

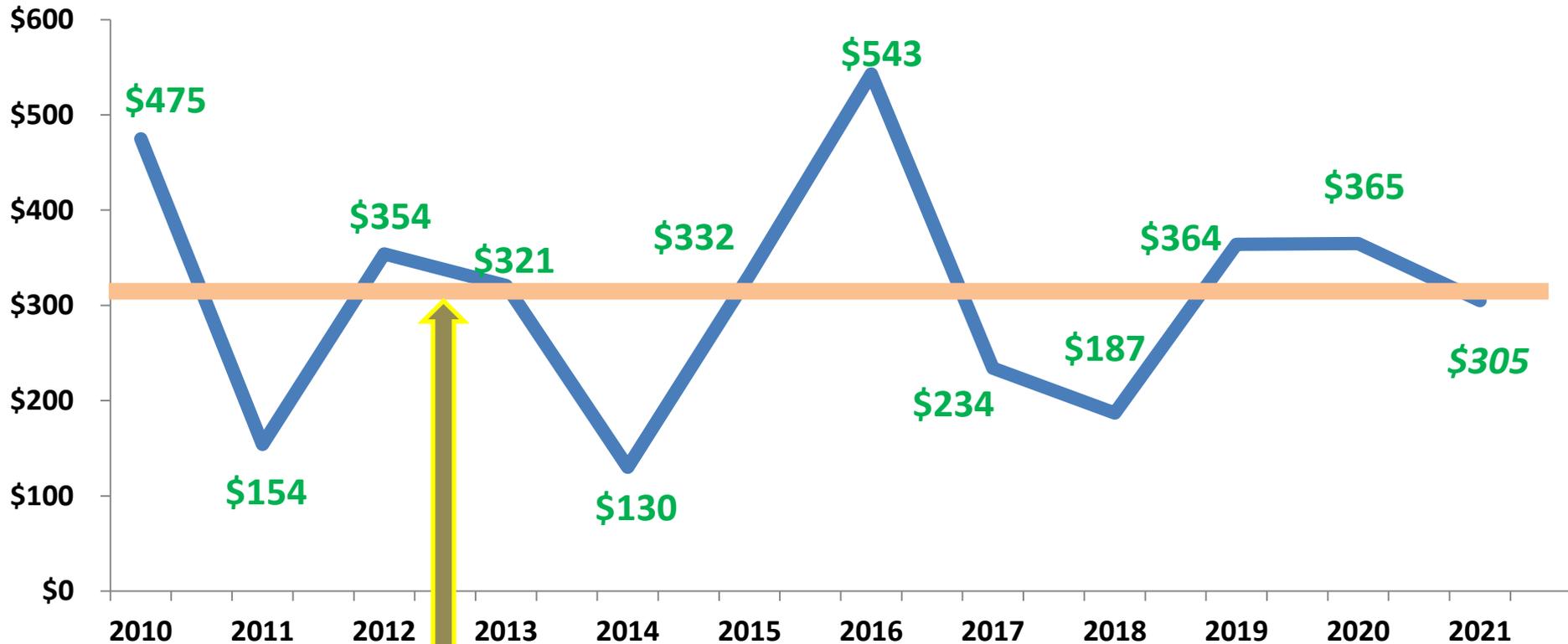


Fiscal Year 2021 Budget Town Manager's Proposed Budget





Historical & Projected Average Residential Property Tax Bill Increase (\$)

