

**Town of Hanover
Community Preservation Committee
Application for Funding**
Submit to Community Preservation Committee
c/o Community Preservation Coordinator
Hanover Town Hall, 550 Hanover Street, Hanover, MA 02339
Tel: 781-826-5000 ext. 1059 Fax: 781-826-5950
Ann.Lee@hanover-ma.gov



Name of Applicant: Hanover Parks and Recreation Committee / rep. Alan Peterson

Name of Co-Applicant, if Applicable: Chairperson Bevin Gray

Contact Name: Alan Peterson

Mailing Address: C/O Hanover COA, 665 Center Street

City: Hanover State: MA Zip: 02339

Daytime Phone: 781-635-8040 Email: alan.peterson@hanover-ma.gov

Name of Proposal: Forge Pond Park Lighting Investigative Study

Address of Proposal (or assessor's parcel ID): 253 King Street [Map 67-1]

CPA Category (circle all that apply):

Open Space Historic Preservation Affordable Housing Recreation

CPA Funding Requested:	\$12,000
Total Cost of Proposed Project:	\$2MM est
Expected Completion Date:	Three to five years

If the project is expected to continue over more than one year or if bonding the project is anticipated detail the cost of project on the following chart (explanation may be attached on a separate sheet.)

Fiscal Year	CPC Funds Requested	Total Cost	Other Funding Sources
2022	\$12,000		
2023	Est \$900,000	\$912,000 [estimate]	tbd
2024	Est \$900,000	\$1,812,000 [estimate]	tbd
Total			

~~If the proposal is on Town-owned land, either the applicant or the co-applicant must be the Town Board, Commission, or Department in control of the land.~~



**Town of Hanover
Community Preservation Committee
2022 Application for Funding**

Submission Requirements

Proposals for Community Preservation funding must be submitted using the attached application form. All information requested on the application form must be included with the proposal.

Applications must be typewritten and **twelve (12) copies** (including one unbound and reproducible copy) of the application and all supporting documentation must be submitted to the Community Preservation Committee, c/o Community Preservation Coordinator, Hanover Town Hall, 550 Hanover Street, Hanover, MA 02339.

The application deadline is Friday, October 29, 2021 at 12 noon.

Applications will be accepted only until this time, unless an applicant can demonstrate that a significant opportunity would be lost if not considered outside the normal funding schedule.

Review by the Community Preservation Committee

Each application will be acknowledged as it is received. It will be reviewed for completeness and the applicant will be notified if additional information is required. Incomplete applications may not be eligible for the current funding round, at the discretion of the Committee.

All applicants submitting complete applications will be given an opportunity at a public hearing to present the scope and details of the project and respond to questions from the CPC, and the public (additional public hearings may be warranted, depending on the amount of applications received). To expedite the proposal review process CPC strongly recommends that all proposals be reviewed prior to submission by the appropriate Committee, Commission or Board including the Housing Authority, the Planning Board, the Historic Commission, the Open Space Committee, the Conservation Commission or the Park and Recreation Committee.

Funding Decisions and Process

The CPC will prepare and submit Town Warrant Articles for funding recommendations to the Town Meeting in May for a final decision.

Projects on Town-owned land will be administered by the Town department that is responsible for that land and are likely to require public bidding under applicable statutes (MGL c. 30, 30B, and 149).

Projects on private land will require a funding agreement between the Town and the applicant. All projects will require a Memorandum of Understanding between the Town and the applicant before funds can be released. In addition, the CPC will require that all projects submit a project timeline and quarterly status reports to the CPC until project completion.

Please keep in mind there are legal limitations on what CPA funds can be used for. A CPA Allowable Uses Chart can be found on the Community Preservation Committee's home page. Further information concerning the Community Preservation Act in Hanover can be found at the Town of Hanover Community Preservation home page at <http://www.hanover-ma.gov> by clicking on the Community Preservation Committee Link.

PROJECT DESCRIPTION: Attach answers to the following questions. Applications will be returned as incomplete if all requested information is not provided. Include supporting materials as necessary.

1. **Goals:** What are the goals of the proposed project? *This project will develop a plan to expand the time that all Forge Pond Park baseball and softball fields can be used. Evening use will allow a better play experience for our youth and will help establish more sustainable schedules for grass fields use. For public safety, the plans will specify general distribution and sequences of added lighting for safe egress to parking, pavilion rest rooms and concession stand, as well as some of the walkways. Use of LED fixtures will limit 'spillover lights and leave dark skies as an important goal of this project. To the extent feasible, solar lighting with seasonal time controls will be used.*
2. **Community Need: Why is this project needed? Does it address needs identified in existing Town plans?** (ref: https://www.hanover-ma.gov/sites/g/files/vyhlf666/f/uploads/hanover_open_space_and_recreation_2017-2018_update_with_public_comments.pdf) *This project will support Goals #4 and #6 of the Open Space and Recreation Long Range Plan. Goal #4 - Maintain and improve public access to conservation parcels and their recreational opportunities. Goal #6 - Maintain and enhance recreational facilities for the enjoyment of Hanover residents and visitors of all ages, abilities, and interest. Additionally, it will create wider opportunity for organized sports to develop the skills and social values of Hanover's youth.*
3. **Community Support:** What is the nature and level of support for this project? Include letters of support and any petitions. *By vote of Parks and Recreation Committee, support of this project to light the ballfields and associated public safety walks and parking is noted in Committee Minutes.*
4. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? *This initial expense will provide a more detailed plan of scope, expense and timeline. The initial plan suggests phase 1 will provide scheduled and controlled lighting to one each – baseball and softball fields, likely fields numbered two [2] and five [5]. Ballfield Lighting will be high-voltage energy-efficient LED with dark sky compliant shielding. Peripheral lighting for public safety will be supplied by supplemental fixtures on some of the field light towers and additional solar-powered, battery-backup walkway and roadway fixtures on poles. The goal is to have this first phase complete by the Summer of 2023. Additional fields would be brought into phasing plans as the study and evolving funding plan will suggest.*
5. **Credentials:** How will the experience of the applicant contribute to the success of this project? *The representative for Parks and Recreation was Pembroke Public School's liaison for their volunteer-driven High School Turf Field lighting project. After completion of the stadium, volunteers announced their desire to install Musco 'small ball' lighting system for night games at the new field. The School Committee and Town Manager allowed Alan Peterson to develop and execute that project, which was complete in just under a year.*
6. **Success Factors:** How will the success of this project be measured? *The measures of success include: The Plan developed with this grant includes multi-phased portions that can be performed on a budget totaling under \$2MM in total. The phasing will be a success if equal numbers of baseball and softball field are complete in each portion of the plan. The Lighting will be a success when measured light levels exceed 50 FC average over the infield and 30 FC over the outfield. Supplemental lighting will be judged as successful when 1 FC is measured at walkways and parking. Overall lighting will be judged successful when spillover lighting is seen to be so low that dark skies allow visibility of constellations much as before the project.*

7. **Budget:** What is the total budget for the project and how will CPA funds be spent? All items of expenditure must be clearly identified. Distinguish between hard and soft costs and contingencies. (NOTE: CPA funds may NOT be used for maintenance.)

