov	Dec					
General Government									
Salaries									
Town Manager	279,550	21,223	26,529	21,223	63,418	68,976	132,394	147,156	47.36 %
Total Salaries	279,550	21,223	26,529	21,223	63,418	68,976	132,394	147,156	47.36 %
Other Expenses									
Town Manager	63,900	2,325	11,302	2,279	7,505	15,906	23,411	40,489	36.64 %
Legal Services	155,000	8,789	255	1,690	10,764	10,733	21,497	133,503	13.87 %
Central Office Supply	30,000	3,160	1,363	2,809	4,495	7,332	11,827	18,173	39.42 %
Total Other Expenses	248,900	14,274	12,921	6,777	22,763	33,972	56,735	192,165	22.79 %
Finance									
Salaries									
Finance/Accounting	152,134	11,234	14,042	12,734	33,701	38,009	71,710	80,424	47.14 %
Assessors	137,092	9,132	11,253	5,884	27,398	26,269	53,667	83,425	39.15 %
Treasurer/Collector	268,004	20,846	26,058	22,846	62,538	69,750	132,288	135,717	49.36 %
Advisory Committee	2,500	-	-	-	-	-	-	2,500	0.00 %
Payroll/Benefits	102,733	7,606	9,508	7,606	22,818	24,720	47,538	55,195	46.27 %
Town Clerk	123,043	9,349	12,594	9,784	28,295	31,727	60,022	63,021	48.78 %
Elections & Town Meeting	25,000	211	16,215	380	9,544	16,806	26,350	(1,350)	105.4 %
Registrars	36,000	2,760	5,418	2,720	6,786	10,897	17,683	18,317	49.12 %
Total Salaries	846,506	61,138	95,087	61,953	191,079	218,179	409,258	437,248	48.35 %
Other Expenses									
Finance/Accounting	10,400	470	565	515	1,444	1,550	2,994	7,406	28.79 %
Assessors	38,870	10,939	6,462	1,006	15,700	18,408	34,108	4,762	87.75 %
Treasurer/Collector	48,770	4,938	2,654	2,136	5,962	9,728	15,690	33,080	32.17 %
Advisory Committee	705	-	-	-	-	-	-	705	0.00 %
Payroll/Benefits	65,500	3,206	6,004	3,489	9,564	12,698	22,262	43,238	33.99 %
Town Clerk	7,780	12	413	3	776	428	1,203	6,577	15.47 %
Elections & Town Meeting	27,817	1,727	5,755	556	3,765	8,038	11,803	16,014	42.43 %



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Registrars	6,700	158	108	664	187	929	1,116	5,584	16.65
									%
Total Other Expenses	206,542	21,451	21,960	8,368	37,397	51,779	89,176	117,366	43.18
									%

Police Department

Salaries

Police	3,203,233	216,119	395,981	252,564	648,665	864,664	1,513,329	1,689,904	47.24
									%
Communications	633,587	47,986	67,762	54,228	145,546	169,976	315,522	318,065	49.80
									%
Total Salaries	3,836,820	264,105	463,742	306,792	794,212	1,034,639	1,828,851	2,007,969	47.67
									%

Other Expenses

Police	199,998	22,570	10,000	7,952	32,687	40,522	73,208	126,790	36.60
									%
Animal Control	4,761	29	151	536	332	716	1,048	3,713	22.02
									%
Communications	68,392	5,101	1,809	1,391	11,138	8,300	19,438	48,954	28.42
									%
Total Other Expenses	273,151	27,700	11,959	9,878	44,157	49,537	93,694	179,457	34.30
									%

Fire Rescue & EMS

Salaries

Fire	2,963,914	209,062	263,007	205,665	677,916	677,735	1,355,651	1,608,263	45.74
									%
Total Salaries	2,963,914	209,062	263,007	205,665	677,916	677,735	1,355,651	1,608,263	45.74
									%

Other Expenses

Fire	276,791	21,842	33,945	18,036	66,939	73,823	140,762	136,029	50.85
									%
EMS	3,000	345	20	20	2,351	385	2,736	264	91.19
									%
Total Other Expenses	279,791	22,187	33,965	18,056	69,290	74,208	143,497	136,294	51.29
									%