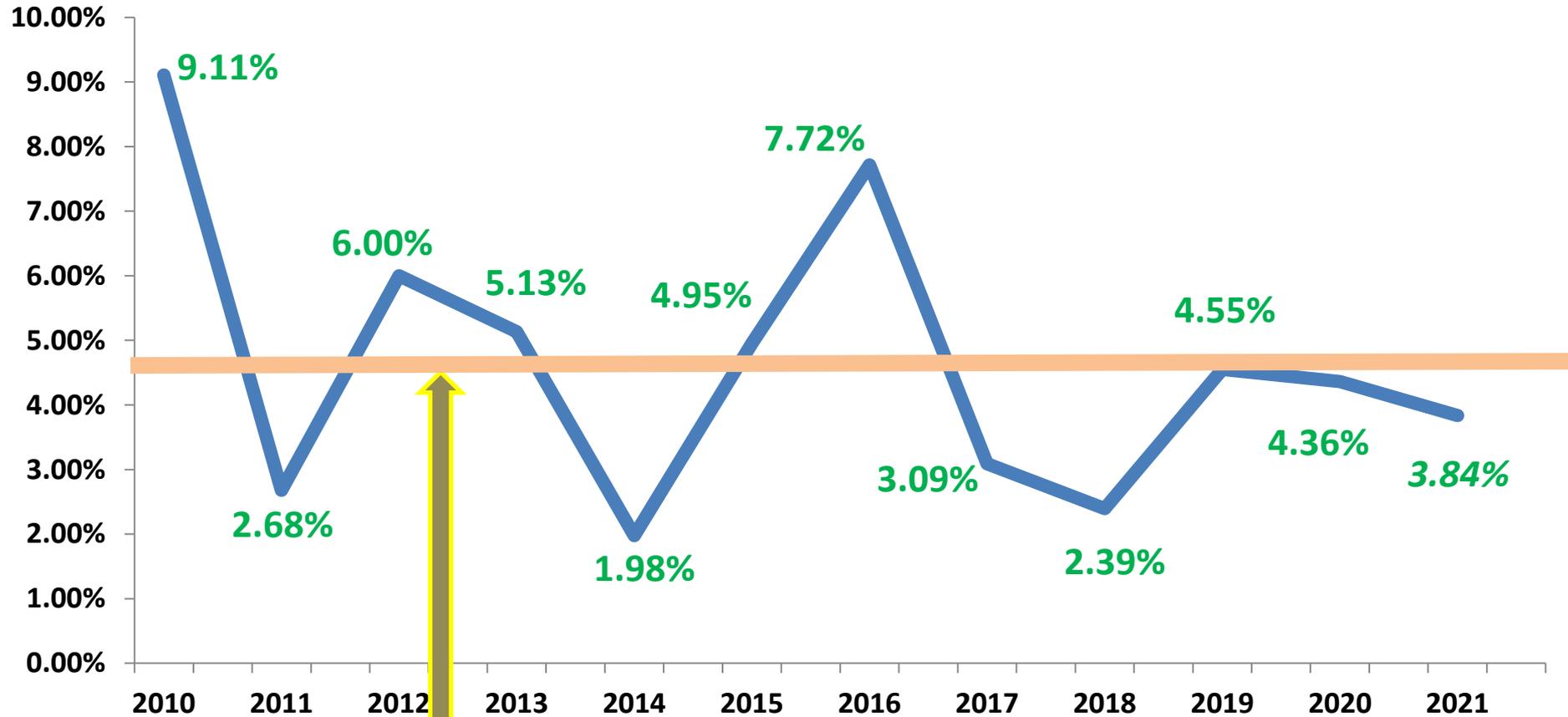


February 3, 2020

Average = \$314



Historical & Projected Average Residential Property Tax Bill Increase (%)



February 3, 2020

Average = 4.72%



Budget Summary

	FY2020 Appropriated	Proposed FY2021	Change (\$)	Change (%)
General Government	\$510,785	\$532,900	\$22,115	4.33%
Finance Department	\$1,102,338	\$1,126,071	\$23,733	2.15%
CDMI	\$730,181	\$655,112	(\$75,069)	-10.28%
Community Services	\$603,446	\$576,643	(\$26,803)	-4.44%
Library	\$606,443	\$612,234	\$5,791	0.95%
Police	\$4,233,059	\$4,493,344	\$260,285	6.15%
Fire	\$3,360,427	\$3,673,653	\$313,226	9.32%
Public Works	\$3,447,471	\$7,274,989	\$3,827,518	111.02%
Facilities	\$3,557,896		(\$3,557,896)	-100.00%
Transfers	\$227,700	\$125,000	(\$102,700)	-45.10%
TOTAL MUNICIPAL	<u>\$18,379,746</u>	<u>\$19,069,946</u>	<u>\$690,200</u>	<u>3.75%</u>
Debt	\$6,199,544	\$5,817,057	(\$382,487)	-6.17%
Town-Wide Expenses	\$8,492,259	\$8,965,828	\$473,569	5.58%
Overlay Reserve	\$400,000	\$400,000	\$0	0.00%
State & County Charges	\$629,984	\$826,087	\$192,962	30.63%
TOTAL FIXED	<u>\$15,721,787</u>	<u>\$16,008,972</u>	<u>\$287,185</u>	<u>1.83%</u>
Hanover Public Schools	\$29,218,627	\$30,445,776	\$1,227,149	4.20%
SS Vo Tech	\$750,000	\$786,228	\$36,228	4.83%
TOTAL APPROPRIATIONS	<u>\$64,070,160</u>	<u>\$66,310,922</u>	<u>\$2,240,762</u>	<u>3.50%</u>

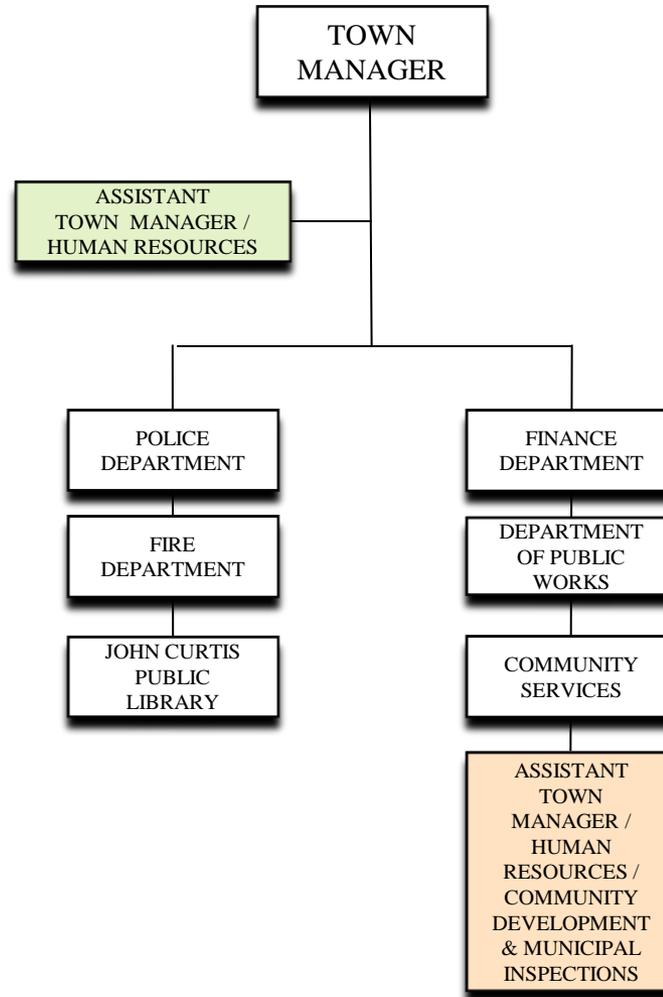


Town Manager's Office

- **Licensing Coordinator moved from CDMI to Town Manager's**
- **Assistant Town Manager now split 50-50 with CDMI (Director position)**
- **Passport Agent moved from CDMI to Town Manager's**
- **Level funded Legal Services**
- **Communications (funded by PEG)**



