

Fiscal Year 2022 Budget Initial Budget Presentation 3.0



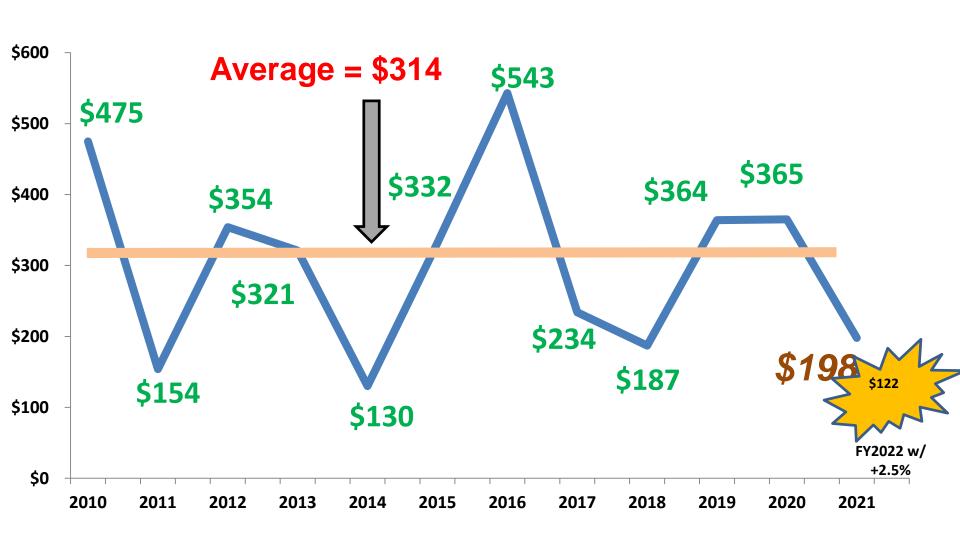


Town of Hanover Budget Timeline

Date	Event
December 4	Department Heads Submit Budgets to Finance Director
January 4	Initial Budget Presentation
January 4 – January 29	Selectmen Review
February 1	Town Manager Submits Budget
February - April	Advisory Committee Review
May 3	Town Meeting
July 1	FY2022 Budget Becomes Effective

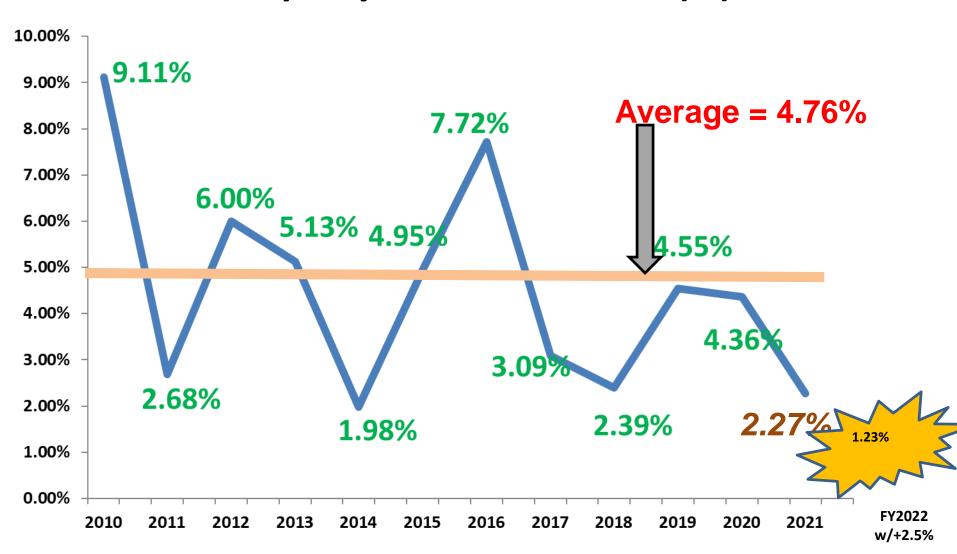


Historical & Projected Average Residential Property Tax Bill Increase (\$)





Historical & Projected Average Residential Property Tax Bill Increase (%)