Community Services

Salaries

Municipal Inspections	709,645	53,753	68,512	54,563	154,745	176,827	331,573	378,072	46.72
									%
Visiting Nurse Association	142,466	7,846	9,971	8,245	23,294	26,062	49,356	93,110	34.64
									%
Council on Aging	175,731	13,442	16,802	17,442	40,617	47,685	88,302	87,429	50.25
									%
Veterans Services	44,762	3,615	4,519	3,615	10,519	11,748	22,267	22,495	49.75
									%
John Curtis Library	429,638	29,783	37,831	33,830	86,375	101,444	187,819	241,819	43.72
									%
Parks & Recreation	76,706	5,237	7,336	4,962	22,503	17,534	40,037	36,669	52.20
									%
Total Salaries	1,578,948	113,675	144,970	122,656	338,054	381,300	719,354	859,594	45.56
									%



TOWN OF HANOVER
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Joe Colangelo
Town Manager

Other Expenses									
Municipal Inspections	43,500	3,936	5,439	2,966	5,662	12,341	18,003	25,497	41.39
Visiting Nurse Association	1,500	-	-	100	-	100	100	1,400	6.67%
Council on Aging	49,686	5,452	4,562	3,419	7,347	13,432	20,779	28,907	41.82
Veterans Services	129,750	10,002	11,778	12,303	32,030	34,083	66,113	63,637	50.95
John Curtis Library	179,172	10,872	9,296	7,951	51,110	28,118	79,228	99,944	44.22
Parks & Recreation	3,400	-	-	-	124	-	124	3,276	3.64%
Total Other Expenses	407,008	30,261	31,074	26,740	96,272	88,074	184,346	222,662	45.29
Education									
Salaries & Expense	28,082,846	2,267,267	3,416,158	2,206,964	3,372,725	7,890,388	11,263,113	16,819,733	40.11
SS Regional School Assessment	763,328	-	190,832	-	190,832	190,832	381,664	381,664	50.00
Facilities									
Salaries									
Public Buildings	2,030,967	152,536	191,525	150,839	459,940	494,900	954,839	1,076,128	47.01
Other Expenses									
Public Buildings	1,586,151	138,801	160,299	201,565	300,523	500,665	801,188	784,963	50.51
DPW									
Salaries									
Administration	223,500	6,397	13,878	12,472	24,929	32,747	57,676	165,824	25.81
Highway	444,210	35,455	44,646	37,815	105,488	117,916	223,404	220,806	50.29
Public Grounds	411,407	32,153	38,007	28,850	94,328	99,010	193,338	218,069	46.99
Transfer Station	247,745	18,520	22,920	16,497	58,854	57,937	116,791	130,954	47.14
Total Salaries	1,326,862	92,525	119,452	95,633	283,599	307,609	591,208	735,654	44.56
Other Expenses									
Administration	49,100	709	1,273	4,399	7,317	6,381	13,698	35,402	27.90
Highway	282,685	14,780	20,169	29,367	20,753	64,317	85,070	197,615	30.09
Street Lighting	64,000	5,383	5,286	5,222	9,100	15,891	24,991	39,009	39.05
Public Grounds	90,171	4,390	23,769	6,484	34,204	34,642	68,846	21,325	76.35



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Transfer Station	782,660	59,332	91,322	69,974	123,399	220,628	344,026	438,634	43.96%
Town Gas Pump	192,500	25,624	25,352	21,124	40,348	72,099	112,448	80,052	58.41%
Total Other Expenses	1,461,116	110,218	167,170	136,570	235,121	413,959	649,079	812,037	44.42%

Snow & Ice

Salaries & Expenses

Snow & Ice	550,000	100,337	47,454	23,714	590	171,504	172,095	377,905	31.29%
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Townwide Expenses

Workers Compensation Insurance	228,000	-	-	-	292,100	-	292,100	(64,100)	128.11%
Pension/Retirement	3,650,375	43,408	48,861	44,257	3,375,892	136,526	3,512,418	137,957	14.72%
Unemployment Insurance	85,000	361	-	2,530	9,622	2,891	12,513	72,487	52.31%
Health Insurance	3,857,022	290,698	288,699	286,877	1,151,163	866,274	2,017,437	1,839,586	26.34%
Life Insurance	10,000	514	1,012	-	1,107	1,526	2,634	7,366	0.00%
Education Benefits	6,500	-	-	-	-	-	-	6,500	47.55%
Medical	25,000	4,684	2,199	-	5,004	6,883	11,887	13,113	100.6%
Risk Management	259,900	5,910	1,531	13,422	240,757	20,863	261,620	(1,720)	40.67%
Town Audit	54,100	1,000	-	7,500	13,500	8,500	22,000	32,100	0.00%
Court Judgements	-	-	-	-	-	-	-	-	75.01%
	8,175,897	346,576	342,302	354,586	5,089,145	1,043,464	6,132,609	2,043,288	%

