

# Town of Hanover Conservation Commission

Hanover Town Hall, 550 Hanover St.  
2<sup>nd</sup> Floor Meeting Room

## **MINUTES for January 3, 2018**

**Approved: 1/17/18**



Those Members and Staff present: Vice Chair Lisa Satterwhite, Hearing Officer Frank Brierley (arrived at 6:37 PM), Commissioner James Vaille, Acting Conservation Agent Sandra MacFarlane

Others Present: as per Sign-In Sheet

Those not present: Chair Brian McLoone, Commissioner Robert Sennett, Assoc. Member Duke Magoun

**6:37 PM** Acting Chair Satterwhite opened the meeting and made the following announcements:

### I. ANNOUNCEMENTS & DATES TO REMEMBER:

1. The Commission's next meetings are scheduled for January 17<sup>1</sup> & February 7<sup>2</sup>, 2018<sup>3</sup>.
2. There is one Associate Member position on the Conservation Commission available. Volunteer applications are available at the Selectmen's Office or online at [http://www.hanover-ma.gov/sites/hanoverma/files/file/file/fy\\_14\\_talent\\_bank\\_application.pdf](http://www.hanover-ma.gov/sites/hanoverma/files/file/file/fy_14_talent_bank_application.pdf)
3. Duke Magoun has been appointed as the Conservation Commission's liaison to the Open Space Committee.
4. There is still a Member or Member's designee needed as voting member on the Community Preservation Comm.

### II. ACTION ITEMS:

1. 212 Brook Circle- Ratify Enforcement Order- The Agent requested the Commission take no action regarding this item as a response is pending from the property owner.

### III. PUBLIC HEARING:

1. **600 Main St.- BL 17-84-** RDA- *for accessory building in BZ to BVW*

PRESENT: Joshua and Leslie DeLisle, applicants/property owners

DISCUSSION: Upon the request of the applicant and agreement of the Commission, the Conservation Agent presented a revised plan dated December 18, 2017 showing the construction of a detached accessory structure located 45 ft. from an on-site Bordering Vegetated Wetland (BVW) with erosion control materials and limit of work proposed at 29.5 ft. from the BVW. Mr. DeLisle confirmed the use of the structure as dry storage and residential garage for his personal vehicle. The Agent pointed out the location of four proposed conservation setback markers on site. Also that the size of the structure had been reduced to relocate all work out of the 35 ft. *no-structure setback* to the BVW. It was noted that a small portion of the structure was proposed within the 50 ft. setback due to the existence of three mature, healthy spruce trees. The Commission agreed that the trees should not be removed. Further, that stormwater from the structure may be directed into a gutter system and rain barrel for on-site irrigation purposes. Mr. DeLisle will coordinate with the Agent in the Spring months to aid in identification and manual removal of invasive plant species within the BVW buffer.

VOTE: Upon a motion and second made by Commissioners Brierley and Vaille, it was voted 3-0-0 to close the hearing and issue a Negative #3 Determination of Applicability<sup>4</sup>.

<sup>1</sup> NOI, RDA, ANRAD applications are due no later than NOON on January 3 for January 17 meeting.

All other documents for Commission action are due no later than noon on January 10 for the January 17 mtg.

<sup>2</sup> NOI, RDA, ANRAD applications are due no later than noon on January 23 for the February 7 meeting.

All other documents for Commission action are due no later than noon on January 30 for the February 7 mtg.

<sup>3</sup> Future Meeting dates: January 17, February 7 and 21, March 7 and 21, 2018

<sup>4</sup> Neg#3 DOA refers to allowable alteration in the buffer zone to a protected area that *does not* require the submission of a Notice of Intent.

2. **962 Washington St.- BL 17-78, SE 31-1167-** NOI- *for parking exp'n/stmw upgrade in BZ to IVW (continued from the 12/20 meeting)*

PRESENT: none

VOTE: The Agent reported that due to the pending retirement of the Commission's and Planning Board's Engineering Consultant, Dave Nyman, PE, CEI, stormwater design review of this project is pending, therefore requiring a continuation of the hearing. Upon a motion and second made by Commissioners Brierley and Vaille, it was voted 3-0-0 to continue the hearing to 1/17/18 at 6:45 PM, as per the applicant's request.

#### IV. ADMINISTRATIVE:

1. Agent's Report- *see attached*
2. Minutes- 12/20/17- No action taken to allow a vote of the full board.
3. Minor Activities Permits & Events: Reviewed without comment.
  - a. **BL 17-83- 67 Old Washington St.-** *install 6' x 8' shed on skids in outer riparian*
  - b. **BL 17-85- Luddams Ford Park-** *Scouting event on January 7, 2018- Klondike Derby practice*
4. Correspondence- *as listed below-* Reviewed without comment.
5. Other- *Those items not reasonably anticipated by the Chair within 48 hours of the meeting-* none

**7:15 PM** Upon a motion and second made by Commissioners Vaille and Brierley, it was voted 3-0-0 to adjourn the meeting.