Budget Summary

	FY2021 Budget	Proposed FY2022 (on 01/04/21)	Change from FY2021 (on 01/04/21)	Further Reductions 01/25/21
General Government	\$479,506	\$457,400	(\$22,106)	(\$14,462)
Finance Department	\$1,111,218	\$1,146,587	\$35,369	(\$100,562)
CDMI	\$578,927	\$685,437	\$106,510	(\$48,206)
Community Services	\$505,541	\$501,150	(\$4,391)	(\$37,518)
Library	\$541,996	\$625,112	\$83,116	(\$44,500)
Police	\$4,417,066	\$4,243,662	(\$173,404)	(\$98,300)
Fire	\$3,615,253	\$3,886,912	\$271,659	(\$84,200)
Public Works	\$7,076,703	\$7,631,120	\$554,417	(\$106,000)
Transfers	\$424,938	\$424,938	\$0	(\$300,000)
TOTAL MUNICIPAL	\$18,751,148	\$19,602,318	\$851,170	(\$833,748)
Debt	\$5,817,057	\$4,447,568	(\$1,369,489)	(\$50,000)
Town-Wide Expenses	\$8,965,828	\$9,484,727	\$518,899	
Overlay Reserve	\$400,000	\$450,000	\$50,000	(\$50,000)
State & County Charges	\$826,087	\$767,850	(\$58,237)	
TOTAL FIXED COSTS	\$16,008,972	\$15,150,145	(\$858,827)	(\$100,000)
Hanover Public Schools	\$29,816,940	\$31,521,915	\$1,704,975	
SS Vocational Technical HS	\$728,050	\$970,050	\$242,000	
TOTAL BUDGET	\$65,305,110	\$67,244,428	\$1,939,318	(\$933,748)

January 25, 2021



Budget "Gap" (as of January 25, 2021)

Remaining "Gap"	Action
\$3,682,622	Starting Point – January 4
\$2,600,000	Selectmen Direction to Tax to 2.5% (but not to Excess Levy Limit)
\$1,300,000	Town Manager Proposal to Use \$1,300,000 from Free Cash to Off-Set Operating Budget
\$1,000,000	Town Manager Proposal to Reduce Advisory Committee Reserve Fund by \$300,000
\$700,000	Town Manager Proposed Revenue Adjustments (Particularly Relative to Ch. 70 Education Aid)
\$175,000	Town Manager Proposed Expenditure Reductions
\$125,000	Updated Debt Projections
\$75,000	Overlay Reserve Reduction
\$0	Changes in Utilization of "Other Funds"



Free Cash

(Proposed/Considered) Use(s)	(Proposed) Amount
FY2022 Certified Free Cash	\$3,840,000
Operating Budget	\$1,300,000
Fire Station Planning	\$750,000
Fiscal Year 2021 COVID	\$500,000
Fire Pumper*	\$750,000
DPW Truck	\$215,000
SPED Reserve	\$350,000
IT Capital	\$75,000
TOTAL	<u>\$3,940,000</u>
Free Cash Balance End of FY2022	<u>\$650,000</u>
Expected FY2021 Excess Revenue	\$1,100,000
Available Amount FY2023	<u>\$1,750,000</u>

^{*}Town Manager Proposal to Fund with 20-Yr Note



Free Cash

% Free Cash	Amount
2.5%	≈\$1,750,000
3%	≈\$2,000,000
5%	≈\$3,500,000



Town of Hanover Budget "Other" Funds

Fund	FY2021	FY2022
PEG	\$475,000	\$450,000
GATRA	\$103,000	\$115,000
СРС	\$66,000	\$67,732
Affordable Housing Trust	\$0	\$25,000
Parks & Rec Revolving	\$93,548	\$120,000
Wetlands Protection	\$0	\$5,000
Cemetery Graves & Foundations	\$65,000	\$65,000
Sale of Cemetery Lots	\$10,000	\$10,000
Ambulance Receipts Reserved	\$1,200,000	\$1,200,000