Plans – This initial project scope will provide an engineered overview for lighting layouts, controls and power distribution to provide systems for safe evening ballfield uses. Estimated cost for PLANS=\$12,000 for a multi-phase investigation to be implemented in at least three [3] phases.

The attached proposal for investigative planning is valued at \$7,300.00
Site plans and design documents are NOT included. However, development of schematic design should be factored as part of the initial plans, likely that will cost another \$4200.00

Printing of plans for Committees and publicity may cost another : \$500.

Thus, this grant request is for an estimated 'planning' project cost of : \$12,000

8. **Other Funding:** What additional funding sources are available, committed, or under consideration? Include commitment letters, if available, and describe any other attempts to secure funding for this project. After the Study, the Parks and Recreation Committee will explore supplemental grant opportunities. Perhaps site lighting improvements can be Green Community or Utility [National Grid] supplement funded. Local or other sources may be approached to make material donations for other site improvements. Once the scope and phasing plan is determined by the study and affirmed by the Parks and Recreation Committee, volunteers with specific, required expertise may proceed with: writing grant requests, exploratory and site work, electrical rough-ins, final connections, programming, testing and commissioning. Master Plans suggest several possible funding sources. Utility service providers as well as electrical suppliers and material supply houses offer rebates and incentives to reduce out-of-pocket expenses for these major lighting systems. Solar incentives may be available also.

9. **Maintenance:** If ongoing maintenance is required for your project, how will it be funded?
Parks and Recreation has a revolving fund partly supplied by user fees and MOU with user group charges. The Committee will be asking Town Meeting to increase the revolving fund to better support maintenance needs of assets.

ADDITIONAL INFORMATION: Provide the following additional information, as applicable.

10. Documentation that you have control over the site, such as Purchase and Sale Agreement, option, or deed. Town ByLaws have assigned the site to the Parks and Recreation Department. The assessors map is attached. See map 67-1
11. For projects that include construction or rehabilitation, include the existing and proposed site plan, floor plans, elevations, and any other drawings as necessary to visually describe the proposal. Pictures and asset inventory are attached, with the proposal for a study that will provide scope and sequence with cost estimates for implementation of improvements. A full design and bid documents will need to be developed once the Town and Parks and Recreation Committee affirm the concepts.
12. Evidence that the project is in compliance with the zoning ordinance, Architectural Access Board Regulations, or any other laws or regulations. Or, if zoning relief is required, specify what relief is needed and when an application will be made to the town for zoning review.

An informal hearing was had with the ZBA for advice on process and proceedings to permit the modifications to the use of the fields. It appeared the members of the board had no personal objections to the modifications and made us aware abutters may have concerns. A hearing with ZBA on conditions for use – hours and Lighting, is pending to be scheduled. Town Council will rule whether those changes are 'substantial' – requiring Abutter notifications and a full public hearing. If the hearing is not favorable, this grant request will be withdrawn.

13. Evidence that the appropriate Town Boards and Commissions have approved the project (for example, proposed new uses on Parks & Recreation land requires approval from the Parks and Recreation Committee) **Parks and Recreation Committee minutes and letter from HYAA Board are attached.**
14. Evidence that the proposed site is free of hazardous materials or that there is a plan for remediation in place. **Forge Pond Park was developed from corn-fields about ten years ago. At that time, there were no discoveries of HazMat or need for remediation of soils, according to Victor Diniak [DPW Director]. [Attached emails to verify]**
15. Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed. All historic resources rehabilitation projects must comply with the Standards for Rehabilitation stated in the United States Secretary of the Interior's Standards for the Treatment of Historic Properties. **Historic is Not Applicable. The plans funded by this grant request will document the required construction codes and standards the phased implementation of field lighting must meet.**
16. Information indicating how this project can be used to achieve additional community benefits.
Having lights on the field will allow early evening games to take place with Food Trucks or the Concession Pavilion serving supper to families of the players. This will provide more economic opportunities for small business and fund-raising. The extended hours will benefit Hanover's image and ability to engage the sports community.

NOTE: If the requested funds are for a real estate acquisition, an independent appraisal will be required which the applicant will be required to fund. No funding decisions will be made without an independent appraisal.

The application deadline is Friday, October 29, 2021 at 12 noon.

Appendix – Forge Pond Park Lights Investigative Study Grant Application

- a. Brian Morley email to Alan Peterson – Proposal to do Investigative Study
 - a. Space Improvements – Bocce / Pickleball
- b. Hanover's 300th Master Plan page for Forge Pond Park
- c. Hanover Parks and Recreation Open Space 2017-18 Plan Update
 - a. Self-Evaluation and Transition Plan
 - b. Inventory of Lands
 - c. Goals 3 & 4 of Plan Update
 - d. Goal 6 of Plan Update
 - e. Action 6.1 Repair and Update existing sports fields
 - f. Open Space attributes and Articles governing protection
- d. Parks & Recreation 2021 report Forge Pond Park Asset Inventory
 - a. General Conditions
 - b. Management Concerns
 - c. Asset Planning
- e. Assessors Map 67-1
- f. Parks and Recreation Committee Minutes supporting this grant application
 - a. May 13, 2021
 - b. Aug 19, 2021
 - c. Sept 9, 2021 [agenda, minutes not yet published]
 - d. Oct 21 email re: Oct 14 meeting as minutes not yet published
- g. Letters of support
 - a. HYAA Board



ARCHITECTS
ENGINEERS
PLANNERS
SUITE 201
1001 HINGHAM STREET
ROCKLAND, MA 02370
TEL: 781-878-6223
FAX: 781-878-8800

October 25, 2021

Town of Hanover
550 Hanover Street
Hanover, MA 02339

Attn: Alan Peterson

Re: Lighting Site Prep Study
Forge Pond Park
Weymouth, MA

Dear Alan:

Enclosed please find McKinnell McKinnell & Taylor Inc. (MMT) fee proposal for an Investigative Study for power distribution and parking lot lighting at the Forge Pond Park located at 245 King Street in Hanover, Massachusetts.

