

Town of Hanover Conservation Commission

Hanover Town Hall, 550 Hanover St.
2nd Floor Meeting Room

MINUTES for September 19, 2018

Approved 10/17/18¹



Those Members and Staff present: Chairman Brian McLoone; Vice Chair Lisa Satterwhit
Hearing Officer, Frank Brierley, Commission Members Robert Sennett and James Vaille,
Conservation Agent Sandra MacFarlane
Not present: Associate Member Duke Magoun
Others: as per Sign-In sheet

6:30 PM Chairman McLoone opened the meeting and made the following announcements:

I. ANNOUNCEMENTS & DATES TO REMEMBER:

1. Next Meetings: October 3 and 17, 2018
2. One Associate Member position on the Conservation Commission is available.
Volunteer applications are available at the Selectmen's Office or online at the link:
http://www.hanover-ma.gov/sites/hanoverma/files/file/file/fy_14_talent_bank_application.pdf
3. Member or Member's designee needed as voting member on Community Preservation Comm.

II. ACTION ITEMS:

1. Fireworks Site Notice of Intent Bylaw fees- *Fees discussion as per Town Manager*

Chairman McLoone explained that he received information from the Town Manager regarding Bylaw fees for the ongoing Fireworks Site project. The Conservation Agent added additional information from Tetra Tech Project Manager Ronald Marnicio in regard to the value of in-kind services for the project. Chair McLoone asked if the members would reconsider the 9/5/18 vote to *require the payment of Bylaw NOI fees*.

Upon a motion and second made by Members Satterwhite and Vaille, it was voted 5-0-0 to reconsider the 9/5/18 vote due to additional information.

Upon a motion and second made by Members Satterwhite and Vaille, it was voted 5-0-0 to rescind the 9/5/18 vote due to additional information.

Upon a motion and second made by Members Satterwhite and Vaille, it was voted 5-0-0 to waive the Bylaw fees for the Notice of Intent application, BL 18-69, SE 31-1182.

2. Enforcement Order- 965 Washington St. - No action taken- Applicant not present. The Conservation added that the BVW buffer and wetland replication plan has not been submitted due to an issue with the Applicant/engineer.

3. Certificate of Compliance- BL 07-34, SE 31-950, 24 Rose Hill Rd.

Upon a motion and second made by Members Brierley and Valle, it was voted 5-0-0 to issue a Certificate of Compliance.

4. RDA/H- BL 18-83, 239 Dillingham Way-*septic upgrade 93 ft. from BVW*

Upon a motion and second made by Members Brierley and Satterwhite, it was voted 5-0-0 to confirm a Negative 3 Determination of Applicability for Minor Activities.

5. Review of Hanover Conservation Commission Rules and Regulations- No Action Taken.

- a. Jurisdiction
- b. Exemptions
- c. Exceptions
- d. Applications
- e. Fees

¹ October 3, 2018 meeting was cancelled.

III. PUBLIC HEARING:

1. **BL 18-76, SE 31-1183, 263 Winter St.-** NOI- *continued from 9/5/18 meeting*

PRESENT: none

VOTE: Upon a motion and second made by Members Sennett and Vaille, it was voted 5-0-0 to continue the hearing until October 3, 2018 at 6:45 PM as per the Applicant's request.

IV. ADMINISTRATIVE:

1. Agent's Report- Reviewed without comment.

Fireworks Site project- Strict security protocols remain in place for inland and water access, as well as entry from the bridge. The Agent conducted a site inspection on 9/27/18 with Fire Chief Blanchard regarding a proposed project to provide power to the Service Trailer at the Fireworks Site (FWS). The project includes the installation of underground cables and above ground service on the adjacent lot (351 Winter St.) within buffer to BVW's and IVW's as well as up-to edge of resource areas on the access roadway into the trailer which involves both 351 Winter and the FWS. It was determined that the temporary buffer disturbance and installation of utility poles on 351 Winter St. can be permitted under the RDA/H, and that any work that is proposed on the FWS has been covered under the existing Order of Conditions, SE 31-1182 as "site prep work". The RDA/H will be listed on the 10/3/18 agenda.

The Agent is also working on tracking the in-kind services provided by the Conservation Commission to the FWS project.