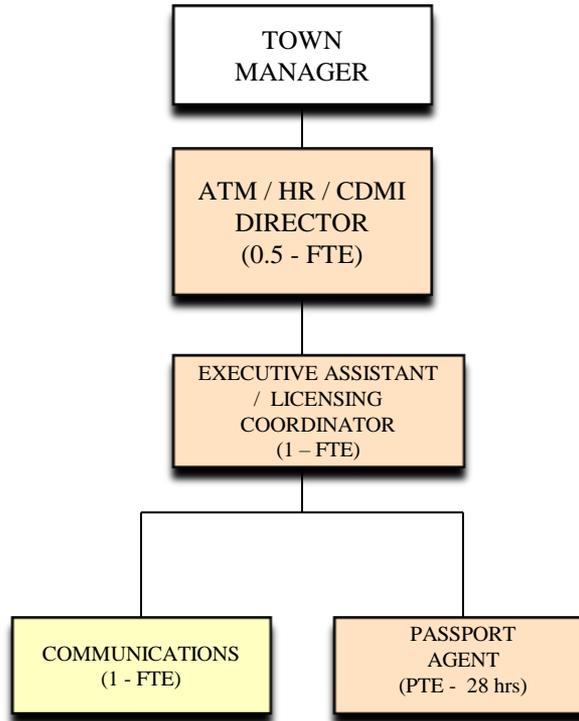
Town Manager Organization Chart



- Change
- Remove
- Add



Town Manager's Office



- Change
- Remove
- Add

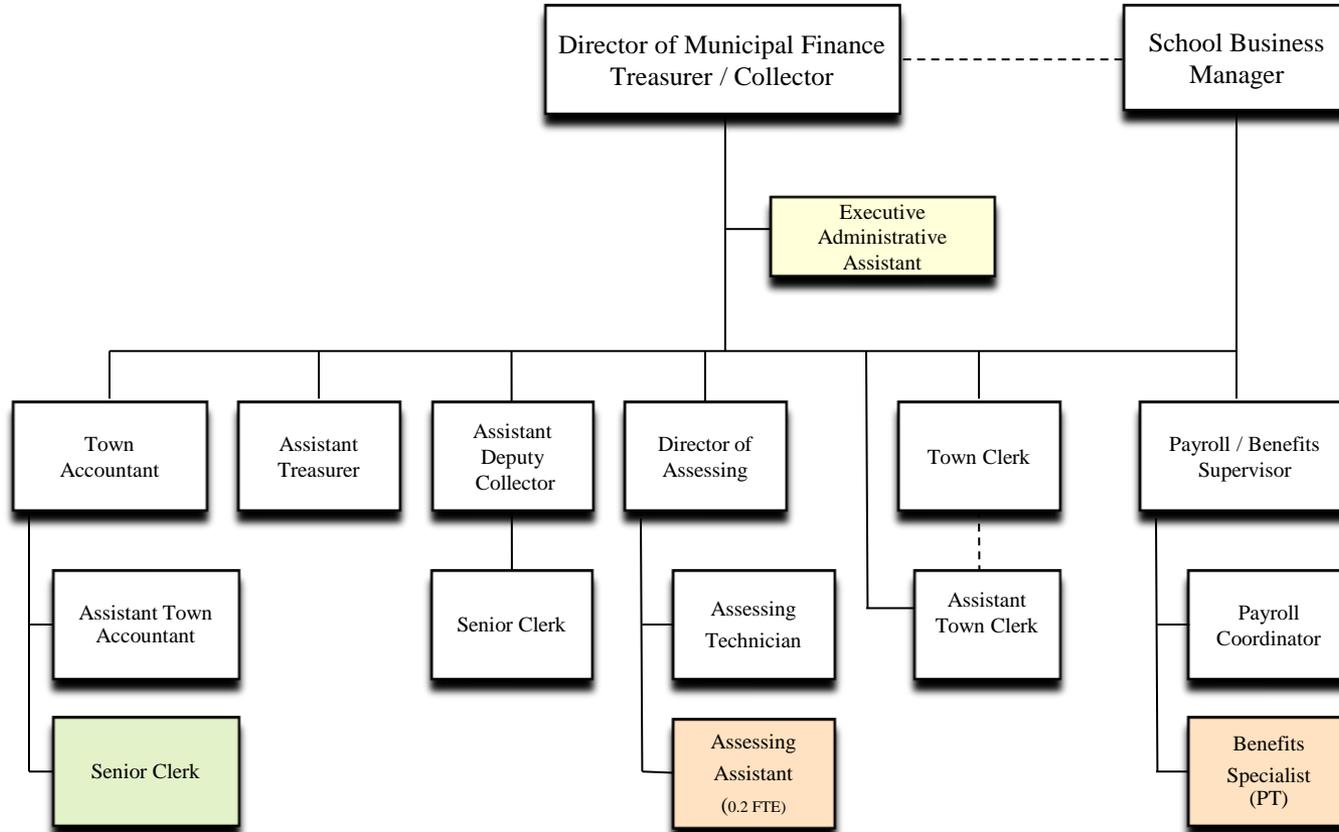


Finance Department

- **Reduction of 1.5 employees**
- **Increased funding required for General and State Primary Elections**