Per our telephone conversation of October 19, 2021, the Town is seeking grants for funding of a Sports Field Lighting Project for the existing baseball and softball fields. The sports field lighting design shall be provided by others. MMT shall review options for site power distribution to serve the sports field lighting and options for parking lot lighting.

The fee proposal is based upon the following scope of work:

1. Visit the facility to review existing conditions.
2. Review the sports field lighting design documents furnished by the Town of Hanover, to review proposed electrical loads.
3. Issue a survey report with two options and supportive cost estimates for the Town to seek project funding.

This fee proposal does not include design services, contract drawings, specifications, or bidding services.

Please note the above services can be completed within 45 days of receipt of a Notice to Proceed.

After your review should you have any questions, please give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian M. Morley', is written over a printed name and title.

Brian M. Morley, PE
Principal

BMM/dad

Enclosure(s)

Project Number:
 Project Name: Lighting Site Prep Study
 Project Location Forge Pond Park Hanover, MA

Date Submitted: 10/25/2021
 Survey Comp. Time: 45 days
 Design Comp. Time:

	SURVEY	DESIGN	BID	CONST. ADMIN.	TOTAL FEE
Number of Site Visits:	1				
Proposed Fees:	\$972.16	\$6,280.00	\$0.00	\$0.00	\$7,252.16

	Rates (\$/HR)	qty (HRS)	Amount (\$)
SURVEY			
Principal	\$195.00	3.00	\$585.00
Project Manager	\$165.00	0.00	\$0.00
Architect Sr.	\$150.00	0.00	\$0.00
Architect Jr.	\$95.00	0.00	\$0.00
Electrical Sr.	\$150.00	0.00	\$0.00
Electrical Jr.	\$125.00	3.00	\$375.00
Mechanical Sr.	\$150.00	0.00	\$0.00
Mechanical Jr.	\$125.00	0.00	\$0.00
CADD Operator	\$90.00	0.00	\$0.00
Cost Estimator	\$140.00	0.00	\$0.00
Specification Writer	\$140.00	0.00	\$0.00
Construction Inspector	\$140.00	0.00	\$0.00
Clerical	\$75.00	0.00	<u>\$0.00</u>
Sub Total			\$960.00

PRE DESIGN			
Principal	\$195.00	18.00	\$3,510.00
Project Manager	\$165.00	0.00	\$0.00
Architect Sr.	\$150.00	0.00	\$0.00
Architect Jr.	\$95.00	0.00	\$0.00
Electrical Sr.	\$150.00	0.00	\$0.00
Electrical Jr.	\$125.00	6.00	\$750.00
Mechanical Sr.	\$150.00	0.00	\$0.00
Mechanical Jr.	\$125.00	0.00	\$0.00
CADD Operator	\$90.00	0.00	\$0.00
Cost Estimator	\$140.00	8.00	\$1,120.00
Specification Writer	\$140.00	0.00	\$0.00
Construction Inspector	\$140.00	0.00	\$0.00
Clerical	\$75.00	12.00	<u>\$900.00</u>
Sub Total			\$6,280.00

DESIGN			
Principal	\$195.00	0.00	\$0.00
Project Manager	\$165.00	0.00	\$0.00
Architect Sr.	\$150.00	0.00	\$0.00
Architect Jr.	\$95.00	0.00	\$0.00
Electrical Sr.	\$150.00	0.00	\$0.00
Electrical Jr.	\$125.00	0.00	\$0.00
Mechanical Sr.	\$150.00	0.00	\$0.00
Mechanical Jr.	\$125.00	0.00	\$0.00
CADD Operator	\$90.00	0.00	\$0.00
Cost Estimator	\$140.00	0.00	\$0.00
Specification Writer	\$140.00	0.00	\$0.00
Construction Inspector	\$140.00	0.00	\$0.00
Clerical	\$75.00	0.00	<u>\$0.00</u>
Sub Total			\$0.00

	Rates (\$/HR)	qty (HRS)	Amount (\$)
BID PERIOD SERVICES			
Principal	\$195.00	0.00	\$0.00
Project Manager	\$165.00	0.00	\$0.00
Architect Sr.	\$150.00	0.00	\$0.00
Architect Jr.	\$95.00	0.00	\$0.00
Electrical Sr.	\$150.00	0.00	\$0.00
Electrical Jr.	\$125.00	0.00	\$0.00
Mechanical Sr.	\$150.00	0.00	\$0.00
Mechanical Jr.	\$125.00	0.00	\$0.00
CADD Operator	\$90.00	0.00	\$0.00
Cost Estimator	\$140.00	0.00	\$0.00
Specification Writer	\$140.00	0.00	\$0.00
Construction Inspector	\$140.00	0.00	\$0.00
Clerical	\$75.00	0.00	<u>\$0.00</u>
Sub Total			\$0.00

	Rates (\$/HR)	qty (HRS)	Amount (\$)
CONST ADMIN			
Principal	\$195.00	0.00	\$0.00
Project Manager	\$165.00	0.00	\$0.00
Architect Sr.	\$150.00	0.00	\$0.00
Architect Jr.	\$95.00	0.00	\$0.00
Electrical Sr.	\$150.00	0.00	\$0.00
Electrical Jr.	\$125.00	0.00	\$0.00
Mechanical Sr.	\$150.00	0.00	\$0.00
Mechanical Jr.	\$125.00	0.00	\$0.00
CADD Operator	\$90.00	0.00	\$0.00
Cost Estimator	\$140.00	0.00	\$0.00
Specification Writer	\$140.00	0.00	\$0.00
Construction Inspector	\$140.00	0.00	\$0.00
Clerical	\$75.00	0.00	<u>\$0.00</u>
Sub Total			\$0.00

