

Town of Hanover Conservation Commission

Hanover Town Hall, 550 Hanover
St. 2nd Floor Meeting Room

Minutes for APRIL 4, 2018

Approved 4/18/18



Those Members and Staff present: Chair Brian McLoone, Vice Chair Lisa Satterwhite, Hearing Officer Frank Brierley, Commissioner James Vaille, Commissioner Robert Sennett, Conservation Agent Sandra MacFarlane

Others: as per Sign-In Sheet

Those not present: Assoc. Member Duke Magoun

6:30 PM

Chair McLoone opened the meeting and welcomed those present.

I. ACTION ITEMS:

1. Regulations Review

a. Police Dept./Police Association Firing Range at Clark Bog, King St.

The Commission reviewed an updated set of Regulations for the Hanover Police Dept. and Police Association Firing Range located on the Clark Bog Conservation Parcel. The Conservation Agent explained that through a series of meetings with other Town Officials, environmental professionals familiar with firing range use, and additional parties that currently own and operate firing ranges, the existing regulations were revised and updated. Also that requested revisions from Hanover Police personnel were considered in depth and have been integrated into the revisions. She further explained that the updates include pertinent site information that was not included in the original 1984 set of regulations, such as the existing storage building and its allowed contents/use, identification of persons currently approved for scheduling activities at the range, a proper notification process for event permitting and tracking within the inspectional services software system, insurance information, and similar.

VOTE: Upon a motion and second made by Members Vaille and Sennett, it was voted unanimously to approve the updated Police Dept./Police Association Firing Range Regulations which are effective immediately.

2. Certificates of Compliance

a. SE 31-902, 85 Winter St.- VOTE: Upon a motion and second made by Members Brierley and Satterwhite, it was voted 5-0-0 to issue a Certificate of Compliance.

b. SE 31-1101, 342 Circuit St.- The Conservation Agent explained that due to site conditions and other storage practices at this site, including large metal debris, roll-off containers to be relocated up against the resource area, lack of snow plowing/snow storage signage, and similar intrusion into the BVW, this permit is on hold until the matter is addressed by the owner.

3. Enforcement Order

a. BL 18-12, 212 Brook Circle- The Conservation Agent explained that due to the lack of cooperation from the property owner, including continued work without a permit and work that is in violation of the MA Wetlands Protection Act and the Hanover Wetlands Protection Bylaw, and a lack of response to the Violation Letter that was approved at the 3/21/18 Conservation Commission meeting, an Enforcement Order was prepared. Also that MA Dept. of Environmental Protection (DEP) has been made aware of this issue and has confirmed the Commission's course of action for further enforcement actions. A copy of the Enforcement Order will be sent to DEP's Southeastern Regional Office. A site inspection with DEP personnel is tentatively scheduled in mid-May.

VOTE: Upon a motion and second made by Members Sennett and Vaille, it was voted 5-0-0 to ratify the Enforcement Order as presented for issuance to the property owner.

II. ADMINISTRATIVE: Chair McLoone made the following announcements:

1. Announcements-

- ✦ Next Meetings are scheduled for April 18¹ and May 2², 2018³
- ✦ One Associate Member position on the Conservation Commission is available.
- ✦ Volunteer applications are available at the Selectmen's Office or online at the link:
<http://www.hanover-ma.gov/sites/hanoverma/files/file/fy14talentbankapplication.pdf>
- ✦ A Member or Member's designee needed as voting member on CPC.
- ✦ The Acting Conservation Agent Ms. MacFarlane has accepted the position of Conservation Agent as of the Acting Town Manager's letter dated March 26th, 2018. It was noted that the Commission requested the appointment to be effective as of January 15, 2018, which was the end of the six-month probation period as Acting Agent.