Municipal Finance



- Change
- Remove
- Add

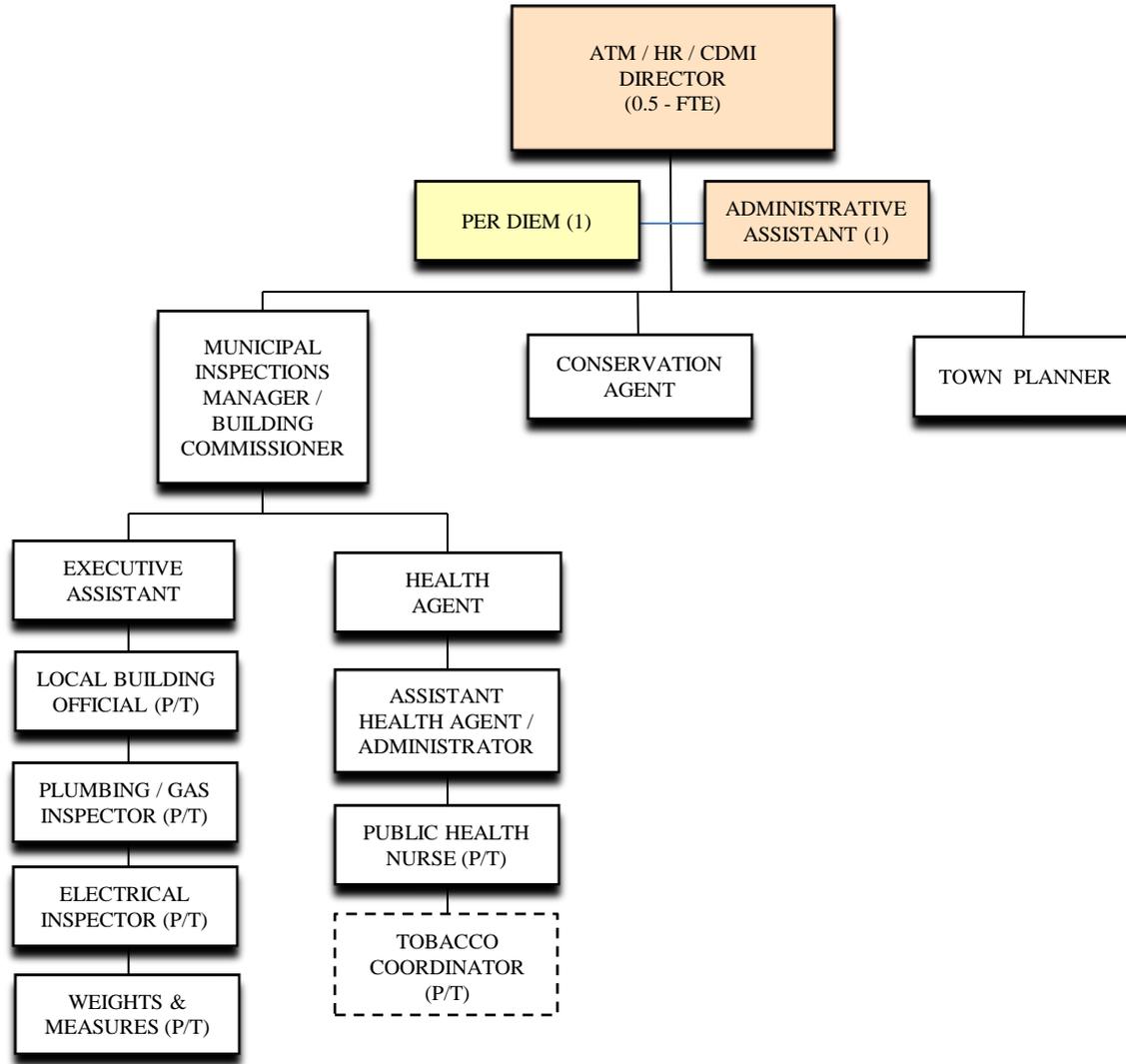


Community Development & Municipal Inspections

- Reduction of 1.5 employees



Community Development & Municipal Inspections



- Change
- Remove
- Add

Grant Position

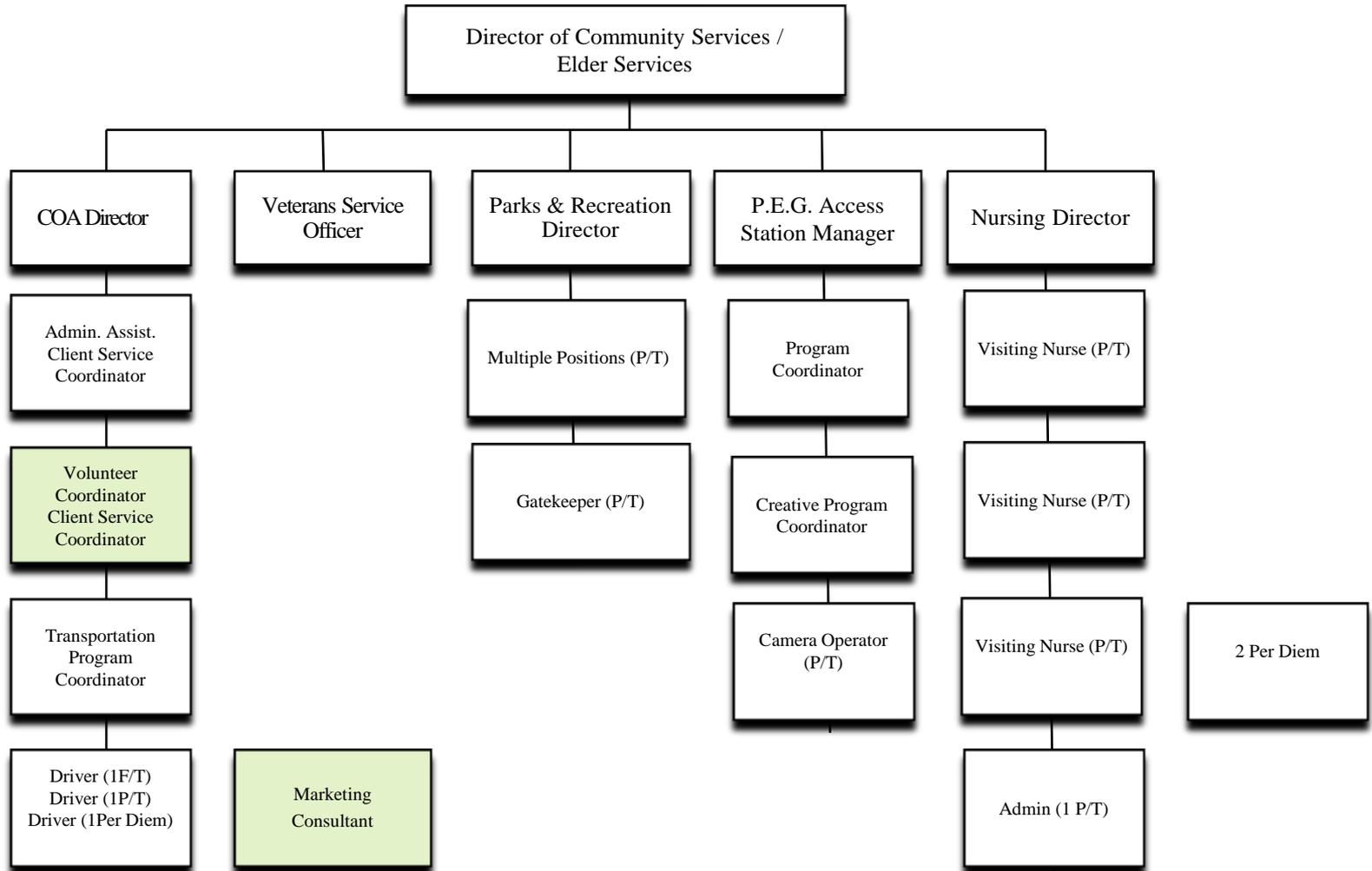


Community Services

- **Increased use of Non-Property Tax Revenue**
 - PEG revenues have increased due to new contracts; therefore higher utilization has been assigned
 - GATRA increased revenue and its utilization
 - Parks & Recreation revolving fund further supports programs and activities from fees collected
- **Increased funding for direct financial assistance to veterans and surviving spouses (with off-setting state revenue)**
- **Reduction of 1.5 employees**