TRAVEL		SURVEY	BID	C.ADMIN.	Sub Total	\$0.00
Principal	\$195.00				0.00	\$0.00
Project Manager	\$165.00				0.00	\$0.00
Architect Sr.	\$150.00				1.00	\$150.00
Architect Jr.	\$95.00				0.00	\$0.00
Electrical Sr.	\$150.00				1.00	\$150.00
Electrical Jr.	\$125.00				0.00	\$0.00
Mechanical Sr.	\$150.00				0.00	\$0.00
Mechanical Jr.	\$125.00				0.00	\$0.00
CADD Operator	\$90.00				0.00	\$0.00
Cost Estimator	\$140.00				0.00	\$0.00
Specification Writer	\$140.00				0.00	\$0.00
Construction Inspector	\$140.00				0.00	\$0.00
Clerical	\$75.00				0.00	\$0.00
Sub Total						\$300.00

					Qty	Amount (\$)
MISCELLANEOUS EXPENSES						
		SURVEY	DESIGN	BID	C.ADMIN.	
1. Report - 20 pages, 3 sets						
Photocopy (sheet)	\$0.10	60			60.00	\$6.00
Blueprints (SF)	\$0.50				0.00	\$0.00
MILEAGE (1) trip	\$0.560	11			11.00	<u>\$6.16</u>
Mileage Calc: show Number of Trips * Miles each column						
Sub Total						<u>\$12.16</u>

Submitted By:
Brian Morley

PROPOSAL TOTAL: \$7,552.16

Hanover Open Space and Recreation Plan Update

- Objective 4.6: Recruit additional volunteers for the maintenance of passive recreational facilities, especially walking trails. Improve relationship with the Department of Public Works to obtain assistance with upkeep of conservation parcels.
- Objective 4.7: Improve pedestrian safety around and between conservation and recreation sites by adding crosswalks and expanding the town's sidewalk network.

Goal 5: Establish a long-range strategy for protecting Hanover's drinking water supply.

- Objective 5.1: Prioritize protection of available land abutting or adjacent to the Water Resource Protection District to act as a buffer to prevent contamination.
- Objective 5.2: Work with neighboring towns to formulate a regional plan for groundwater and surface water protection.
- Objective 5.3: Work with neighboring towns and land trusts to protect remaining open land in the area around the Freshwater Tidal Marsh and Indian Head River.
- Objective 5.4: Ensure there is coordination regarding the protection of water quality and quantity (such as for permitting, constructing, and monitoring wells and septic systems).
- Objective 5.5: Work to implement the Water Use Restriction Bylaw when there is a State of Water Supply Conservation or Emergency.

Goal 6: Maintain and enhance recreational facilities for the enjoyment of Hanover residents and visitors of all ages, abilities, and interest.

- Objective 6.1: Repair and update existing sports fields.
- Objective 6.2: Maintain existing sports fields.
- Objective 6.3: Create small, local parks, like a playground or street hockey rink, in various areas of town, particularly in areas currently underserved by neighborhood recreational facilities.
- Objective 6.4: Keep an up-to-date inventory of all the recreational facilities and programming Hanover.
- Objective 6.5: Use the ADA section of this plan to address needs of special user groups, including the elderly and persons with disabilities, and provide additional facilities and programs that meet the needs of these groups.
- Objective 6.6: Address recreational needs identified in the 2012 Statewide

Hanover Open Space and Recreation Plan Update

- Objective 2.3: Inform residents about the benefits of preserving open space, including the financial incentives (such as tax reductions) for doing so.
- Objective 2.4: Continue outreach efforts to local landowners and pursue the protection of high priority parcels.

Goal 3: Encourage sustainable growth and development that is consistent with the character of Hanover.

- Objective 3.1: Update Hanover's land use and environmental bylaws and regulations (Zoning Bylaw, Wetlands Protection Bylaw, and Subdivision Rules & Regulations) to ensure that development is consistent with the town's rural character, encourages open space preservation, and is designed well.
- Objective 3.2: Encourage development that preserves open space by building at a somewhat higher density through the use of Open Space Design (OSD) or Natural Resource Protection Zoning (NRPZ).
- Objective 3.3: Amend Subdivision Rules & Regulations to promote low impact development (LID) techniques and green design.

- Objective 3.4: Work with the Planning Board and Conservation Commission to protect significant natural and fragile resource areas during the design and permitting stages of development.

Goal 4: Maintain and improve public access to conservation parcels and their recreational opportunities.

- Objective 4.1: Continue to focus on walking trail creation, maintenance, and informational outreach.
- Objective 4.2: Continue to map and mark existing walking trails, access points to trails, and other passive recreational options on open space sites.
- Objective 4.3: Improve and create additional opportunities for recreation such as equestrian trails, bike trails, and water access.
- Objective 4.4: Keep an up-to-date inventory of conservation lands, including natural resources they contain, and rules and regulations for their use.
- Objective 4.5: Review parking availability at each area, and work with the Department of Public Works to add parking where needed.

Hanover Open Space and Recreation Plan Update

FPP

Toilet Facility	<ul style="list-style-type: none"> One accessible stall in the men's bathroom and one in the women's bathroom There is also one handicapped port-a-potty, though it does not quite meet the guidelines on the ADA Self-Evaluation Checklist Dimensions are 58 inches wide and 60 inches deep, door does not have a pull latch, the lock on the stall door is higher than 32 inches above the floor, and the grab bars do not have a roughened surface (no other fixtures besides a toilet paper dispenser that is 2 feet off the ground)
Recommendations: Forge Pond Park was recently constructed with CPA funds, and it is fully ADA-accessible.	

Recommendations:

At the Riverside Drive Boat Launch, there is a gravel parking area and turnaround. At the parking area, an accessible parking space should be designated and marked. In addition, the path to the boat launch should be made accessible with a hard packed surface and a width of at least three feet.

Luddam's Ford Park

Parking	<ul style="list-style-type: none"> No marked parking spaces, including accessible spaces Parking area is dirt/gravel and not evenly paved
Pathway	<ul style="list-style-type: none"> No accessible from the parking area around the park and to the views of the water Benches overlooking the water are up a steep slope that is greater than 5%
Picnic Area	<ul style="list-style-type: none"> Picnic tables are not accessible for a wheelchair
Recommendations: The Town of Hanover should create marked parking at this site and should designate one of the parking spaces as an accessible space that can accommodate a van. An accessible path should be created from the accessible space to the benches overlooking the water that is hard-packed and at least three feet wide. A wheelchair-accessible picnic bench should also be added.	