Town of Hanover Budget Transfer Station – C&D

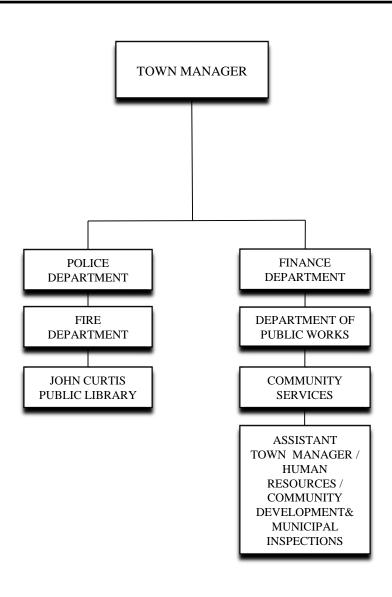
• Total Expenditure \$265,320

• Total Revenue \$450,000

• Proposed Fee \$0.23/lbs



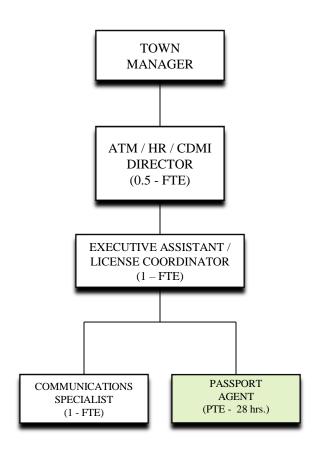
Town Manager Organization Chart



Change Remove Add



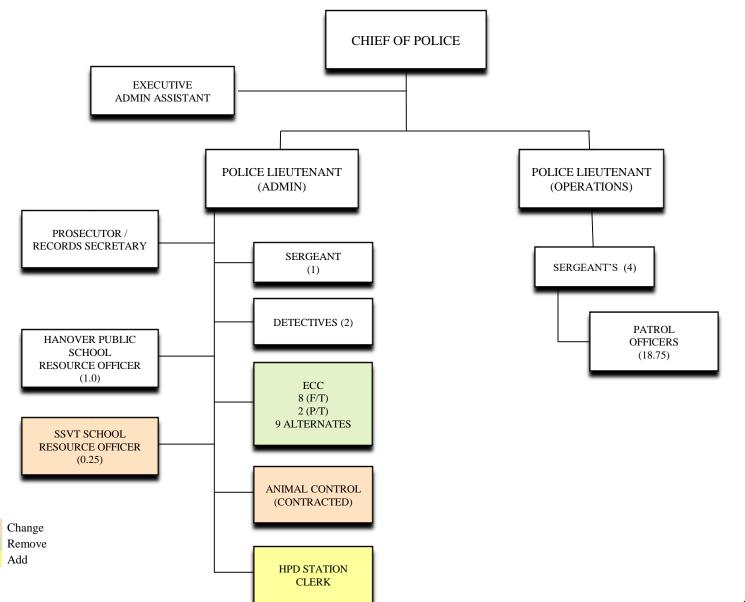
Town Manager's Office





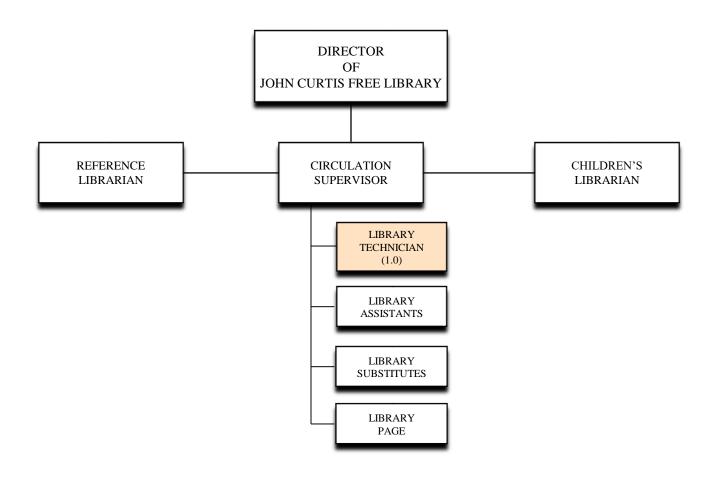


Police Department





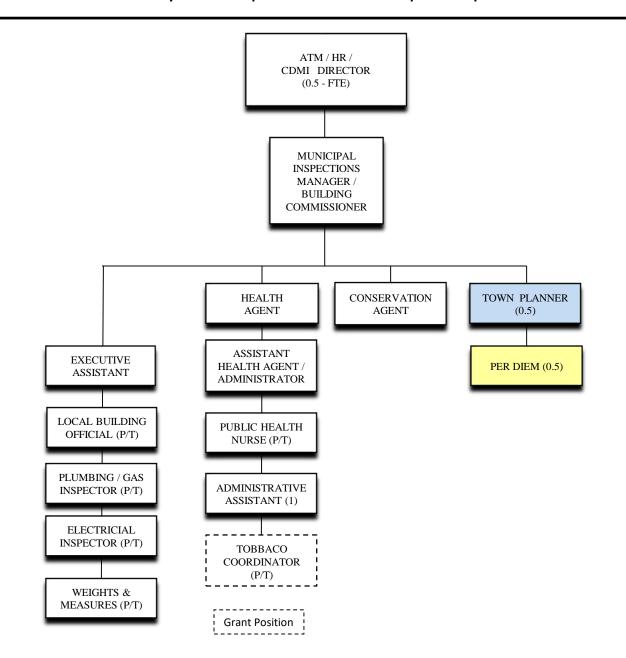
John Curtis Free Library







Community Development & Municipal Inspections



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Department of Public Works



ADMINISTRATION GROUP

Administrative Assistant (4) Clerk Typist (0.4)