Community Services



- Change
- Remove
- Add

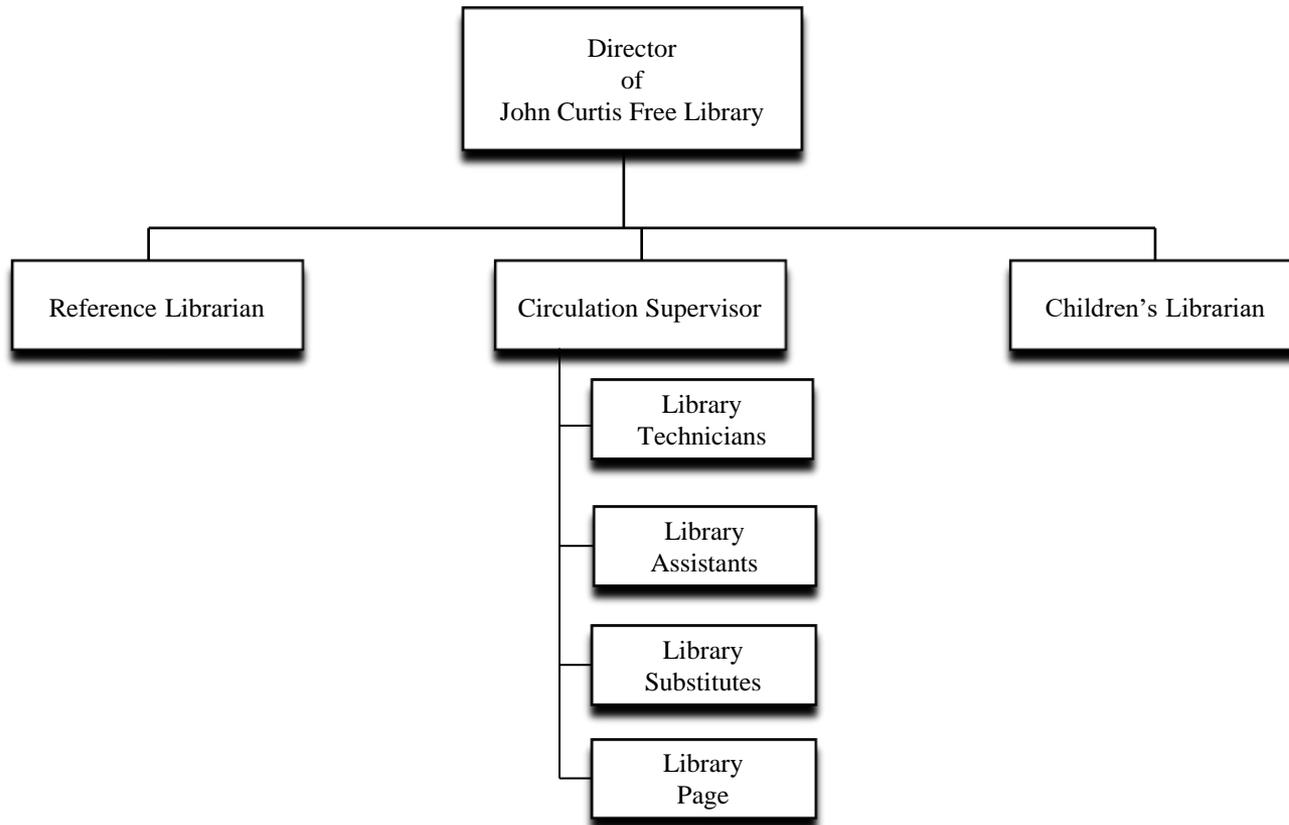


Library

- **No significant changes**



John Curtis Free Library



- Change
- Remove
- Add

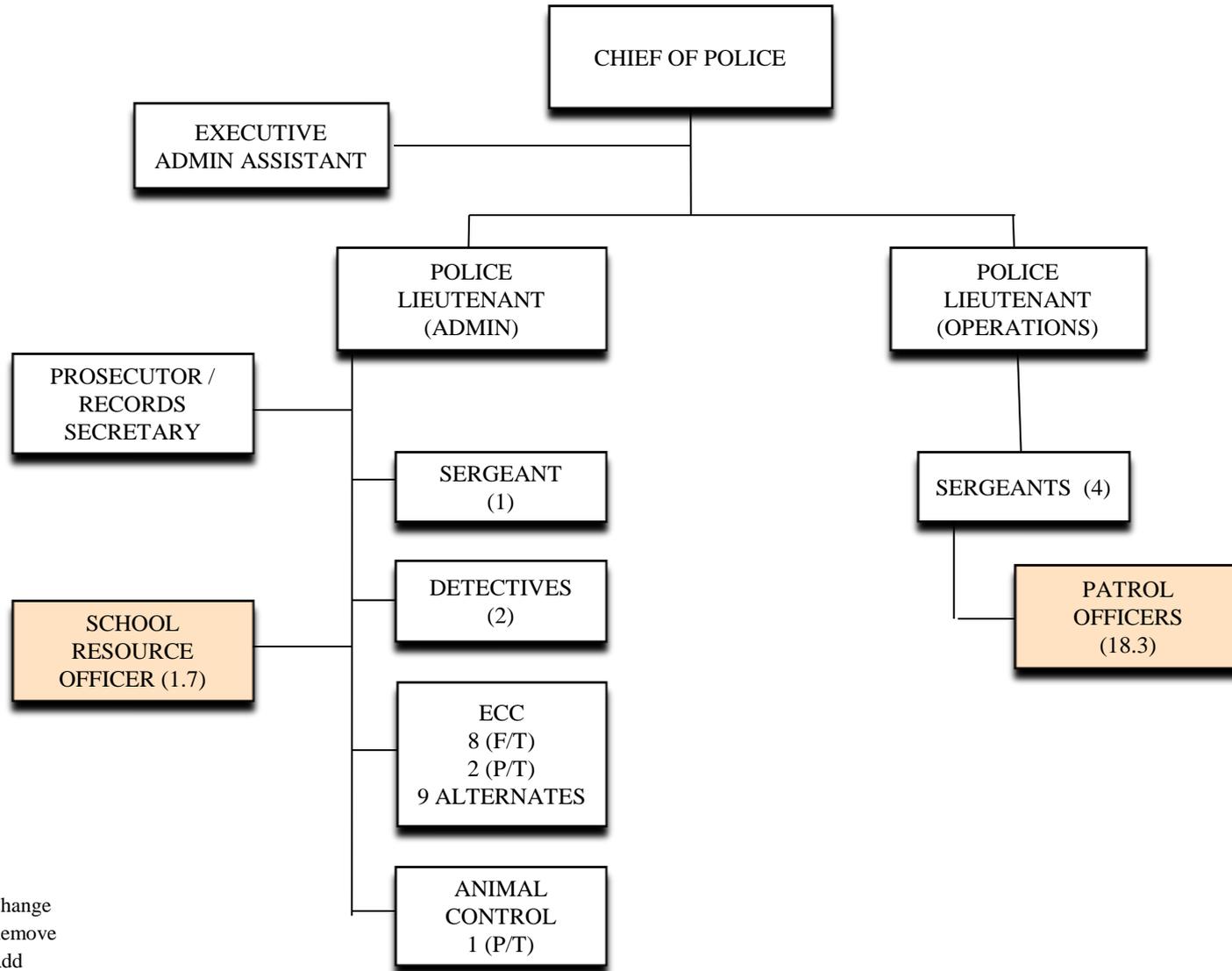


Police & Emergency Communications

- **Animal (Care &) Control Officer shared service with Pembroke**
- **New School Resource Officer (SRO) paid for by VoTech**