Indian Head/Riverside Land

Parking	<ul style="list-style-type: none"> No marked parking spots, including accessible spots Parking area is uneven, ponding water No accessible path of travel from the parking area
Trail	<ul style="list-style-type: none"> Trail is on a non-accessible dirt path

Recreation

Hanover is fortunate to have a variety of high-quality, Town-owned recreation facilities. These sites range in size from small neighborhood parks and playgrounds, like Amos Gallant Field on the former Curtis School property, to the 75-acre Ceurvels Field located in South Hanover.

Forge Pond Park

Completed in summer 2014, Forge Pond Park contains more than 40 acres of active recreation opportunities, making it the largest recreational facility on the South Shore. The park includes three baseball fields, three softball fields, three soccer fields, bathrooms, and a concession stand. Paved paths surround the park and continue through the woods, with trails leading to the Clark Land and Bog. Forge Pond Park was designed to be a destination for tournaments and other high-attendance sports events.

The Town of Hanover initially purchased the 75-acre King Street/Cervelli Property, former farmland that Forge Pond Park was constructed on, in 2006 with a \$1.4 million Community Preservation Act (CPA) bond. Construction of Forge Pond Park was financed entirely with \$4.3 million in CPA funds. The active recreation facilities are under the jurisdiction of the Parks and Recreation Committee, while the passive lands are under that of the Open Space Committee.

Forge Pond Park⁵³



Ceurvels Field

Formerly known as Myrtle Field, Ceurvels Field is Hanover's largest park facility with 75 acres located on the south side of Myrtle Street and the west side of Center Street. It is used primarily for soccer, lacrosse, and spring baseball games. The heavily wooded area around the fields has trails for passive recreation. Ceurvels Field is adjacent to the Hanover Senior Center, which was newly constructed and opened in 2010.

⁵³ Photo source: <http://www.hanover-ma.gov/parks-and-recreation/pages/forge-pond-park>

FPP Softball Fields

Black lines approx Pole Heights

Microsoft Bing

forge pond park hanover ma



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Eight [8] Poles at sixty [60] feet tall will light all three Softball Fields. The four [4] in the any of the fields could be installed first. Parking lot flood-lights could be installed on the two poles near the parking area, if spill-over [reflected light from the ground] proves too little to meet the 1 footcandle required for parking lot safe egress. The athletic light photo-metrics do not typically show spillover levels, so we need to make a special request or see as-built condition. For clarity, the Light tower heads and luminaires are not shown. Towers [lighting poles, shown in Bronze] are approximately to scale.

FPP Baseball Fields

white lines indicate approx scale of lights

3ing forge pond park hanover ma



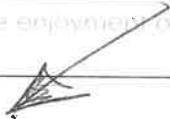
Share

Full Screen



Ten [10] Poles at sixty [60] feet tall will light all three Baseball Fields. The four [4] in the center [at field behind the 35 foot tall Flagpole] would be installed first. Parking lot flood-lights could be installed on the two poles near the outfield corners, if spill-over [reflected light from the ground] proves too little to meet the 1 footcandle required for parking lot safe egress. The athletic light photo-metrics do not typically show spillover levels, so we need to make a special request or see as-built condition. For clarity, the Light tower heads and luminaires are not shown. Towers [lighting poles, shown in white] are approximately to scale.

Hanover Open Space and Recreation Plan Update

Action 5.4.1: Review the existing system for addressing failing septic systems and identify ways in which it can be approved.	CC, BOH	Short-term	Town capital funds
Action 5.4.2: Investigate the potential of using another substance besides sand/salt on the roadways during the winter as a way to further protect drinking water.	CC, DPW	Mid-term	MET
Objective 5.5: Work to implement the Water Use Restriction Bylaw when there is a State of Water Supply Conservation or Emergency.			
Action 5.5.1: Continue to provide information on water restrictions on the Town website when there is a State of Water Supply Conservation or Emergency.	CC, DPW	Ongoing	N/A
Goal 6: Maintain and enhance recreational facilities for the enjoyment of Hanover residents and visitors of all ages, abilities, and interest.			
Objective 6.1: Repair and update existing sports fields. 			
Action 6.1.1: Update the Parks and Recreation Master Plan from 2007 to address current recreational facility needs in Hanover.	PRC, TP	Mid-term	Town capital funds
Action 6.1.1: Seek funding for necessary updates to Hanover's sports fields and other recreational resources.	PRC, TP, CPC	Ongoing	CPA, PARC, LWCF
Objective 6.2: Maintain existing sports fields.			
Action 6.2.1: Create a maintenance plan for sports fields in town.	PRC, DPW, TP	Mid-term	Town capital funds
Action 6.2.2: Regularly maintain sports fields, and consider outsourcing landscaping work at high-maintenance sites like Forge Pond Park.	PRC, DPW	Ongoing	Town capital funds

Hanover Open Space and Recreation Plan Update

Site Name	Owner	Manager	Current Use	Recreation Potential	Condition	Public Access?	Zoning District	Level of Protection	Type of Protection	Grant Program	GIS Acres
Dillingham / Old Town Way Site	Town of Hanover	Town of Hanover Conservation Commission	Recreation and Conservation	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	5.92
East Street Conservation Parcel	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive		Yes	Residential	Permanently Protected	Article 97	None	3.99
Emily Elizabeth White Conservation Area	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	5.29
Fairbairn Parcel	Town of Hanover	Town of Hanover Conservation Commission	Recreation and Conservation	Passive	Good	Yes	Commercial	Permanently Protected	Article 97	None	1.19
Fireworks Property	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive - trails	Good	Yes	Residential	Permanently Protected	Article 97	None	132.83
Forge Pond Conservation Area	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive - trails		Yes	Residential	Permanently Protected	Article 97	CPA	34.43
Forge Pond Park	Town of Hanover	Town of Hanover Parks and Recreation Committee	Recreation (activities are facility based)	Active - playing fields	Excellent	Yes	Residential	Permanently Protected	Article 97	CPA	40.97
Hacketts Pond Dam	Town of Hanover		Historical/Cultural			Limited (members only)	Residential	Limited	None	None	0.45
Hammer Hook Conservation Parcel	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Wet	Yes	Residential	Permanently Protected	Article 97	None	3.33
Hanover Center Cemetery	Town of Hanover	Town of Hanover Department of Public Works, Board of Selectmen	Historical/Cultural	None - cemetery		Yes	Residential	Limited	None	None	33.10
Hanover High School	Town of Hanover	Town of Hanover School Department	Recreation (activities are facility based)	Active - ball fields, tennis courts		Yes	Residential	Limited	None	None	17.44