Minutes Respectfully Submitted by  
Sandra D. MacFarlane, Acting Conservation Agent  
DMI, Conservation Office

Documents provided at the meeting:

- 1/3/18 Agenda
- Enforcement Order- 212 Brook Circle
- RDA application packet and draft DOA- 600 Main St.
- SE 31-713 2001 OOC file for 600 Main St.
- 1/3/18 request to continue- 962 Washington St.
- 12/27/17 CEI Letter Report- 962 Washington St.
- 1/3/18 Agent's Report
- 12/21/17 Presentation to NRC- 70 River Rd.
- 12/28/17 revised Restoration Plan- 70 River Rd.
- 12/20/17 draft Minutes
- Minor Acts Permit- 67 Old Washington St.
- Event Permit- Luddams Ford Park
- 12/2017 Final Monitoring Report- Mill Pond Dam
- 1/2/18 Town Acct. letter- 2018 Mileage Rate

## **AGENT'S REPORT FOR 1/03/18 CONSERVATION MEETING**

Prepared by Acting Conservation Agent, Sandra D. MacFarlane

The following are updates for on-going projects and new information for the Commission's review:

- **Fireworks Site Focus Committee-** As per the 12/20/17 meeting, the Agent obtained updated information regarding DEP's Natural Resource Damages Assessment and Restoration Program. The NRD trust was established with \$6.9 million from Tronox/Anadarko funds. According to the program, there are 3 eligible geographic focus areas in Hanover. These include sub-watersheds and tributaries to the Drinkwater River, Indian Head River, and North River. Approved for restoration are areas designated as fisheries and aquatic/riverine habitat, natural resources and inland habitat, and similar. Future permits with the Commission will be included in the restoration planning process for the FWS.
- **Police Dept/Association Firing Range-** The Hanover Police Dept. Firing Range located at the Clark Bog Conservation Parcel falls under the jurisdiction of the Conservation Commission due to its location. Although there have been questions via phone calls to other departments regarding the procedure to change the Conservation Commission's Regulations for the use of the range, no requests have been received either for an informal discussion at a Conservation Meeting, or for initiation of a public hearing.

- **212 Brook Circle Violation-** An enforcement order has been prepared and will be presented at the 1/3/18 Conservation Commission Meeting. There has been no notification received as to the property owner's attendance, however, efforts to communicate with the property owner continue.
- **70 River Rd.-** Steve Ivas and I attended the 12/21/17 meeting of the North River Commission along with the property owner Robert Gosselin, for presentation of the approved 12/12/17 Restoration Plan for this site. Although the plan was generally accepted, two (2) members of the NRC recommended increased size and number of plantings to cover the view from the river. I presented an aerial view of the property (taken prior to cutting) that showed sparse vegetation and ivy covering trees that were dead. Mr. Ivas verified the presence of numerous invasive species and referred to his 2007 report presented during an ANRAD hearing to the Conservation Commission for this site that confirmed "sparse BVW vegetation". Photos provided by NRC staff member Judy Grecco taken during our recent site inspection verified the condition of the vegetation. Of interest to the NRC were 20+ 2" to 6" trees growing amongst the larger damaged trees which had been removed from the rear yard. Mr. Ivas explained that they were Norway Maples (*Acer platanoides*), an invasive species. In order to garner a better appreciation of conditions at this site, Mr. Ivas suggested an inspection for NRC members so they could view the extent of invasive growth, and the poor condition of the soils, including piles of boulders and other roadway construction debris on site. This site inspection took place on 12/22/17. On 12/23/17 Mr. Ivas reported that the two (2) NRC members present required additional numbers of plantings at a moderately increased size (6'- 8', from the proposed 4'- 6') and had concern for a newly installed patio, sod, and irrigation system located within the OOC limit of work, but also within the NRPO protected 100 ft. setback which requires a special permit. Mr. Gosselin noted that he had obtained a permit from NRC prior to building. A draft revised Restoration Plan showing additional plantings of River Birch (*Betula nigra*), and Common Winterberry *Ilex verticillata*), as well as additional species- Silky Dogwood (*Cornus amomum*) and Red Maples (*Acer rubrum*) will be available at the 1/3/18 meeting.
- **Recreational Trails Program Grant-** The Conservation Commission has received a request from Wildlands Trust for support of their efforts to obtain a 2018 Recreational Trails Program Grant from the Department of Conservation and Recreation for the improvement and continued conservation efforts of the Indian Head River trail system. They will be present at the 1/17/18 meeting for a brief presentation and are looking for a letter of support. This information will be forwarded to the Open Space Committee as well.
- **Luddams Ford Park-** Once again, Hanover Boy Scouts have planned a Klondike Derby practice at Luddams Ford Park for January. This is an annual event for them to get ready for the multi-troop competition for various skills.
- **Conservation Office Intern-** Azra Tukic, Bridgewater State College student in the Masters of Public Administration, completed her internship in the Conservation Office recently. At the request of the College, I completed an evaluation of her work and experiences with copies to the Acting Town Manager as required. Her overall work performance was excellent.
- **Conservation Website-** I completed updates to the website last week including the addition of the new Associate Member information, general information on ongoing projects, forms, the 2018 Schedule of Conservation Meetings, and other related items.
- **Board of Health, Building, and Planning reviews-** In cooperation with these departments, several sites were reviewed for applicable wetland issues including plans for 466 Broadway and 409 Cedar St. which were reviewed for septic and driveway projects. The work with a project area not within the Commission's jurisdiction, do not require a Conservation permit, but often provide other useful information.
- **Financial Report-** A Guarantee Deposit Account was established for consulting review regarding the proposed NOI and drainage calculation reports regarding the 962 Washington St. site. Dave Nyman, PE CEI, Commission's Consultant, has required changes in design, location, and similar for stormwater structures proposed on this site. A request for a continuation of the 1/3/18 hearing was received on 1/2/18 from McKenzie Engineering. Regarding other Conservation Agency accounts, there have been no expense transactions since the last meeting.