POLICE DEPARTMENT



- Change
- Remove
- Add

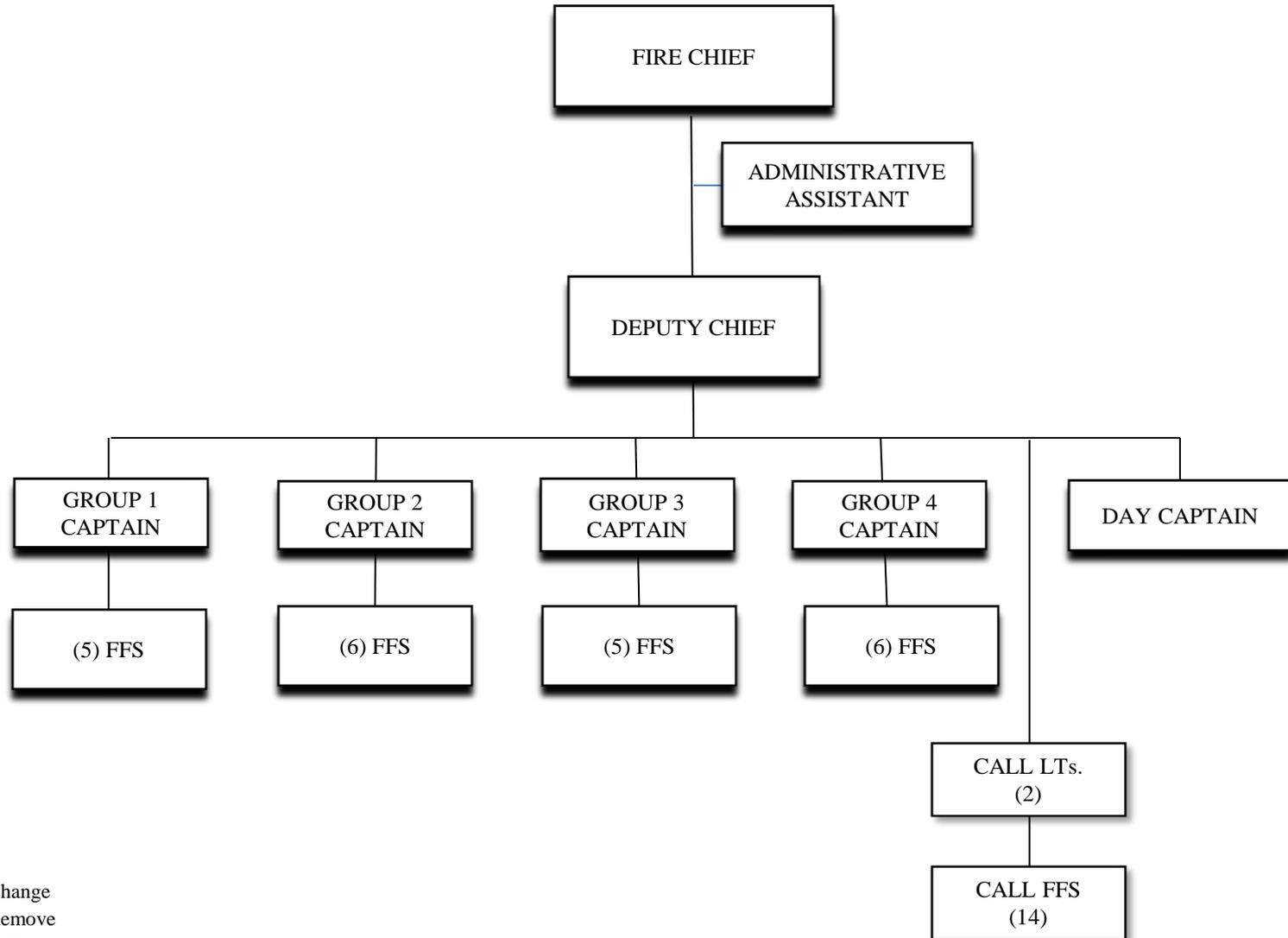


Fire

- **Funding for Turnout Gear (hope to obtain grant)**
- **Increased funding for vehicle maintenance**
- **Increased funding for training**
- **Starting January 1, 2021, reimbursement of four (4) SAFER grant-funded fire fighters drops from 75% to 35% (January 1, 2022 this drops to 0%)**