Forge Pond Park Major Assets

245 King Street - 123 acre site with 40 acres developed for sports - completed July - 2014

- Value \$953,900 including \$29,700 in structures
 - 2800 sf Pavilion with rest rooms , commissary and covered picnic area
 - Irrigation system with 2 well houses
 - 3 sheds with roll-up secure garage doors [4th shed under construction by Softball as this is written]
- 3 Baseball and 3 Softball and 3 Multi-use Fields
 - Fields comprise almost 11 acres of 'class A' turf grass , maintained by DPW and Facilities and contractors.
 - An additional 6.5 acres of 'class B' grass is also maintained.
 - Infields, warning tracks and other non-turf surfaces comprise another 2.3 acres
- Fences:
 - Costing ~ \$1MM: 5475 linear feet of chain link [various heights] is installed at 6 ballfields
 - 528 linear feet of 4' high split rail fence runs across the front of the park
 - 30 foot wide 6" diameter tubular roadway Gate secures the road after hours.
- Pavement
 - 3500 lineal feet of driveway with additional pavement to park 250 cars
 - Over 9800 lineal feet of paved walkways [lengths from Google Maps]
- Specialties
 - 9 large Signs for main entry, Sponsors, communications and other information
 - 5 large double-sided covered display boards , 6 solar-powered wireless Scoreboards
 - One 50 foot flagpole with stone bench and stone dedication marker
 - 6 benches, 6 picnic tables, and 7 large covered waste barrels
 - 4 Dog Feces disposal bag stations
 - One 60 foot long 6 foot wide footbridge over a drainage creek
 - One 32 foot long x 8 foot high ¾" plywood handball wall

FPP General Conditions

Fields 1-3 Little League 46/60 Fields 4-6 are Softball, Multi-use varies

- Overall the facilities are in very good condition
- Pavement is starting to show minor repair needs
 - Entry apron off King St has broken pavement at shoulder by pole #27
 - Roadway and parking areas small cracks and separations, just filled by DPW
 - Softball parking area and roadway have over 250 lineal feet of cracks
- Spigots at most backstops require fence brackets.
- Landscape Fabric showing at warning track on F2
 - Indicates crushed stone topping needs replenishment
- Fences require minor maintenance
 - Four backstops distorted [20' by 8' high sections]
 - Tie replacements needed for some lower fence fabrics and green tops
 - Softball Field 5 needs several outfield rail brackets fixed
 - Baseball Field 2 and 3 lower rail ball-stop plank repairs at backstops
 - Gate hardware and drop-post holes need minor adjustments or repairs
 - Large Green Handball wall requires new plywood and green paint