Reserve Fund

Reserve Fund	177,700	-	-	-	-	-	-	177,700	0.00%
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Transfers

Transfer to Town SLBB	50,000	-	-	-	50,000	-	50,000	-	100.00%
Transfer to School SLBB	50,000	-	-	-	50,000	-	50,000	-	100.00%
	100,000	-	-	-	100,000	-	100,000	-	0%

Debt Expense

Bond Issuance Cost	10,000	-	-	-	-	-	-	10,000	0.00%
Principal	3,643,449	-	-	-	658,213	-	658,213	2,985,236	18.07%
Interest	1,244,518	-	441,048	-	187,888	441,048	628,936	615,582	50.54%
Other Interest	-	-	-	-	-	-	-	-	0.00%



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Short term interest	464,233	-	-	-	-	-	-	464,233	0.00%
	5,362,200	-	441,048	-	846,101	441,048	1,287,149	4,075,051	24.00%
Total Operating Budget	60,438,197	3,993,335	6,181,454	3,957,979	13,113,132	14,132,768	27,245,900	33,192,297	45.08%

ARTICLES FOR ANNUAL TOWN MEETING WARRANT
Monday, May 6, 2019

ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2019, or take any other action relative thereto.

Treasurer/Collector
Finance Director

ARTICLE 4. AUTHORIZE TREASURER TO DISPOSE OF TAX TITLE LAND

To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Treasurer/Collector
Board of Selectmen

ARTICLE 5. ENTER INTO COMPENSATING BALANCE AGREEMENTS

To see if the Town will vote to authorize its Treasurer/Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2019, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Treasurer/Collector

ARTICLE 6. ASSUME LIABILITY TO ALLOW STATE DEP WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

ARTICLE 7. SET PAY FOR ELECTIVE OFFICERS

To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk: \$_____ annually
Moderator: \$100 for Annual Town Meeting
\$100 for Special Town Meeting

Advisory Committee
Town Manager

ARTICLE 8. SCHOOL SICK LEAVE BUYBACK FUND

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Town Manager

ARTICLE 9. TOWN SICK LEAVE BUYBACK FUND

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee
Town Manager

ARTICLE 10. APPROPRIATE CPC REVENUES FOR FY2020

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2020 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing;
- IV. 5% of the said revenues to be set aside for administrative expenses; and
- V. the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B;

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

ARTICLE 11. GENERAL FUND OPERATING BUDGET

To see if the Town will vote to appropriate \$_____ for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of from the Cemetery Graves & Foundations account, and transfer the sum of \$_____

from the Sale of Cemetery Lots account, and transfer the sum of \$_____ from the Title V Betterment Program, and transfer the sum of \$_____ from the Ambulance Receipt Reserved account and raise \$_____ from the 2020 Tax Levy, or take any other action relative thereto.

<i>Summary of Vote</i>	
General Government:	
Salaries	
Expenses	
Finance Department:	
Salaries	
Expenses	
Community Services:	
Salaries	
Expenses	
Police:	
Salaries	
Expenses	
Fire:	
Salaries	
Expenses	
Hanover Public Schools	
Other Education - South Shore Vocational	
Public Works:	
Salaries	
Expenses	
Facilities:	
Salaries	
Expenses	
Snow & Ice	
Debt	
Town Wide Expenses	
Transfers	
Total General Fund Operating Budget	
Free Cash	
Indirect Costs	
Cemetery Graves & Foundations	
Sale of Cemetery Lots	
Title V Receipts Reserved Account	
Ambulance Receipt Reserved Account	
<i>Less Total Transfers</i>	

To be raised by the 2020 Tax Levy	

Advisory Committee
Town Manager

ARTICLE 12. WATER ENTERPRISE BUDGET

To see if the Town will vote to appropriate \$_____ from Water Enterprise receipts to defray Water Enterprise direct costs and that \$_____ as appropriated in the General Fund Operating Budget, be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	
Other Expenses	
Debt Service	
Appropriate for Direct Costs	
Indirect Costs - Reimburse General Fund for Shared Expenses	
Total Cost - Water Enterprise	

Advisory Committee
Town Manager

ARTICLE 13. PUBLIC SAFETY EMPLOYEE TRAINING

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money, for public safety employee training, or take any other action relative thereto.

Town Manager

ARTICLE. 14 APPROPRIATE FUNDS – POLICE VEHICLES

To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$130,000.00 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase and equipping of two marked police vehicles and one unmarked police vehicle and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Chief of Police
Town Manager

ARTICLE 15. ACCEPT CHAPTER 90 ROAD GRANT MONIES

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway

Department, or take any other action relative thereto.