Fire Department



- Change
- Remove
- Add

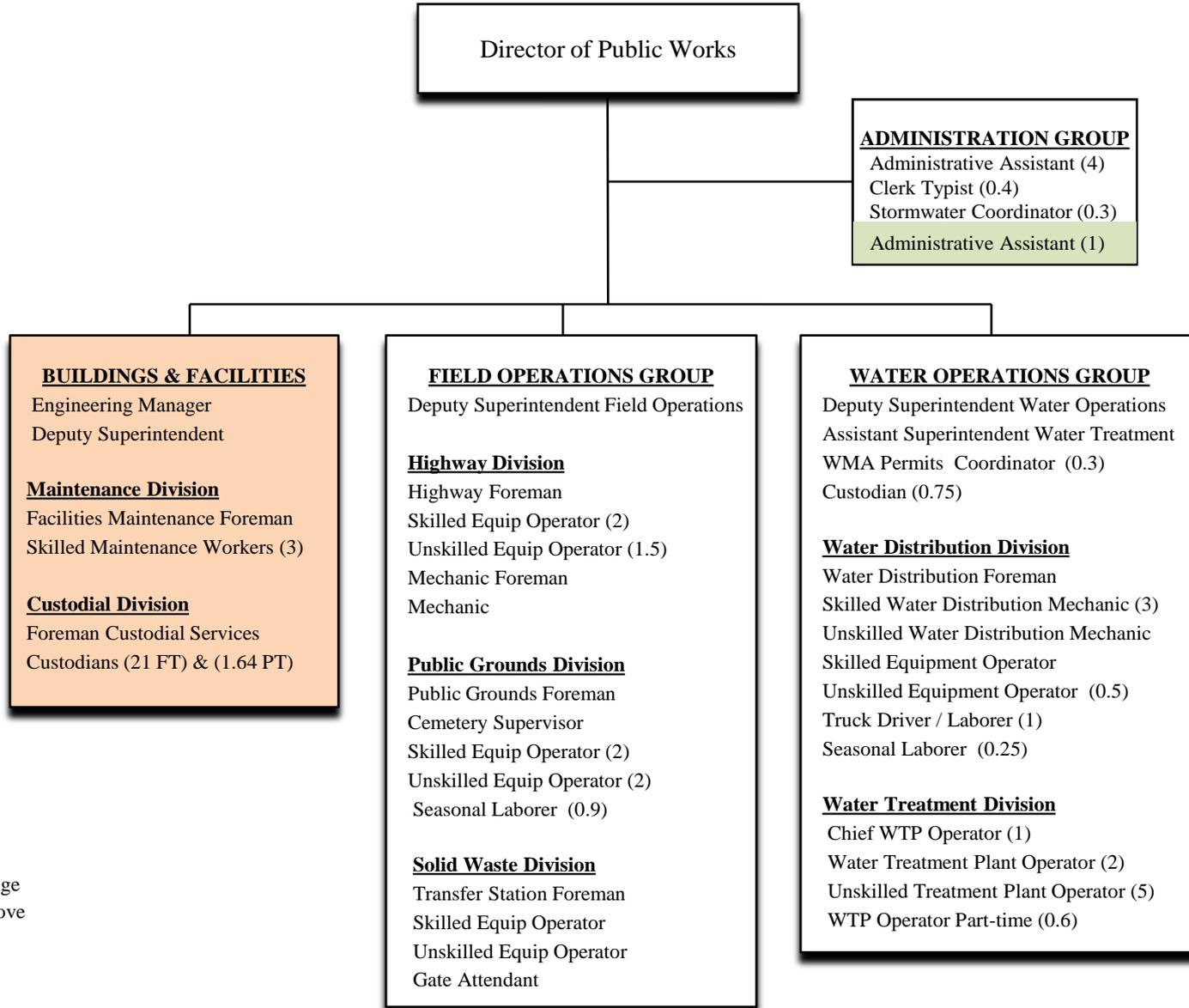


Department of Public Works

- **Re-Org effective summer 2019; combined budgets (DPW, Buildings & Facilities) in FY2021**
- **Transfer Station**
 - **Eliminated acceptance of Construction & Demolition (C&D) debris**
 - **Increase Per-Item Fees**
 - **Enhanced Security**
 - **Consideration of a sticker fee dropped from proposed budget**



Department of Public Works



- Change
- Remove
- Add



Employees & Positions

<u>Fiscal Year</u>	<u>Employee Change</u>	<u>Reason</u>
FY2020	-1.0FTE	Re-Org
FY2021	-1.5FTE	Community Services
FY2021	-1.5FTE	Finance
FY2021	-1.0FTE	DPW Re-Org
FY2021	-1.5FTE	CDMI
FY2021	+1.0FTE	Town Manager's Office
TOTAL	<u>-4.5FTE (FY21)</u>	