2. Agent's Report:

- ✦ Cross St. parcel- The Conservation Agent reviewed a Cross St. parcel identified as Map 78, Lot 48, with the Assessor and Acting Planner for possible tax taking. The 0.10 acre parcel remains in its natural wooded condition and borders on the Indian Head River. Resource areas on site include Riverfront Area, FEMA Flood Plain, Bordering Vegetated Wetland, and the river. This lot receives stormwater runoff directed from catch basins in front of #1126 Broadway and has 4 outflows constructed on it. Its value is \$800. Review by other departments and boards is pending.
- ✦ Hanover Mall- PREP Property Group has scheduled an informational meeting for the public on April 26, 2018 at 6:30 PM regarding the proposed multi-family and apartment development.
- ✦ DPW Notice, 4/3/18- The DPW Supt. issued a notice of roadway resurfacing plan that includes 22 streets. The notice also lists additional projects as water main upgrades, curbing and sidewalk repairs, and leveling courses in preparation of final paving in 2019.
- ✦ 962 Washington St.- Catch basin cleaning is tentatively scheduled for the week of April 14th at this site.
- ✦ DEP Emergency Regulations- The MA DEP Emergency Regulations for cleanup and repairs due to the March 2- 3, 2018 storms have been extended to May 2, 2018. Several residents have contacted the Conservation Office for guidance on storm damaged tree removal including homes on Village Ln., Myrtle St., Plymouth Rd., Main St., and many others.
- ✦ 70 River Rd.- The property owner has informed the Conservation Office that a Cease and Desist from the North River Commission has been recorded at the PC Registry of Deeds for this property. This action is not related to the Conservation Commission's Order of Conditions or Certificate of Compliance and does not affect the Commission's decision.
- ✦ Site inspections have been conducted on all recently permitted projects resulting in continued cooperation from property owners and contractors.
- ✦ PC Registry of Deeds- Several issues arose from the Registry regarding various requirements for recording separate State WPA and Town Bylaw Orders of Conditions. All issues were resolved via phone, however, additional formatting and entry of more specific information (using actual title information pertaining to ownership of property) will be required on applications and permits in the future. This will be especially true with those parcels of land with Land Court Decisions.

¹ ANRAD, NOI, and RDA applications for the April 18 meeting are due by noon on April 4, 2018.

All other applications for the April 18 meeting are due by noon on April 11, 2018.

² ANRDA, NOI, and RDA application for the May 2, 2018 meeting are due by noon on April 18, 2018.

All other application for the May 2, 2018 meeting are due by noon on April 25, 2018.

³ Future meetings are scheduled for May 2 & 16, June 6 and 20, and July 4 & 18, 2018

- ✚ 16 Ellis Ave.- A ZBA Decision has been issued for this residential room addition project to allow adherence to the 35 ft. no-structure setback to the BVW. This NOI hearing has been scheduled/posted for the 4/18/18 Conservation meeting.
- ✚ South Shore Vocational Tech. School- A site inspection has been scheduled with the Acting Planner to review parking lot design for a possible expansion.
- ✚ Mill Pond Dam- A Request for Certificate of Compliance is pending for this dam removal project. The final monitoring report has been received.

3. Minor Acts/Event Permits: Reviewed without comment.

- ✚ a. BL 18-16, 82 River Rd.- *for removal of storm damaged and hazardous trees- has NRC app'l*

4. Minutes- 3/07/18, 3/21/18- No action taken.

5. Correspondence- Reviewed without comment.

7:11 PM- Upon a motion and second made by Members Sennett and Satterwhite, it was voted 5-0-0 to adjourn the meeting.

Minutes Respectfully Submitted by
Sandra D. MacFarlane, Conservation Agent
DMI, Conservation Office

Documents provided at meeting:

- ✚ 4/4/18 Agenda
- ✚ Firing Range Regulations
- ✚ Request for COC packet- 85 Winter St.
- ✚ Request for COC packet- 342 Circuit St.
- ✚ Enforcement Order- 212 Brook Circle
- ✚ 4/4/18 Agent's Report
- ✚ Minor Acts Permit- 82 River Rd.
- ✚ 4/5/18 PREP Property Group Notice
- ✚ 2018 Issue 2 Assessor's Comp Report
- ✚ DEP Emergency Regulations and Notice of Extension
- ✚ 4/3/18 DPW Notice of roadway work
- ✚ 3/7 & 3/21 2018 draft Minutes
- ✚ GPS map and Assessor's Field Card- Cross St. parcel