Stormwater Coordinator (0.3)

BUILDINGS & FACILITIES

ENGINEERING MANAGER

Deputy Superintendent

Maintenance Division

Facilities Maintenance Foreman Skilled Maintenance Workers (3)

Custodial Division

Foreman Custodial Services Custodians (21 FT) & (1.64 PT)

FIELD OPERATIONS GROUP

DEPUTY SUPT. FIELD OPERATIONS

Highway Division

Mechanic

Highway Foreman Skilled Equip Operator (2) Unskilled Equip Operator (1.5) Mechanic Foreman

Public Grounds Division

Public Grounds Foreman Cemetery Supervisor Skilled Equip Operator (2) Unskilled Equip Operator (2) Seasonal Laborer (0.9)

Solid Waste Division

Transfer Station Foreman Skilled Equip Operator Unskilled Equip Operator Gate Attendant

WATER OPERATIONS GROUP

DEPUTY SUPT. WATER OPERATIONS

Assistant Superintendent Water Treatment WMA Permits Coordinator (0.3)

Custodian (0.75)

Water Distribution Division

Water Distribution Foreman Skilled Water Distribution Mechanic (3) Unskilled Water Distribution Mechanic

Skilled Equipment Operator

Unskilled Equipment Operator (0.5)

Truck Driver / Laborer (1)

Seasonal Laborer (0.25)

Water Treatment Division

Chief WTP Operator (1)

Water Treatment Plant Operator (2)

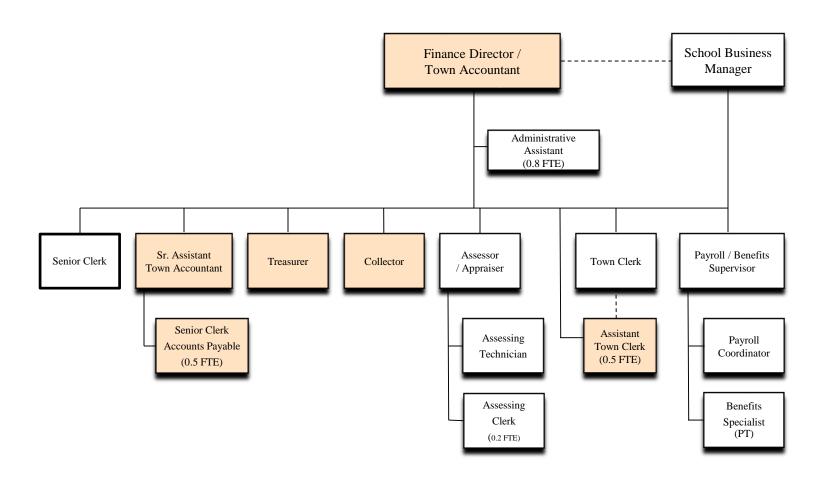
Unskilled Treatment Plant Operator (5)

WTP Operator Part-time (0.6)





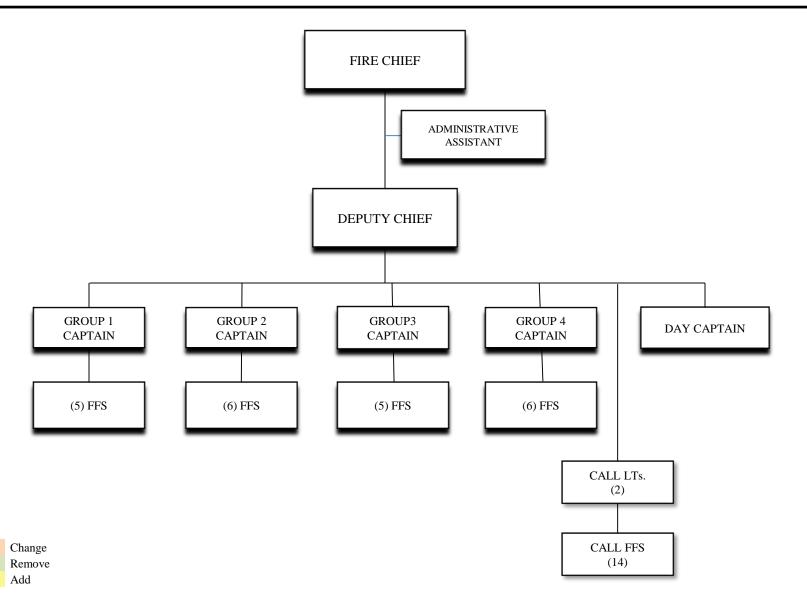
Municipal Finance







Fire Department





Community Services

*Still Updating





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