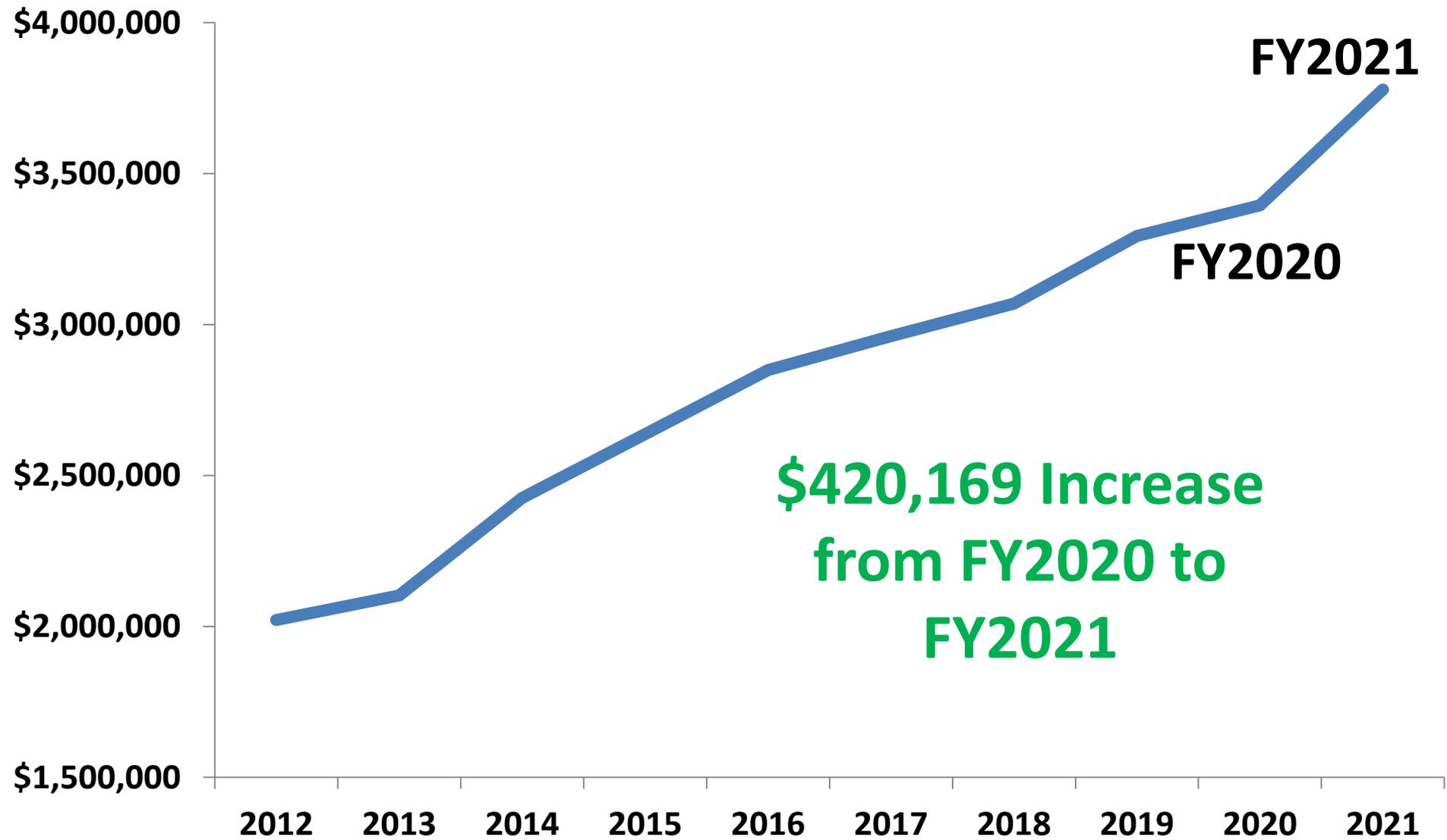
Debt Service

\$382,487 Reduction

Currently trending down for the future



Pensions





Historical (& Projected) Free Cash Use

Fiscal Year	Amount Available	Amount Used Operating Budget	% Used in Operating Budget	Amount Used ATM	Amount Used STM	Total Used	% Used Total	Amount Remaining End of Fiscal Year
2010	\$1,546,768	\$1,248,929	81%	\$227,647	\$30,578	\$1,507,154	97.44%	\$39,613
2011	\$1,710,066	\$1,598,827	93%	\$111,239	\$0	\$1,710,066	100.00%	\$0
2012	\$2,394,387	\$1,447,366	60%	\$947,021	\$0	\$2,394,387	100.00%	\$0
2013	\$2,204,388	\$840,682	38%	\$1,226,556	\$0	\$2,067,238	93.78%	\$137,149
2014	\$3,049,716	\$460,166	15%	\$1,022,960	\$441,295	\$1,924,421	63.10%	\$1,125,294
2015	\$2,074,285	\$250,000	12%	\$956,923	\$320,000	\$1,526,923	73.61%	\$547,361
2016	\$2,784,497	\$0	0%	\$1,977,100	\$164,650	\$2,141,750	76.92%	\$642,747
2017	\$1,734,005	\$0	0%	\$1,075,612	\$195,350	\$1,270,962	73.30%	\$463,043
2018	\$2,543,589	\$500,000	20%	\$1,147,700	\$290,635	\$1,938,335	76.20%	\$605,254
2019	\$3,219,470	\$680,000	21%	\$836,000	\$602,679	\$2,118,679	65.81%	\$1,100,791
2020	\$2,850,000	\$750,000	26%	\$977,200	\$0	\$1,727,200	60.60%	\$1,122,800
2021	\$4,293,469	\$750,000	17%	\$1,285,000	\$31,500	\$2,066,500	48.13%	\$2,226,969



Proposed FY2021 Free Cash Use

<u>Proposed Free Cash Items</u>	<u>Amount</u>
Playground Sail Shades	\$60,000
Walnut Hill Neighborhood Continued Improvements	\$100,000
Replacement of (2) 72" Mowers	\$30,000
Transport/Service Truck Replacement	\$75,000
Wheel Loader Replacement	\$50,000
Large Dump Truck, Sander & Plow (6-Wheel Dump Truck) Replacement	\$205,000
Transfer Station Large Truck	\$50,000
2 Message Board Trailers	\$40,000
Command vehicle	\$55,000
2 Marked Police Vehicles	\$90,000
Large Format Scanner	\$10,000
High School - Laser Cutter	\$15,000
WiFi Upgrades at Cedar School, COA, Police and Fire Headquarters	\$75,000
Upgrade ViewPermit Software	\$30,000
Special Education Reserve Fund	\$400,000
TOTAL	\$1,285,000



'Levers'

- Reduce Services
- Community Preservation Act Surcharge
- Use of Free Cash
- Commercial, Industrial, Personal Property (Split Tax-Rate)
- New/Updated Fees
- OPEB Funding





Fiscal Year 2021 Budget Town Manager's Proposed Budget