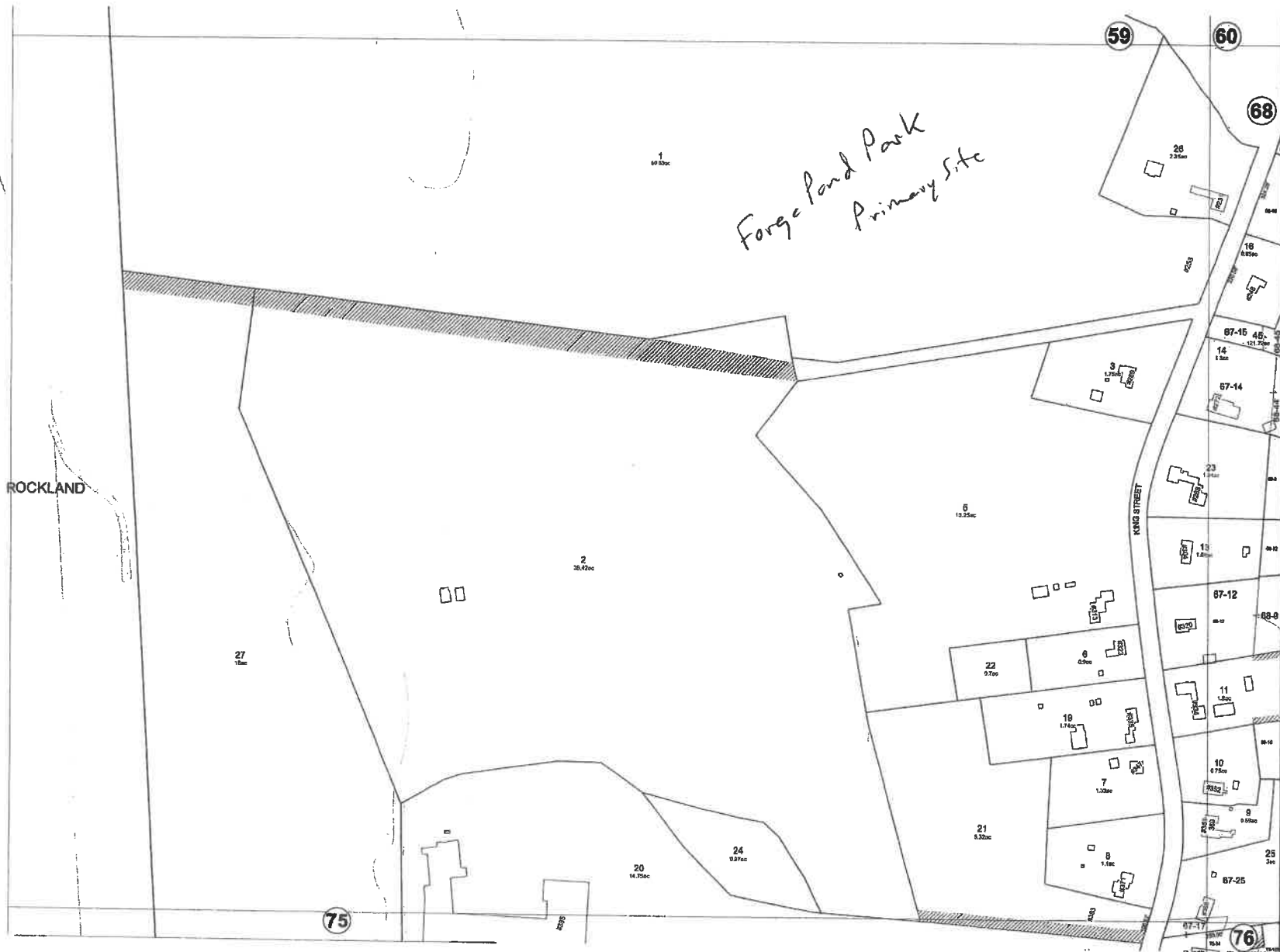
FPP Management Concerns

- Video Camera System is 'stand-alone'.
- Three Sheds are locked by users, responsible party is unclear
- Five 'Site Boxes' are unlocked on Softball Fields, users unassigned and liabilities exist
- Several areas adjacent to paved walks require fill to provide ADA compliance for walkway.
- Netting on several dugouts needs attention
- Pavilion Men's Room ceiling is open to adjacent storeroom, drywall panels await installation

Additional Asset Attributes

- Project Plans included adequate power capacity on main power panel and spare 4" PVC conduits extended for future Field Lighting
- Telecommunication and Network Conduits were included in the Project Scope.
- Site and Building plans are not with Park and Recreation Department to reference.
- Sponsorship fundraising opportunities: Benches, Large sign, Ballfields, etc.





MAP
67



Town of Hanover - Assessors Maps



MAP
67

Note: This map is not intended to be used in conjunction with any other map or document. The Town of Hanover and its assessors are not responsible for any errors or omissions in this document.

Meeting minutes of the Hanover Parks & Recreation Committee held on Zoom on May 13, 2021

Present were Board Members Bevin Gray, Jeff Poirier, Frank Sidoti, John O'Connor and Amanda Kunevich
Also present Lauren Rodday and Ed Bratz

Having a quorum, the Chair called the meeting to order at 7:04pm.

New Business:

Summer Programs: Registration is going well. We are hopeful that summer will look a lot more normal than we originally had even thought

Miscellaneous:

Bevin- Build the Boards will hopefully be completed by the end of the month

Ed Bratz- Would like to improve Hanover's baseball fields. Committee suggests talking to others about fundraising/forming a subcommittee to make requested improvements

Jeff inquired about the Parks & Recreation accounts and if the entrance to the B. Everett Hall Playground can be fixed using the Tedeschi Account

Jeff would like to invite Victor to the June 3rd meeting to discuss field maintenance

MOU: Jeff states that we need a cost analysis of actual field costs and would like to manage the funds to be used for maintenance. Bevin will request the total hours HYAA uses the fields per season

Jeff feels the Committee needs to meet more often and that each Committee member should be responsible for one Town field to provide updates.

Meeting Minutes: John moved to accept the Meeting Minutes from April. Frank seconds; so voted unanimously.

Amanda moved to adjourn Jeff seconds; so voted unanimously. Meeting adjourned at 8:10pm.

Meeting minutes of the Hanover Parks & Recreation Committee held on Zoom on August 19, 2021

Present were Board Members Bevin Gray, Jeff Poirier, John O'Connor, Adam Hill and Jennie Beliveau
Also present Lauren Rodday, Alan Peterson, Joel Barrett and Jay Cavallaro

Having a quorum, the Recreation Director called the meeting to order at 7:01pm.

New Business:

Committee Reorganization:

Jennie nominates Bevin to remain the Chairperson. John seconds; so voted unanimously.

Bevin nominates Jeff to remain the Vice Chairperson. John seconds; so voted unanimously.

Alan Peterson-Fields:

Alan provides the Committee with an overview of his field inventory and condition assessments. The Committee will discuss field inventory more in depth at the September 9th Meeting. Will discuss further, but initial thoughts are to take down the softball backstop at B. Everett Hall Field as it is not used as a softball field and replace the lighting.

Bill Scarpelli-Bocce:

CPC is looking for support from the Committee to create a bocce court and pickle ball court. Committee would like to see improvements made to already existing equipment (playground, basketball hoops) before adding anything new and will discuss further.

Bevin Gray-Softball Fields:

Joel Barrett and Jay Cavallaro attended looking for the Committee's support to add lighting at the baseball and softball fields at Forge Pond Park (6 fields total) and add electricity to scoreboards. If supported this would be done in a phased approach. They do not want to impact capital funds or the operating budget.

We will have to look into possibly adding safety lights along the pathways and parking lots. Adam will be the liaison for this project.

Adam motions to support the group working to bring lights to the Forge Pond Park baseball and softball fields. John seconds; so voted unanimously.

BOH- Bake Sales & Lemonade Stands on Town Fields:

Will discuss at a future meeting.

Capital Plan:

Lauren requests that the Committee provide feedback by the September 9th meeting. The Committee requested Repurposing Gallant Field be put on the Capital Plan in October 2020 so that will be submitted.

Miscellaneous Discussion:

Safety chips were added at B. Everett Hall Playground.

HYAA approached John about the B. Everett Hall Shed having miscellaneous items in it and can they clean and use. Lauren and Alan will address cleaning it out and next steps with the space.

Bevin let everyone know that the donated Chapin Shed and lacrosse shed are at Forge Pond Park and look great
Next Meeting will be on September 9th at 7pm in person and on zoom. Committee will discuss field inventory, sponsorship policy and bake sales.

Jeff moved to adjourn Adam seconds; so voted unanimously. Meeting adjourned at 8:15 pm.

Meeting minutes of the Hanover Parks & Recreation Committee held on Zoom on September 9, 2021

Present were Board Members Bevin Gray, Jeff Poirier, John O'Connor, Jennie Beliveau, Adam Hill and Amanda Kunevich

Also present Victor Diniak, Kurt Kelley, Stephen McNamara, Tammy Murray, Lauren Rodday, Alan Peterson, Joe Colangelo and 508-331-1400 (Steve Louko)

Having a quorum, the Chair called the meeting to order at 6:46 pm.

