

**Hanover Council on Aging Board Meeting**  
**Monday, August 13, 2018**  
**Council on Aging**  
**665 Center St.**  
**9:00 A.M.**

In conformity with the provisions of Chapter 39, Section 23A, of the General Laws, I hereby file notice of the above meeting.

**AGENDA FOR MEETING**

**CHAIRMAN**

- Call Meeting To Order
- Congratulate Tammy on being named a Department Head as of August 6, 2018

**PUBLIC COMMENT**

**APPROVAL OF MINUTES**

- July 9, 2018 Action Required

**SECRETARY**

- Correspondence

**DIRECTORS REPORTS**

Information, Discussion

- Directors Report
- COA Monthly Statistics Review 2018 Statistics
- COA Monthly & Year-End Budget Review
- Review the Open House Planned in September and the role the Board will play during this event
- Upcoming Programming Events Discussion – Author and Historic Series, Fall Winter Programming
- Update on Status of Volunteers for Friends of the Council on Aging
- Update on cleaning up the foliage at the entrance to the Center from Center St.
- Henry Newcomb Hall Use Approvals Action Required

**BOARD & DIRECTOR REVIEW**

Information, Discussion

Generator Update  
The COA met with the BOS on Monday, August 6<sup>th</sup>  
Documents attached  
Review Materials from State COA Board Training  
A Guide for Board Members  
Council on Aging Policies & Procedures  
Executive Summary – Council on Aging Boards  
COA Board Matrix

**PUBLIC COMMENT**

**NEXT MEETING OF COUNCIL ON AGING ADVISORY BOARD**

- Monday, September 10, 2018

Richard Farwell  
Chairman – COA Advisory Board