Board of Selectmen
Town Manager
Director of Public Works

ARTICLE ESTABLISH REGISTRATION FEES TOWN CLERK OFFICE (as revised 1-30-19)

To see if the Town will vote to establish a fee for the registration of certain professions and occupations in the Office of the Town Clerk, as follows, or take any other action relative thereto.

Electrologist	\$25.00
Osteopath	\$25.00
Optometrist	\$25.00
Podiatrist/Chiropodist	\$25.00
Physician	\$25.00

Town Clerk

ARTICLE TRANSFER SYLVESTER SCHOOL PROPERTY

(2/3 Town Meeting Vote required - abandonment of rights in property)

To see if the Town will vote, pursuant to M.G.L. c. 40, §15A of the Massachusetts General Laws, to transfer from the _____ (insert how the property is currently held, (i.e., Hanover School Committee)) to the Town of Hanover, acting by and through its Board of Selectmen for _____ (insert the purposes for which it will be held, i.e., general municipal purposes, sale, etc.) purposes, the care, custody, management and control of the so-called Sylvester School, located at 195 Hanover Street, Massachusetts, containing _____ (Insert acreage) acres of land and all buildings and structures thereupon, as shown on the Town of Hanover Assessors' Map ___, Sheet ___ as Lot ___ (need property information); and further to authorize the School Committee and the Board of Selectmen to take any action required to obtain any approval necessary to accomplish the purposes of this article; or take any other action relative thereto.

If the Town then intends to sell or otherwise dispose of the property, another article will be needed

ARTICLE SELL SYLVESTER SCHOOL PROPERTY

(2/3 Town Meeting Vote required – abandonment of rights in realty)

To see if the Town will vote, pursuant to M.G.L. c. 40, §15 of the Massachusetts General Laws, to sell or otherwise dispose of the so-called Sylvester School, located at 195 Hanover Street, Hanover, Massachusetts, containing _____ acres of land and all buildings and structures thereupon, as shown on the Town of Hanover Assessors' Map ___, Sheet ___ as Lot ___ (insert property information), in accordance with all applicable laws, rules, and regulations, including, without limitation, M.G.L. c. 30B, §16; and further to authorize the School Committee and the Board of Selectmen to take any action required to obtain any approval necessary to accomplish the purposes of this article; or take any other action relative thereto.

ARTICLE NAMING VETERANS MEMORIAL

To see if the Town will vote to accept the official naming from the Hanover Veterans Garden to the Hanover Veterans Memorial, or take any other action relative thereto. On May 17th, 2018, by way of a letter signed and sent to the Town Moderator and Town Clerk, the Hanover Memorial Committee concluded their duties. Although a dedication ceremony was performed on November 11th, 2017, Hanover bylaw 3-2 “Procedures at Town Meeting”, section 17 (established May 3rd, 2010) states that “The naming and dedication of any public grounds, facility, or building, including Memorial Plaques, can only take place with the approval of Town meeting”.

Hanover American Legion Post #149

ARTICLE APPROPRIATE FUNDS – MULTI-USE RECREATIONAL FACILITY

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation Act), and the Hanover General Bylaws, Section 4-19, to appropriate \$668,000.00 U.S. dollars, from the Town’s Community Preservation Fund (CPF) for the reconstruction of eight tennis courts located at the High School. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Facilities Engineering Manager
Community Preservation Committee

ARTICLE APPROPRIATE FUNDS – INVENTORY OF HISTORICAL AND CULTURAL RESOURCES

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$31,250 dollars, from the Town’s Community Preservation Fund (CPF) to “to support phase III of the community-wide inventory of historical and cultural resources in the town of Hanover”. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee
Historical Commission

ARTICLE ESTABLISH ANNUAL FEE FOR FARMER-BREWERY ALCOHOLIC BEVERAGE LICENSE

To see if the Town will vote to establish a fee of \$500 annually for Farmer-Brewery Alcoholic Beverage Licenses issued by the Board of Selectmen under the authorization of M.G.L. c. 138, § 19C.

Board of Selectmen
Town Manager

ARTICLE APPROPRIATE FUNDS – SHIPYARD MARKERS

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$8,800 dollars, from the Town's Community Preservation Fund (CPF) for the reconstruction of the two historical shipyard markers along the North River. The described application shall be completed within the scope approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Hanover Historical Commission
Community Preservation Committee

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