Merchants Row- Some temporary stockpiles remain within the BVW buffer zone but are not such that will cause negative impacts to the resource area. All other stockpiles are located in upland areas near Webster St. Discussions are pending with the engineers, Health Agent, and Conservation Agent regarding upgrades to the wastewater treatment facility on site which will require a separate Notice of Intent.

Winter St. lot- adjacent to #301: An Environmental Site Assessment has been completed on this site by Inland Corporation. No contamination from previous uses was found. The Agent will be meeting with the Applicant's Engineer on 10/02/18 to review the revised site and restoration plans.

962 Washington St.- A site inspection is scheduled for 10/2/18 with the owner to review stormwater issues at this site, as well as a possible enforcement issue.

227 Columbia Rd.- A Notice of Intent is pending for a project at this site that includes an addition to the building, septic and stormwater management upgrades, parking area and building renovations.

298 Mayflower Cr.- A RDA has been reviewed for installation of an inground pool, etc. for this project and is scheduled for the 10/17/18 meeting.

48 Maple Ave.- The Agent met with the owners, realtor, and others regarding this parcel which fronts on Cedar St. and on Maple St. to determine the application process for a single family dwelling. It was recommended to complete a wetland delineation confirmation (last done in 2007), stream status, and the establishment of accurate upland/wetland calculations prior. Said calculations will determine what application is appropriate.

North River Historical Signage Project- The Agent met on 10/01/18 with Hanover resident and Historical Committee member Caleb Estabrooks regarding a CPC project to relocate and repair historic signage for the 10+ shipyards that existed along the North River for many years. Other mutual projects were discussed that may result in several future projects involving Conservation, Open Space, NSRWA, NRC, and the Historical Committee.

Conservation Office Update- Facilities is scheduled for the phase I reorg/relocation of Conservation, Planning, Board of Health, and Public Nurse Offices on 10/4/18 a.m. The 2nd

floor meeting room has also been revamped and cleaned up. The hiring process for a CD/MI administrative assistant is ongoing.

Work continues on updating the Commission's 2007 Rules and Regulations, Fiscal Year 2018 Annual Report (due 10/15/18), and Conservation, Open Space, and Firework Site Focus Committee reports to the Acting CD/MI Director and Town Manager for the month of October. The new payroll process has been implemented and seems to be working well.

2. Minutes- 9/05/18

VOTE: Upon a motion and second made by Members Vaille and Brierley, it was voted 5-0-0 to approve the minutes.

3. Minor Activities & DOA-H Permits/Events/Other Activities- Reviewed without comment.

- a. BL 18-82, Police Firing Range Events- *August 31, 2018 for 1 hour training*
- b. BL 18-84, Educational Event- Tinkergarten- *Sept. 13 through Nov. 15, 2018*
- c. BL 18-85, 1422 Washington St.- Min. Acts Permit- *for test pits, for a septic upgrade in BVW BZ*

4. Correspondence- Reviewed without comment.

5. Other- *Those items not reasonably anticipated by the Chair within 48 hours of the meeting – None.*

7:24 PM

Upon a motion and second made by Members Sennett and Brierley, it was voted 5-0-0 to adjourn the meeting.

Minutes Respectfully Submitted by
Sandra D. MacFarlane, Conservation Agent
Community Dev./Municipal Inspections, Conservation Office

Documents Provided at Meeting:

- Fireworks Site Notice of Intent and Order of Conditions
- 965 Washington St. Enforcement Order
- 24 Rose Hill Rd. Request of COC application packet
- 239 Dillingham Way RDA/H application packet
- Revised HWPB sections as listed in II.5. above
- 263 Winter St. NOI application packet
- 9/19/18 Agent's Report
- 9/5/18 draft Minutes
- Minor Activities as listed in IV.a. – c. above
- Conservation Commission Activities Report- September 2018
- 8/28/18 FEMA letter to BOS
- 8/29/18 OCPC Agenda
- 9/5/18 e-mail- 301 and adjacent lot re: 21E
- 9/10/18 e-mail- Target Building #5
- 9/6/18 e-mail- FY Annual Town Report Submittal requirements
- 4/26/17 Plan- off Washington St. – Cardinal Cushing Wetlands & Riverfront Area Delineation