

FY 24 CDMI

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**ZERO BASED BUDGET**

In 2007 CDMI had 7 Administrative Assistants.

2 – Building Department

2.5 – Board of Health

1 – Conservation

1 – Planning Office

.5 – Zoning Board of Appeals

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In 2023 CDMI has 2.5 Administrative Assistants

1 – Building Department

1.5 – Board of Health



## **Any turnover in current staff could cause:**

- Delays with lot releases
- Delays with obtaining Certificates of Compliance
- Delays with inspections
- Delays with Zoning determinations
- Constructive Approval due to applications not being acted on in a timely manner.
- Employee Morale – consistently being reactive rather than pro-active
- Residents and contractors will become frustrated when phone calls are not answered or returned.

## **Planning Office**

Two years ago the Town went without a Town Planner for one year due to budget cuts. Many residents and business owners voiced their frustration with the absence of a Town Planner. The Town Planner position is currently staffed with a well qualified part-time person. With the likelihood of large projects coming in from St. Mary's, the Interchange area, the MBTA Multi-Family Zoning Act and others, not to mention the day-to-day operation of the office, a full-time qualified person is needed. Currently the office functions without an Administrative Assistant due to job turnover.