New Business:

Meeting Minutes: Adam moved to accept the Meeting Minutes from May and August. John seconds; so voted unanimously.

Fields: All are in agreement that the Town Fields need attention and although the DPW does a great job they still need work.

Jeff will put together a fresh MOU based on June agreement between Town Manager and HYAA so everyone is on the same page for the October meeting. The agreement is the continuation of the MOU and HYAA is also paying for the security cameras at Forge Pond Park.

DPW explain how programs have grown and seasons are longer and how maintenance is done and why hiring out isn't an affordable or feasible option as overhead is expensive (ex. we had a very wet summer and mowing was needed two times a week. Victor suggests Committee members participate in Advisory Committee Meeting in February to support the DPW budget.

Alan presents list of current needs based on his assessment. Choices have to be made on what can and should be done based on his findings.

Residents are looking for improvements on playgrounds and basketball courts and making B. Everett Hall Field more of a destination. The DPW expresses that there is a huge trash problem at B. Everett Hall Field and although there are barrels throughout a Facilities janitor has to go daily to clean up.

The Committee will be identifying parks that are more important than others and will communicate with the DPW.

Capital Plan: Items to be submitted are Repurposing Gallant Field, B. Everett Hall Field Improvements, Forge Pond Park Lights and Forge Pond Park Playground.

Sponsorship and Dedication Policy: Committee feels they should use the same language/policy the Building Department uses for signs. Fees must be approved by Town Meeting. Conversation started about sign approval process.

Bake Sales and Lemonade Stands: No individual food or drink sales unless it is an organization. The organization can then inquire more information from BOH.

Lights at Forge Pond Park: Adam requests guidance from Victor on how the Committee needs to proceed. Victor suggests talking to neighbors (need to address concerns before starting permit process), creating a plan for ZBA before getting too far, the Committee should meet with the Town Planner to learn what is required for the ZBA application and talk to the Police Department about night traffic concerns. Once the Committee knows what is required from ZBA and how all parties feel they can proceed from there.

Adam motions to support an engineer design/plan including the impact on neighbors, photometrics and any proposal to ZBA or CPC for funding of the light project at Forge Pond Park. Jeff seconds; so voted unanimously.

Miscellaneous: Build the Board Hockey Rink is complete. Grand Opening will be on September 14th at 4pm.

Alan Peterson

From: Lauren Rodday
Sent: Thursday, October 21, 2021 1:11 PM
To: Tammy Murray
Cc: Alan Peterson
Subject: RE: Minutes

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi Alan,

The Committee made the below motion at their October 14th meeting. The minutes will be accepted at their November meeting. The August and September minutes have been accepted.

Thank you,
Lauren

October 14th- Adam motions to designate Alan Peterson as the grant writer/representative on the CPC Application and any work related to the Capital Plan for any Parks and Recreation Field. Amanda seconds; so voted unanimously.

September 9th- Adam motions to support an engineer design/plan including the impact on neighbors, photometrics and any proposal to ZBA or CPC for funding of the light project at Forge Pond Park. Jeff seconds; so voted unanimously.

August 19th- Adam motions to support the group working to bring lights to the Forge Pond Park baseball and softball fields. John seconds; so voted unanimously.

From: tammy.murray@hanover-ma.gov [mailto:tammy.murray@hanover-ma.gov]
Sent: Tuesday, October 19, 2021 1:34 PM
To: Lauren Rodday
Cc: Alan Peterson
Subject: Minutes

Hi

Alan needs the old minutes with the P&R support and the draft minutes by Tuesday 26, 2021.

Thanks
Tammy

To: Whom It May Concern:

From: Hanover Youth Athletic Association

Date: October 20, 2021

Re: Forge Pond Park Field Light Project

To Whom It May Concern;

This letter is to demonstrate full support for the light installation project at Forge Pond Park as proposed to the Town of Hanover. The Hanover Youth Athletic Association (HYAA) is a frequent user of the baseball and softball fields at Forge Pond Park and we feel that this infrastructure improvement will greatly benefit the young athletes of Hanover. This project will increase field availability that Hanover lacks by adding more field availability time for games and practices to be conducted. It also benefits the social and physical well being of the athletes by giving them a chance to experience playing a game "under the lights". We feel this added improvement to the town will provide a positive longstanding impact to the Town of Hanover and its residents. Please feel free to contact us with any questions.

Respectfully,

HYAA Board of Directors

Mike Farrell	Chairman
John Geary	Vice Chair/ Wrestling Liason
Chris Poznauskis	Treasurer
Nick Marsney	Website/IT
Maura Hines	Secretary
Leah Karvelis	Registrations/Operations
David Bristol	Member/Soccer Liason
Jason Cavallaro	Member/Cheerleading Liason
Jim Smith	PCA Coordinator/Softball Liason
Adam Hill	Member/Scholarships/ Field Hockey Liason
Josh Lopes	Member
Kelly Johnson	Member/Scholarships
Amanda Kunevich	Member/Registrations

REQUEST FOR INFORMAL MEETING

Jay Cavallaro
Adam Hill

Applicant Information	
Name	Alan Peterson COA for Parks & Recreation
Full Address	625 Center St Hanover Ma 02339
Telephone	cell 781 635 8040
Fax	
Email Address <i>(optional but desirable)</i>	alan.peterson@hanover-ma.gov
Applicable Project / PB Number / Hearing Date <i>Required. Provide Planning Board (PB) file Number if applicable.</i>	Project Title FPP Ballfield Lighting
	Project Address 253 King St
	PB Number Assessors Map-Lot
	Hearing Date Oct 13
General Description of Applicable Project, Issue, and/or Questions Related <i>Required. Attach additional information if necessary, including plans or sketches.</i>	Request for change in conditions of use to allow Lighting and extended hours.
Specific Request	I respectfully request an informal meeting with Hanover Planning Board at your next available date. <i>(The Planning Board will try to accommodate requests for particular dates but cannot guarantee that a date will be available.)</i>
Signature of Applicant <i>(Required)</i>	Alan E Peterson

Office Use Only	
Date Stamp <div style="border: 1px solid black; padding: 5px; text-align: center;"> R E C E I V E D SEP 28 2021 </div>	Date Request Received: <div style="border: 1px solid black; padding: 5px; text-align: center;"> R E C E I V E D SEP 28 2021 </div>
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PAGE 1 OF 1	